



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **Media Access Center, McConnell Center**
Meeting Date: **Wednesday, April 11, 2012**
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS – None**
8. **CITIZEN'S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

9. **CITY MANAGER'S REPORT – FY2013 PROPOSED BUDGET PRESENTATION**
10. **APPROVAL OF MINUTES**
 - A. **March 21, 2012**
 - B. **March 28, 2012**
11. **MAYOR'S REPORT**
12. **UNFINISHED BUSINESS**
 - A. **ORDINANCES IN THE 2nd READING – None**
 - B. **ORDINANCES IN THE 3rd READING – None**
 - C. **RESOLUTIONS – None**
13. **NEW BUSINESS**
 - A. **CONSENT CALENDAR**
 1. **RAFFLE – Maine Coast Runners Flyball Team**
 2. **RESOLUTION: B12047 PAVEMENT MARKINGS LONG LINE REFLECTORIZED SPONSORED BY MAYOR TREFETHEN BY REQUEST**



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- 3. RESOLUTION: B12046 AWARD OF BID HAND PAVEMENT MARKINGS**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 4. RESOLUTION: B12055 ASPHALT TRENCH PATCHING SERVICES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 5. RESOLUTION: B12056 AWARD OF BID TRAFFIC CONTROL FLAGGING**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

COMMITTEE REPORTS

1. School Board
2. Planning Board
- 3. Appointments Committee**
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Joint Building Committee – Horne Street
10. Joint Building Committee – Media Access
11. Legislative Liaison
12. Pool Advisory Committee
13. Parking Commission

B. RESOLUTIONS

- 1. RESOLUTION: B12039 AWARD OF BID TAX ASSESSING & DATA COLLECTION SERVICES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 2. USPS DELIVERIES IN SIXTH/HILLCREST AREA**
SPONSORED BY COUNCILOR WESTON
- 3. NAMING OF BRUCE THORNER FIELD**
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 25, 2012)
SPONSORED BY DEPUTY MAYOR CARRIER
- 4. ACCEPTANCE OF THE ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2013 CDBG ENTITLEMENT FUNDS**
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 25, 2012)
SPONSORED BY MAYOR TREFETHEN BY REQUEST

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 5, BOARDS AND COMMISSIONS – SOLID WASTE ADVISORY COMMISSION**
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 25, 2012)
SPONSORED BY COUNCILOR GARRISON



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**2. CHAPTER 166, VEHICLES AND TRAFFIC: PIERCE STREET STOP SIGN
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 25, 2012)
SPONSORED BY COUNCILOR WESTON AND COUNCILOR WEEDEN**

- 14. COUNCIL CORRESPONDENCE – None**
- 15. COUNCIL MATTERS OF INTEREST**
- 16. ADJOURNMENT**



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: McConnell Center Media Access Room
Meeting Date: **Wednesday, March 21, 2012**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cheney led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Garrison, Councilor Hooper, Councilor Weeden, and Councilor Weston.

Absent: Councilor Crago and Councilor Spuler

Also Present: City Manager Joyal and Deputy City Clerk Mistretta.

5. VISION 2023

Mr. Steve Bird, City Planner, introduced the facilitator for the meeting, Roger Hawk of Hawk Planning Resources.

Mr. Hawk conducted a Council Visioning Session with the Council regarding the Vision for Dover in 2023. He listed all of the Councilors visions for the future, and worked with the Council to consolidate the issues.

The Council then voted on issues they felt were important to them.

Mr. Hawk said the information he gathered from this meeting and all the community meetings will be transcribed and sent to the City Manager for distribution.

6. PERFORMANCE MANAGEMENT SYSTEM OVERVIEW

Rescheduled.

7. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Mayor Trefethen, seeing no one wishing to speak, closed the Citizen's Forum.

8. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.

Vote: 7/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Media Access Center, McConnell Center**
Meeting Date: **Wednesday, March 28, 2012**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Weeden led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler, Councilor Weeden, and Councilor Weston.

Also Present: City Manager Joyal, General Legal Counsel Krans, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

A Freedom Salute and several Patriot Awards were given to the Dover Fire Department and Firefighters for their support of the National Guard and Reserve.

6. APPROVAL OF AGENDA

Councilor Garrison moved to add the Legislative Report; seconded by Councilor Hooper.

Vote: 9/0.

Councilor Hooper moved to add the School Board Report; seconded by Councilor Garrison.

Vote: 9/0.

Deputy Mayor Carrier moved to add the Appointments Committee Report; seconded by Councilor Spuler.

Vote: 9/0.

Deputy Mayor Carrier moved to approve the Agenda as amended; seconded by Councilor Weeden.

Vote: 9/0.

7. PUBLIC HEARINGS

A. ESTABLISHMENT OF SCHOOL ATHLETIC EQUIPMENT CAPITAL RESERVE FUND SPONSORED BY MAYOR TREFETHEN BY REQUEST

Mary Hibbard, 97 Spruce Lane: She spoke against all three Capital Reserve Funds.

Michael Limanni, School Department Business Administrator: He spoke in favor of the capital reserve funds and said they will help in long term planning.

Mayor Trefethen, seeing no one else wishing to speak, closed the Public Hearing.



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B. ESTABLISHMENT OF SCHOOL CURRICULUM CAPITAL RESERVE FUND SPONSORED BY MAYOR TREFETHEN BY REQUEST

Mayor Trefethen, seeing no one wishing to speak, closed the Public Hearing.

C. ESTABLISHMENT OF SCHOOL TECHNOLOGY CAPITAL RESERVE FUND SPONSORED BY MAYOR TREFETHEN BY REQUEST

Mayor Trefethen, seeing no one wishing to speak, closed the Public Hearing.

D. FREE PARKING IN THE DOWNTOWN AREA SPONSORED BY COUNCILOR WEEDEN

Charles Reynolds, 84 Fourth Street, Parking Commission Chairperson: He spoke in favor of keeping the parking meters in the City. He said the Parking Commission unanimously objects to the Resolution to remove the parking meters.

Marilyn Follansbee, 25 Dover Point Road: She spoke in favor of keeping the parking meters. She said the transponders will make it easier.

John Weeden, 365 Sixth Street: He spoke against keeping the parking meters. He felt it was an additional tax for taxpayers.

Joga Singh, Owner of Taste of India, 55 Main Street: He said he wasn't against keeping the parking meters, but felt the time period was too late and should end at 5:00 pm.

