



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – AGENDA

Meeting Type: **Regular Session #3**  
Meeting Location: **Media Ctr. (Rm. 306) McConnell Center**  
Meeting Date: **Monday, March 12, 2012**  
Meeting Time: **7:00 pm**

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. CITIZENS' FORUM**
- D. APPROVAL OF MINUTES**
  - 1. Budget Workshop Session #2, February 6, 2012
  - 2. Nonpublic Session #5, February 13, 2012
  - 3. Regular Session #2, February 13, 2012
  - 4. Joint School Board Session #1, February 21, 2012
- E. CONSENT AGENDA**
  - 1. Correspondence:**
    - a. Granite State Open Bodybuilding Waiver 90-day Reservation Request
  - 2. Resignations/Retirements:**
    - a. Sheila Gill, Woodman SPED Case Manager
  - 3. Leaves of Absence:**
    - a. Elaine Marhefka, Garrison Elementary School
    - b. Joyce Nystedt, Dover Middle School
  - 4. Nominations:**
    - Sheet 1: Nomination and Election of Staff (Gnall – Tyree)
    - Sheet 2: Nomination and Election of Coaching Positions (Brown-Weilbrenner)
  - 5. Extended Travel (Student Trips):**
    - a. Final Approval DHS 2012 Trip to France (April 19-27, 2012)
    - b. Final Approval DHS Mass Museum of Art (April 13, 2012 departure)
    - c. Final Approval DMS New York City (April 13, 2012 departure)
- F. SUPERINTENDENT'S REPORT**
- G. STUDENT REPRESENTATIVE REPORT**
- H. COMMITTEE REPORTS**
- I. POLICY – CHANGES – PROPOSALS: NONE**
- J. POLICY ADOPTION: NONE**
- K. SUBMISSION AND PAYMENT OF BILLS**
- L. RESOLUTIONS:**
  - 1. Recognition DHS Girls' Swim Team
  - 2. Class of 1971 Scholarship Funds
- M. OLD BUSINESS:**
  - 1. FY 2013 Budget
- N. NEW BUSINESS:**
  - 1. Recommendation for 2012 Senior Graduation Date
  - 2. School Board/Superintendent 2012-2013 Goals Adoption
  - 3. DHS Planning Committee Approval
- O. SCHOOL BOARD MATTERS OF INTEREST**
- P. ADJOURNMENT**



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – AGENDA

Meeting Type: **Regular Session #3**  
Meeting Location: **Media Ctr. (Rm. 306) McConnell Center**  
Meeting Date: **Monday, March 12, 2012**  
Meeting Time: **7:00 pm**

---

***Citizens are invited to public meetings and shall be given an opportunity to speak. Time shall be set aside for citizen statements at all public meetings, unless a vote to the contrary is taken by the School Board. Statements shall be limited to three minutes unless otherwise extended by the Chairperson, with the approval of the School Board. All citizens are permitted to place items on the agenda through written application to the Superintendent at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.***



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Budget Workshop Session #2
Meeting Location:	McConnell Center Media Access Room
Meeting Date:	<b>Monday, February 6, 2012</b>
Meeting Time:	<b>6:30 pm</b>

A workshop session of the Dover School Board was called to order by Chairperson Rocky D’Andrea on Monday, January 23, 2012, at 6:30 p.m. in the McConnell Center Media Access Room for the purpose of discussing the Superintendent’s proposed fiscal year 2013 budget.

**A. ROLL CALL:** Members present were Rocky D’Andrea, Betsey Andrews Parker, Amanda Russell, Doris Grady, Kathy Baker, Ken Appel, and Paul Butler.

Also present were Jean Briggs Badger, Superintendent; Michael Limanni, Business Administrator; Gary Tirone, CIA Director; Patrick Boodey, Principal WPS; Sandi Crosson, Pupil Personnel Services Director; Michael McKenney and Kimberly Lyndes, Co-Principals, DMS; Christine Boston, Principal DHS; Malcolm Forsman, Principal HSS; Dustin Gray, Principal GES, Jim Amara, CTC Director, Deanna Strand, DALC Executive Director, Cmdr. Bill Tower, DMS School Counselor Fran Meffen, parents and citizens of Dover.

**B. PLEDGE OF ALLEGIANCE:** Paul Butler led the Board in the Pledge of Allegiance.

**C. CITIZEN’S FORUM:** Fran Meffen, 16 Benjamin Way, spoke in support of meeting needs of all learners. As a school counselor, she has seen an increase in the number of students considering options of attending other high schools.

Kathryn Forbes, 115 Longhill Rd, spoke in support of Dover Adult Learning Center.

Tyler Anderson, 61 Park Street, spoke in support of Dover Adult Learning Center.

Suknah Ma, 7 Meadow Dr, spoke in support of Dover Adult Learning Center.

Kelly Lo, 10 Country Club Dr, spoke in support of Dover Adult Learning Center.

Dorothy Holmes, Morningside Dr, spoke in support of Dover Adult Learning Center.

**D. BUDGET DISCUSSION:** Mrs. Grady questioned the agenda that was distributed stating that citizen’s forum can only be on agenda items. The agenda that is posted on the city website is a different version. Ms. Briggs Badger responded by saying that the citizen’s forum is on the entire budget. The amended agenda listed specific items related to the budget so that administrators would be prepared to make clarifications on those items if necessary. The consensus of the School Board was that the budget discussion should be question and answer format.

Ms. Russell began the discussion with enrollment of the elementary and middle schools. She is concerned with the high enrollment figures for HSS for 3<sup>rd</sup> and 4<sup>th</sup> grades. She would like to see two additional teachers for those grades.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Budget Workshop Session #2
Meeting Location:	McConnell Center Media Access Room
Meeting Date:	<b>Monday, February 6, 2012</b>
Meeting Time:	<b>6:30 pm</b>

Mr. D'Andrea noted that standards say that grades K-2 should have no more than 25 students and grades 3-8 should have no more than 30 students.

Ms. Russell asked the DMS Principals how reduced number of teachers would affect their schedule. Ms. Lyndes responded that there would be limited science experiments and woodshop activities, along with large class size. They are already working with fewer tutors and lost a reading specialist last year during the budget process. The reduction of teachers could lead to a loss of the team structure.

Ms. Russell also asked if Family Consumer Science is required in the middle school curriculum. State standards show that it should be part of a middle school curriculum. Ms. Lyndes responded that it was discussed very little when the position was eliminated in 2010, but curriculum has been embedded into science and health curriculum. Ms. Russell commented students should still be instructed on cooking, sewing and other life skill tasks that FCS teaches.

Mrs. Grady commented that she has heard that some middle school teacher's instructional period ends after lunch. Ms. Lyndes stated that there are some teachers who have a prep period after lunch and intervention duties, but this isn't true for everyone.

Ms. Andrews Parker stated that most of her email correspondence comments have been on class size. Parents would like to keep lower class size.

Mrs. Grady commented that class size is not usually known until October 1. If there are more than 500 students in a building, the state will usually give a waiver for an additional administrator. The numbers that are being reviewed now are not what they will be next year.

Ms. Briggs Badger stated that she believes that 60 students have been added this year to Dover's enrollment. She also commented that in the past, administrators have preferred to have a behavior specialist over an assistant principal.

Ms. Russell stated that she feels strongly that additional teachers are needed for grades 3 and 4 at Horne Street School. The numbers are too high a number to transition to Dover Middle School. She doesn't feel she can make a decision on budget cuts for the middle school without knowing how the cuts will affect the school.

Mr. D'Andrea stated that he could see eliminated a few positions at the middle school, but he would not want to see class size about 26. A class size of 29 or 30 would not be something that he would support.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Budget Workshop Session #2
Meeting Location:	McConnell Center Media Access Room
Meeting Date:	<b>Monday, February 6, 2012</b>
Meeting Time:	<b>6:30 pm</b>

Ms. Briggs Badger commented that the enrollment numbers were just given to Board members for information purposes. All current budget proposals maintain class size. The administration is not recommending increasing class size.

Dr. Butler asked what if it is known how class size affects students. Dr. Forsman stated that for the most part, quality of the teacher is the most important factor. Programs in the school district are also important.

Dr. Appel stated that the lowest items on his priority list are debt service for the auditorium project and the social studies adoption.

Mrs. Grady stated that there have been many changes made and programs started. In the past, teachers had no aides in the classroom and high class numbers. She questioned if the district is doing any better now. She advocated for re-evaluating what the district provides and wondered if the district is doing better with the students than in previous years before all of the programs were started.

Ms. Andrews Parker commented that times were different years ago. There has been the addition of programs including No Child Left Behind, family integration was different, and special education services were not what they are today.

Mr. D'Andrea stated that some programs that have been added were mandated.

Mr. D'Andrea suggested they begin the process of going through recommended budget cuts.

Ms. Andrews Parker asked if students can pay COAST bus directly. She commented that if 400 students paid \$1.67 per day for 180 days, the district could receive \$120,000 to go toward the cost of bussing. This could be implemented as a bus pass type of system.

Dr. Butler stated that his feeling is that students should walk or ride bikes to school. Other than a financial benefit, this would also provide a health benefit. He would prefer that there be no bussing for high school. It would also provide a learning tool for students. They would need to be able to figure out travel routes and encourage them to think.

Ms. Russell opposed this view and is in support of bussing since many students live many miles away and there are multiple dangerous intersections and students would need to leave home before daybreak. It would be a safety issue for her.

Mr. Limanni added that next year the district is bringing back a bus that was missing this year.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Budget Workshop Session #2  
Meeting Location: McConnell Center Media Access Room  
Meeting Date: **Monday, February 6, 2012**  
Meeting Time: **6:30 pm**

The only real savings would be about \$7,000 in fuel. The original amount listed for First Student was only an estimate. A new contract with First Student will need to be negotiated soon and might make a difference also.

Most of the savings from bussing would come from the elimination of the COAST bus.

Mrs. Grady commented that she is opposed to removing high school bussing.

Ms. Andrews Parker questioned if students could pay COAST directly and the district could keep First Student. Mr. Limanni responded that he would look into this option in more detail.

Mrs. Grady asked if reservation of seats for students would be a possibility. Mr. Limanni responded that some of the elementary busses do this already. They are already experiencing overcrowding.

Ms. Baker asked if it would be possible to increase the radius of the walker area. Ms. Briggs Badger responded that she would look into the expansion of a "walker" area.

Dr. Appel asked if there is a fee system on the COAST, wouldn't there be a strong reaction. Mr. Limanni stated that there would be a fee across the board.

Dr. Butler asked about the status of seatbelts on school busses. Ms. Briggs Badger responded that there are seatbelts on them. Ms. Russell commented that her daughter was instructed by her bus driver not to wear seatbelts because it would be detrimental if there were an accident and the bus overturned.

The conversation changed to full day kindergarten. Ms. Russell is in favor of keeping full day kindergarten because she feels there too much curriculum for half day kindergarten.

Dr. Butler is in favor of ½ day kindergarten so that children will have time to play in the afternoon. He feels they would be able to catch up quickly in the early grades.

Ms. Andrews Parker agreed with Ms. Russell, adding that full day kindergarten provides more opportunity especially for at-risk students. It's a safe place for all children to be. She is also an advocate of job sharing among teachers so that there may be a possibility for students to attend either full day or ½ day kindergarten.

Mr. D'Andrea stated that he is also in agreement with keeping full day kindergarten. There is too much of a burden on parents already. This will be a hot topic with the community.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Budget Workshop Session #2
Meeting Location:	McConnell Center Media Access Room
Meeting Date:	<b>Monday, February 6, 2012</b>
Meeting Time:	<b>6:30 pm</b>

Ms. Russell stated that she doesn't believe that the district should go backwards, but if it did return to ½ day kindergarten, bussing would need to be provided.

Ms. Baker is in favor of full day kindergarten also and realizes there is a day care need for parents. She stated that the district has made progress in early reading and would hate to see it go backwards.

The discussion shifted to Freshman Academy needs. DHS Principal Christine Boston explained Freshman Academy. She stated it is a transition process for 8<sup>th</sup> grade students to high school. They try to replicate the middle school teaming approach. Teachers have common team time and a freshman seminar is integrated into classes. A reduction of one teacher would cost approximately \$55,000.

Mr. D'Andrea asked if losing one teacher would be the end of the program. Ms. Boston stated that the program could still exist.

Mrs. Grady asked if the success over the past 10 years is able to be measured. Ms. Boston responded that there has not been a way to measure the success, since the existence of the academy has not been consistent over the 10 year period. She also noted that typically freshmen have higher disciplinary referrals. Mrs. Grady also asked if it is worth keeping. Ms. Boston stated there are a lot of good things that come out of the academy.

Ms. Andrews Parker and Ms. Baker agreed that they would be voting to eliminate this position.

Ms. Baker stated that she is opposed to anything that will jeopardize Dover Adult Learning Center continuing in Dover. She would be open to looking at alternative funding ways.

Mr. D'Andrea agreed stating that most of his communications from citizens are in favor of this program. He spoke with the Mayor who thought the city may be able to help with the funding of this program and advised Ms. Briggs Badger to speak with the City Manager.

Dr. Butler and Mrs. Grady both were opposed to cutting this program also.

Mrs. Grady reminded that Board that for every \$1 paid, the district receives \$6. She added that nothing else has been as successful in educating at-risk high school students.

Mr. Limanni stated that the district receives \$19,000 for administering the program and would not propose eliminating the use of district payroll or testing services.

Mrs. Grady added that the memorandum of understanding was signed in good faith and should be honored.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Budget Workshop Session #2  
Meeting Location: McConnell Center Media Access Room  
Meeting Date: **Monday, February 6, 2012**  
Meeting Time: **6:30 pm**

Mr. Limanni responded that the MOU could terminate with 90 days notice.

Mr. D'Andrea stated that the Board would try to find other ways to fund DALC funding.

Ms. Strand stated that of the \$214,000 in the general budget for DALC, \$39,000 is GED Options Education and \$17,000 is administrative costs, so the actual cost to the district is approximately \$135,000.

Special Education was the next topic of discussion.

Dr. Appel asked how much of the Special education has been increased. Ms. Crosson replied that very little discretionary spending is done in special education.

Dr. Appel clarified that he would like to know what changes had occurred over the years.

Ms. Crosson responded that ARRA was an extra program that allowed for purchase of technology, professional development, and extra staff for the short-term. Unfortunately, the staff was reduced at the end of the grant. There are many costs associated with IEP implementation. There has been an increase in the number of students with IEPs. There are more eligible students for more services and we can increase Medicaid revenue. The budget has been increased also because of an increase in students with more severe disabilities and out of district costs. All students have different needs and require different and more individualized services.

Mrs. Grady asked what the degree of disability for identified students is. Ms. Crosson responded that there is a wide range within all categories.

Mrs. Grady asked what has been implemented by the Special Education department related to the recommendations from the two studies done last year that cost \$50,000. Ms. Crosson stated that she would be presenting information at the next School Board meeting on this subject. Ms. Crosson responded that many items have been addressed from the studies done. She now has a better idea of the Special Education budget.

Mrs. Grady questioned the increase of \$619,000 in next year's budget. Ms. Crosson commented that special education costs are approximately 16% of the budget which is well within the range for most comparable districts.

Ms. Crosson added that special education is a great program and is mandated until a student is 21 years old or until the student earns a high school diploma.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Budget Workshop Session #2  
Meeting Location: McConnell Center Media Access Room  
Meeting Date: **Monday, February 6, 2012**  
Meeting Time: **6:30 pm**

Ms. Andrews Parker commented that the value to the program is keeping the students local as much as possible. She asked Ms. Crosson to include in her next presentation how a student enters the system.

Mr. D'Andrea noted that questions will come from the public since special education costs are increasing and other costs are decreasing.

Ms. Briggs Badger clarified that the report that was presented on sped services from AEG was paid for out of the district in need of improvement funding and showed that the district is very lean in services.

Ms. Crosson added that even though a student earns a GED, they still are entitled to Special Education services because they didn't earn a regular diploma.

Mr. Limanni commended Ms. Crosson for budgeting as realistically as possible.

Ms. Baker recommended eliminating the NJROTC program from the budget. Even though this program has helped many students tremendously, it hasn't reached the standard of success put into place by the navy and now a second instructor needs to be added due to the addition of students from Portsmouth.

Ms. Andrews Parker agreed with Ms. Baker.

Mrs. Grady stated that they have been talking with Barrington and Nottingham and the last Board voted to have two more years of the program. She noted that there had been a problem since guidance was instructing students not to register for NJROTC.

She continued to say that Somersworth High School is seeking access to Marshwood's higher level classes in exchange for sending CTC students to another school. Dover could lose students to Sanford because the cost is less to send there as opposed to sending to Dover.

CTC Director Jim Amara spoke on behalf of ROTC. Last fall he was asked to come up with a way to increase enrollment in the program. The solution that he came up with was a partnership with Portsmouth. He believes they will meet or exceed the 100 student requirement by next fall. There are currently 81 students enrolled in the program. In exchange for allowing Portsmouth students to participate in Dover's NJROTC program, Portsmouth will allow Dover students to attend some of their programs that Dover doesn't have including welding and TV production. Mr. Amara stated the navy will not pull the plug on NJROTC next year.

Ms. Baker asked how many students from Portsmouth currently are enrolled in Dover's NJROTC program. Mr. Amara responded that there are currently 15 students participating.



