



CITY OF DOVER

SOLID WASTE ADVISORY COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Conference Room – 271 Mast Road, Dover, NH 03820
Meeting Date: **Thursday, February 16, 2012**
Meeting Time: **6:00 PM**

MEMBERS PRESENT: Dave Dinzeo – Chairman, Joe Nicolella, Doug Kemp, Doug DeDe

MEMBERS ABSENT: Ed McCabe, Gary Gilmore, Judy Mettee, Bill Garrison – Council Representative

STAFF PRESENT: Mike Moore - Solid Waste Coordinator, Meghan Moisan – Secretary

NON MEMBERS/STAFF PRESENT: Joe Moriarty – Madbury Representative

Chairman Dinzeo called the meeting to order at 6:00 PM

1. Approval of Minutes: The minutes for the February 16, 2012 meeting were reviewed.

Motion: DeDe made a motion to accept the minutes.

Second: Kemp seconded the motion.

Vote: U/A.

2. Monthly Update: Members reviewed the provided Revenue & Expenditure Reports, Curbside Totals and Bag & Tag Sales. The Sale of City Property, listed under the Revenue account, was questioned and surmised to be the sale of light iron.

The total C&D revenue through February 29, 2012 (538 tons of debris) was \$86,000. The expense to process that debris was approximately \$36,000, resulting in profits over \$50,000. Moore was asked if he knew how many of the loads were at the minimum rate. Moore estimated 10 to 15 of approximately 80 checks he brings in every week are at that minimum.

3. Recycling Center: Moore informed the members that the new book building for the recycling center was purchased and has already been set and stained. Residents are happy that it's back. The new switch for the cardboard compactor, as discussed in the last meeting, will also be coming soon.

4. Curbside Collection: None

5. Old Business:

- A. **Operating Rules** – During the February 16, 2012 meeting, members reviewed the Operating Rules and agreed Article III-A should be changed from “7 members on the commission” to “5 members with 2 alternates”. This change would lower the quorum to 3 members. Dinzeo submitted the Commission’s Operating Rules changes to the City Attorney, Allan Krans, for review. Dinzeo was informed the revisions could not be made without changing the

Administrative Rule, which would require approval from the City Council. Councilor Garrison would have to bring forth a resolution to the Council in order to make the changes.

Motion: DeDe made a motion to move forward in asking Councilor Garrison to put the necessary motion together to revise the Administrative Rule.

Second: Nicolella seconded the motion.

Vote: U/A.

- B. **Changes to Fee Schedule** – DeDe expressed his desire again to reduce the minimum C&D charge for residents from the current \$15 back down to \$5. He was upset that Moore wasn't consulted for his opinion before the Council adopted these changes. DeDe doesn't believe the raised minimum has had much of an impact on revenue and feels the current rate, albeit brought down from the originally proposed \$25, is still too high. Moore said he feels bad because residents frequently come with only a small amount material to dispose of and often provides other recommendations, such as breaking items down to fit in a trash bag or purchasing a \$5 bulky tag for curbside collection.

Motion: DeDe made a motion to recommend reducing the minimum C&D charge for residents back down to \$5.

Second: Kemp seconded the motion.

Vote: U/A.

Dinzeo passed out a copy of the current Schedule of Fees to the members for review. Moore stated that most of the disposal prices have stayed relatively the same. The only thing that stood out to Moore was the charge for TVs over 36 inches, which is currently \$20. Over the past 2 years we have only been paying 1 cent per pound to dispose of electronics and some of the newer TVs are much lighter in weight. Members agreed this was working and didn't see a need to change it. Other ideas were discussed, such as scaling back on the max load for C&D in order to help offset the proposed minimum, although it was agreed they would rather go up on the per/pound fee for non-residents instead.

Motion: DeDe made a motion to recommend raising the non-resident C&D fee from 11 cents per pound to 13 cents per pound.

Second: Nicolella seconded the motion.

Vote: U/A.

DeDe stated that he would relay these recommendations to Councilor Garrison tomorrow. He also requested to have that portion of the minutes formalized and submitted to Garrison as soon as possible.

- C. **Recycling Center Reserve Fund** – Members again discussed the need for a reserve account. DeDe stated he has brought this to the attention of the City Manager and is hoping to have something set up by next year. Moore said that a reserve account would allow for the replacement of cans when needed. They are currently tight on staff so making these necessary repairs to the old cans have been time-consuming and counter-productive. DeDe

offered an approach to look at how much it cost to purchase something and how long it is expected to last. A certain amount could be set aside each year so it wouldn't have an impact when a replacement is needed. Kemp agreed that putting together an itemized list would be beneficial and Nicolella could review and offer his expertise.

6. New Business:

A. Fund Balance – Based on the figures gathered online, Dinzeo estimated the current fund balance at \$212,000. A letter from Director Steele regarding the fund balance was read to the members. The recommendation was to leave these funds alone for now as they might need to be utilized at a later time, specifically if changes in future contracts aren't as favorable as they have been. Dinzeo stated this was a record fund and the best contract we've had so far. Although members accepted Steele's recommendations, they also agreed a small amount of those funds should be accessed if needed. Moore was asked if he was able to look further into getting a trailer for the bag and tag deliveries. Although he would still like to have something to protect the bags during inclement weather, Moore rethought the feasibility of having to maneuver a trailer in and out of the delivery areas. Members discussed other possible solutions, such as a manual crank or cover to offer protection. Moore stated it was difficult as there are no sides but considered trying to construct something himself, possibly with PVC piping. Members agreed that Moore should be able to use a small amount of the funds to complete this project, if needed.

7. Adjournment:

Motion: DeDe made a motion to adjourn at 6:56 PM.

Second: Kemp seconded the motion.

Vote: U/A.

Next Meeting: The next meeting is scheduled for May 17, 2012.