Carrie Eisner, Dover Main Street Executive Director: She spoke in favor of keeping the parking meters. She said the people went from shell shock to accepting the parking meters. She said employees have stopped parking on the street, and she knows of no business that has closed because of the parking meters.

Donald Medbery, 3 Covered Bridge Lane: He said he was originally against the parking meters, but he has moved on and said acceptability will increase.

Mary Hibbard, 97 Spruce Lane: She spoke against the parking meters and said it wasn't a dead issue. She said the parking meters have changed the character of Dover.

John Scruton, 99 Sixth Street: He said the parking garage should be built and run for profit. He talked about making Downtown Dover a walk able community.

Molly Hodgins-Smith, Executive Director of Greater Dover Chamber of Commerce Board of Directors: She spoke on behalf of the entire Board of Directors in support of the parking meters.



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Jeremy Larose, 41 Baker Street: He spoke in support of the parking meter system.

Richard Hibbard, 97 Spruce Lane: He spoke against the parking meters and said it was the wrong thing for Dover.

Mayor Trefethen, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Marilyn Follansbee, 25 Dover Point Road: She spoke about witnessing the Fire Department's quick four minute response to a 911 call. She said the Fire Department knows what they are doing.

Mary Hibbard, 97 Spruce Lane: She spoke in support of the three Resolutions regarding the City Charter. She said the Charter is a sacred document and they need to make sure it's accurate. She spoke about the 2023 Dover Vision meetings and the Delphi technique being used in the meetings, and took exception to Councilor Crago's comments that they weren't.

Donald Medbury, 3 Covered Bridge Lane: He spoke in support of the three Resolutions regarding the City Charter.

Mayor Trefethen, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He said the City, as a member of the Great Bay Coalition, filed an injunction against NHDES for nutrient criteria. He said on Thursday at 6:30 pm he will be hosting Dover Budget Revealed. He said during renovations of the Council Chambers in City Hall the City Council and Planning Board meetings will be held in the Media Access Center, McConnell Center.

Deputy Mayor Carrier asked for the status on a parking garage.

City Manager Joyal said the City has not finalized any plans for a parking garage. He said they have received a proposal for a public/private partnership for a garage, but nothing had proceeded beyond that at this time.

Councilor Garrison started a discussion regarding the necessary resources for the nutrient level litigation.

City Manager Joyal said the City has budgeted money in the sewer fund.

Councilor Garrison asked if the reserve funds are exempt from the tax cap.

City Manager Joyal said the tax cap language conforms to State statute; County tax, State school portion and investment in capital reserve funds are exempt.

Mayor Trefethen asked about utility work on Central Avenue near Sixth Street.

City Manager Joyal said Unitil is replacing natural gas lines under the street.



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Councilor Weston thanked the City Manager for televising the Cochecho Waterfront Development Advisory Committee meetings, and asked about the process to televise the rest of their meetings. City Manager Joyal said the Chairperson was receptive with having the meetings televised, and he'll pass on her request to him.

Deputy Mayor Carrier moved for the approval of the City Manager's Report; seconded by Councilor Spuler.

Vote: 9/0.

10. APPROVAL OF MINUTES

A. March 7, 2012

B. March 14, 2012

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Spuler.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Trefethen said he attended the monthly ribbon cuttings for new business members to the Greater Dover Chamber of Commerce. He attended the Cochecho Waterfront Development Advisory Committee, and he will also request that the meetings be televised. He said the developer has a revised plan and was seeking the Committee's approval. He attended the fundraiser at the NH Children's Museum last Friday where Mr. Houghton of Portsmouth won the car raffle. He attended the Greek Independence Day ceremony last Sunday in front of City Hall. He attended the Rotary Meeting today, addressing them with some of the City's issues. He said April 28, 2012 is Dover Clean Up Day, sponsored by Dover Main Street and City of Dover. He said he became a grandfather for the first time today, a boy named Austin Ryan.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Hooper.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING – None

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS

1. ESTABLISHMENT OF SCHOOL ATHLETIC EQUIPMENT CAPITAL RESERVE FUND

SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Hooper.

Councilor Hooper spoke in support of this Resolution, because they have been asking the School Board to create these funds.



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Councilor Weeden spoke against these Resolutions for several reasons: it was exempt from the tax cap, was funded by taxpayers, it gave the City Council control over the School Board, and limits the flexibility of the School Board because it ties up the money. Councilor Garrison said it was sound fiscal policy.

Deputy Mayor Carrier said money might not be put into the funds for a few years, but it gets them established.

Mayor Trefethen said money comes from the School Department's budget to put into these funds and is subject to the tax cap.

Councilor Hooper said it doesn't give the City Council control over the School Board's budget.

Councilor Spuler asked if any money in the School Department's budget was being set aside for these funds.

Mr. Limanni said no money is being set aside for these funds. He said once they are created it will be added to the CIP.

Councilor Weeden asked where the money was coming from.

Mr. Limanni said they have capped purchases planned, and they will pull money and put money into the funds.

Councilor Weston asked about funding the plans without the reserve funds.

Councilor Garrison motioned for a point of order. He said the discussion was going outside the Resolution and discussing the School Department's budget.

City Manager Joyal explained the whole process for capital reserve funds. He said the Council has to approve funds going in and out of the fund when they approve the CIP.

Councilor Crago asked if these Resolutions could be held off until after the budget has been completed, July or August.

City Manager Joyal said yes, they could be put off until it is appropriate. He said they are in the process of refinancing a bond, and part of the process is to explain our financial management process.

Councilor Crago said he believed they will cause an argument if they create these funds without funding them.

Roll Call Vote: 4/5; Failed. Mayor Trefethen, Deputy Mayor Carrier, Councilors Garrison and Hooper voted in favor.

Motion was made to revisit. Please refer to minutes after 12.C.2., Page 6/11.

2. ESTABLISHMENT OF SCHOOL CURRICULUM CAPITAL RESERVE FUND SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Hooper.

Mayor Trefethen said there seemed to be consensus to revisit the resolution after the budget has been completed. He recommended tabling the Resolution without a date certain.

Councilor Hooper motioned to table the Resolution; seconded by Councilor Crago.

Vote: 8/0. Councilor Garrison had stepped out of the room.



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Councilor Spuler moved to revisit 12.C.1; seconded by Councilor Crago.
Roll Call Vote: 8/1; Passed. Councilor Weeden was opposed.
Councilor Spuler motioned to table the Resolution; seconded by Councilor Weston.
Vote: 9/0.