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Budget Workshop Session #2  
 Meeting Location: McConnell Center Media Access Room  
 Meeting Date: **Monday, February 6, 2012**  
 Meeting Time: **6:30 pm**

Portsmouth students are happy to be enrolled in the program and enthusiastic about the opportunity. She also asked if there is a limit to the number of slots for Dover students in Portsmouth classes. Mr. Amara responded that Dover students can attend Portsmouth classes based on availability.

Mrs. Grady stated there are 19 Barrington student and 3 Nottingham students who are involved in NJROTC program. She is concerned that Dover may lose these students and their tuition if NJROTC is eliminated.

Ms. Russell is concerned that Dover is taking on a bigger financial burden than Portsmouth. She continued to say that it is not as important as bussing, DALC or kindergarten. “We are giving up too much to another community, and not getting enough in return”. Ms. Russell continues to say that, “she would not find 4200 people who would give \$476 each to be able to keep everything on the list”.

Mr. D’Andrea stated he is impressed with the outside the box thinking and that is the kind of thinking is needed in the district. He continued to say that the cost is high for the number of students who participate in the program.

Mrs. Grady determined the cost to be 1/10<sup>th</sup> of the cost of an AP course. An AP cost will be more than \$1,000.

The School Board polled each of the recommended cuts so that the superintendent would have direction for additional budget cuts to be made.

Ms. Briggs Badger stressed that the budget is very lean and uncertain as to where cuts will be made, but administrators will do their best to made additional cuts to replace ones rejected by the Board.

The items listed below are unofficial cuts:

- |  |           |             |
|--|-----------|-------------|
| 1. High School Transportation/180 day schedule | \$233,000 | 6/1 to keep |
| 2. Full day kindergarten to ½ day              | \$550,000 | 6/1 to keep |
| 3. Freshman Academy-1 teacher                  | \$55,000  | 0/7 to keep |
| 4. DALC and GED Options                        | \$214,486 | 7/0 to keep |
| 5. DHS Extra curriculars                       | \$26,152  | 6/1 to keep |
| 6. Literacy Interventionists                   | \$80,000  | 4/3 to keep |
| 7. Curriculum Adoption                         | \$369,000 | 0/7 to keep |
| 8. DMS library aide and DHS A/V aide           | \$53,418  | 3/4 to keep |
| 9. ROTC  | \$107,156 | 2/5 to keep |
| 10. DMS/DHS Athletic Transportation            | \$40,000  | 4/3 to keep |



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Budget Workshop Session #2  
 Meeting Location: McConnell Center Media Access Room  
 Meeting Date: **Monday, February 6, 2012**  
 Meeting Time: **6:30 pm**

11. Culinary Aide-DHS	\$16,000	1/6 to keep
12. ESOL Teacher	\$40,000	0/7 to keep
13. Intramurals	\$9,806	3/4 to keep
14. Debt Service-Auditorium	\$185,250	0/7 to keep
15. PD-Elem Schools	\$12,000	2/5 to keep
16. Library Supplies	\$15,000	0/7 to keep
17. DHS Gifted and Talented	\$5,000	1/6 to keep
18. CTC supplies, equip, software field trips	\$60,000	1/6 to keep
19. 3 classrooms of furniture for elem schools	\$24,000	0/7 to keep

Mr. Limanni tabulated the potential cut which totaled \$951,630, which left \$1,143,638 left to cut. Administrators were directed to see if additional cuts could be found within the budget to make up the difference.

Mrs. Grady commented that citizens are always welcome to speak on behalf of a program at citizen’s forum. Items can be re-visited since this is just a straw vote.

Ms. Russell asked the DMS Co-Principals to see if they could come up with a scenario that showed what the middle school would look like if there were 10 teachers in grades 7 and 8.

Mrs. Grady stated that last year a team in 7<sup>th</sup> and 8<sup>th</sup> grade was proposed to be cut, but federal funds helped to bring the teams back. She recommended that the middle school might want to look at this again.

**F. ADJOURNMENT:** Betsey Andrews Parker moved, Kathy Baker seconded, to adjourn at 9:20 p.m. An oral **VOTE PASSED 7/0.**

Respectfully submitted,

BETSEY ANDREWS PARKER, Secretary  
 Dover School Board  
 BAP/ral



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

Chairperson Rocky D'Andrea called a meeting of the Dover School Board to order on Monday, February 13, at 7:00 p.m. in the McConnell Center Media Center.

**A. ROLL CALL:** Present were Rocky D'Andrea, Betsey Andrews Parker, Amanda Russell, Doris Grady, Kathy Baker, Paul Butler and Ken Appel.

Also present were; Superintendent Jean Briggs Badger; Woodman Park School Principal Patrick Boodey; DMS Co-Principals Mike McKenney and Kim Lyndes, CIA Director Gary Tirone, DHS Principal Christine Boston; Horne Street Principal Mal Forsman; DTU Representatives Sheila Madsen and Maybeth Anderson, DALC Executive Director Deanna Strand, NJROTC Instructor Bill Tower, Special Education Director Sandie Crosson, Federal Projects Director Paula Glynn, and citizens and teachers of Dover.

**B. PLEDGE OF ALLEGIANCE:** Amanda Russell led the Pledge of Allegiance.

Amanda Russell moved, Ken Appel seconded to suspend the rules and move up items N.1 and 2 on the agenda so that they would be discussed immediately preceding the Consent Agenda. An oral **VOTE PASSED 7/0.**

**C. CITIZENS' FORUM:** Ann Schultz, 10 Roberts Rd, DALC Board member, spoke in support of Dover Adult Learning. She read several cases where past DALC students have been helped immensely.

Souad Abouyasfine, Dover, spoke in support of DALC

Bonnie McGovern, 65 Grandview Dr, spoke in support of education in Dover. She also offered support of teachers and all staff in Dover.

Katie Carpenter, Dover, spoke in support of full day kindergarten.

**D. APPROVAL OF MINUTES:** Kathy Baker moved, Ken Appel seconded, to approve the following minutes:

1. Organizational Meeting Session #1, January 2, 2012
2. Regular Session #1, January 9, 2012
3. Nonpublic Student Discipline Session #3, January 17, 2012
4. Special Session #1, January 19, 2012
5. Special Session #2, January 21, 2012
6. Nonpublic Session #2, January 23, 2012
7. Budget Workshop Session #1, January 23, 2012
8. Nonpublic Student Discipline Session #4, January 25, 2012
9. Special Session #3, January 31, 2012

An oral **VOTE PASSED 7/0.**



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

### **N. 1. Dover’s Growing Readers (DGR) Update-P. Glynn**

Paula Glynn, Federal Projects Director, presented an update on the program. She distributed several documents to the Board identifying areas of improvement for the NECAP over the past 7 years, along with PALS results information for the past 4 years. She gave an overview of the DGR program stating that it is a home-grown program that has had optimistic results since its full implementation in the 2009-2010 school year. She stated that the data for district and school growth, along with individual growth has been encouraging, although there has only been two full years since its implementation. Assessment measures for district and school growth include NECAP and PALS testing. The PALS is a standardized test used across the country that is beneficial for comparison purposes. Individual student growth is measured with Fountas Pinnell Benchmark Assessment (K-4), Scholastic Reading Inventory (5-8), Individual Intervention Assessment, Individual NECAP scores and Individual PALS scores.

Ms. Glynn recommended that Board members review the information over the next month and they can discuss at the March School Board meeting when Mr. Tirone makes his presentation.

Mrs. Grady commented that the data represented in this report was just the type of information that she is looking for. She added that it is similar to a math program that was used in prior years.

### **2. DMS NECAP Reading Growth-Dr. Scott Marion, Center for Assessment**

Dr. Marion discussed the Student Growth Formula/Model. He had met Ms. Briggs Badger at a meeting a few weeks ago and was asked to present at this meeting to share good news regarding growth at Dover Middle School. The state of New Hampshire will now be reporting student growth and this model is helpful in determining their growth. The growth model evaluates the change in a student’s achievement over at least two points in time compared to the student’s “academic peers” (i.e., students with the same prior score history). The results are reported as a student growth percentile that describes the student’s growth relative to his/her academic peers. Individual student results can be aggregated to any unit desired such as a subgroup, classroom, school and district.

Potential uses for the growth model help to show if students are provided with an “opportunity for an adequate education.” School performance indicators include median student growth percentile (the middle score in the distribution of students) in reading and math in the grades for which growth can be calculated. The accountability system will be piloted in June of 2012.

A Growth Analysis Tool uses this model to display growth and achievement across schools and groups. This tool will be reviewed by Curriculum Instruction and Assessment leaders to explore the benefit of using this information to improve instruction and programs.

The Teacher Effectiveness Task Force and Principal Task Force are considering the use of the growth model as one factor in evaluation systems.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

Dr. Marion stated that anything over 60 points of growth is considered high. Garrison and Dover Middle School have had high growth.

He added that it is difficult for a student with the size of DMS to have this kind of growth. He is doubtful that this level of growth will continue this year. He stressed that 2 to 3 year averages are best used for growths.

He commended the staff and the programming for this level of growth. Dr. Marion believes that this type of growth is difficult to achieve with a packaged program. DGR is probably responsible for much of this growth.

Dr. Butler asked what Dr. Marion attributed the poor performance of other schools to. Dr. Marion stated that perhaps they have high performance and are happy where they are or feel they do not need intervention. Proficiency is highly correlated with what students bring to school. Growth is about what the school brings to the students. There is a focused instruction in high growth programs.

Ms. Briggs Badger congratulated the middle school staff for their efforts and this high level of growth.

### **E. CONSENT AGENDA**

- 1. Correspondence:**
  - a. Request for Job Share Horvath/Friend-Gray, Dover Middle School
- 2. Resignations/Retirements:**
  - a. Gary Tirone, Curriculum, Instruction and Assessment Director
  - b. Faith Garnett, Dover High School, World Language Teacher
  - c. Ahn Murphy, Woodman Park School, Grade 1 Teacher
  - d. Rebecca Ready, Horne St. School, Speech Language Pathologist
- 3. Leaves of Absence:**
  - a. Shauna Travaglini, Garrison Elementary School
- 4. Nominations:**
  - Sheet 1: Nomination and Election of Staff (Avellino-Rutherford)
  - Sheet 2: Nomination and Election of Staff (Brown-Romps)
  - Sheet 3: Nomination and Election of Teachers (McQuade)
- 5. Extended Travel (Student Trips):**
  - a. DHS Columbia University (NYC) March 13-16, 2012

Doris Grady moved, Kathy Baker seconded that 1.a. and 2. a-d.be pulled from the consent agenda. An oral **VOTE PASSED 4/3** (D'Andrea, Andrews Parker, Butler opposed).

Kathy Baker moved, Doris Grady seconded to approve the balance of the consent agenda. An oral **VOTE PASSED 7/0**.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

Mrs. Grady moved, Paul Butler seconded that item 1.a. Request for Job Share be approved pending final adoption of the budget. An oral **VOTE PASSED 6/1** (Andrews Parker opposed).

This motion was made because of the nature of a job share. It is necessary for both teachers involved to be offered contracts in order to have the job share.

Mrs. Grady spoke on behalf of the resignations/retirements. Her comments were:

“We, as a Board, cannot let our people retiring or leaving this year leave without a comment to thank you for your efforts in developing strong academic growth of our students. There are some of you I do not really know such as Faith Garnett and Rebecca Ready. I am sure that if we approached any of your students, they, as your people can, and would tell us how much they cared and how much they loved your efforts. They would do that in a child-like way and it would be shining in their eyes. Gary Tirone, our Curriculum Director will be leaving in April. His strong feeling for virtual learning is well known throughout the state and many students in New Hampshire have benefited his expertise. The economy does affect his decision and for that we are sorry. Regardless, Gary, you will be walking in the 21<sup>st</sup> century and I am sure be involved throughout the state. We, as a Board with you well. We want to thank you, Ahn for all the smiles and good mornings you deserved! We want to thank you for your contribution to children, the community, and education itself. In her letter, she states that she truly cherished her thirty-two years journey as an educator in Dover. The fond memories of past and present talented colleagues, caring parents and curious children will always be in her heart. She recalled the butterflies, questions, and excitement that she had as she walked down the hallway of Garrison Elementary School in September of 1980. Now, in 2012, she has some of those same feelings as she enters Woodman Park School every morning. She can’t wait to see her student’s big smiles and hear “good morning, Mrs. Murphy!” She continues to say in her letter that she is leaving a wonderful learning community and the profession that she loves. She is also finding it difficult to believe the she is currently teaching a second generation first grade boy. His mother was her student. She states that it has been an unforgettable journey and it is time for her to slow down a bit. Ahn would like to thank the Dover School Board members, Superintendents and Principals that she has been fortunate to work with. She values your support and the numerous opportunities you have give her to grow as an educator. She is genuinely honored to have been a part of Dover’s amazing learning community.”

Ken Appel moved, Kathy Baker seconded approval of 2.a, 2.b, 2.c, and 2.d of consent agenda. An

### **F. SUPERINTENDENT’S REPORT:**

The Dover School District wishes to thank the Rotary Club for their annual, generous donation of dictionaries to all city 3<sup>rd</sup> graders. The students are greatly enjoying using them to expand their vocabularies much to the teachers’ delight!

The Dover Reads program continues this month with local Dover author Jim Mastro meeting with students in grades K – 4. He is presenting information on Antarctica and reading from his



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

latest book *The Talisman of Elam*. Our students are enthralled and encouraged to explore their own writing. Thank you to Dover Reads for providing this excellent literacy building opportunity.

### **SCHOOL Updates**

#### **Woodman Park School**

Tonight there is a WPS Volunteer Celebration to thank many of our school volunteers. All of our volunteers are appreciated and needed. This event is due to the efforts of our school's PTO, Sandy Tremblay, Wendy Nasberg, and other staff members.

A Family Health and Wellness Night will be held at WPS on Wednesday, February 22 from

5:30 – 7 pm. NH Public Television Channel 11 will be running this event for interested Dover families. Events like these are due to Title I Programs.

#### **Horne Street School**

Last Thursday on February 9<sup>th</sup> the 3<sup>rd</sup> grade students presented "Space Night". From 6:30 - 7:30 p.m. families were welcome to visit HSS and view the fantastic projects completed by our 3<sup>rd</sup> graders. This activity supports the Dover science curriculum and incorporates writing and presentation skill providing authentic presentations of student work.

This month Dana Mitchell brought the DARE program to HSS and visited with our 4<sup>th</sup> graders. This is a very important program and we thank Dana for his time and energy delivering this program.

On February 22<sup>nd</sup> from 6:30 -7:30 HSS's Young Inventors Fair will be held. Since mid January, interested students have been creating their own inventions. They will be presenting them to our judging team during the school day and returning at night with their parents. Last year the four grade level winners from HSS who chose to compete at the state level came home with awards.

On February 17<sup>th</sup> the HSS PTG will hold a Movie Night from 5:00-9:00 p.m. Families are invited. The next PTG meeting is February 21<sup>st</sup> in the library starting at 6:30 p.m.

#### **Garrison School**

This past week, all grades took the opportunity to embed the 100<sup>th</sup> day into math class and other activities.

We are pleased to announce a partnership with several local area restaurants to hold a Garrison Food Challenge for our fourth grade students. One team representing each 4<sup>th</sup> grade class will work with a local chef to turn their conceptual healthy meal into a real dish. On March 29<sup>th</sup> from 5-7 at the Rebel Chef Catering Company, the public is welcome to attend a taste



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

test/judging process where the winner will get their dish served to the entire school. All four finalists will get their dish carried on the local chef's menu for a month following the competition.

### **Dover Middle School**

We are very proud of Dover Middle School's NECAP progress in reading!

A collaborative effort between our student council, Kids Who Care and the Pride Committee organized a collection for our troops. They have mailed out over 100 care packages!

### **Dover High School**

The Penguin Plunge was a success for Special Olympics of New Hampshire and Dover High School. The students and staff at Dover High School raised just under \$10,000 during their fundraising drive. The plunge took place on Saturday February 4<sup>th</sup> at noon time at Hampton Beach – the temperature was 30 degrees with 15-20 mile an hour winds – water temp was about 40 degrees and all participants had a wonderful time for this cause.

Two DHS Students, Junha Kim (pronounced June-ha) and Joshua Bean have been named Candidates in the 2012 United States Presidential Scholars Program...both seniors are also now finalists in the National Merit Scholarship Program. Winners will be announced in March. Congratulations to them both for this distinguished honor!

Three DHS students have recently been appointed to the NH Legislative Youth Advisory Council, Abby Martinen, Krystina Gibbons, and Adam Glidden.

Dover High School invites parents to its Open House on Wednesday, February 15th, 2012. The evening begins at 6:00 pm with three concurrent Guidance-sponsored workshops in the auditorium. Workshops will run at 6:00 pm and 6:30 pm. At 7:00 pm, after brief introductory remarks, parents will follow a mini schedule of their child's classes. Parents will also be treated to a special preview of our upcoming Drama Production of "Oklahoma!" which will be presented February 17th-19th. More information is available on our website.

In the 2012 Scholastic Art Awards of New Hampshire, Dover High School submitted a total of 52 individual artworks and 17 Portfolios. As a result of extreme interstate competition, DHS had 18 Individual Works of Art and 5 Portfolios recognized and awarded honors in this year's competition.

