



**CITY OF DOVER**

## TRANSPORTATION ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Second Floor Conference Room, City Hall  
Meeting Date: **Monday, August 22, 2011**  
Meeting Time: **6:00 pm**

### ROLL CALL

The Chair called the meeting to order at 6:03 PM.

**Members present:** Councilor Karen Weston (Chair), Jack Flick, Dennis Munson, John Scruton, Maurice Olivier, Bruce Woodruff (Planning), Jeremy LaRose (COAST) and Ben Clark (Community Services).

**Members absent:** Marn Speidel (Police).

**Others present:** Dustin Gray, Garrison School Principal (School Department representative), William Simons (Parking Manager), Mark Saunders, Jamie Donovan, unnamed Trakey Street resident.

### NEW BUSINESS

**A. On street parking concern – area of 46 and 50 Broadway**

Mark Saunders and Parking Manager Simons gave overview of the problem, which is long term parking on street originating from the Northside Garage repair facility. Timed parking was discussed as a potential measure to control the area. Woodruff gave some history of this issue from a zoning perspective. Discussion ensued. LaRose moved, Flick seconded, to make two recommendations: first, to recommend that the Zoning Administrator handle this issue through appropriate zoning enforcement process, and second, to request that no parking striping be delineated on the street to mark the 5 foot buffer zone from driveways. Motion passed 8-0.

### OLD BUSINESS

**A. Review/Approval of minutes from July 25, 2011**

Flick moved, Scruton seconded, to approve as drafted. Motion passed 6-0.

**B. Crosswalk safety at Washington and Arch Streets - staff update**

Woodruff and Clark gave overview of concerns, pros and cons regarding proposal for a three-way stop here. Staff recommendation is to maintain the status quo with regard to traffic flow and control, and to request that Facilities and Grounds install new crosswalk warning signs before the start of school. Flick recommended placing some type of center refuge island in the crosswalk and also recommended cutting low-hanging branches on the north side of Washington near the corner. Weston asked staff to take measurements of pavement width near the intersection and brainstorm possible ideas for school walkers who use the crosswalk, recognizing that it is a mid-block. Motion made to accept the staff recommendation passed 8-0.

**C. Long Hill and Old Rochester intersection – staff update**

Woodruff gave overview of long range plan for signalization of this intersection, and gave staff recommendation for a four-way stop as an interim measure. Discussion ensued. Munson moved, LaRose seconded, to proceed with staff recommendation for an interim four-way stop. Motion passed 7-1 (Scruton opposed).

**D. Letter to USPS regarding Sixth Street – staff update**

Woodruff stated that there is no new information on this and that Speidel will provide further. No action taken.



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### **E. Discussion with School Department representative regarding transportation concerns (continued)**

Woodruff stated that the police department intended to implement school zone directed patrol enforcement in both AM and PM starting on August 31. Mr. Gray stated that the school would monitor and report to TAC on all changes made to improve safety and flow at Garrison School. Discussion ensued.

### **F. Requested “Local Traffic Only” restriction for Wedgewood and Bartlett Streets**

Woodruff gave overview of traffic count data collected by the police department. Staff recommendation was to take no action as there would also be legal and enforcement concerns with a local traffic exclusion. Flick moved, Munson seconded, to make no changes. Motion passed 8-0.

## **NEW BUSINESS**

### **B. Trakey Street traffic concern**

Clark gave overview of traffic count data collected by the police department. Discussion ensued regarding the idea of reducing speed limit to 25 mph and whether this would have any effect. Mr. Donovan asked why COAST bus uses Trakey Street. LaRose responded. Flick suggested changing traffic pattern to one way flowing from Central toward Locust. Woodruff stated that staff would have to study this idea further. Staff was asked to prepare a report (with concept costs) outlining possible strategies such as one way, posting at 25 mph, traffic calming, and no action. Police were asked to dedicate patrols during AM and PM weekday peak hour time frames. Tabled to a future meeting.

### **C. Upper Whittier Street traffic concern**

Woodruff gave overview of traffic count data collected by the police department. Discussion ensued regarding correspondence between a resident and the Community Services Director. Woodruff stated that traffic count data shows that reduced speed limit is not warranted per the MUTCD, and stated that sidewalks are to be proposed in the CIP. Flick moved, LaRose seconded, to take no action on speed limit and to endorse the proposal to include sidewalks in the CIP. Motion passed 8-0.

## **MEMBER COMMENTS**

Woodruff stated that staff had been asked to paint a crosswalk across Church Street at the intersection of Central Avenue, near St. Mary Academy. Flick moved, Woodruff seconded, to recommend that this crosswalk be painted as soon as practicable for the upcoming school year. Flick inquired whether the painting of the crosswalk at St. Charles Church was a mistake.

## **SCHEDULE NEXT MEETING**

The next meeting date was confirmed to be September 26, 2011

## **ADJOURN**

Munson moved, seconded by Olivier, to adjourn at 7:58 PM. Motion passed 8-0.