3. ESTABLISHMENT OF SCHOOL TECHNOLOGY CAPITAL RESERVE FUND SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weston.
Councilor Hooper asked Mr. Limanni if the School Department had a plan for this.
Mr. Limanni said there is no plan until these funds have been created.
Councilor Hooper said there is a plan and asked if the money could be moved out of the budget and put into these funds.
Mr. Limanni said that could be done with all three funds.
City Manager Joyal said they have a plan, but the capital reserve funds can't be used until the plan is incorporated into the CIP.
Councilor Spuler motioned to table this Resolution; seconded by Councilor Crago.
Vote: 8/1; Passed. Councilor Hooper was opposed.

4. FREE PARKING IN THE DOWNTOWN AREA SPONSORED BY COUNCILOR WEEDEN

Councilor Weeden moved for its adoption; seconded by Deputy Mayor Carrier.
Councilor Weeden gave an overview of the Resolution. He read a letter from a citizen of South Berwick, Maine.
Mayor Trefethen asked for clarification that the Resolution is only removing the on-street kiosks and not the kiosks in the parking lots.
Councilor Weeden said that was correct.
Councilor Weston said the Parking Commission has done their due diligence and businesses have acclimated to it. She said there wasn't a market to resell the kiosks and they still had to pay for them.
Councilor Hooper said it was fiscally irresponsible to remove the parking meters.
Councilor Garrison talked about the effect to the taxpayers if the parking meters were removed.
Councilor Cheney said she was disappointed with the Parking Commission. She said there will have to be a parking fee increase to support itself as a standalone fund. She said she has heard that this was brought about because of employees parking on the street, and said that was an enforcement issue. She felt it was just another tax. She asked how much was owed on the bond.
City Manager Joyal said they owe \$580,000: one bond for \$100,000 and a new bond to be issued for \$480,000. He said the debt service for the first bond is \$6,000 this year, and it is estimated that an additional \$70,000 will be due for the second bond. He said the income is approximately \$20,000 per month net surplus. Minus the debt service there is \$160,000 net profit.
Councilor Cheney asked about the April 4, 2012 workshop regarding parking.



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Mayor Trefethen said the workshop will review a proposal that the City has received, and the Dover Business and Industrial Development Authority's and Parking Commission's recommendation.

Councilor Cheney asked if there was a plan to pay for the parking meters if they were removed.

City Manager Joyal said the debt obligation has to be paid.

Roll Call Vote: 1/8; Failed. Councilor Weeden voted in favor.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **FIREWORKS – Greater Dover Chamber of Commerce**
2. **RAFFLE – Great Bay Figure Skating Club**
3. **RAFFLE – Strafford County Child Advocacy Center**
4. **RAFFLE – Wentworth-Douglass Hospital & Health Foundation**
5. **ROAD RACE – The Children's Museum of New Hampshire**
6. **WALK – Islandport Press, Charity Crab Walk**
7. **WALK – Portsmouth Christian Academy of Dover**

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 8. Transportation Advisory Commission |
| 2. Planning Board | 9. Joint Building Committee – Horne Street |
| 3. Appointments Committee | 10. Joint Building Committee – Media Access |
| 4. Recreation Advisory Board | 11. Legislative Liaison |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee |
| 6. Arts Commission | 13. Parking Commission |
| 7. Solid Waste Advisory Commission | |

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weeden.

Mayor Trefethen asked the Council if they had items they would like to pull for further discussion.

Councilor Hooper asked to pull the School Board Report.

Councilor Garrison asked to pull the Legislative Liaison Report.

Deputy Mayor Carrier asked to pull the Appointments Committee Report.

Mayor Trefethen asked for vote on the remaining items on the Consent Calendar.

Vote: 9/0.

Councilor Hooper gave an overview of the School Board Report.

Deputy Mayor Carrier moved to approve the School Board Report; seconded by Councilor Garrison.

Vote: 9/0.



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Councilor Garrison gave an overview of the Legislative Liaison Report.
Deputy Mayor Carrier moved to approve the Legislative Liaison; seconded by Councilor Crago.
Vote: 9/0.

Deputy Mayor Carrier listed the Appointments Committee recommendations for reappointment.
Reappointments:

- Frank Landford – Zoning Board of Adjustment
- Grover Tasker – Cemetery Board
- Gary Gilmore – Solid Waste Advisory Board
- Judy Mettee – Solid Waste Advisory Board

Deputy Mayor Carrier moved to approve the appointments; seconded by Councilor Garrison.
Vote: 9/0.

B. RESOLUTIONS

1. ESTABLISHMENT OF CLASS OF 1971 SCHOLARSHIP TRUST FUND SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weston.
Roll Call Vote: 8/0. Councilor Hooper had step out of the room.

2. CITY CHARTER ANNOTATION SPONSORED BY COUNCILOR CHENEY

Councilor Cheney moved for its adoption; seconded by Councilor Weeden.

Councilor Cheney gave an overview of the three Resolutions.

Councilor Weeden asked if the version on the website can be different for easier readability.

City Manager Joyal said the Charter, the language, is the heading and the body of the text. He said as long as that is accurately represented and reflected in whatever form should not matter.

Councilor Spuler asked if the previous wording is put on the ballot.

Councilor Cheney said it was not on the ballot. She said it will go to a public hearing if it doesn't get support. She said the documents have to be controlled by the public.

Councilor Garrison made a point of order and moved to extend the Council Meeting past 10:30 pm to complete the agenda; seconded by Councilor Weston.

Roll Call Vote: 9/0.

Councilor Cheney said she brought these Resolutions forward to get the documents back to its original format.

Mayor Trefethen said originally Councilor Cheney said she was looking at the wording of the Charter, and not just the formatting. He asked if that has been done.

Councilor Cheney said she hasn't completed checking the wording.



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Mayor Trefethen said that was what the Council has been waiting for. She wasn't following what the Council asked her to do. He said it was his understanding that when Councilor Cheney was happy with the wording of the Charter then the Council would vote to authenticate it.

Councilor Cheney said she is still validating the wording of the Charter.

Councilor Garrison referred to the Now, Therefore of the Resolution, and said it concerned him that it was burdensome. He made a motion to remove the last sentence of the Now, Therefore; seconded by Councilor Hooper.