### **ATHLETICS**

Dover High School has been granted quota for the 2012 Special Olympics Unified Sports™ Volleyball National Championships to be held Friday, May 25- Sunday, May 27 at the Salt Palace Convention Center, Salt Lake City Utah. Dover High School will compete alongside the following states: Arizona, North Carolina, Rhode Island, and Virginia. Special Olympics Project Unify will cover all of the costs for all participants and coaches. Our team will be made up of 7 athletes and partners from Dover High School, 3 athletes and partners from Oyster River High School as well as one partner from Somersworth High School. This is a once in a lifetime opportunity for all who will attend.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

Amanda Russell moved, Kathy Baker seconded approval of the Superintendent's Report. An oral **VOTE PASSED 7/0.**

**G. STUDENT REPRESENTATIVE REPORT:** Ms. Theth's report consisted of information about DHS events and honors. The swim team is congratulated for winning the state championship. National Honor Society members who would like to earn community service hours may participate in an obstacle event on February 22 from 5-7:30 at WPS. The senior class advisors would like to remind parents to submit photos and/or videos of their seniors that can be used in the senior slideshow that is shown at the senior banquet. Photos can be emailed to [2012.srslideshow@gmail.com](mailto:2012.srslideshow@gmail.com). They are due April 6<sup>th</sup> and can also be dropped off at DHS.

### **H. COMMITTEE REPORTS:**

Dr Appel provided three reports:

The first report is a Curriculum Planning Council report from the meeting of January 5<sup>th</sup>, 2012.

The task force on STEM/Health k-4 reported on their proposed changes to the health curriculum. Those changes are intended to eliminate redundancy with other programs and streamline the curriculum. Instruction will be focused on science and engineering practices. It is expected that the approach, designed in collaboration with UNH faculty will help to address weaknesses our students have shown on the NECAP science examination and increase the depth of student understanding of the topics covered.

Patricia Driscoll described the work of the mathematics task force. The Math in Focus curriculum has been very well received by students, teachers, and parents. Patty and Karen Berg are working to overcome pacing problems arising for students who spent several years in the Everyday Math program and are now switching to the MIF approach. Intervention for those students whose knowledge is below grade level is being put into place. New texts must be found for grades 7 and 8 in order to take best advantage of the knowledge imparted in the first six years. Some students are entering the high school without pre-algebra competence and this problem needs to be addressed.

The second report is a Professional Development Committee report from the meeting of January 18<sup>th</sup>, 2012.

The Professional Development Committee received a draft of the Professional Development Master Plan which (as modified) must be submitted to the state department of education in March. The master plan outlines the steps that teachers are expected to take in order to be recertified. The process is being switched from a mechanical submission of a number of documented hours of effort to a choice of professional goals and showing an acceptable level of work towards those goals. The master plan gives detailed guidelines for choice of goals and the documentation of necessary progress towards these goals with a strong emphasis on collaborative work and the improvement of student learning and achievement. It was pointed out in the discussion that for the master plan to be successful administrators will need to clarify



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
 Meeting Location: Media Ctr. (Room 306) McConnell Center  
 Meeting Date: **Monday, February 13, 2012**  
 Meeting Time: **7:00 pm**

local expectations and work towards instilling a culture amenable to the revised recertification process.

The third report was for the Curriculum Planning Council from the meeting on February 2, 2012.

The meeting of the Curriculum Planning Council of Feb 2 was almost entirely devoted to the teaching of reading and writing at all levels of the Dover schools. The literacy facilitators enthusiastically described the Dover's Growing Readers program which is now fully implemented in grades K-4. Teachers have enthusiastically supported the program which permits teachers to work with each student at his or her own reading level and, with support staff, reteach skills where necessary to bring them forward to grade level expectations. They described the enthusiasm for professional development in this locally based program which engenders professional collaboration.

Currently, the major effort is being devoted to integrating writing into the DGR program. The literacy facilitators are working with classroom teachers with the aim of developing consistency of the writing program throughout the district. At all levels from K-12 an effort is being made to teach students to write in the genre appropriate to the task at hand and this requires cooperation from teachers of subjects other than English. It is hoped that working with common core standards will help incorporate more content requirements into writing instruction.

Ms. Goodnow described how the new core standards will be implemented in the high school writing programs through assignments of written and verbal tasks. She suggested the competencies that might be expected at grade levels 3-10 which would prepare students to attack these tasks successfully.

**I. POLICY -- CHANGES – PROPOSALS: None**

**J. POLICY ADOPTION: (Second Reading)**

**SECOND READING**

**BYLAWS  
OF THE  
DOVER SCHOOL BOARD  
CITY OF DOVER, NEW HAMPSHIRE**

**ARTICLE I: Name**

**Section 1.** The name of the School Board shall be the Dover School Board.

**ARTICLE II: Members**

**Section 1.** The School Board shall be composed of seven members in accordance with Section 4.2 of the City Charter.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

### ARTICLE III: Officers

**Section 1.** The officers of the School Board shall be a chairperson, a vice-chairperson, and a secretary. These officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by this School Board.

**Section 2.** Officers shall serve a one-year term. Officers shall be elected in accordance with Section C-4-2 of the City Charter.

**Section 3.** These officers shall be elected as prescribed in Article IV, Section C-4-3, of the City Charter.

**Section 4.** Any officer may be removed from his/her office by a majority vote of the School Board at any regularly scheduled, monthly, public meeting.

### ARTICLE IV: Meetings

**Section 1.** All meetings of the School Board shall be held in the rooms designated by the School Board or the chairperson. The School Board shall meet for organization on the day stipulated by Section 4.3 of the Charter.

**Section 2.** The School Board shall hold its regular monthly meeting on the second Monday of each month. Changes may be made in this schedule due to conflicts with holidays. Regular meetings shall begin at 7 p.m. and end no later than 10 p.m. unless otherwise determined by a two-thirds vote of the members present.

The School Board shall meet on the fourth Monday of each month in workshop session if there is business to be conducted. Workshop sessions shall begin at 6:30 p.m. and end no later than 10 p.m. unless otherwise determined by a two-thirds vote of the members present.

Nonpublic sessions may be held at the request of the chairperson, or the Superintendent, or by three members of the School Board, through written petition to the chair. The contents of these meetings shall conform to governing state law, RSA 91-A.

**Section 3.** Special meetings shall be called by the chairperson at any time or upon written request of three members. Each call for a special meeting shall distinctly specify the purpose for which the meeting is called. No other than such specific matters shall be considered at such special meetings except for emergency in accordance with RSA 91-A. At least twenty-four hours notice shall be given for such special meetings.

**Section 4.** A majority of the members of the School Board shall constitute a quorum.

**Section 5.** The meetings of the School Board shall be called to order promptly on the hour and then should proceed as follows:

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. CITIZEN'S FORUM



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

- D. APPROVAL OF MINUTES
- E. CONSENT CALENDAR
- F. SUPERINTENDENT'S REPORT
- G. REPRESENTATIVE REPORT
- H. COMMITTEE REPORTS, INCLUDING LEGISLATIVE UPDATE
- I. POLICIES-CHANGES-PROPOSALS
- J. POLICY ADOPTION
- K. SUBMISSION AND PAYMENT OF BILLS
- L. RESOLUTIONS
- M. OLD BUSINESS
- N. NEW BUSINESS
- O. SCHOOL BOARD MATTERS OF INTEREST
- P. ADJOURNMENT

**Section 6.** The following shall appear on all meeting agendas, except nonpublic meetings.

Citizens are invited to all public meetings and shall be given an opportunity to speak. Time shall be set aside for citizen statements at all public meetings, unless a vote to the contrary is taken by the School Board.

Statements shall be limited to five minutes unless otherwise extended by the chairperson, with the approval of the School Board.

All citizens are permitted to place items on the agenda through written application to the Superintendent at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.

**Section 7.** All items for the agenda from School Board members shall be submitted in writing to the Superintendent's office before noon on the Tuesday preceding the regular meeting. The chairperson shall determine the order of the agenda for each meeting.

**Section 8.** The School Board shall be composed of seven members. Every member present, when a question is put, shall vote for or against the same, unless he or she abstains.

**Section 9.** The ayes and nays upon all questions of appropriations of money shall be called and entered upon the minutes and on all other questions at the request of any member.

**Section 10.** The Dover School Board shall act in accordance with the New Hampshire "Right to Know Law" (RSA 91-A) as amended.

**Section 11.** The following paragraph is to appear on all regular meeting agenda:

All meetings, except nonpublic meetings, conducted by the School Board are open to the public.

**Section 12.** A notice of the time and place of each meeting shall be posted in two appropriate public places and/or shall be printed in a newspaper of general circulation in Dover, at least twenty-four hours, excluding Sundays and legal holidays, prior to such meetings.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

### **ARTICLE V: Workshop Session**

**Section 1.** The Workshop Session shall be defined as a non-policy making meeting of the entire School Board. Said Workshop Session shall assemble for purposes of discussion on topics to prepare the School Board for understanding and action at a subsequent policy-making meeting.

**Section 2.** The secretary shall see that proper minutes of the proceedings are kept on file in the office of the School Board.

### **ARTICLE VI: Power and Duties of the School Board**

**Section 1.** The Dover School Board shall be the governing body of the Dover School District and derives its authority from State laws and Department of Education Rules.

#### **Section 2. 189:1-a Duty to Provide Education**

*I. It shall be the duty of the school board to provide, at district expense, elementary and secondary education to all pupils who reside in the district until such time as the pupil has acquired a high school diploma or has reached age 21, whichever occurs first; provided, that the board may exclude specific pupils for gross misconduct or for neglect or refusal to conform to the reasonable rules of the school, and further provided that this section shall not apply to pupils who have been exempted from school attendance in accordance with RSA 193:5.*

*II. Elected school boards shall be responsible for establishing the structure, accountability, advocacy, and delivery of instruction in each school operated and governed in its district. To accomplish this end, and to support flexibility in implementing diverse educational approaches, school boards shall establish, in each school operated and governed in its district, instructional policies that establish instructional goals based upon available information about the knowledge and skills pupils will need in the future.*

**Section 3.** The School Board is legally responsible for the establishment of school policies and programs, the determining of the budgetary requirements of the schools, the election of regular employees of the district, and the evaluation of the results obtained. The School Board shall take final action upon recommendation of the Superintendent where the election or assignment of personnel or a change of policy and/or program is involved.

**Section 4.** The secretary shall keep a full and accurate record of attendance and proceedings of all meetings of the School Board and shall have the care and custody of all records, papers, and communications relative to the School Board.

**Section 5.** The School Board shall have the oversight of the financial condition of the School District and shall cause to have prepared and presented a financial statement each month.

**Section 6.** A payroll summary ledger and/or vendor check register will be issued for signature to the Chairperson or Vice-Chairperson on a weekly basis. The School Board shall be presented a manifest of



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

all general fund expenditures for the preceding month, and this shall be issued to the Board for a majority signature of all members present.

**Section 7.** The School Board shall take action on all matters which pertain to the administration of the schools which calls for the investigation of violations of the regulations of the School Board, complaints made by staff, parents, or pupils, and complaints against staff, provided such complaints cannot be investigated and satisfactorily resolved by the Superintendent of Schools.

**Section 8.** The Board shall serve as the governing body of School Administrative Unit #11; a School District established under the laws of the State of New Hampshire. The Board shall provide all Superintendent services as described in RSA 194-C:4.

### **ARTICLE VII: Subcommittees**

**Section 1.** Subcommittees necessary to the proper functioning of the Dover School Board may be appointed at any regular or special meeting by the chairperson with the consent of a majority of the membership present. Such subcommittees shall report to the full School Board and, when appropriate, to the public, at each regular meeting of the School Board, and a final report shall be submitted to the School Board at the conclusion of a subcommittee's work.

**Section 2.** The chairperson shall serve as ex-officio member of all committees.

**Section 3: The Discipline Committee shall be the only permanent standing committee of the School Board.**

**Section 4: The School Board shall affirm from its membership reporting members to the following positions. Each reporting member shall propose all business that requires debate and a vote to the entire Board at the earliest possible meeting date. Committee assignments shall be appointed by the chairperson and approved by the School Board.**

Vocational Trust

*City Council Liaison*

Joint Fiscal Committee

Joint Building Committee

Legislative Representative with NHSBA

Dover Adult Learning Center Liaison

Discipline Committee

Career Technical Center Advisory Committee

Professional Development Master Plan Committee

Curriculum Planning Committee

Wellness Advisory Committee

Standards Policy Review Committee (Policy IKE)

### **ARTICLE VIII: Parliamentary Authority**

**Section 1.** The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the School Board in all cases to which they are applicable and in which they are not inconsistent



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Regular Meeting #2
Meeting Location:	Media Ctr. (Room 306) McConnell Center
Meeting Date:	<b>Monday, February 13, 2012</b>
Meeting Time:	<b>7:00 pm</b>

with these bylaws and any special rules of order the School Board may adopt. Each one-year term of the School Board shall constitute a session as defined in Robert's Rules of Order.

### ARTICLE IX: Amendment of Bylaws

**Section 1.** These bylaws can be amended at any regular meeting of the School Board by a two-thirds vote, provided that the amendment has been submitted in writing to the entire membership at the preceding regular meeting. For sixty days following the inauguration these bylaws can be amended at any meeting of the School Board by a majority vote, provided that the amendment has been submitted in writing to the entire membership at the preceding meeting.

### ARTICLE X: Student Representative to Dover School Board

**Section 1.** The student representative is responsible for presenting current student issues to the School Board. The student representative shall represent his/her constituents in the same manner as a regular School Board official.

**Section 2.** Eligible students must be entering the tenth, eleventh, or twelfth grade; they will be required to fill an application which will be reviewed by the student council advisors and administrative staff. Finalists will be selected and will be allowed to run in a general election concurrent with the class elections. The student body as a whole will be responsible in voting the student representative. The term of the elected student representative shall run from the meeting following the student council election.

**Section 3.** The student representative shall be a non-voting member of the School Board. RSA 189:1,C.

Amended:

- March 12, 2001
- May 14, 2001
- January 7, 2002
- January 13, 2003
- February 2, 2004
- February 14, 2005
- January 3, 2006
- January 8, 2007
- January 7, 2008
- January 12, 2009
- March 8, 2010

Kathy Baker moved, Amanda Russell seconded, accepting Policy BA-By laws of the Dover School Board. An oral **VOTE PASSED 7/0.**

**K. SUBMISSION AND PAYMENT OF BILLS:** Amanda Russell moved, Doris Grady seconded to direct the payment of manifest #12-H in the amount of \$554.94 for FY11 and \$3,946,871.01 for FY12 for a total of \$3,947,425.95. The time period for payments was from 1/10/12 to 2/13/12. A roll call **VOTE PASSED 7/0.**

**L. RESOLUTIONS: None**



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

Betsey Andrews Parker moved, Amanda Russell seconded to move up New Business items, N. 3, N. 4, N. 8 in the agenda. An oral **VOTE PASSED 7/0**.

### **N.3. DOVER PARAEDUCATORS ASSOCIATION (DPA) CONTRACT PROPOSAL**

The following proposal was discussed for approval by the Board. Ms. Briggs Badger read into record the proposal:

#### **2012-2013**

As determined in the current DPA Master Agreement, the negotiating team met on January 19, 2012 to determine a wage increase, if any, for FY13.

The tentative agreement language:

- *The District proposes a \$100.00 lump sum, non-cumulative stipend to all paraprofessionals who will not be receiving a step increase in FY13. This stipend shall be paid in the first pay period of June 2013. Members must be actively employed at the date of payout to receive the bonus.*

Background information:

- 87 locally funded paraprofessionals will not receive a step increase for the 2012-2013 school year
- Numbers are approximate since paras may leave between now and next year.
- The cost for this stipend will be approximately \$9,383
- The figures above include FICA and Disability.

Mrs. Grady stated that she would not be able to support this proposal since the District is trying to cut the budget at this time. Ms. Russell understood her stance, but feels this group shouldn't be penalized since they were the last to negotiate wages. The stipend is minimal and she wished it could be more. She feels that it is fair and will support it.

Ms. Andrews Parker clarified that it is for this year only and was negotiated in good faith. It is a minimal stipend and well-deserved.

Kathy Baker moved, Amanda Russell seconded approving the paraeducator's wage professional as listed above. A roll call **VOTE PASSED 6/1** (Grady opposed).

#### **4. SPED Update—S. Crosson**

Ms. Crosson presented an update to the School Board as a follow up to the American Education Consultant and Boothby Therapy consultations.

The following recommendations have been targeted by the administrative team and the special education coordinators group for attention this school year:



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

### AMERICAN EDUCATION CONSULTANTS Special Education Study

1. The study recommended clustering students with disabilities in classes so that teachers working with small groups would be able to form groups with similar needs. The principals worked hard to group students with similar needs in grade level classes. Students with similar needs are clustered as much as possible, especially to allow for scheduling of paraprofessional supports. Small group instruction within the general education classroom is more typical of early elementary classrooms than older grade levels.
2. We agreed with the recommendation to target full implementation of a Response to Intervention (Rtl) process. This recommendation fits well with the design of DGR and is an extension of ongoing efforts to increase tiered interventions taught by skilled educators. The Title I Director, Curriculum Director, and Pupil Personnel Services Director met with the Superintendent to develop a starting strategy. We agreed to form a task force chaired by the Title I Director, Paula Glynn. The Rtl task force has met twice and will be meeting again February 16, 2012.
3. In accordance with the recommendation to focus on student achievement for students with disabilities, we have added “benchmark” testing to the curriculum based testing we introduced last year before the study. We chose this recommendation because it is an extension of current practices and an option available to us at no increased cost since we are using curriculum based measures for “progress monitoring”. Benchmark testing compares student performance to national, grade level norms. Progress monitoring compares a student’s performance to a baseline established in the beginning of the year using probes at their skill level (typically below grade level). Benchmark testing will be done Jan and May this year and Sept-Jan-May next year. Progress monitoring is done approximately twice a month.
4. Preschool integration of typically developing peers was recommended to continue so that Dover School District would be prepared to meet federal targets for preschool least restrictive environment. This recommendation has been an area of concern to the preschool educators so we agreed this should be an area of focus. We have increased the number of typically developing peers allowed by 7 and have redistributed the typical peers enrolled from Head Start to create a class with 50/50 ratio of typical students to students with disabilities. The result is a better defined continuum of placement options for students with disabilities, including the “early childhood classroom” (50/50 class) and staff available to provide special education services in community daycare/preschool settings.

