



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, February 8, 2012**
Meeting Time: **To follow Regular Session**

1. CALL TO ORDER

~~2. MOMENT OF SILENCE (held during Regular Session)~~

~~3. PLEDGE OF ALLEGIANCE (held during Regular Session)~~

4. ROLL CALL ATTENDANCE

Present: Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler, Councilor Weeden, and Councilor Weston.

Also Present: City Manager Joyal, General Legal Counsel Krans, and City Clerk Lavertu.

5. ZONING AMENDMENTS

Planning Department Director Parker gave an overview of the Zoning Amendments to the Council.

6. COUNCIL GOALS AND OBJECTIVES

Mayor Trefethen referred to the results of the January 28, 2012 Goal Setting meetings. He recommended that they go through the goals and set a timeline for completing it.

1. Obtain a financially-and-environmentally-reasonable permit for Wastewater Treatment Plant.
 - Support and fund the Great Bay Community Coalition.
 - Advocate for 8mg/liter, based on scientific evidence.
 - Aggressively utilize all means available to convey the importance of this issue to the public.

Mayor Trefethen discussed the objectives and said this will be an ongoing issue that the Council will watch.

2. Increase non-property-tax revenue sources and control expenses.
 - Review all existing revenue sources.
 - Actively pursue grants.
 - Expand efforts to reduce, reuse and recycle.
 - Identify opportunities for collaborative efforts regarding cost-saving measures with schools.

City Manager Joyal said the City staff review all existing revenue sources and recommended a Workshop just on this topic sometime after the end of April.

Mayor Trefethen referred to actively pursue grants as an ongoing goal, because they were always looking for grants.

Councilor Weston started a discussion on how the City finds out about grants.



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City Manager Joyal said all Department Heads and staff are constantly looking out for potential grants. He said they could give quarterly updates on the status of grants, with the first one as of April 30, 2012.

Mayor Trefethen said the objective to expand efforts to reduce, reuse and recycle should be an ongoing issue.

Mayor Trefethen said the objective to identify opportunities for collaborative efforts regarding cost-saving measures with the schools should also be discussed at the end of April workshop, and then ongoing after that.

Councilor Garrison asked if this can be discussed at the Joint Fiscal Committee meeting on February 15, 2012.

Mayor Trefethen said that could be done, but it needs to continue after that.

3. Enhance communication to all stakeholders to engender public trust.

- Advance and promote a management framework and best-practices system.
- Conduct regular "Speak Out" sessions.
- Use technology to streamline communication on critical issues.
- Enhance councilor education and knowledge.

Mayor Trefethen said the first one should be ongoing, but needs some sort of kick-off.

Councilor Crago said he would be happy to champion that objective.

Mayor Trefethen said the Council can have a Council workshop on February 29, 2012 regarding this topic.

Mayor Trefethen said some Councilors have already scheduled a "Speak Out" session for February 23, 2012, and sessions will continue quarterly with Councilors' attendance rotating. Discussion ensued on how to schedule dates.

Mayor Trefethen referred to the next objective, using technology to streamline issues, and recommended that it should be an ongoing goal.

Discussion ensued regarding what this goal meant.

Councilor Weeden said he wanted technology to let him, as a new Councilor, find out the background on resolutions and issues that the Council is working on.

Councilor Spuler said it was also discussed that the Council meeting minutes be more thorough.

Mayor Trefethen suggested the Council have some type of Workshop in late summer or early fall to go over orientation materials, and then ongoing as needed.

4. Foster economic development.

- Support the development of the waterfront.
- Retain existing Dover businesses.
- Improve the industrial/residential balance.
- Support and fund the activities of D.B.I.D.A.
- Improve downtown parking availability.

Mayor Trefethen said all these issues are ongoing.



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Mayor Trefethen then went over the goals again asking the Council if they had any changes.

Goal #1. No changes.

Goal #2. Councilor Weston recommended that they add: include the County and other public/private entities.

Goal #3. No changes.

Goal #4. No changes.

Mayor Trefethen said this will be updated and put into a Resolution for the February 22, 2012 Council Meeting. He said Councilor Crago would champion Goal #3: Enhance communication to all stakeholders to engender public trust. Councilor Cheney would champion Goal #3, the last two objectives: Use technology to streamline communication on critical issues, and enhance councilor education and knowledge.

7. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Trefethen, seeing no one wishing to speak, closed the Citizen's Forum.

8. ADJOURNMENT

Councilor Weston moved to adjourn; seconded by Councilor Weeden.

Mayor Trefethen closed the workshop.

Planning Department Director Parker presentation has been archived with the Minutes.

The City Council Goals and Objectives Meeting Minutes from January 28, 2012 have been archived with these Workshop Minutes.