Councilor Cheney said when she received the newly formatted Charter and all the amendments and editor's notes were removed, she was told that it was allowed. She said it didn't make sense. After reviewing two Charter Commissions she feels that it cannot be changed without going before the voters. She said she wouldn't support the friendly amendment.

City Manager Joyal said they can't put format changes on the ballot. He asked the General Legal Counsel for his opinion.

General Legal Counsel Krans said the people vote on the language of the Charter. He said when the Council authenticates the Charter it is verifying that the language is what the people voted on. He said the Charter can't be changed unless the voters vote for a change. He said the annotations are optional, because the voters don't vote on them. He said the formatting of the annotations is optional. He said the Council doesn't approve the annotations, the staff does.

City Manager Joyal said the City needs to get the Charter correct and he appreciates Councilor Cheney's efforts to assist the staff. He referred to the staff working to change the Charter back to its former format. He said the City Clerk worked on restructuring the Charter based on feedback she received from citizens to put the annotations and notes under the Table of Contents so the actual Charter language could be read without being interrupted by the history. He referred to his conversations with Councilor Cheney, decided it is probably better to leave the annotations in the body of the Charter, and he will instruct the City Clerk to put the annotations back. He asked Councilor Cheney to verify the text. He said once that has been completed he was going to instruct the City Clerk to put the format back to its former format and bring it back to the Council to authenticate. He said the version online is not the complete version.

Councilor Weeden asked Councilor Garrison to withdraw or change the friendly amendment to leave "and without the explicit formal Council approval," and eliminate "and a subsequent vote of the citizenry of Dover."

Councilor Garrison said he was not willing to do that because he felt it was administrative duties.

Mayor Trefethen asked for a vote on the amendment.

Vote: 4/5; Failed. Mayor Trefethen, Deputy Mayor Carrier, Councilors Garrison and Hooper voted in favor.

Councilor Cheney said the annotations were in the Charter just a few months ago. She is asking the Council to restore the Charter.

Councilor Hooper made a motion to move the question; seconded by Councilor Garrison. Vote: 7/2; Passed. Mayor Trefethen and Councilor Weston were opposed.



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Roll Call Vote: 5/4; Passed. Mayor Trefethen, Deputy Mayor Carrier, Councilors Garrison and Hooper were opposed.

Motion was made to revisit. Please refer to minutes after Council Matters of Interest.

3. CITY CHARTER ANNOTATION HISTORY SPONSORED BY COUNCILOR CHENEY

Councilor Cheney moved for its adoption; seconded by Councilor Spuler.

Councilor Cheney said she wanted the annotation history restored.

Mayor Trefethen said if the goal is to make the Charter look exactly like it was previously, with the known changes that the citizens voted on, and the City Manager has already said that he agrees with your logic; he will instruct the City Clerk to do it. He is her boss. He said they didn't need these Resolutions. He said the Council knew the City Clerk didn't do this on her own, but at the direction of the City Manager and General Legal Counsel. He said the tone of the Resolutions were aggressive. He moved to make a friendly amendment to the Resolutions' to strike everything on this Resolution and have the Now, Therefore be changed to: "be it resolved that the City Charter be changed to look like it did previously;" seconded by Councilor Hooper.

Councilor Weeden made a motion to move the question; seconded by Councilor Hooper. Mayor Trefethen asked for a vote to move the question.

Vote: 8/1; Passed. Mayor Trefethen was opposed.

Mayor Trefethen asked for a vote on the amendment.

Vote: 4/5; Failed. Mayor Trefethen, Deputy Mayor Carrier, Councilors Garrison and Hooper voted in favor.

City Manager Joyal asked for a friendly amendment that the City Manager gives direction the City Clerk, to make the changes. He said any reference to the City Clerk in the Now, Therefore should be City Manager.

Councilor Weston moved to changed City Clerk to City Manager; seconded by Councilor Spuler.

Vote: 9/0.

City Manager Joyal said he would ask that the first and fourth Whereas be removed regarding the format of the Charter, since the Charter has not been authenticated.

Councilor Garrison moved to remove the first and fourth Whereas, because the Charter has not been authenticated; seconded by Deputy Mayor Carrier.

Vote: 8/1; Passed. Councilor Cheney was opposed.

Mayor Trefethen asked for a roll call vote on the amended resolution.

Roll Call Vote: 7/2; Passed. Councilors Garrison and Hooper opposed.

4. CITY CHARTER TABLE OF CONTENTS SPONSORED BY COUNCILOR CHENEY

Councilor Cheney moved for its adoption; seconded by Councilor Spuler.



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Meeting Date: **Wednesday, March 28, 2012**
Meeting Time: **7:00 pm**

Councilor Cheney moved to amend the Resolution to remove the first Whereas and changing City Clerk to City Manager in the Now, Therefore; seconded by Councilor Weston.

Vote: 9/0.

Roll Call Vote: 7/2; Passed. Councilors Garrison and Hooper opposed.

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

Councilor Cheney discussed the Charter changes.

Mayor Trefethen asked Councilor Cheney to bring the changes to the City Manager to have it completed.

Councilor Crago referred to Mrs. Hibbard's comments during Citizen's Forum regarding the Delphi technique, and reasserted his comments that nothing devious was going on during the 2023 Dover Vision meetings. He asked the Council when they would like to reschedule the workshop.

Mayor Trefethen said the City Manager and him were looking into that.

Councilor Weston moved to reconsider Item 13.B.2.; seconded by Councilor Spuler.

Roll Call Vote: 7/2; Passed. Councilors Cheney and Weeden were opposed.

Councilor Cheney moved for the adoption of 13.B.2; seconded by Councilor Weston.

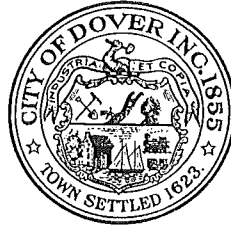
Councilor Weston made a motion amend the Resolution to remove the first Whereas and change the Now Therefore to City Manager; seconded by Councilor Spuler.

Roll Call Vote: 8/1; Passed. Councilor Cheney was opposed.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.

Vote: 9/0.



RECEIVED
DOVER CITY CLERK
DOVER, NH

2012 FEB 35 A 10: 01

APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE.....TAG*.....PARADE**.....ROAD TOLL***.....FIREWORKS****.....