### BOOTHBY THERAPY Speech Language C.A.R.E Plan

1. A system has been set in place to reduce the number of new referrals for speech and language assessment. This practice is in response to the finding that excessive time was spent at the elementary level in assessment activities that did not lead to speech and language services for students with disabilities. Speech language pathologists (SLPs) are using screening measures to identify students at risk for disability and then providing those students with a full evaluation. Speech language assessments are not used to “rule out” a



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

- disability but only provided when information about a student's speech and language skills indicate an area of potential disability.
2. Speech and language eligibility is now considered whenever speech and language testing is conducted and when speech and language service needs are determined by an IEP team. This practice was created to more fully describe a student's educational needs. This was one of the recommendations from Boothby Therapy.
  3. Speech and language consultation services are now more explicitly described as a service in the IEP. Previously SLPs spent a considerable amount of time creating alternative communication programs for nonverbal students and consulting with service providers about programming needs of students with autism spectrum disorders but did not include this service as an IEP service. By adding the service and time to the IEP, the district can seek Medicaid reimbursement.
  4. The district followed the staffing pattern recommended from the C.A.R.E. Plan:
    - a. Garrison Elementary School -1 FTE speech language pathologist; part time speech language pathology assistant (2.5 days)
    - b. Horne Street School – part time (3 days a week) speech language pathologist; part time speech language pathology assistant (2.5 days)
    - c. Woodman Park School – 1.2 FTE speech language pathologist ; sixth day comes from GES SLP; FTE speech language pathology assistant
    - d. Dover Middle School – 1 FTE speech language pathologist
    - e. Dover High School – part time (2 days a week) speech language pathologist

Other information provided by Ms. Crosson included charts and graphs and the following opportunities for improvement and status updates of the special education recommendations provided by American Education Consultants.

### **1. Student achievement for students with disabilities needs to be focused on for improvement in several areas.**

Using ARRA special education funds, AIMSweb licenses for all identified students were purchased for FY12. AIMSweb provides Curriculum-Based Measurement (CBM) testing materials and web-based data management, charting, and reporting for CBM assessment data to 'inform' the teaching and learning process.

Last year special education teachers used AIMSweb for progress monitoring. This year we are adding benchmark testing in September, January, and May.

### **2. Staff and student scheduling are a significant concern that should be given priority.**

This is a system problem the administration has attempted to resolve. At the elementary and middle school levels, students are scheduled into classrooms and content classes by the building administration. The schedule of IEP services typically occurs after general curriculum scheduling in the first two weeks of school. At the elementary level, individual case managers and therapists create the schedule of services for students on their case load. At the middle school, special education staff members work collaboratively to place students in interventions by need and availability, not grade or case manager. Therapeutic services (OT, PT, speech/language therapy) are scheduled by the therapists. At the high



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

school level, students receive most services in specialized courses designed to provide remedial instruction in reading, writing, math, language, and organization. Students are pulled from classes to receive OT and PT services.

The choice of pull out time has been based on district requirement *not* to pull out of language arts or math classroom instruction. This leaves pull out options to Science, Social Studies, and Specials. We found this limitation impossible to follow for all students and began to use core curriculum time in math and language arts for some pull out time.

The last two years the emphasis in special education was to provide direct instruction, using an intervention program, in core curriculum areas of math and reading, for students who were not proficient on the NECAP. This practice led to an increase in the number of students pulled from the general curriculum to receive the direct instruction special education service. The direct instruction has made a difference, especially at the middle school. However we will not be able to sustain this model because we do not have enough special education teachers to provide direct instruction to all nonproficient students with disabilities in all areas of nonproficiency.

To remedy this situation, this year the coordinators will be reviewing each special education teacher's plan for providing special education services to students on their case load to ensure that teachers are using a variety of delivery options and that the option chosen matches the need described in the IEP. Students will continue to be served out of the general classroom in a resource room setting.

The AEC study recommended clustering students with disabilities in classes so that teachers are working with small groups with similar needs. We do not cluster students with disabilities in classes because we found it impossible to maintain. New students are placed in the class with the lowest enrollment to keep class size even. Flexible grouping (across classrooms at the elementary level and across grades at the middle school level) occurs to group students with similar needs.

### **3. Scheduling of staff should be revised to allow delivery of instruction throughout the district all five days each week.**

This practice began in 2006-2007 school year for elementary only to solve the very problem suggested as occurring. Currently SPED teachers are not prohibited from scheduling IEP services on the "meeting day" nor are they prohibited from scheduling a meeting on another day of the week. The intent of this practice was to reduce the practice of cancelling special education services, create a predictable schedule for classroom teachers, and allow common time for all special education staff in the building to meet as a department.

This practice was reviewed by the principals, coordinators, and special education staff at each building. Other options were considered, such as limiting meetings to scheduled "case management" blocks or changing the service delivery to sessions per month rather than sessions per week. All agreed that a schedule of services needs to be flexible and allow student services to be available every day.

The conclusion was to continue to plan one day a week as a meeting day. Cancelled services must be made up within a week so that students receive *all* IEP services. A memo will be sent to staff reminding them to plan the service delivery according to student need (i.e. *not* limiting services by their schedule) and to make up missed services within a week.



DOVER SCHOOL  
DISTRICT

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

**4. IEPs should be developed forwards, meaning that achievement and other data gathered should be the basis for IEP goals, which then should be the basis for identifying the necessary service plan, designed to provide a reasonable opportunity for the student to succeed in the least restrictive learning environment.**

Student data is used to create IEP goals and services and all IEP components are designed to improve the student's ability to participate in the general education curriculum. Staff schedules and availability are considered as special education teachers are a limited resource. In the past special education teachers wrote IEP service plans without considering their availability to provide the services in the IEP. This led to more special education service time than available teacher hours. Now the special education coordinators review the special education teacher schedules to make sure that all IEP services are delivered based on data driven student needs.

**5. While Dover is commended for having a lower total number of students with disabilities than comparison districts, this fact presents its challenges.**

We agree that general education staff need to implement differentiated instruction. A "learning through teaching" project focusing on improving differentiated instruction was planned for this year, but delayed due to loss of grant funding.

**6. Response to Intervention should be targeted for full implementation.**

The Special Education Administrator, Curriculum Director, and Title I Director met to develop a plan for RtI implementation. This group will function as the "steering committee" and report to the superintendent and school board on progress.

The first task we set is to create a representative RtI Committee charged with developing a vision, targets for development, and timeline for implementation. Dover already has in place many components of RtI, but these elements are not organized or consistent across the district. The committee needs to understand what is in place and evaluate what is needed. We have a list of staff members we will invite to a first meeting mid-September.

We considered the need for professional development for the committee and later for the district. Initially we thought we might use funds from the Title I grant and the IDEA grant for this purpose, but changes in personnel costs have limited grant funding for PD. We have contacted the state and submitted a request for technical assistance from the Bureau of Special Education. We are collecting free publications for the committee to help them understand the policy considerations that are part of RtI implementation.

**7. The district should eliminate the role of special education coordinators as currently employed.**

The study did not find a clear purpose for the coordinator position given their lack of authority. The study recommended elimination of the positions and return of staff to instructional assignments. We agreed that the lack of authority undermined the effectiveness of the position but did not agree that their purpose was not clear. Building administrators all agreed that they rely on the special education coordinators to advise them on special education process, procedures, and compliance. Moreover, the special education coordinator serves as the LEA for difficult and adversarial IEP team meetings. A "Special Education Coordinator" job description was prepared for board approval last October but never presented to the board due



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

to an early beginning of the budget process. The special education director recommended that the special education coordinator position be changed to administrative level as is the case in most school districts. This can be done at no increased cost to the district for two of the coordinators.

### **8. The current practice and role of Special Education Director is less than fully effective for a variety of reasons.**

We agree with the expectations expressed for the role of the special education director. No specific recommendation was made. Full effectiveness of a special education director requires collaboration among administrators and a common focus. The current administrative team has improved collegial relationships this past year and will be focusing improvement efforts on district goals and achievement of common core standards.

### **9. The behavior specialists appear to be a necessary support for many student teams.**

Behavior specialists serve as building PBIS coaches and assist building intervention teams to address behavior and academic problems of all students.

### **10. Building administrators are needed more in the IEP process and, for this purpose, need to identify the necessary time, knowledge and oversight required such that IEP teams and the services necessary for students with disabilities are identified and implemented properly.**

Dover has utilized case managers as designated education agents or “LEAs” for all routine use of building resources and employed district-level related service staff since the early 1990’s. This practice has been discussed with our attorney as allowable. The law allows the district to designate any district IEP team member to serve as LEA:

§300.321(d) Designating a public agency representative. A public agency may designate a public agency member of the IEP Team to also serve as the agency representative, if the criteria in paragraph (a)(4) of this section are satisfied.

§300.321(a)(4) A representative of the public agency who--(i) Is qualified to provide, or supervise the provision of, specially designed instruction to meet the unique needs of children with disabilities;(ii) Is knowledgeable about the general education curriculum; and (iii) Is knowledgeable about the availability of resources of the public agency.

If a need arises in the IEP discussion and the LEA does not know what resources are available to address the need, the team discontinues discussion until more specific information can be obtained from the administration or until an administrator with that knowledge can attend the meeting. It is true that the LEA may make a recommendation contrary to the desires of colleagues and this can create conflict between the LEA/special educator and others at the table. Special education teachers can request an administrator or coordinator serve as LEA. Administrators and coordinators typically serve as LEA when the IEP team is in conflict.

Requiring building principals to be routine members of IEP teams and to serve as LEAs will not solve the problem of advanced knowledge of resources outside of the building and will put a burden on the administrator, given the number of IEP meetings held during the year (all required special education meetings are called IEP meetings, not just those whose purpose is to design the IEP). A newly identified student typically has three IEP team meetings the year they



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

are identified. Currently building principals and the special education director attend IEP meetings that require administrative authority or expertise. We are not able to change this practice. As one principal stated, “Administrator time is limited as it is now. Without more administrative help in the district – attending SPED meetings is an impossibility.”

A memo has been prepared for special education staff delegating LEA authority in writing and reminding them that they can request an administrator or coordinator to serve as the LEA.

### **11. Evaluate professional development for special education personnel as to its effectiveness.**

AEC requested a list of professional development (PD) provided to special education staff last year. Conclusions were drawn about the purpose and use of this PD without input from the director or coordinators. The PD schedule last year was based on the Focused Monitoring (FM) requirements. Staff improvement and use of PD was closely monitored. A rubric for improvement in compliance problems noted in the FM process showed improvement over time and was commended in the final FM report of our Corrective Action. Also, data has been collected, analyzed, and discussed among coordinators and with staff on the use of all PD topics, including: Lindamood-Bell/OG intervention programs, data use, reading assessments, autism programming. Focus of these discussions was both improvement in meeting student needs and improved achievement.

The district does not currently have a system for evaluating the effectiveness of any professional development activity.

### **12. Staff should be expected to monitor student progress and evaluate student and program needs in a manner that results in quality data that can be used to inform decisions at the IEP, building and district levels.**

We agree with this recommendation. Currently we are working to get all district data into Performance Plus so that student data is available to all teachers, specialists, and administrators. Professional development and time to collaborate will be needed to fully develop a culture of data-driven decision making.

### **13. Adjust special education and related services programming and staffing to levels indicated in this report.**

The AEC report commended the district for maintaining costs of special programming and recommended some shifting of resources.

1.) i. The report recommended maintaining or adding support to current levels of administrative/supervisory staff but reported the wrong number of special education administrative/supervisory staff. We have 1, not 2 administrative/supervisory staff

ii. The report recommended reducing two Speech/Language therapists and 1.4 speech therapy assistants. We are eliminating a .4 FTE federally funded speech pathologist and have reallocated speech therapists according to the recommendations from the Boothby Therapy LLC “CARE” plan. The reallocation involves splitting the high school position into two part time positions: .4 FTE at Dover High School and .6 FTE at Horne Street School. In addition, the Garrison speech pathologist will be assisting Woodman Park School and the district with Child Find evaluations.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

iii. The report recommended elimination of the coordinator position. The administrative team *strongly* supports the coordinator role and agreed that this recommendation was not practical given the limited availability of building principals for coordinating special education services.

2.) The report recommended returning up to four students from out of district placements who the district staff believes can be appropriately served in Dover Schools. At the time of the study, the district was monitoring the progress of four out placed students who were doing well in their program. One was returned to the district last April, one is planned for return in the fall if he continues to do well, one regressed and will be looked at in January of 2012, and the last will be transitioned to a program closer to Dover in preparation for placement at the Dover Alternative Program.

### **14. Review billing practices and reimbursements for Nottingham and Barrington students to ensure that Dover taxpayers are not subsidizing the costs of instruction for them.**

We agree that the tuition cost for students with disabilities from Nottingham and Barrington appears to be underestimated. This will be closely reviewed when the tuition agreements come up for renewal in 2014 (Barrington) and 2016 (Nottingham).

### **15. Pre-school programming should include continued integration with typically developing peers.**

We agree and recommend a plan be developed to increase the number of typically developing peers so that the district will meet the anticipated federal targets for least restrictive environment. We have discussed options of charging tuition for our typical students, as is the practice in neighboring communities. Next year we have redesigned the sessions so that we have options that include services in a community setting, an early childhood classroom with 50% typical peers, partially integrated classes, and a self contained class offering 25 hours of special education a week to students on the autism spectrum.

### **16. The determination of need, performance expectations, and accountability surrounding paraprofessional aides should be analyzed by the district immediately.**

We introduced a "Paraprofessional Determination" process last February that requires data collected on the frequency, duration, and type of support needs of a student with a disability. We analyzed the data the case managers collected and the decision making process for including a paraprofessional as an IEP service provider or supplemental support. We found that the case managers were not collecting the data properly and often believed this process to be a justification for a decision already made rather than a process to help a team make a decision about a need for support. To remedy this situation, next year any paraprofessional support or instructional service will need to be approved by the coordinator and principal before including in the IEP draft.

The coordinators will be observing student need for paraprofessional support and documenting the need using the Paraprofessional Determination process.

Paraprofessional supervision is not consistent throughout the district. Building principals rely on feedback from supervising teachers and coordinators when evaluating paraprofessional staff. The high school coordinator and middle school coordinator have responsibility for supervision, assignment, performance expectations, and accountability. The elementary



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

paraprofessionals are supervised by the building principal in collaboration with the elementary coordinator and special educators.

The preschool has changed the practice of including paraprofessional time in all IEPs. This was an error that has been corrected. IEP services should reflect the need of the individual student, not what the program offers for all students.

Paraprofessionals have had extensive training to prepare them for their assignments. They have been included in curriculum training and district PD activities as well as topics specific to their role. Many paraprofessionals are provided “on the job” training by observing the teacher implement a program, co-teaching a program, and/or working independently with periodic observations by the special educator. No paraprofessional should provide direct instruction without training and supervision by the special educator.

### **17. The district should consider further developing an in-district program within a single elementary building to support students with low incidence disabilities.**

We have an in-district program for students with complex, medical and educational disabilities. Students with low incidence disabilities are served in the least restrictive environment and not assigned to a self-contained program because their disability is uncommon. This does require additional resources but is consistent with our district philosophy and practice of full inclusion. We provide supports and modified instruction for students placed in the regular classroom with low incidence disabilities including blindness, autism, and hearing impairment.

### **18. The district should coordinate with each school principal the development of an individualized building improvement plan to insure special students are receiving proper instruction in a least restrictive environment.**

Each school’s improvement plan will include improvement of the special education program. Special education staff has been included on building improvement teams to ensure their perspective is included in planning improvement activities and the special education director has offered to attend committee meetings or meet with building administrators to assist teams in planning improvement activities. The special education administrator will meet with each principal quarterly to assess the progress of improvement in the special education program, including review of progressing monitoring data (AIMSweb) and intervention data (probes on IEP goals).

### **19. It is recommended that the district develop a strategic, multi-year plan for full implementation of planned improvements.**

The administrative team has discussed the special education recommendations and targeted RtI as the priority for this year. Special education data - including the District Data Profile of the 13 federal indicators (e.g. LRE percent, suspension/expulsion rates for students with disabilities, graduation rates for students with disabilities), child count, and parent survey data-has been shared with administrators as the data becomes available from the NH Bureau of Special Education. The administrative team will review special education student achievement data after NECAP results are available, and include the RtI and special education monitoring data in the review.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

Mrs. Grady asked if there were copies of the reports available for the new Board members. Ms. Baker noted that she had seen them available online.

Ms. Russell commented that she had not been in favor of a reduction of Speech Language Pathologists.

Ms. Baker asked when RTI would have full implementation. Ms. Glynn responded that it would take a few years for it to be fully implemented. The schools are each at a different points in the implementation process. There has been a common belief in what RTI actually is. It must meet the needs of the District. They need to see what is working and what is not. A committee is checking on what is working in different communities.

Ms. Crosson commended Ms. Glynn on her job as RTI coordinator.

