



**CITY OF DOVER**

## OPEN LANDS COMMITTEE - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: First Floor Conference Room, City Hall  
Meeting Date: **Thursday, February 9, 2012**  
Meeting Time: **5:30 PM**

**Members Present:** Anna Boudreau, Cheryl Niles, Steve Bird, Anne Kotlus, Robert Fisher, Ann S. Reid, John Scruton

Boudreau opened the meeting with an introduction of guest, Malone Cloitre, who has submitted an application to become a member of the committee.

- 1. Approval of November minutes:** Motion to accept as amended made by Kotlus, seconded by Niles. Vote: Unanimous. December meeting was a joint meeting with the Trails Committee and the Conservation Commission.
- 2. Treasurer's Report:** Bird reported that as of January 31<sup>st</sup> the fund was at \$302,446.27. It reflects checks written for the Forbes/Parks easement. \$94,118.40 is the amount receivable on which the Assessors Office will follow up.
- 3. Public Projects:**

Closing for the Forbes/Parks easement will take place February 15<sup>th</sup>. Bill Hunt and City Manager will sign papers on Monday.

#### **4. Report by Task Groups**

##### **A. Easement Monitoring:**

Boudreau said that it is best to find a team leader who will keep track of monitoring: schedule walks, contact property owners, gather information and write reports.

Bird said that Cassily monitoring needs to be done by the end of December each year. The plan is to do one now and one later in the year 2012.

##### **B. Outreach and Education**

Boudreau: Strafford County Office of Cooperative Extension was closed last year; the County Commissioners put money back in the budget for SCCE and voted to send it on to the NH Legislature.

Reid will keep the OLC posted on mutual opportunities with Great Bay Stewards and their topics.

Boudreau passed out an educational packet for committee members. It includes brochure, By-laws(2003), Mission Statement, Land Protection Project Completion Report, 24 Steps for Protecting Land in Dover, Profile Information form, Dover OLC Criteria Rating Sheet and Conservation Easement Monitoring Report-2012. This packet will be provided to all new members.



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Boudreau: Committee needs to revisit the By-Laws. Discussion ensued about the creation of the OLC and our mission statement.

Cloitre suggested that an AmeriCorps volunteer or intern may be helpful as part of the easement monitoring team.

Kotlus has a new banner for the DOLC /green on white.

### ***C. Grant Writing***

Boudreau: We should follow up on AmeriCorps assistance.

### ***D. Trails***

Niles reported that the Community Trail Committee meets on the 2<sup>nd</sup> Tuesday of the month. Mindy Buber of UNH was able to get a contractor for the Berry Brook Bridge through the UNH grant and also work with the State for granite steps needed on steep portion.

## **5. New Business:**

Boudreau and Bird created a press release announcing the new officers. Fosters has published it.

Self Evaluation of OLC was postponed until March meeting.

## **6. Non-Public Meeting**

Bird made the motion to enter into non-public session for report on the status of individual land protection efforts/transactions per RSA 91-A:3-II-(d). Kotlus seconded the motion and a roll call vote was unanimous in the affirmative.

Bird motioned to come out of non-public session and seal the minutes because divulgence would render the proposed action ineffective. Niles seconded. Vote: Unanimous Approval.

## **7. Adjournment**

Niles motioned to adjourn the meeting at 6:45 PM. Fisher seconded. Vote: Unanimous

Minutes taken by Ann Reid.