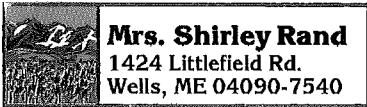
Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Maine Coast Runners Flyball Team

Nature of Organization: CIRCLE ONE [Religious, Educational, Charitable, Civic, Veterans, Fraternal or Political]
*A COPY OF NON-PROFIT/CHARITABLE STATUS SHOULD BE AVAILABLE UPON REQUEST

How Long Has Organization Been in Existence: 12 years

Contact Person: Mrs. Shirley Rand Telephone: 1-207-646-3472



Address: 1424 Littlefield Rd. Wells, ME 04090-7540

Purpose of Permit: To hold a raffle @ the ice arena on April 14+15 2012

Date of Event: April 14+15 Specific Time: 8am - 2pm

Location of Event: Dover ice arena

(Raffle Permit only)
Prize (s) To Be Awarded: Various donated items

Amount of Donation: \$1.00 Date of Drawing: _____ Specific Time: 2 PM,

Place of Drawing: Dover Ice arena

*NOTE: THIS PERMIT DOES NOT GIVE PERMISSION TO SOLICIT AT BUSINESS ESTABLISHMENTS WITHOUT THE OWNERS/MANAGERS PERMISSION

** NOTE: ALL REQUESTS FOR PARADE PERMITS MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

****NOTE: FIREWORKS PROGRAMS AND DISPLAYS MUST BE APPROVED BY THE FIRE CHIEF AND POLICE CHIEF IN ACCORDANCE WITH THE PROVISIONS OF RSA 160-A

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Shirley Rand Date: 3-6-2012

RECOMMENDATION: City Clerk recommends this item be granted. MEETING HELD:

Ok - (AFC)

Revised 08/01/01
All set -
Not required to
register with
Charitable Trusts.
old form



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2012.04.11 – 42**

Resolution Re: **B12047 Pavement Markings Long Line ReflectORIZED**

WHEREAS: Sealed bid # B12047 was requested and received for ReflectORIZED Pavement Long Line Services on March 27, 2012 at 2:30 PM EST; and

WHEREAS: In an effort to obtain better pricing the City of Somersworth teamed up with the City of Dover in this co-operative purchasing opportunity. Three bid replies and one 'No Bid' was received. Low bid meeting specification was submitted by Hi-Way Safety Systems Inc, of Rockland MA in the amount of \$33,066.00; and

WHEREAS: The normal working hours for these services is between 9:00PM and 6:00AM and is scheduled around weather conditions. For these reasons, timing is crucial and vendors must be able to respond quickly and efficiently in order to minimize the impact on traffic.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Hi-Way Safety Systems, Inc given the bid amount of \$33,066.00 and corresponding rates provided 03/27/12. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance post B12046
1000.1.330.43121.4432.0000	Street Maintenance Imp/ot bld	\$203,889.00	\$64,689.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2012.04.11 – 42**

Resolution Re: **B12047 Pavement Markings Long Line Reflectorized**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2012.04.11 – 42**

Resolution Re: **B12047 Pavement Markings Long Line Reflectorized**

RESOLUTION BACKGROUND MATERIAL:

Estimated linear footage throughout the City of Dover where center line, reflectorized, pavement marking services are required is approximately 980,000 linear feet. The City of Somersworth lists 342,000 LF. The Dover project is divided into two phases. The first phase represents the interim completion date for the majority of the 980,000 linear feet services and shall be completed by May 25, 2012. The second phase is comprised of the balance of the services to be completed no later than December 31, 2012.

This year's rate is .0334 per LF for Dover. Last year was .033 and the year prior to that was .0335. Both cities have a slight increase over prior years but contribute that to increases in material costs as the vendor notes only one mobilization being a cost savings factor.

Bid Information:

Sealed bid # B12047 was requested and received for Reflectorized pavement line on March 27, 2012 at 2:30 PM EST.

Award Information:

A purchase order will be issued to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	58	Number of Responses:	4
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes. Performance and payment bonds	Contract:	Yes
Prices will hold for:	2012 construction season	Estimated Delivery:	As needed
Recommended Award to:	Hi-Way Safety Systems	Fund:	GF Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2012.04.11 – 42**

Resolution Re: **B12047 Pavement Markings Long Line Reflectorized**

Vendor Solicitation List:

<https://online.ci.dover.nh.us/energie/financeRequests.php>

Results #B12047

REFLECTORIZED PAVEMENT LINE SERVICES

<i>Vendor</i>	<i>Dover</i>	<i>Somersworth</i>
Hi-Way Safety Systems Inc 9 Rockview Way Rockland MA 02370	\$33,066	\$15,334.80
Markings Inc 30 Riverside DR Pembroke MA 02359	\$35,145	\$15,708
L&D Safety Markings 115 Industrial Ln Barre VT 05641	\$59,400	\$28,440
Safety markings Inc 460 Bostwick Ave Bridgeport CT 06605	NB	NB



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2012.04.11 – 43**
Resolution Re: **B12046 Award of Bid Hand Pavement Markings**

WHEREAS: Sealed bid # B12046 was requested and received for Hand Pavement Markings services on March 27, 2012 at 3:00 PM; and

WHEREAS: The normal working hour for these services is between 9:00PM and 6:00AM and is scheduled around weather conditions. For these reasons, timing is crucial and vendors must be able to respond quickly and efficiently in order to minimize the impact on traffic; and

WHEREAS: Two bid replies were received and low bid meeting specification was submitted by Markings, Inc. of Pembroke, NH with varying rates for varying services with a total amount of \$51,602.90.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Markings, Inc. of Pembroke, NH given the bid amount of \$51,602.00 and corresponding rates provided 3/27/2012. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43121.4432.00000	Street Maintenance Imp/ot bld	\$203,889.00	\$116,291.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2012.04.11 – 43**

Resolution Re: **B12046 Award of Bid Hand Pavement Markings**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2012.04.11 – 43**

Resolution Re: **B12046 Award of Bid Hand Pavement Markings**

RESOLUTION BACKGROUND MATERIAL:

There are numerous locations and parking lots with varying spaces throughout the city where pavement marking services are required. The project is carefully monitored and work is verified by a representative of the Dover Engineering Division. The project is divided into two phases. The first phase represents the initial application of all specified markings as described in the “Specifications of Pavement Markings” outline in bid #B12046 and shall be completed no later than May 25, 2012. The second phase is comprised of a second application to the cross walks and stop bars scheduled to be undertaken between September 1, 2012 and October 1, 2012. Total contract completion by December 1, 2012.