Mr. D'Andrea asked if there are extra grant funds to pay for some of the RTI trainings and equipment. Ms. Crosson responded that it was ARRA funding, which is gone now.

Dr. Appel asked Ms. Crosson for a response on the survey's claim that services were given to students not mandated by an IEP. Ms. Crosson responded that there had been an error, but it had been corrected. Only student's unique needs are now in IEP's and not program needs. Ms. Crosson added that they have had limited professional development to staying up to date on issues.

Dr. Butler asked how students are referred to SLP services. He questioned because Boothby saw more students referred. Ms. Crosson responded that this problem was corrected. They want to provide services, but want to make sure that appropriate students are being evaluated.

### **8. "Support our Schools"—Sandra Tremblay**

Woodman Park School Social Worker Sandra Tremblay discussed the SOS program. This is a community outreach program which strives to redefine how to make partnerships with the community. It involves 2-way communication between all parties and has had amazing success. This collaborative was founded by a small group of educators and parents who strongly support the belief that it takes a village to raise a child. In the spring of 2011, it became clear that federal and state funding for educational programming was going to get slashed big time, and there was no way to avoid it. In an attempt to make lemonade out of lemons, a small group of educators, parents and community members began brainstorming ways that could utilize local resources to offset the loss of government aid. SupportOurSchools.org was the result. Their mission is to provide a safe, dynamic platform from which schools can communicate their needs to, and seek partnership opportunities with local community members in support of student enrichment. The website is an online classifieds site specifically designed to help schools reach out to their local communities for support and collaboration.

Ms. Tremblay asked for the approval and support of the School Board so that she can go ahead with the program.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

Mr. D'Andrea asked if there is any cost to the program. Ms. Tremblay responded that it is a free program. He appreciated out-of-box thinking for funding sources.

Ms. Russell asked if cash can be donated or only items. Ms. Tremblay responded that each teacher will be able to set up a wish list that citizens will be able view and donate to. They will be able to go to amazon.com to view these lists and purchase items online. The PTO has set up a PayPal donation link. This is non-profit so there is no fee. Citizens and parents will know where their money is going. Businesses will be able to adopt schools and relatives will be able to donate from across the country.

Mrs. Grady asked if the cash donations need to be deposited into a special city fund. Mr. Limanni responded that private organizations can raise as much as they want. When they donate to the school district, it can be charged to a revenue fund.

Mrs. Grady stated that booster clubs are required to set up accounts. Mr. Limanni responded that this is their choice. The district does not manage them. Activity funds are managed by the district though. Mr. Limanni will research the process further.

Paul Butler moved, Ken Appel seconded to offer the School Board's endorsement of the program. An oral **VOTE PASSED 7/0**.

### **M. OLD BUSINESS:**

#### **1. FY2013 Budget Discussion**

Ms. Russell asked if parent/teacher organizations pay for intern, volunteer and chaperones. There is currently just under \$9,000 budgeted for background checks. At this time, paid school employees must pay for their own background checks. She suggested finding an alternative way to fund background checks.

Ms. Baker questioned the \$2,300 that was labeled for "catering". She would rather see that money going toward other services. Ms. Briggs Badger explained what these funds are allocated for. They typically are used for refreshments for teacher workshops, teacher return day, new teacher breakfast, teacher retirement celebration and other meetings. She stated that maybe it is time to look for alternative sources of funding. Ms. Baker suggested looking to the unions to help with funding for these events.

Mr. D'Andrea recommended asking some of these organizations to donate.

Mrs. Grady questioned the reduction of days in the calendar for students to 175. She thought that this change may affect CTC students. She is concerned with the loss of instruction time for students. Ms. Briggs Badger commented that Somersworth is already at 175 days. She added that the district would save professional development, bussing, substitute costs and other related costs. Early release days would be eliminated. Mr. Tirone responded that there would not be an issue with the change in calendar days for the CTC. If needed, the CTC could still run on an 180 day schedule.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

Ms. Russell noted that she would like input from parents and staff before making a decision on this proposal. She asked if additional money would need to be spent for outside presentations for these days. She inquired as to the benefit of these additional days without speakers or consultants.

Dr. Butler asked if anyone has asked teachers what they would like to cut. What areas would they recommend cutting. He suggested an email poll to get their thoughts on the budget cuts.

Ms. Baker stated she might be supportive of this proposal since it may be easier for parents to have these days off as opposed to finding care for their students on early release days.

Ms. Briggs Badger discussed professional learning in the district stating that Dover has professional learning communities that work as well as looking outside for professional development. This allows the teachers to be more reflective and it helps them to have their professional development more tied to their daily work.

Ms. Grady asked if the other teacher workshop days would be eliminated. Ms. Briggs Badger responded that one of the days is for parent/teacher conferences and they would stay as planned.

Ms. Briggs Badger reviewed the proposed 175 day calendar. Students would return to school after Christmas break on January 7, and they would start school on the Tuesday after Labor Day.

Mr. Tirone also added that professional development can be done online.

Mrs. Grady and Mr. D'Andrea agreed that the Board should get parent input on the calendar. Mrs. Grady believes that two weeks off for Christmas break might be difficult for many parents. The calendar would need to be reviewed annually to determine what the best days off would be for families.

Ms. Russell commented that Somersworth extends their calendar with long weekends whenever there may already be a long weekend due to a holiday. Her concern is that when this happens, typically the same classes (related arts) are missed for students. The Board needs to be mindful of this when making a new calendar.

Mr. D'Andrea recommended parents attend the community chat to discuss their views. It is being held on Thursday, February 16<sup>th</sup> at 6:00 pm at the DMS Library.

Ms. Russell asked if the costs for the new curriculum (that have been tentatively cut) could be split between the next two fiscal years.

Ms. Briggs Badger responded that the Math in Focus distributors were very flexible and allowed the district to do it last year. Mr. Tirone responded that it would most likely cost more to do it



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

that way. He added that the district was fortunate have Math In Focus allow us to do that. Dover had piloted the program and the Math In Focus creators really wanted it to succeed.

Ms. Andrews Parker asked why the Student Resource Officer (SRO) was not eliminated from the budget since it is not mandated.

Ms. Briggs Badger responded that this position is an integral part of the high school and an invaluable resource for the staff at DHS.

Ms. Andrews Parker also asked if New Hampshire Retirement is paid for coaches. Ms. Briggs Badger responded that if the coach is a teacher, retirement is deducted. Mr. Wotton explained how the coaching stipends are determined, noting that they are negotiated wages and unable to be reduced.

Ms. Russell stated that she appreciates the new proposal for adding fees to kindergarten in order to save full day kindergarten, but doesn't find it acceptable for 200 parents to pay 28.6% of the budget shortfall.

Dr. Butler thought that the proposal for parents of full day kindergarten students to pay tuition to attend. It is something that occurs in other communities and is sometimes necessary.

Mr. D'Andrea explained the proposal stating there would be a \$50,000 cost included for an administrative assistant who would be responsible for bookkeeping for this proposal.

Ms. Andrews Parker stated that she doesn't feel \$50,000 for an administrative assistant is a worthwhile expense for a school year position and thinks it should be reduced greatly or another way should be determined to administer the program. She continued to say that Dover cannot be compared to wealthier communities and doesn't want to keep making cuts that will reduce the quality of life in Dover. This expense will hit families who happen to have 5-year olds at this time. She stated that, "Education matters and children are valued. To keep cutting like this is draconian". She will not support any budget that has the elimination of full day kindergarten.

Ms. Briggs Badger clarified that students on free and reduced lunch would be able to attend at no cost. Students could also elect to stay in a half day program at no cost.

Ms. Russell stated that if a fee is going to be put into place, it needs to be more equitable. She supports full day kindergarten because there is time for curriculum and play time. It should be mandated in New Hampshire and across the country.

Dr. Appel reviewed the large budget items, including full day kindergarten and large class size. Bussing was suggested as another big ticket item. Mr. Limanni responded that to eliminate high school bussing may not provide a large cut. He could confirm with 98% certainty a cut of \$157,123 in transportation costs. This cut shouldn't reduce the quality from where it is at this point. Another cut would be the elimination of bussing at DHS which would provide another smaller cut.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

Kathy Baker moved, Paul Butler seconded suspending the rules to extend the meeting to include N.6, Student Behavior Survey, tabling other new items until the March 12 School Board meeting. An oral **VOTE PASSED 7/0**.

### **N. NEW BUSINESS:**

- 1. Dover's Growing Readers (DGR) Update—P. Glynn-- See above**
- 2. DMS NECAP Reading Growth—Dr. Scott Marion, Center for Assessment—See Above**
- 3. Dover Paraprofessional Association (DPA) Contract Proposal—See Above**
- 4. Sped Update—See Above**
- 5. School Board/Superintendent 2012-2013 Goals Adoption—Tabled until 3/12/12**
- 6. Approval of "Student Behavior Survey" March 2012—Kim Stephens**

Kim Stephens and Coalition Director Vicki Hebert discussed the Student Behavior Survey which will be administered to students in grades 7-12 on March 7, 2012. The 120-questions survey was designed by the Dover School Administrators and Prevention Program Personnel and covers a wide range of issues including topics such as student perception of risky behavior, school climate, violence, bullying, tobacco, drugs, alcohol usage, sexual behavior, health and wellness. The purpose of the survey is to help the school and community validate the effectiveness of curriculum and prevention programming. In addition, the results will be used as a tool to address areas needing attention and to apply for grant that address those areas.

The survey will be carefully administered so that no names will be collected and student anonymity is protected. Copies of the survey are available in the guidance, principal, and dean's office if parents would like to review it. Students may opt out their child, but must do so no later than March 5.

Ms. Hebert stated that the main purpose of the survey is to target grants for specific programs.

Dr. Appel asked how many parents ask that their student not take the survey. Ms. Stephens responded that it varies. Last year there was only one parent who didn't want their child to take the survey. The year before that, there were 12.

Ms. Russell asked if this survey can be completed electronically. Ms. Hebert stated there is no electronic option, but coalition funds provide all of the materials.

Ms. Andrews Parker asked what questions line up with the Youth Behavior Risk Survey. Ms. Hebert responded that there are very questions that align with the Youth Behavior Risk Survey. That survey is still being implemented every other year.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2  
Meeting Location: Media Ctr. (Room 306) McConnell Center  
Meeting Date: **Monday, February 13, 2012**  
Meeting Time: **7:00 pm**

It was noted that there are some questions where there could be some confusion. Ms. Hebert responded that there are some that need to be clarified and will be corrected.

Ms. Stephens stated that the school gathers the data and shares with the Dover Police Department and the Coalition. The community used the information and it is distributed to anyone who may need it.

Mrs. Grady commented that many students have admitted that they do not put effort into the SAT tests, causing low scores. She wondered if that would happen in this survey.

Ms. Hebert responded that the questions are written such that there is a need for consistency when answering. There are ways to ensure the integrity of the survey.

Dr. Butler asked how long it has been that this survey has been administered. Ms. Hebert stated there is a long history dating back to the 90's. The survey has changed at different times, but some variation of the survey has been administered for many years.

He also asked if the survey is helping. Ms. Hebert responded that it helps to determine risky behaviors. Ms. Stephens added that it has helped the health department within the building. They use it frequently to facilitate discussions.

Ms. Andrews Parker commented that there is a lot of targeted money toward prevention. By administering this survey to students, it shows students that someone is paying attention. She is happy with the additions of questions on risky behavior.

Ms. Hebert stated that results will be available after they receive results from the middle school. She will share with the Board when she has all of the information.

Ms. Andrews Parker noted that Dover was selected as one of the top 100 communities for young people because of surveys like this.

Amanda Russell moved, Kathy Baker seconded approving the survey. An oral **VOTE PASSED 6/1** (Butler opposed).

### **O. SCHOOL BOARD MATTERS OF INTEREST: None**

**P. ADJOURNMENT:** Kathy Baker moved, Amanda Russell seconded, to adjourn at 10:15 P.M. An oral **VOTE PASSED 7/0.**

Respectfully Submitted,  
Betsey Andrews Parker, Secretary  
BAP/ral



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
Meeting Location: **Media Ctr. Room 305**  
Meeting Date: **Tuesday, February 21, 2012**  
Meeting Time: **6:30 pm**

A joint Barrington/Nottingham/Dover workshop session of the Dover School Board was called to order by Chairperson Rocky D'Andrea on Tuesday, February 21, 2012, at 6:30 p.m. in Room 305 of the McConnell Center Media Center.

**A. ROLL CALL:** Present were Rocky D'Andrea, Doris Grady, Amanda Russell, Betsey Andrews Parker, Kathy Baker, Ken Appel. Paul Butler was absent.

Also present were Superintendent Jean Briggs Badger; Barrington Interim Superintendent, Howard Colter, Incoming Barrington Superintendent, Gail Kushner, Barrington School Board Members David Gibson, Deborah McNally, Michelle Antosiewicz, Moira Taylor and Scott Francisco; Nottingham School Board Members Phil English and Susan Levenson, Barrington Business Administrator Vicki Drouin, Christine Boston, Dover High School Principal; James Amara, CTC Director, Sally Thorn, Guidance Director; Jon Altbergs, Dean of Instruction; Patrick Boodey, WPS Principal and Michael Limanni, Business Administrator.

Kathy Baker moved, Amanda Russell seconded suspending the rules and moving to item D. on the agenda. An oral **VOTE PASSED 6/0.**

**B. PLEDGE OF ALLEGIANCE:** See above.

**C. CITIZENS' FORUM:** See above.

### **D. DISCUSSION: WHAT DOVER OFFERS, FUTURE NEEDS AND SURVEY RESULTS**

School Board Information Packet

- Barrington/Nottingham Enrollment
- Tuition History
- Barrington/Nottingham AP Course Enrollment, Graduation Statistics
- Course Enrollment Breakdown
- NECAP Comparison
- DHS School Activities Calendar
- Dover Dropout Percentage
- Special Education Child Count
- Dover Projected Enrollment
- Six Year CIP
- Student/Parent Survey Results
- Nottingham Choice Survey



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

Mr. D’Andrea started the meeting by stating the purpose. The Dover School Board would like input from Nottingham and Barrington to make sure that Dover is meeting the needs of their students. He would like to schedule two meetings each year for updates on this topic.

Ms. Briggs Badger reviewed the handouts that were distributed to participants (Listed above).

**Barrington/Nottingham**

**Enrollment**

HS Tuition Students

	<b>2006-2007</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>
Barrington, NH						
DOVER	419	390	364	333	291	273
OYSTER RIVER		3	9	17	30	46
COE-BROWN	62	67	69	77	76	88
CATA/SHS/PHS/OTHER	5	9	4	1	1	1
<b>TOTAL HS ENROLLMENT BARRINGTON</b>	<b>486</b>	<b>469</b>	<b>446</b>	<b>428</b>	<b>398</b>	<b>408</b>

HS Tuition Students

	<b>2006-2007</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>
Nottingham, NH						
DOVER	172	146	142	143	127	125
OYSTER RIVER	0	0	0	0	0	0
COE-BROWN	47	64	62	67	96	98
CATA/RAYMOND/OTHER	20	12	16	17	7	27
<b>TOTAL HS ENROLLMENT NOTTINGHAM</b>	<b>239</b>	<b>222</b>	<b>220</b>	<b>227</b>	<b>230</b>	<b>250</b>



**DOVER SCHOOL DISTRICT**

**DOVER SCHOOL BOARD – MINUTES**

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

Ms. Briggs Badger noted that the decrease of enrollment is a concern for Dover. She would like to find ways to try and make Dover more desirable and would like input from the Board members in attendance.

**Tuition History**

**2006-2007**

	Tuition Rate	*Enrollment	Total Tuition
Barrington Tuition	\$ 9,495.62	403	\$ 3,881,377
Nottingham Tuition	\$ 9,110.52	180	\$ 1,523,777
Other School District	\$ 9,166.43	8	\$ 60,395

**2007-2008**

	Tuition Rate	*Enrollment	Total Tuition
	\$10,019.78	391	\$3,637,696
	\$ 10,082.28	144	\$ 1,370,509
	\$ 10,199.53	6	\$ 50,372

**2008-2009**

	Tuition Rate	*Enrollment	Total Tuition
	\$10,310.35	365	\$3,565,426
	\$ 9,759.53	145	\$1,352,129
	\$10,953.61	5	\$ 38,400

**2009-2010**

	Tuition Rate	*Enrollment	Total Tuition
	\$ 10,707.30	329	\$ 3,469,143
	\$ 10,710.62	143	\$ 1,512,759
	\$ 11,864.92	7	\$ 69,344



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

### 2010-2011

Tuition Rate	*Enrollment	Total Tuition
\$10,726.57	281	\$3,034,592
\$10,707.08	129	\$1,338,260
\$12,584.16	10	\$ 122,625

### 2011-2012

Tuition Rate	**Enrollment	**Total Tuition
\$10,966.85	273	\$2,993,950
\$10,946.92	124	\$1,357,418
\$13,398.91	8	\$ 108,234

\*\*October 1st Estimate

Another concern for Dover is the loss of approximately \$1 million in tuition due to decreased enrollment.

