



CITY OF DOVER

DOVER MASTER PLAN STEERING COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center Room 305 – 61 Locust Street, Dover, NH
Meeting Date: **Monday, January 16, 2012**
Meeting Time: **6:00 PM**

Present: Kirt Schuman, Anne Ross, Bob Carrier, Jack Mettee, Dana Lynch

Absent: Alison Webb, Jan Nedelka

Staff Present: Christopher Parker, Timothy Corwin, Roger Hawk, Gerry Coogan, Ray Gagnon

Meeting began at 6:00 pm

1. Introduction of Members
2. Approval of December 28, 2011 minutes
 - a. Motion to approve: Lynch Second: Mettee UA
3. Marketing and Community Outreach Communications Plan Power Point Presentation
 - a. R. Gagnon led a discussion about the general direction and intent of the outreach program
 - b. Discussion about groups and media to focus efforts on and outreach towards
 - i. C.Parker to contact WTSN about dates for *Open Mike* appearance.
4. Project Schedule Dates and Locations
 - a. Forum 1 – Saturday March 3rd
 - b. Forum 2 – Saturday April 7th
 - c. Forum 3 – Saturday May 3rd
 - i. C.Parker to secure Renaissance Room at Dover Middle School.
 - d. Neighborhood Based Brainstorming Meetings:
 - i. Discussion about having six (6) or three (3) neighborhood or regional meetings. Consensus was to have three (3) meetings based at the elementary schools.
 - ii. People would be invited to attend any or all meetings
 - iii. Catchment areas will be identified at the meeting to help clarify discussion and group responses.
 1. Horne Street – Horne Street School
 2. Garrison – Garrison School
 3. Woodman Park – Woodman Park School
 - iv. C.Parker to find availability for schools.
5. Project Name Discussion
 - a. Group discussion regarding naming options.
 - b. Top two were voted on:
 - c. Dover 2023 received 4 votes; Dover Tomorrow received 1 vote (Schuman).
 - i. R.Hawk to register www.Dover2023.org for web and @Dover2023 for twitter.
6. Group Facilitator Identification and Training –
 - a. R.Hawk led a discussion and overview on what makes a good facilitator.
 - b. The group should brainstorm and email R.Hawk or C.Parker suggested facilitators
7. Community Wide Survey Discussion
 - a. This item will be the focus of next meeting.
 - b. Members should review the *Speak Out Dover* and the *National Citizen's Survey* material
8. Next meeting
 - a. Tuesday, February 7, 2012
 - i. 6 pm
 - ii. McConnell Center Media Conference Room
9. Adjournment (7:32)
 - a. Motion: Carrier Second: Ross UA