Bid Information:

Sealed bid # B12046 was requested and received for hand pavement markings on March 27, 2012 at 3:00 PM EST.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	57	Number of Responses:	2
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes. Performance and payment bonds	Contract:	Yes
Prices will hold for:	2012 construction season	Estimated Delivery:	As needed
Recommended Award to:	Markings Inc	Fund:	GF Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2012.04.11 – 43**

Resolution Re: **B12046 Award of Bid Hand Pavement Markings**

Vendor Solicitation List:

<https://online.ci.dover.nh.us/energie/financeRequests.php>

Results #B12046 **Hand Pavement Markings**

<i>Vendor</i>	<i>Total \$</i>
HI-Way Safety Systems Inc 9 Rockview Way Rockland MA 02370	53,570.00
Markings Inc 30 Riverside Dr Pembroke NH 02359	\$51,602.90



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2012.04.11 – 44**

Resolution Re: **B12055 Asphalt Trench Patching Services**

WHEREAS: Sealed bids #B12055 were requested and received for Asphalt Trench Patching Services on March 29, 2012 at 2:00 PM EST.; and

WHEREAS: Eight (8) different types of construction-related situations were identified for which these trench patching service might be utilized in the upcoming construction season; and

WHEREAS: The low bid was received from Tri-State Sealing & Paving, Inc of Dover who is a vendor that the city has used since June 2005 with great success. Should the city utilize the Infrared Paving technique, the award would go to Pavement Maintenance Systems Inc at pricing offered in conjunction with bid B12055

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Tri-State Sealing and Paving for Asphalt Trench Patching Services, as needed, given the rates provided in conjunction with Bid B12055 dated March 29, 2012. This authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx.1.300.xxxxx.4715.xxxxx.xx	Various Land Improv	14,430,163	11,761,140

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2012.04.11 – 44**

Resolution Re: **B12055 Asphalt Trench Patching Services**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2012.04.11 – 44**

Resolution Re: **B12055 Asphalt Trench Patching Services**

RESOLUTION BACKGROUND MATERIAL:

Eight (8) different types of construction-related situations were identified for which trench patching service might be utilized in the upcoming construction season with the most utilized services being items 2, 3, 4 and 6.

1. Per hour via hand PAVE application
2. Per hour via Hand PREP & Hand PAVE application
3. Per hour via Machine PREP & Hand PAVE application
4. Per hour via Machine PREP & Machine PAVE application
5. Per hour via Machine PAVE application
6. Per Foot Saw Cutting of trench in preparation for paving
7. Per LF Placement of Asphalt Curb
8. Per Sq Ft. Infrared Paving

Award Information:

The low responsive bid was submitted for a 5-6 man crew with various types of equipment for trench preparation and asphalt patching services on an “as needed” basis by Tristate Sealing & Paving, Inc, a vendor the city has used since June 2005 with great success.

Pavement Maintenance Systems would be awarded should the city utilize any infrared paving.

Bid Information:

Sealed bids # B12055 were requested and received for Asphalt Trench Patching Services on March 29, 2012 at 2:00 PM EST

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	28	Number of Responses:	4
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	yes
Prices will hold for:	2012 construction season	Estimated Delivery:	As needed
Recommended Award to:	Tri-State Sealing and Pavement Maintenance Systems Inc	Fund:	CIP Streets
Other Approvals Required:	No	References Checked:	Yes
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2012.04.11 – 44**

Resolution Re: **B12055 Asphalt Trench Patching Services**

Vendor Solicitation List:

<https://online.ci.dover.nh.us/energie/financeRequests.php>

Bid Results

B12055 Asphalt Trench patching Services	Tri-State Paving 299 Durham Road Dover, NH	Durell Paving 508 Sixth Street Dover, NH	Pavement Maintenance Systems Inc PO Box 3848 Peabody MA	K. Patterson Paving 10 Twins Road Raymond, NH
1) per hour via hand PAVE application	325.00	325.00	n/b	280.00
2) per hour via Hand PREP & Hand PAVE application	325.00	400.00	n/b	280.00
3) per hour via Machine PREP & Hand PAVE application	325.00	400.00	n/b	385.00
4) per hour via Machine PREP & Machine PAVE application	350.00	490.00	n/b	455.00
5) per hour via Machine PAVE application	350.00	400.00	n/b	445.00
6) Per Foot Saw Cutting of trench in preparation for paving	2.00	2.50	n/b	3.00
7) Per LF Placement of Asphalt Curb	9.00	12.00	n/b	8.50
8) per Sq Ft. Infrared Paving	NB	10.00	2.38	5.50
crew	5-6 man crew	4-6 man crew	2 for paving 3 for Infrared	5-6 man crew
equipment	large list	large list	Small list	large list
Location	Dover NH	Dover NH	Peabody MA	Raymond NH

The most utilized services are items 2, 3, 4 and 6. Based on last year's hours for each item the bid most advantage to the City of Dover was submitted by Tri-State Paving.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2012.04.11 – 45**

Resolution Re: **B12056 Award of Bid Traffic Control Flagging**

WHEREAS: Sealed bids #B12056 were requested and received for Traffic Control Flagging Services on March 26, 2012 at 2:00 PM EST.; and

WHEREAS: Four replies were received with rates to hold for one year. Low bid meeting specifications was submitted by White Mountain Traffic Control of Tilton, NH with various rates depending upon when the services are rendered; and

WHEREAS: Depending on the magnitude of the City’s construction work schedule, there is often a need for a secondary vendor to supply back up traffic control services. For this, American Flagging & Traffic Control also offered a varying rate schedule depending on when services are to be rendered.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue Purchase orders to White Mountain Traffic Control as primary vendor and American Flagging and Traffic Control of Salem, NH as back up vendor “as needed” given the rates provided in conjunction with bid B12056 and dated 03/26/12. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43121.4715.00000.00	CS Streets Land Improv	983,050.00	400,853.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2012.04.11 – 45**

Resolution Re: **B12056 Award of Bid Traffic Control Flagging**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2012.04.11 – 45**

Resolution Re: **B12056 Award of Bid Traffic Control Flagging**

RESOLUTION BACKGROUND MATERIAL:

The low bids, meeting specifications, were submitted in varying amounts for different hourly rates by four companies.

Depending upon the specific need at a certain time and availability of the vendor, the City will utilize White Mountain Traffic Control as the primary vendor and as back up vendor will call American Flagging and Traffic Control. During 2011 construction season the city expended approximately \$36,000 in traffic control flagging services. It is possible the 2012 season will exceed \$25,000 threshold, therefore requiring city council approval.