Ms. Briggs Badger reviewed Advanced Placement enrollment for Barrington, Nottingham, and Dover students.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

Barrington AP Course Enrollment from 2011-12			
650	AP BIOLOGY	2	Barrington
463	AP CALCULUS AB	2	Barrington
464	AP CALCULUS BC	3	Barrington
136	AP LANG & COMP	0	Barrington
140	AP LIT & COMPOSITN	1	Barrington
141	AP LIT & COMPOSITN	1	Barrington
465	AP STATISTICS	3	Barrington
466	AP STATISTICS	0	Barrington
719	AP US HISTORY	1	Barrington
Nottingham AP Course Enrollment from 2011-12			
650	AP BIOLOGY	0	Nottingham
463	AP CALCULUS AB	0	Nottingham
464	AP CALCULUS BC	0	Nottingham
136	AP LANG & COMP	0	Nottingham
140	AP LIT & COMPOSITN	1	Nottingham
141	AP LIT & COMPOSITN	2	Nottingham
465	AP STATISTICS	0	Nottingham
466	AP STATISTICS	1	Nottingham
719	AP US HISTORY	0	Nottingham
Dover AP Course Enrollment from 2011-12			
650	AP BIOLOGY	11	Dover
463	AP CALCULUS AB	9	Dover
464	AP CALCULUS BC	30	Dover
136	AP LANG & COMP	11	Dover
140	AP LIT & COMPOSITN	11	Dover
141	AP LIT & COMPOSITN	17	Dover
465	AP STATISTICS	20	Dover
466	AP STATISTICS	7	Dover
719	AP US HISTORY	11	Dover

**TOTAL GRADUATION CLASS OF 2011 = 337**

Barrington Seniors	# of Graduates	# did not graduate	Returned to complete in following school year 11-12
73	69	4	2 of 4 returned
Nottingham Seniors	# of Graduates	# did not graduate	Returned to complete in following school year 11-12
25	25	-	-

**3 Year Rank in Class Placement for Barrington Seniors**

2008-09	77 seniors	Rank calculated on 373 students	3 Barrington students placed in top 25
2009-10	91 seniors	Rank calculated on 390 students	1 Barrington student placed in top 25
2010-11	73 seniors	Rank calculated on 337 students	8 Barrington students placed in top 25

**3 Year Rank in Class Placement for Nottingham Seniors**

2008-09	31 seniors	Rank calculated on 373 students	1 Nottingham student placed in top 25
2009-10	42 seniors	Rank calculated on 390 students	3 Nottingham students placed in top 25
2010-11	25 seniors	Rank calculated on 337 students	3 Nottingham students placed in top 25



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

Ms. Briggs Badger discussed the courses offered at Dover High School, along with the number of students enrolled in Nottingham, Barrington and Dover. There are 124 Nottingham students, 270 Barrington students, and 1020 Dover students enrolled in the courses listed. A total of 28% are Barrington and Nottingham students.

Ms. Briggs Badger reviewed the NECAP comparison results listed below. Students were tested in math, reading and writing.

**NECAP COMPARISON FALL 2011 -DOVER, BARRINGTON, NOTTINGHAM, STATE**

																	TOTAL % PROFICIENT			
	DOVER				BARRINGTON				NOTTINGHAM				STATE							
	LEVEL				LEVEL				LEVEL				LEVEL				Dover	Barr.	Nott.	State
SUB	4	3	2	1	4	3	2	1	4	3	2	1	4	3	2	1				
<b>M</b>	0%	32%	28%	38%	0%	26%	36%	38%	0%	25%	41%	33%	2%	34%	27%	37%	32%	26%	25%	36%
<b>R</b>	18%	48%	21%	12%	14%	46%	32%	14%	3%	54%	29%	43%	30%	47%	15%	9%	66%	60%	57%	77%
<b>W</b>	0%	37%	48%	12%	0%	30%	57%	11%	0%	22%	58%	19%	0%	42%	46%	9%	37%	31%	22%	46%

- 4 = Proficient with Distinction
- 3 = Proficient
- 2 = Partially Proficient
- 1 = Substantially Below Proficient

The Dover High School Activities Calendar was reviewed by Ms. Briggs Badger, along with the dropout percentage.

DOVER Dropout Percentage					
2009-2010	Enrollment Fall 2009	Earned GED	Dropped Out	Total	Annual Dropout %
Dover	1562	16	10	26	0.64%
Barrington		5	4	9	0.26%
Nottingham		3	0	3	
<b>Total %</b>					<b>0.90%</b>



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

2010-2011	Enrollment Fall 2009	Earned GED	Dropped Out	Total	Annual Dropout %
Dover	1487	22	25	47	1.68%
Barrington		3	1	4	0.07%
Nottingham		2	2	4	0.13%
Total %					1.88%

If a student earns a GED, they are not considered a dropout.

Ms. Briggs Badger reviewed the Special Education Count from October 2011. There are 59 preschool students, with 48 being identified and 11 typical. There are 13.64% special education students at WPS, 9.87% at GES, 8.66% at HSS, 14.9% at DMS, and 15.25% at DHS. Of the 232 identified students at DHS, 56 are Barrington students, 31 are Nottingham students, and 139 Dover students.

DRAFT



**DOVER SCHOOL DISTRICT**

# DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**



## Dover, NH SAU#11 Projected Enrollment

School District: **Dover, NH SAU#11**

11/28/2011

Enrollment Projections By Grade*																			
Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2006	358	2011-12	40	319	330	313	278	262	297	291	253	290	378	347	351	356	0	4065	4105
2007	358	2012-13	41	290	341	337	315	275	265	302	299	255	416	337	313	355	1	4101	4142
2008	348	2013-14	42	282	310	348	339	312	278	269	311	301	366	370	304	316	1	4107	4149
2009	377	2014-15	43	305	302	316	350	336	316	283	277	313	432	326	334	307	1	4198	4241
2010	368	(est.) 2015-16	44	298	326	308	318	347	340	321	291	279	449	385	294	338	1	4295	4339
2011	361	(est.) 2016-17	45	293	319	333	310	315	351	346	330	293	400	400	348	297	1	4336	4381
2012	363	(est.) 2017-18	46	294	314	325	335	307	319	357	356	332	420	356	361	352	1	4429	4475
2013	363	(est.) 2018-19	47	294	315	320	327	332	311	324	367	358	476	374	321	365	1	4485	4532
2014	367	(est.) 2019-20	48	297	315	321	322	324	336	316	333	369	514	424	338	325	1	4535	4583
2015	365	(est.) 2020-21	49	295	318	321	323	319	328	342	325	335	529	458	383	342	1	4619	4668
2016	364	(est.) 2021-22	50	295	316	324	323	320	323	334	352	327	481	471	413	387	1	4667	4717

\*Projections should be updated on an annual basis. Based on an estimate of births Based on children already born Based on students already enrolled

Projected Enrollment in Grade Combinations*									
Year	PK-4	K-4	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2011-12	1542	1502	2090	2633	1131	834	543	1975	1432
2012-13	1599	1558	2125	2679	1121	856	554	1975	1421
2013-14	1633	1591	2138	2750	1159	881	612	1968	1356
2014-15	1652	1609	2208	2798	1189	873	590	1989	1399
2015-16	1641	1597	2258	2828	1231	891	570	2036	1466
2016-17	1615	1570	2267	2890	1320	969	623	2068	1445
2017-18	1621	1575	2251	2939	1364	1045	688	2177	1489
2018-19	1635	1588	2223	2948	1360	1049	725	2261	1536
2019-20	1627	1579	2231	2933	1354	1018	702	2303	1601
2020-21	1625	1576	2246	2906	1330	1002	660	2372	1712
2021-22	1628	1578	2235	2914	1336	1013	679	2431	1752

See "Reliability of Enrollment Projections" section of accompanying letter.  
 Projections are more reliable for Years 1-5 in the future than for Years 6 and beyond.

Projected Percentage Changes			
Years	K-12	Diff.	%
2011-12	4065	0	0.0%
2012-13	4101	36	0.9%
2013-14	4107	6	0.1%
2014-15	4198	91	2.2%
2015-16	4295	97	2.3%
2016-17	4336	41	1.0%
2017-18	4429	93	2.1%
2018-19	4485	56	1.3%
2019-20	4535	50	1.1%
2020-21	4619	84	1.9%
2021-22	4667	48	1.0%
<b>K-12 Change</b>	<b>602</b>	<b>14.8%</b>	

© New England School Development Council • 508.481-9444 • www.nesdec.org

Ms. Briggs Badger commented that Dover is the fastest growing community in New Hampshire.

Dover Business Administrator Mike Limanni discussed the six year capital improvement plan. On the plan for Dover High School is the Media Center and auditorium. Funding would be from reserve funds (Impact fees and franchise fees)/debt. The projected cost is \$2,230,000 and it is included in FY2013. The Regional Career Technical Center and the DHS renovation and Dunaway Field renovation will both be funded with debt and will \$12 million for the CTC and \$20.5 million for the DHS renovations and fields. They are planned for FY16 and FY17.

The student/parent survey was discussed. This survey was intended to show the Dover School District why students in other districts would either choose or not choose Dover High School.

Created by: Betsy Andrews  
 Parker  
 Document Posted on :

2012.02.21\_Joint Dover/Barrington/Nottingham  
 SchoolBoard.Minutes  
 Page 8 of 20



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

The answers ranged from academics to sports to extracurriculars, etc. There were approximately 95 8<sup>th</sup> and 9th grade students and their parents who completed the survey.

Student and parent please respond: If you have chosen to attend Dover High School, why? (Please comment)	Person completing survey:	
	Student	Parent
it has good choices that i want to do.	8th Grader	
<b>I am still deciding, it has a good sports program</b>	8th Grader	
<b>I am still deciding. It has many class oppertunities, a good sports program, and classes that can count for college credits.</b>	8th Grader	
I can't afford to pay for any other school.	8th Grader	
I am uncertin if Im going to Dover yet	8th Grader	
i like the programs	8th Grader	
I chose to go to Dover High School because there is more choices then most schools.	8th Grader	
more oppurtunities	8th Grader	
more intristing clasis	8th Grader	
Dover is free, more electives, oppurtunities, bigger	8th Grader	
more intristing clasis	8th Grader	
It has a wider vairity of career choices and things that i want to be whae i grow up.	8th Grader	
I have chosen to attend Dover High School because it is much bigger then Coe Brown, I also feel that it will prepare me better for college, and lastly, I feel I will have many more choices and options if I attend Dover.	8th Grader	
Because it seemed more enjoyable than Coe Brown	8th Grader	
I choose to attend Dover High because it has a varity of classes that Coe Brown doesn't offer. I hear it has very good Honors classes. My cousins have all gone to Dover and loved it.	8th Grader	
it has alot of class choices.	8th Grader	
it has a lot of job oppurtunities	8th Grader	
	8th Grader	
its big and has a lot of career oppurtinities	8th Grader	
I have not decided, i might be interested in Dover high because they have career choices that I am very interested in.	8th Grader	
I have chose to attend Dover High School because I want a bigger school and Dover has a lot more to offer.	8th Grader	
Yes I have chosen Dover high School. Other family members went there and there is a large range of class to pick from.	8th Grader	
I have choosen to attened dhs because I believe it is a great school that one can use to the best of ones abilities.I think that everyone can find a place in this school and feel acomplished.	8th Grader	



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

Student and parent please respond: If you have chosen to attend Dover High School, why? (Please comment)	Person completing survey:	
	Student	Parent
I have chosen Dover High School because it has a wide variety of courses and electives. It also seems like a very nice school and all the teachers seem very nice.	8th Grader	
I have choose to go to dover because, I think going to a big school is helpful in life and I also think that it is good to have other choicies for your carear	8th Grader	
I have chosen to attend Dover High School because it has more career paths and because it has more interesting courses and places you where you belong within the schooling system.	8th Grader	
	8th Grader	
I chose Dover because its a big school and has a lot of electives to choose from.	8th Grader	
i believe that dover will give me a wide future oppertunities.	8th Grader	
i have chosen to attend dover high school because it has a lot more of choice than my other option and im interested in ROTC at dover which is very important for me and there are a lot of classes i would like to take at dover.	8th Grader	
I chose Dover High School because of its amazing culinary courses and its great reputation.	8th Grader	
This school has a lot of options for me and the social experience seems fun.	8th Grader	
career tech options available		8th Grader
Advanced classes, particularly in the science (AP Bio, Anat & Phys, Zoology), Class L sports, diversity of students body	9th Grader	9th Grader
		9th Grader
We chose Dover because of the diversity of the student body. The tech department provides multiple options. The cost is affordable.		8th Grader
Most of my friends chose Dover High.		9th Grader
The opportunities available for strong career oriented learning through technical center and the diverse cultural growth.		8th Grader
The horse and small animal program		8th Grader
DHS has a lot to offer students, many career choices to explore		8th Grader
It's close and the teachers are outstanding/ Football and sports	9th Grader	9th Grader
The wide variety of classes available is very alluring. Dover has it all!	9th Grader	8th Grader
It's the most convenient for our family; there are no other busing options from Barrington to other High Schools.		8th Grader

Student and parent please respond: If you have chosen NOT to attend Dover High School, why not? (Please respond)	Person completing survey:	
	Student	Parent
if i do move i would not go to dover.	8th Grader	



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

I do not have a problem with Dover, it is just that both of my brothers go to Coe Brown and so i would feel more comfortable there. I also like the environment and would feel a lot better going to a smaller school	8th Grader	
i am not going to dover, im going to Coe Brown. i am not going to dover because i think that Coe Brown will give me a better career.	8th Grader	
My siblings are going to Coe Brown and I would rather go to Coe Brown.	8th Grader	
I want a school with small class sizes.	8th Grader	
I didn't decide to go to Dover because Coe Brown was for one closer, and i really had no presonal interest in a large school i'd rather have a small school, that's just me. Dover i have no problem with except for the size.	8th Grader	
I am going because I am interested on their sports and activites, as well as the fact that my family goes there.	8th Grader	
I am not going because I'm moving.	8th Grader	
Coe brown was the 3rd best best school, dover was bottom two	8th Grader	
Too big and teachers only "care" about the top notch kids	8th Grader	
I am frightened of the size and consider my other option a more academically-based school, and that is what I focus on.	8th Grader	
I was accepted into Coe brown, and I would rather go to a smaller school.	8th Grader	
I got into Coe-Brown, and was expecting to got to Coe-Brown anyway.	8th Grader	
	8th Grader	
I do not like large schools	8th Grader	
I wiss to aten CBNA because my family has atended that school, and I like smaller schools	8th Grader	
because the classes r to long	8th Grader	
I am not going to dover high school because I like smaller schools better than big schools. It's easier to find everything in small school than in a big school so I wouldn't be late for any classes.	8th Grader	
I chose a different school because after I did a shadow day there I could just picture myself going to that school.	8th Grader	
I have applied to other schools, and I am still awaiting a response. I like Dover High School, but I feel like I would do better in a smaller, more personal school.	8th Grader	
I have not chosen to attend Dover High School for no other reason than the fact that I found another school that better suits my needs and plans for the furtre.	8th Grader	
because im going to coe-brown and dover is to big	8th Grader	
<b>Student and parent please respond: If you have chosen NOT to attend Dover High School, why not? (Please respond)</b>	<b>Person completing survey:</b>	
	Student	Parent
My sister said coe-brown was fun.	8th Grader	
I have not chosen to attend Dover High School, because I will feel more comfortable in a smaller, more academic school like CBNA.	8th Grader	
My parents would rather have me go to Coe-Brown Northwood Academy.	8th Grader	



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

I belive that Coebrown might be a better option for me because they have a better class system then the schools.	8th Grader	
Well i dont want to go because other schools are the better ones for me.	8th Grader	
	8th Grader	
i have chosen to go to CBNA because it is small and my parents are making me.	8th Grader	
i did not choose to attend dover because coe-brown is easier to understand and fit in with. i also think that coe-brown would give me more oppertunities.	8th Grader	
I have decided not to go to dover high because I wish to atend Phillips Exter acadamy, which alines it's self with my academic wishes.	8th Grader	
I have chose to go to Coe Brown Northwood Academy because I have sibilings that attended that school. I also know my way around the school and I have met and worked with some of the teachers.	8th Grader	
My parents believe that Coe Brown offers a better quality of education and would give me a better chance at a well-paid job and good college. Also, Phillips Exeter Academy is my first choice for a school.	8th Grader	
I think that Dover High is great school with a lot of oppurtunities, but I believe that another school would suit my personal interests and hopes a little better.	8th Grader	
School and class size is too large		8th Grader
We chose not to send our daughter to Dover High School because of the size of the school and she would not have daily access to study hall / Case manger without her having to leave a core class. My daughters interests will bring her back to Dover or Sommersworth for the Vocational offereings. So she gets the best of both worlds.		9th Grader
My child felt dover might be too big for her, but struggled with the decision.		8th Grader
Too large, not enough incentives to do well in school		9th Grader
school size, test scores		9th Grader
Smaller class size and a dedicated college preparation climate		9th Grader
CBNA seems to have a better culture and climate (very important to me). Seems more "family" oriented. Students seem PROUD to go to CBNA.		9th Grader
Declining quality. Too big. Time for the other towns to build their own high school.		9th Grader
<b>Student and parent please respond: If you have chosen NOT to attend Dover High School, why not? (Please respond)</b>	<b>Person completing survey:</b>	
	Student	Parent



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

<p>When we attended the open house of a different school, we were given all the info that we needed on what was available and what would be expected of our son. When we attended the Dover HS open house, we received no info other than go online and look it up. I did and didn't find a comprehensive list of what would be expected, what the classes where that would be available, etc. They didn't make us feel like they cared about our son very much. Having a council of high end students tell us how great it all was didn't help either. They were all leaders in some way, of course they are going to paint a bright picture. The tour that we took was confusing and hard to navigate where you were in the school. Without a map of the place, I couldn't tell how big it truly was or if there was a specific wing for specific classes. We may still go with Dover, we haven't completely decided yet..</p>		8th Grader
<p>We selected not to go to Dover High because we wanted smaller class sizes and larger variety of extra curricular activities. We wanted a college preparatory environment that holds both teachers and students accountable. In addition, we wanted a caring environment that values service to the community.</p>		9th Grader
<p>class size, no money is being put towards the HS, want a better environment for my kid, better SPED program at other HS</p>		8th Grader
<p>Believe there will be more academic support at the school she will be attending. Smaller school size is important to us. Physical location of the school also played a part in the decision since the bus ride would have been very lengthy. Quality of instruction in the two schools I believe would have been equal.</p>		8th Grader
<p>When we went for open house, the focus of the tour and discussion was on the CTC. While my child may take a course at the CTC, it was not of primary interest to us. When we returned from the tour, I barely had time to speak to the math department head about the course track my son would take since he is taking Algebra in 8th grade. Others in the curriculum fair were already packing up. The condition of the physical plan was also unappealing. We have heard the hallways can be very crowded and some of the class sizes very large as well. Having one night for all incoming 8th graders was a little overwhelming. Coe-Brown did seperate nights for each town. The students felt more comfortable asking questions.</p>		8th Grader
<p>Too many drugs and drinking on Campus, out middle child attended Dover High, the drug culture is why he started taking drugs, our youngest wasn't going to go there-NO WAY</p>		9th Grader
<p><b>Student and parent please respond: If you have chosen NOT to attend Dover High School, why not? (Please respond)</b></p>	<b>Person completing survey:</b>	
	<b>Student</b>	<b>Parent</b>
<p>My first child attended DHS, and I found the staff to be somewhat young and inexperienced. The Guidance Dept seemed somewhat disconnected and unconcerned with my child. I felt that the behavior issues at DHS, although a priority for the administration, were also a distraction from the day-to-day needs of the majority of their student population.</p>		8th Grader
<p>Looking for an environment with smaller class sizes and high academic expectations for students, also where we live it's a very long bus ride for my student to get to DHS.</p>	8th Grader	



**DOVER SCHOOL DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
 Meeting Location: **Media Ctr. Room 305**  
 Meeting Date: **Tuesday, February 21, 2012**  
 Meeting Time: **6:30 pm**

Poor administration.		8th Grader
Size of school and lack of budget support for needs of a school district this size. My child was not interested in CTC or sports...and class size and resources only seem to get attention at the elementary level in Dover. .		9th Grader

<b>UNDECIDED</b>		
<b>leaning towards not going due to large size of school</b>		8th Grader
<b>i have not decided.</b>	8th Grader	
<b>I am still undesided because of class size, electives, sports, classes, and programs. I believe i could benifit from both academys but have yet to deside witch suites my academic wishes.</b>	8th Grader	
<b>I have not yet chosen but I am considering Dover High School. I feel that this school has a variety of resources and classes that help prepare a student for a successful future.</b>	8th Grader	

Nottingham School Board Chairperson Phil English discussed the last page in the handout. Nottingham contracted Dr. Smith of UNH to formulate a survey intended to determine the importance of choice in high school. 89% of students surveyed determined it was very important. The overall impression of Dover High and Coe Brown were surveyed by students. The survey showed that for 74% of the students surveyed, Coe Brown was the school of choice, for 14% DHS was the school of choice and for 12%, another high school was the choice. The draft of the survey came out in early February and the final version will be over 100 pages and be sent to the Dover School Board.

Mr. English commented that Nottingham is now transported students to Coe Brown, as well as Dover.

Mr. Colter stated that he is appreciative of the effort to collect data and impressed that Dover asked for the meeting to determine what can be done to make Dover more attractive to students.

Ms. Briggs Badger thanked the school districts for taking the time to talk with Dover.

Mrs. Grady stated major concerns with as to why they need to meet. When the contract was signed in 2003, it was stipulated that DHS enrollment could not exceed 1575. At this time, enrollment is lower and she is wondering where the students are going. She is interested in “selling” Dover to Barrington and Nottingham students.

Mrs. Grady noted that Oyster River picked up 46 students and Coe Brown picked up 88. “What are they doing that we aren’t doing to get students?”

Ms. Andrews Parker asked to hear changes from the Barrington and Nottingham.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Joint Dover/Barrington /Nottingham Meeting
Meeting Location:	Media Ctr. Room 305
Meeting Date:	Tuesday, February 21, 2012
Meeting Time:	6:30 pm

Ms. Briggs Badger commented that there are some things that the district can't change. If a Barrington student prefers a small school, there is nothing that the district can do to encourage the student to choose DHS.

DHS Principal Christine Boston discussed Dover High School. She stated that DHS has much to offer including:

- Honors and Advanced Placement classes, general, college prep
- Large variety of choices for classes
- Dual credit options. A student could leave DHS with close to an Associate's degree
- Performance arts choices
- Trying to give DHS a small-school feel with teams in freshman and possibly sophomore years. More personalization with teams and get the best of both worlds
- The greatest strength is the number of options in all areas.

DHS Dean of Instruction Jon Altbergs added that he feels that most students prefer a larger school. He wants to make sure that students are choosing a high school based on facts and not perception. He would like to do a better job of publicizing the strengths for DHS.

Ms. Boston added that for the second year in a row, there is a DHS senior attending Harvard and this year there are two National Merit Finalists from DHS. These statistics are similar to results that are achieved from local private schools.

DHS Guidance Director, Sally Thorn distributed pamphlets that introduced the DHS Guidance department to the Barrington and Nottingham school board members. There are programs that are specifically focused on post-secondary plans including 4-year plans, classroom presentations, evening presentations for 9<sup>th</sup> and 11<sup>th</sup> grade students and parents. There is information for parents on the website specifically for Guidance, as well as a Facebook page. In addition, approximately 60 colleges usually visit DHS to meet with students. There is also a presentation specifically for seniors regarding life after high school. There is also multiple college credit classes offered.

There are expanding initiatives in the guidance office. Three counselors are working on expansion of post-secondary initiatives and three counselors work specifically on areas relating to school climate. They are trying to establish focus groups based on survey data on safety and tolerance and what current students think of DHS.

New things include:

- Working with the English department to help students with college applications and essays
- Federal grants to offer bus trips for college visits
- Work with academic departments to imbed this guidance information in their regular classes



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
Meeting Location: **Media Ctr. Room 305**  
Meeting Date: **Tuesday, February 21, 2012**  
Meeting Time: **6:30 pm**

- Peer mentoring program that pairs upper classroom with younger students who need help transitioning to DHS
- Student Ambassadors
- Alternatives for students who need a different way to complete college (because of change in dropout age)

CTC Director Jim Amara spoke on behalf of CTC programs:

- In the last 5 years, 5 new career tech programs, including Biotechnology, Equine, Pre-engineering, LNA, firefighting, expanding animal science program. Firefighting academy is the only one in New Hampshire at this time.
- CTC offers a strong integration of academics and applied learning. These programs are a good way for students to learn what is good for them and what is not.
- The CTC also offers a strong exploratory program in freshman and sophomore years. A student can test a class for one quarter to see if it's something that they would like to continue.
- The plan motivates many students to come to school. Many students who are in the firefighter academy become voluntary firefighters. Others participate in other ways, such as taking care of the animals on weekends.

Mr. Amara invited any board members to visit the CTC for a tour or talk to students and teachers.

Mr. English stated that he was surprised by the number of students who choose Coe Brown. One of the problems is lack of communication with the Dover School Board, which should occur a few times a year. They meet with Coe Brown twice a year. Ms. Briggs Badger offered to schedule meetings to make sure the meetings are planned.

Ms. Levenson commented that bussing for Nottingham students to Coe Brown was voted on as a warrant article at a meeting. 3 busses transport to Dover and 2 go to Coe Brown.

Ms. Baker asked if DHS could go to Nottingham and Barrington earlier to meet with students, similar to the time when Coe Brown does them so that students will have more time to make a decision.

Ms. Thorn responded that they can go anytime. Typically they go to the schools when Nottingham and Barrington request that they go.

Ms. Boston noted that October and November are busy months for sending middle schools due to NECAP testing and the Thanksgiving holiday.

Barrington board members stated that all dates for visits and tours by Coe Brown and Dover were very close.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Joint Dover/Barrington /Nottingham Meeting
Meeting Location:	Media Ctr. Room 305
Meeting Date:	Tuesday, February 21, 2012
Meeting Time:	6:30 pm

Mr. Altbergs stated that they are trying to provide two different things. One is to provide early contact and give information to students and the other is to obtain course requests. There is too much to do in October to balance everything. DHS administrators will be talking with counselors from sending schools to determine the best time.

A Barrington representative stated that survey results are the same as to when she attended DHS. It doesn't seem to have a good reputation. It seems to be easier to be accepted to Coe Brown than it has been in the past. Coe Brown has a good academic reputation and class size is smaller. She was impressed with Dover's Career Tech Center though.

Mr. Gibson stated that the perception is that key when choosing a school. Their board doesn't direct students where to attend and that for the most part, the decision is made within the student's home. Coe Brown and Oyster River both provide good communication. Dover should be informing sending school parents what they have to offer. There is certainly great class diversity, but the perception is that Coe Brown is a college preparatory school. He added that a few Advanced Placement classes don't make a college prep school. Many parents do like extra-curricular activities and sports. There are many students who choose Dover enthusiastically. He noted that Dover needs to give the story that students and parents can relate to.

Ms. Russell commented that her daughter, who will not take AP classes and most likely not take any CTC classes, but she is 100% sure that she will be prepared for college. She is happy with the education and still feels there is a small school feeling. "She is safe and getting the education and attention that she needs."

Mr. Gibson recommended that she share the story with students. He wouldn't be concerned with differenced with Dover and Coe Brown since they are very different schools. He would be more concerned with the differences between Dover and Oyster River.

Mr. Colter added that the Oyster River principal told him that he was directed by the OR School Board that he needs to try and recruit up to 200 students from Barrington. A few years ago, ORSD did not want more students, now there is no longer a limit. This would have a huge impact on Dover.

Ms. Kushner stated that 10 years ago, when she was employed by Dover, very few students were allowed to go to Coe Brown or Oyster River. It is becoming more competitive and small schools are being "wooded".

Ms. Briggs Badger added that when the contract was negotiation in 2003, there was a cap. Now there should be a floor.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Joint Dover/Barrington /Nottingham Meeting
Meeting Location:	Media Ctr. Room 305
Meeting Date:	Tuesday, February 21, 2012
Meeting Time:	6:30 pm

Mr. Francisco stated that he has an 8<sup>th</sup> grade student and as a parent, hasn't been reached out to by Dover. Students have been contacted, but parents tend to influence students, since many students at that age, do not understand course choices.

He would like to see more information directed toward parents from the schools. He's not sure if this is the correct perception, but hasn't been sold anything else.

Mr. Limanni asked about the impact of a friend's decision. Barrington reps responded that it's a factor that could come into play. He also clarified that Barrington currently only busses to Dover.

Ms. Taylor commented that her son was overwhelmed by the open house at DHS. It was a student led tour and the student could not answer all of the questions. The tour that he took at Coe Brown was led by an adult who could answer all questions. She recommended that Dover might want to consider trying to present a smaller feel when doing open houses.

Ms. Boston asked if students feel they belong in one school more than another, based on the school they are coming from. It was determined that this was not an issue.

Mrs. Grady stated that at some time in each student's life, they will need to transition whether it is in high school or college. College classes are much larger than a high school class. She also added that Dover's CTC has a new program where college credits can be earned. There are new policies also that would allow students to graduate prior to the completion of four years.

She added that students who are involved in CTC programs, have a higher percentage of completing college than pure academics.

Mrs. Grady asked if Coe Brown and Oyster River accept identified students. It was determined that both accept identified students and Oyster River has blind admissions and there is no entrance exam.

Mrs. Grady asked Barrington representatives if they are planning on building a new high school. Their website shows what's been done to date, regarding the construction of a new high school. She would like to know their intentions and time frame.

Mr. Gibson responded that the timeline has been modified. The items on the website have been fully funded. The global issue of building a new high school is still undecided. The trend seems to be that the high school population will be increasing. Some residents like to have a choice of schools. It is on hold for the foreseeable future. The earliest vote would be spring of 2014. Realistically, it would be closer to 2016 or 2017. All options are being researched.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: **Joint Dover/Barrington /Nottingham Meeting**  
Meeting Location: **Media Ctr. Room 305**  
Meeting Date: **Tuesday, February 21, 2012**  
Meeting Time: **6:30 pm**

Mr. D'Andrea asked for interest in representation on the DHS planning committee from Barrington and/or Nottingham. The committee will be meeting about once a month for 18 months or so to look at structural needs and to lay the groundwork for a joint building committee.

The committee will be looking at what a 21<sup>st</sup> century high school looks like and what best practices are. This committee will be recommended at the March 12<sup>th</sup> school board meeting.

Ms. Levenson asked what Dover is looking for in students. She would like an untarnished assessment of students and what skills need to be improved. What strengths and weaknesses they have. Some of this information can be obtained from NECAP scores.

Mr. D'Andrea wanted to make sure the message is clear that Dover cares about the students that currently attend DHS.

Mrs. Grady stated that she would like all students from Barrington, Nottingham and Dover on an even keel. Professional development days may be used for similar work so that this may happen. This would make students more secure.

Mr. D'Andrea stated that Ms. Briggs Badger's door is always open and any comments can be sent to the Board.

Ms. Andrews Parker asked if Dover can make a presentation to the Barrington and Nottingham school boards. This might help parents and students to make choices. They responded that their meetings are very small, and a budget hearing may be a better forum to communicate information.

Ms. Boston would like to attend parent forums to discuss DHS programs. Mr. Gibson suggested she contact Mike Powers to schedule times. Mr. Gibson also suggested that she may want to go to the 5<sup>th</sup> grade welcome.

Ms. Levenson recommended that DHS representatives attend "Nottingham Day". The entire town usually attends and it might be a good way to communicate with families. Mr. English also commented that if Ms. Boston would like to be included in a SB meeting, she should contact them and they can add her to the agenda.

Ms. Russell asked if it would be beneficial for students to travel to Nottingham and Barrington schools to talk with students and parents. At this point, students are the only audience.

Mr. Gibson noted that their attendance for open houses is about 90-95%. DHS may want to be represented at the open house which occurs 1<sup>st</sup> week in October.



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Joint Dover/Barrington /Nottingham Meeting
Meeting Location:	Media Ctr. Room 305
Meeting Date:	Tuesday, February 21, 2012
Meeting Time:	6:30 pm

It was suggested that Dover start advertising in the Barrington library, Calef's and other local places. They can post flyers for plays and musical events being held at DHS. This might help them to take ownership of the town.

Mrs. Grady stated that meetings used to alternate between Dover and Barrington. It is a good idea to rotate and try to encourage parents to attend. Nottingham can be included in the rotation also.

Tentative meeting to be held on Monday, October 29<sup>th</sup>. Barrington will host and the location will be either Early Childhood Center or Barrington Middle School.

**H: ADJOURNMENT:** Amanda Russell moved, Kathy Baker seconded, to adjourn the meeting at 8:25 p.m. An oral **VOTE PASSED 6/0**.

Respectfully submitted,  
Betsey Andrews Parker, Secretary  
Dover School Board

18<sup>th</sup> Annual Granite State Open Bodybuilding and Figure Championships  
Saturday, October 27, 2012

February 15, 2012

Jean Briggs Badger  
Superintendent of Dover Schools  
McConnell Center  
61 Locust Street, Suite 409  
Dover, NH 03820-4132

Dear Ms. Badger:

It is a pleasure to once again come to the office of the Superintendent with an Annual request. The Granite State Open has been held at the Dover High School Auditorium for many years now and we would love to return this year on October 27<sup>th</sup>. Cathy Faure has been a specific asset with our endeavors and the show is always a success for everyone involved.

At this time, may we please request a waiver of the districts 90 day maximum reservation policy for use of the Dover High School Auditorium. This early approval allows for the necessary preparation and promotion of the 18<sup>th</sup> Annual Granite State Open Bodybuilding and Figure Championships.

I look forward to your approval of our October 27, 2012 date and the waiver of the 90-day advance rental confirmation.

Thank you so very much. Please feel free to contact me at any time to discuss any details. I can be reached at 603 659-2288.

Respectfully,



Laura J Tourtellot  
GSO Promoter  
149 Dartmouth Circle  
Newmarket, NH 03857  
[www.granitestateopen.com](http://www.granitestateopen.com)



L.J. Turtle Promotions

149 Dartmouth Circle • Newmarket, NH 03857 • (603) 659-2288

[www.granitestateopen.com](http://www.granitestateopen.com)

**OFFICE OF THE SUPERINTENDENT  
DOVER PUBLIC SCHOOLS  
DOVER, NEW HAMPSHIRE**

TO: DOVER SCHOOL BOARD

DATE: March 12, 2012

MEMORANDUM: Nomination and Election of Staff

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the following funded positions for the 2011-2012 school year.

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL</b>	<b>REPLACING</b>	<b>HOURS</b>	<b>SALARY</b>
Gnall, Janet	50% Sped Aide	GES	Heather Tyree	3.25/day	13.42/hr
LeClair-Jensen, Michelle	Literacy Paraprofessional	HSS	Sharyl Flanagan	6.0/day	12.69/hr
Speidel, Mal	Special Education Aide	DMS	New federally funded	6.5/day	11.70/hr
Tyree, Heather	Sped Aide	GES	Michelle LeClair-Jensen	6.5/day	11.70/hr

OFFICE OF THE SUPERINTENDENT  
DOVER PUBLIC SCHOOLS  
DOVER, NEW HAMPSHIRE

TO: DOVER SCHOOL BOARD

DATE: March 12, 2012

MEMORANDUM: Nomination and Election of Coaching Positions.