Bid Information:

Sealed bids # B12056 were requested and received for Traffic Control Flagging Services on March 26, 2012 at 2:00 PM EST.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	6	Number of Responses:	4
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	2011 construction season	Estimated Delivery:	As needed
Recommended Award to:	White Mountain Traffic Control and American Flagging & Traffic Control	Fund:	Various CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	No/Yes	Reason for Council Approval:	Purchase may exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2012.04.11 – 45**

Resolution Re: **B12056 Award of Bid Traffic Control Flagging**

Vendor Solicitation List:

American Flagging and Traffic Control
11 industrial way
Salem NH 03079

Highway Safety Systems
9 Rockview Way
Rockland MA 02370

New England Traffic Control
1024 Suncook Valley Hwy D-2
Epsom, New Hampshire 03234

Green Mountain Flagging
67 Centers Rd
Essex Junction VT 05452

Construction Summary of NH
734 Chestnut St
Manchester NH 03104

Dodge Reports
880 2nd St
Manchester NH03102

Results TRAFFIC CONTROL/FLAGGING SERVICES

Vendor must respond within 24 hrs of notification by city representative	Straight Time Hourly Rate	Time and ½ Hourly Rate	Emergency Call Outs Hourly Rate	Minimum Hours Charged
White Mountain Traffic Control 290 Main St Tilton NH 03276	\$17.00	\$25.50	\$25.50	4
American Flagging & Traffic Control 11 Industrial Way Salem, NH 03079	\$17.95	\$26.93	\$26.93	4
New England Traffic Control 332 Kelley Street Manchester, NH 03102	\$18.00	\$27.00	\$27.00	4
Green Mountain Flagging 67 Center Rd Essex Junction VT 05452	\$26.00	\$39.00	\$39.00	4



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2012.04.11 – 46**
Resolution Re: B12039 Award of Bid Tax Assessing & Data Collection Services

WHEREAS: Sealed Request for Proposal B12039 was solicited and received for Tax Assessing and Data Collection Services on March 27, 2012 @ 2:00pm; and

WHEREAS: The Request for Proposal sought proposals from qualified vendors to provide technical and professional services as necessary to insure municipal tax assessing services in a competent and timely manner. The term of the contract is for a three (3) year period from July 1, 2012 and ending June 30, 2015 with the provision for two (2) one year extensions; and

WHEREAS: Seventeen vendors were solicited and the RFP was advertised in Fosters March 1, 2012 as well as posted on City web. One (1) proposal and four (4) No Bid replies were received with most 'No Bid's' listing an inability to support our assessing CAMA software. It is the recommendation to award the contract to Corcoran Consulting Associates, Inc of Wolfeboro, NH at the rate of \$132,500 for year one and increase of 3% or regional CPI whichever is less for remaining years.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is authorized to issue a purchase order to Corcoran Consulting Associates, Inc. given the rates provided in conjunction with B12039 and dated 3/27/2012. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	FY13 Budgeted
1000.1.150.41513.4312.00000	Tax Assesment Services	132,500.00	132,500.00

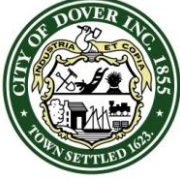
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2012.04.11 – 46**
Resolution Re: B12039 Award of Bid Tax Assessing & Data Collection Services

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2012.04.11 – 46**
Resolution Re: B12039 Award of Bid Tax Assessing & Data Collection Services

RESOLUTION BACKGROUND MATERIAL:

Sealed Request for Proposal B12039 was solicited and received on 3/27/2012. The requested sought proposals from qualified vendors to provide technical and professional services as necessary to insure municipal tax assessing services in a competent and timely manner. The term of the contract is for a three (3) year period from July 1, 2012 and ending June 30, 2015 with a provision for two (2) one year extensions.

Seventeen vendors were solicited and the RFP was advertised in Fosters March 1, 2012 as well as posted on City web. One (1) proposal and four (4) No Bid replies were received with most No Bid's listing inability to support our assessing CAMA software as the reason for not bidding. It is the recommendation to award the contract to Corcoran Consulting Associates, Inc. of Wolfeboro, NH at the rate of \$132,500 for year one and increase of 3% or regional CPI whichever is less for remaining years.

Bid Information:

Sealed request for Proposal B12039 dated March 27, 2012.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	17	Number of Responses:	1 and 4 NB
Warranty:	NA	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	For term of contract	Estimated Delivery:	As needed
Recommended Award to:	Corcoran Consulting Associates Inc	Fund:	Tax Assessing
Other Approvals Required:	State NH DRA	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2012.04.11 – 46**
Resolution Re: B12039 Award of Bid Tax Assessing & Data Collection Services

Vendor List

Allied Municipal Services
Attn: Gordon W. Oakes, CNHA
749 Hollis Street
Nashua, NH 03062

JF Ryan and Associates
143 Merrimack Street
Newburyport, MA 01950

Avitar Associates of NE
Attn: Gary Roberge
150 Suncook Valley Hwy
Chichester, NH 03238

Municipal Resources Inc.
295 N. Main Street
Salem, NH 03079

Cole-Layer-Trumble Company
Attn: Paul Flynn
12 Goose Lane
Tolland, CT 06084

N E Municipal Consultants
Attn: William J. Krajeski
4 Woodcrest Drive
W. Newbury, MA 01985

Commerford Nieder & Perkins
556 Pembroke Street STE 1
Pembroke, NH 03275

Brett S. Purvis & Associates
PO Box 767
3 High Street Unit 2A
Sanbornville, NH 03872

Corcoran Consulting Associates
Attn: Wil Corcoran
PO Box 1175
Wolfeboro Falls, NH 03896

Patriot Properties, Inc
330 Lynnway
Lynn, MA 01910

Cross Country Appraisal Group,
210 N. State Street
Concord, NH 03301

Vision Appraisal
Attn: Dick Romano
44 Bearfoot Road
Northboro, MA 01532-2128

Granite Hill Municipal Services
Attn: Todd Haywood
168 Hoit Road
Concord, NH 03301

Vincent Appraisal Associates,
Attn: Richard Vincent, CNHA
68 Currier Road
Hill, NH 03243

Granite State Municipal
Assessing & Consulting Service
1 Arrowhead Drive
Bow, NH 03304