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2011-12 school year.

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL</b>	<b>REPLACING</b>	<b>SALARY</b>
Brown, Zarina	50% Intramurals	DMS		\$458.00
Carver, John	Varsity Baseball	DHS		\$4,059.00
Casey, Dan	Girls Tennis	DHS		\$2,345.00
Drouin, Rob	Boys Tennis	DHS	Matt Fennessy	\$2,345.00
Dudley, Tim	Varsity Softball	DHS		\$4,059.00
Edwards, Hilary	2 <sup>nd</sup> Asst Sprint Track	DHS		\$1,859.00
Hartman, Brittany	Asst Spring Track	DMS		\$1,504.00
Hippert, MJ	Girls Head Spring Track	DHS		\$2,407.00
Houlahan, Sean	Boys Varsity Lacrosse	DHS		\$2,886.00
Kennedy, Scott	Intramurals	HSS		\$916.00
Lucius, Scott	JV Baseball	DHS		\$2,616.00
Meffen, Jack	Girls JV Lacrosse	DHS		\$1,895.00
Piatti, Nick	Boys Head Spring Track	DHS		\$4,059.00
Sawler, Jaime	1 <sup>st</sup> Asst Spring Track	DHS		\$2,407.00
Towle, Laura	Head Spring Track	DMS		\$2,407.00
Turgeon, Paula	JV Softball	DHS	Kim Grenon	\$2,616.00
Weilbrenner, Zachary	Intramurals	WPS		\$916.00

## 2012 Trip to France – April 19 -27 - April Vacation

▶ **Ratio:** 6 students: 1 teacher

There are 17 students, therefore 3 teachers will go.

(Head Teacher) Jan Hennessey, Kathy Spencer, Laura Schleicher

▶ **Cost to student:** \$3,377 – Included:

- Round-trip bus transportation to and from Logan Airport
- Round-trip to and from Paris, France
- Luxury motor coach entire time in France
- Three-star hotels
- Breakfasts & dinners
- Bilingual Tour leader
- Admission to all services
- Tips for Tour leader and driver
- Bonded Trust account for all deposited money
- Registration fee, taxes, cancellation and travel insurance

▶ **Cost to student:** Not included: lunches & souvenirs

- \$120 –DHS round-trip bus to Logan airport, tips for tour director & driver for 9 days + small gift for tour director & driver

▶ **Schedule of payments:** \$95 registration fee to sign up for the trip.

Each student set up a payment plan – all accounts are paid in full by Jan. 31, '12

▶ **Travel advisory for France:** NONE

4A Greenfield Dr.  
Dover, NH 03820  
03/06/2012

Dear Ms. Briggs Badger and School Board Members:

I am writing this letter to obtain final approval for a student trip to MASS MoCA (Massachusetts Museum of Contemporary Art) in North Adams, MA. Since I have been working at Dover High School, I have led seven safe, successful trips to Europe, two weekends in New York City and four fun-filled camping trips. I go back and forth from Europe to camping to insure that all of my art club members have an opportunity to travel with the group. I have enjoyed these unique opportunities to bond with my students and to expose them to the world beyond Dover, NH.

This trip is scheduled to leave on Friday, April 13, 2012, at 12:00 noon and will return on Sunday, April 15, 2012, at 3:00pm. The students and teachers involved in the trip will be required to miss one half-day of school. That would get us to the cabins before dark and give us plenty of time to settle in. There will be one adult for every three to four students traveling. Each chaperone will provide a copy of their driver's license and car insurance to the Superintendent's office to protect the school and chaperone in the event of an accident. All chaperones will have had a criminal background check done.

I have done my best to provide you with any information you might need to approve this trip. Please contact me if there is anything else you require. You can call me at work at 516-6965, at home at 749-1571 or email me at [francine.kontos@dover.k12.nh.us](mailto:francine.kontos@dover.k12.nh.us).

Sincerely,

Francine Kontos  
Art Teacher  
World Arts Club Advisor  
Dover High School

**Itinerary for World Arts Club Camping Trip**  
Friday, April 13, 2012

**April 13, 14 and 15, 2012**

12:00pm Meet at Dover High School parking lot. Load cars and leave.  
2:00pm Stop for gas and snacks.  
3:30pm Arrive at Taconic State Park and set up camp.  
5:00pm Hike up to Taconic Falls  
6:00pm Community meal  
8:30pm Campfire  
11:30pm Cabin check.

Saturday, April 14, 2012

9:00am Breakfast.  
9:30am Depart for Williams College Museum of Art.  
11:30am Depart for MASS MoCA.  
12:00pm-1:00pm Lunch  
1:00pm-5:00pm Visit MASS MoCA.  
5:00pm Return to camp.  
6:00pm Community dinner.  
8:30pm Campfire  
11:30pm Cabin check.

Sunday, April 15, 2012

7:30-9:00am Breakfast and break down camp.  
9:00am Head for home.  
11:30-12:30pm Stop for gas and lunch.  
1:30pm Arrive back at Dover High School.

Dover High School  
25 Alumni Drive  
Dover, NH 03820

Statement of Agreement

I agree to adhere to the following rules while on the camping trip with the Art Club:

1. To not consume, purchase, or bring home alcohol or illegal substances.
2. To not purchase body art or piercing services.
3. To not purchase or bring home any type of weapon.

I understand that I am accountable to Mrs. Kontos.  
I understand that failure to comply with these rules will result in disciplinary action upon returning to Dover High School.

\_\_\_\_\_  
Student's signature

I have read and discussed this agreement with my son/daughter, and I support these rules and regulations.

\_\_\_\_\_  
Parent/guardian's signature

As a chaperone on this trip, I agree to adhere to the same standards of behavior as defined for student participants.

\_\_\_\_\_  
Chaperone's signature

---

**Student Health Record**

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ D.O.B. \_\_\_\_\_

Address \_\_\_\_\_ Phone# \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_ Work Phone# \_\_\_\_\_

Cell phone# \_\_\_\_\_

In Case of Emergency Contact \_\_\_\_\_ Phone# \_\_\_\_\_  
(other than parent/guardian)

Date of Last Physical \_\_\_\_\_

Medical Condition \_\_\_\_\_  
(Diabetic, Asthma, Epilepsy, Allergies, etc.)

List any medication being taken on a daily basis \_\_\_\_\_

Permission to be given Tylenol, Advil, Maalox, Immodium or Midol  
yes \_\_\_\_\_ no \_\_\_\_\_

Please list any other concerns or medical problems that might be a concern to the  
chaperones of this trip \_\_\_\_\_

***Name of Health Insurance Company covering  
student*** \_\_\_\_\_

Group number \_\_\_\_\_ ID number \_\_\_\_\_

---

**In case of emergency, I hereby give permission for Francine Kontos or  
Stephanie Dematteo to authorize medical treatment while on this school-  
sponsored trip to Western Massachusetts on April 13<sup>th</sup>, 14<sup>th</sup> and 15<sup>th</sup>.**

**Parent/guardian's signature** \_\_\_\_\_ **date** \_\_\_\_\_

*I hereby agree that the above statements of medical history are accurate and true to the  
best of knowledge, and give my consent for my son/daughter go on this trip.*

**Signatures**

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_



**Kimberly R. Lyndes**  
*Co-Principal*  
k.lyndes@dover.k12.nh.us

**Michael J. McKenney**  
*Co-Principal*  
m.mckenney2@dover.k12.nh.us

**Bruce Patrick**  
*Dean of Students*  
b.patrick@dover.k12.nh.us

***Dover Middle School***  
***16 Daley Drive, Dover, New Hampshire 03820***

***Phone: 603-516-7200 • Fax: 603-516-5747***  
***www.dover.k12.nh.us***

**Bev O'Brien**  
*School Counselor Grade 5*

**Beckie Pazdon**  
*School Counselor Grade 6*

**Justin Pagnotta**  
*School Counselor Grade 7*

**Fran Meffen**  
*School Counselor Grade 8*

March 7, 2012

To the Dover School District School Board,

We are requesting final approval for the We are Worldly Wise trip to New York City from April 13 – 15, 2012. All necessary documents have been completed and submitted to the appropriate administrators. All students who wished to participate on the trip will be going on the trip. Scholarship funding was provided to any student needing financial assistance.

If you require any further information please feel free to contact us at your convenience.

Sincerely,

Fran Meffen and Bridgit Valgenti  
We are Worldly Wise advisors

**Dover High School Girls' Swim Team**  
**Resolution of Recognition**

**WHEREAS** the Dover High School Girls' Swim Team, a group of eighteen student-athletes and two coaches joined together in late November with high aspirations, and

**WHEREAS** the Dover High School Girls' Swim Team, on Saturday, February 11, 2012 was crowned NHIAA State Champions at the University of New Hampshire's Swazey Pool, and

**WHEREAS** the Dover High School Girls' Swim Team was made up of the following student-athletes; Cassidy L. Black, Kelsey M. Boese, Gabrielle A. Chapman, Tessa M. Chapman, Rose K. Clemons, Julia A. DeGregorio, Mackenzie Katz, Abigail N. Lent, Amber Long, Elizabeth Malia, Gwen Muscato, Melissa R. Roy, Caroline H. Schoenbucher, Madison E. Schoenbucher, Madison T. Stewart, Novina G. Surusa, Emma K. Tobin and Meghan R. Wotton, and Coaches Linda Long and Zarina Brown, and

**WHEREAS** members of the Dover High School Girls' Swim Team member Julia DeGregorio won the 100 fly while the 400 free relay team, consisting of Tessa Chapman, Julia DeGregorio, Amber Long and Elizabeth Malia, won their race and set a Division 1 meet record, and

**WHEREAS** the Dover High School Girls' Swim Team has won a fifth New Hampshire Interscholastic Athletic Association Girls State Championship in the past seven years, and

**WHEREAS** the Dover High School Swim Team demonstrated hard work, sportsmanship, perseverance, and character and continue to excel academically and athletically throughout the season, and

**WHEREAS** the Dover High School Girls' Swim Team has brought great pride, recognition, enthusiasm, and honor to themselves, to their parents and families, to Dover High School, and to the City of Dover,

**NOW THEREFORE BE IT RESOLVED** that the Dover School Board applauds, honors and recognizes the many achievements of the Dover High School Girls' Swim Team and the Coach

**SUBMITTED BY:**

\_\_\_\_\_  
Rocky D'Andrea, Chairperson

\_\_\_\_\_  
Amanda L. Russell, Vice Chairperson

\_\_\_\_\_  
Betsey Andrews Parker, Secretary

\_\_\_\_\_  
Kenneth Appel

\_\_\_\_\_  
Kathy Baker

\_\_\_\_\_  
Paul Butler

\_\_\_\_\_  
Doris Grady

March 12, 2012

**RESOLUTION**  
**RE: CLASS OF 1971 SCHOLARSHIP FUNDS**

**WHEREAS:** the Dover School Board approved policy IKG, Establishments of Scholarships, and

**WHEREAS:** this policy states, "Once the School Board authorizes the establishment of a scholarship, a resolution shall be submitted to the Dover City Council for approval and acceptance of the scholarship funds. Upon City Council approval, the donated scholarship funds will be immediately turned over to the City of Dover, Trustees of Trust Funds," and

**WHEREAS:** a generous donation in the amount of \$1,000 from the Class of 1971 will be granted as a one-time scholarship to a member of the 2012 Dover High School graduating class who has improved the most over his/her final year at Dover High School.

The Dover High School Scholarship Committee will take part in selecting the recipient of this scholarship. The award may be used for any college degree program, as well as to defray the cost of a certification or license.

**NOW, THEREFORE, BE IT RESOLVED** the Dover School Board requests the Dover City Council accept the establishment of the Class of 1971 Scholarship Fund as an expendable trust and allow the City of Dover to be Trustees of these funds.

**SUBMITTED BY:**

---

Rocky D'Andrea, Chairperson

---

Amanda L. Russell, Vice Chairperson

---

Betsey Andrews Parker, Secretary

---

Doris F. Grady

---

Kenneth Appel

---

Kathy Baker

---

Paul Butler

***March 12, 2012***



**DOVER HIGH SCHOOL  
AND  
REGIONAL CAREER TECHNICAL CENTER**



CHRISTINE BOSTON  
Principal  
[c.boston@dover.k12.nh.us](mailto:c.boston@dover.k12.nh.us)

25 ALUMNI DRIVE  
DOVER, NEW HAMPSHIRE 03820-4365  
(603) 516-6900 Fax (603) 516-6926  
[www.dover.k12.nh.us/DHS/Index.shtml](http://www.dover.k12.nh.us/DHS/Index.shtml)

JIM AMARA  
Director of Career Technical Education  
[j.amara@dover.k12.nh.us](mailto:j.amara@dover.k12.nh.us)

JON ALTBERGS  
Dean of Instruction  
[j.altbergs@dover.k12.nh.us](mailto:j.altbergs@dover.k12.nh.us)

MICHAEL PEREZ  
Dean of Students  
[m.perez@dover.k12.nh.us](mailto:m.perez@dover.k12.nh.us)

KIM STEPHENS  
Dean of Freshmen  
[k.stephens@dover.k12.nh.us](mailto:k.stephens@dover.k12.nh.us)

To: Superintendent Jean Briggs Badger

From: Christine Boston

Date: February 24, 2012

Re: Recommendation for 2012 senior graduation date

I am recommending the date of Wednesday, June 13, at 7:00 pm, for Dover High School's Class of 2012 commencement ceremony. This date meets the state requirement for 175 school days for graduating seniors with a cushion of two additional days if we should experience another school day closure due to inclement weather. Both the Lundholm Gymnasium and the Whittemore Center at the University of New Hampshire are available on this date.

I am providing information on both UNH sites. At last year's graduation, each student was given six tickets, filling the Lundholm Gymnasium to capacity. The Whittemore Center would allow for unlimited seating, but does double the rental fee.

I am happy to meet with you to further discuss the options.

Thank you.

# **DRAFT**

## **School Board/Superintendent Goals**

**2012 - 2013**

### **Curriculum/Environment/Technology**

- Engage Barrington and Nottingham (Rollinsford) – meet two times per year.
- Increase school rating scores on sites such as “School Digger” (i.e. move from 87 of 142 to 70 of 142 rating).
- Restructure Elementary Schools
  - Create committee to study issue of restructuring – report due by Nov. 1, 2012.
  - Explore bringing 5<sup>th</sup> grade back to elementary schools.
- Suggest redesign of DHS for both academic and physical structures (create a DHS Planning Committee to answer the question: “What do we want DHS to look like in 2018?”) Also, review the Alternative School Program for efficiencies and enhancements.

### **Instruction**

- Allow “Children to be Children”
  - More “play” time
  - Exercise/Wellness
  - Playtime used for education
- Focus on grade 3 to grade 4
  - evaluate all 3<sup>rd</sup> graders in reading and mathematics at the end of grade 3 and create remedial opportunities.
- Vehicle to Rate/Evaluate Teachers
  - Beginning/End of Year Evaluations? (State Law)
  - Objective – Standard Evaluation of Teachers
- Rethink assistance and support in the classroom within the existing resources we have in place to bring coherence to RTI as a model.
- Implement a response to intervention program RTI (ensuring a continuum of interventions and using a sequential approach in assessing responses to intervention).
- Utilize our resources to increase our teachers’ professional effectiveness and use of Professional Learning Communities.

### **Curriculum**

- Strengthen transition points such as entering in K, grades 4 to 5, 6 to 7, and 8 to high school by better communication with both staff and students.
- Institute a speech competition at DMS in grades 6, 7, and 8.
- Focus on Public Speaking .

### **Assessment**

- Measurable Results in Reading, Writing and Arithmetic (raise percent proficient by 5% in NECAP).
- Research drop in scores from grades 8 and 11.
- Report program effectiveness through evaluation process using multiple data sources. (NECAP, PALS, Benchmark, Numeracy, Common Formative Assessments, Attendance Rates, Graduation Rates, Perception Survey) Bridge assessments between grades 10 to 11 to determine readiness in core content areas.

### **Environment**

- Heighten emphasis on positive classroom and school wide climate of safety and respect.

### **Technology**

- Utilize ICT (Information, Communication and Technology) standards K – 12 as integrated with our core curriculum as mandated by NHDOE, beginning with K – 4 in 2012–13.

## Dover High School Planning Committee

Boston, Christine	DHS Principal ( <i>Co-Chair</i> )
Amara, Jim	CTC Director ( <i>Co-Chair</i> )
Faure, Cathy	Facilities Coordinator

Anderson, Mary Beth	DHS Staff
Boulanger, Michele	DHS Staff
Carver, John	DHS Staff
Fennessy, Matt	DHS Staff
Finch, Robert	DHS Staff
Stone, Beth	DHS Staff
Tromba, Dave	Music AC (DMS)

Cole, Ron	Community
Dailey, George	Community
Ferguson, Holly	Community
Koblener, Andrew	Community
McCrory, Robert	Community
Mebert, Carolyn	Community
Ross, Carey	Community

TBA	Barrington Representative
TBA	Nottingham Representative
TBA	Rollinsford Representative

### AD HOC

Briggs Badger, Jean	Superintendent
Gillis, Mike	Media Services Coordinator
Knowles, Tim	UGL Facilities Manager
Limanni, Mike	Business Administrator
Tirone, Gary	CIA Director