Tyler Technologies
12 Goose Ln
Tolland CT 06084

Avitar Associates of NE
PO Box 307
Milan NH 03588



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2012.04.11 – 46**

Resolution Re: B12039 Award of Bid Tax Assessing & Data Collection Services

Results B12039

Vendor	Assessing	Data Collection
Corcoran Consulting Associates Inc PO Box 1175 Wolfeboro Falls NH	1 st Yr \$85,000 Each year beyond the base year will be calculated in a multiplicative manor by adding 3% or by the regional CPI whichever is less provision included in RFP for two one year extensions	1 st yr \$47,500 Each year beyond the base year will be calculated in a multiplicative manor by adding 3% or by the regional CPI whichever is less provision included in RFP for two one year extensions
Avatar Associates of NE 150 Suncook Valley Hwy Chichester NH	NB	NB
Tyler Technologies 12 Goose Ln Tolland CT	NB	NB
Ovision Government Solutions 44 Bearfoot Rd Northborough MA	NB	NB
Municipal Resources 295 No Main St Salem NH	NB	NB



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R - 2012.04.11 – 47**

Resolution Re: USPS deliveries in Sixth/Hillcrest area

WHEREAS: The United States Postal Service' designated dividing line between door-to-door (City) mail service and rural carrier (roadside mailbox) mail service on Sixth Street is at Hillside Drive; and

WHEREAS: Residents on the odd-numbered side of Sixth Street between Hillside Drive and Autumn Street face serious safety hazards in retrieving their mail from rural carrier mailboxes on the southerly side of the road, due to severely limited sight distance created by both a horizontal curve and the crest of a hill coupled with high traffic volume and speed; and

WHEREAS: The Transportation Advisory Commission has unanimously resolved to urge the United States Postal Service to extend door-to-door delivery of mail westward several hundred feet to a point closer to Autumn Street in the interest of public safety; and

WHEREAS: The United States Postal Service has rejected repeated requests from City staff to facilitate this change, citing "contractual legalities" between City and Rural delivery unions who reportedly will not agree to swap any territory.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The United States Postal Service is urged to reject any alleged contractual legalities between its own unions in the interest of public safety and of its own residential customers, and hereby is urged to extend door-to-door delivery of mail westward to a point near Autumn Street for residents on the odd-numbered side of Sixth Street.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Karen Weston
At Large

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R - 2012.04.11 – 47**
Resolution Re: USPS deliveries in Sixth/Hillcrest area

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The Transportation Advisory Commission unanimously recommends that this resolution be adopted.

Residents on the north (odd-numbered) side of Sixth Street, west of Hillside Drive and particularly between house numbers #91 and #119, have expressed concerns about their ability to safely cross the road to access their rural carrier boxes. This is due to the crest of a hill and a horizontal curve that severely limit the sight distance for motorists and pedestrians alike.

The police department’s most recent traffic count of Sixth Street in that area reveals that the 85th percentile speed of all motorists is 42 mph, which is 12 mph above the posted speed limit.

The police department’s staff representative to the TAC has corresponded with the acting Postmaster of the Dover office regarding these concerns. The USPS has claimed that any request to make even minor adjustments to the Rural and City carrier lines cannot be done at the local level because of national union contractual issues. Instead, the USPS has offered to relocate several rural mailboxes for affected residents to the south side of Hillcrest Drive. This proposed solution would require these residents to walk some distance along Sixth Street and require them to cross Hillcrest Drive to retrieve their mail. This proposal was considered, but rejected, by the affected residents and by members of the TAC.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2012.04.11 – 48**
Resolution Re: **Naming of Bruce Thorner Field**

WHEREAS: The City of Dover owns an athletic field utilized in large part by the Dover Youth Softball League and located on Shaw's Lane. The field is currently known as Field A; and

WHEREAS: The Board of Dover Youth Softball has proposed the field be named in honor of Bruce Thorner, a Dover resident and dedicated volunteer who has performed years of volunteer work in the community and especially youth sports for girls;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The athletic field currently known as "Shaw's Lane Field A" is named the "Bruce Thorner Field" to acknowledge Mr. Thorner's efforts supporting Youth Softball for girls in the City of Dover.

PUBLIC HEARING REQUIRED PURSUANT TO DOVER ORDINANCE 79-2

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Deputy Mayor Robert Carrier
Approved for Legal Compliance:	Allan B. Krans, Sr. General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2012.04.11 – 48**
Resolution Re: **Naming of Bruce Thorner Field**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

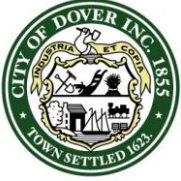
DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothy Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Bruce Thorner has been involved with the Dover Youth Softball League for over 10 years. He was the President for the Dover Youth Softball League for 5 years. He has been a board member for approximately 7 years. He has coached at many different levels. He is also a certified Babe Ruth umpire and has umpired numerous games over his tenure.

Bruce is an advocate for youth sports in Dover. He is a past “Don Heyliger Award” recipient which is the award given annually to valued City sports volunteers. He has been instrumental in establishing Dover Youth Softball League as a model program for the region and the State.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2012.04.11 – 49**
Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2013 CDBG Entitlement Funds

- WHEREAS: The City of Dover will have available funds for appropriation from the 2013 CDBG Entitlement year, including program income; and
- WHEREAS: The Planning Department is required by HUD to prepare, and the Governing Body adopt the "Consolidated Plan" which is a needs assessment and detailed expenditure plan for the use of C. D. funds in meeting the needs of low and moderate income residents of Dover; and
- WHEREAS: The Planning Board has reviewed proposed projects for said funds and has held a public hearing for the purpose of obtaining citizens' viewpoints, on the recommended expenditures; and
- WHEREAS: Administration and the Planning Board have reviewed the proposals and derived a recommended expenditure plan; and
- WHEREAS: The recommended disbursements of funds have been reviewed for compliance with HUD statutory requirements and for meeting national objectives.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The Consolidated Plan and attached Action Plan be adopted and the City Manager be authorized to enter into subrecipient contracts as part of this Annual Plan for expenditure of FFY12 Community Development Block Grant funds.

Note: To be referred to public hearing and vote on April 25, 2012.

Financing		
Estimated Revenue		
Account	Description	Appropriation
2100.1.180.46311.3311.06311.12.000.000.R30	Federal Grant	\$246,557.00
2100.1.180.46311.3421.06311.11.000.000.R40	Downtown Parking Income	\$20,000.00
2100.1.180.46311.3421.06311.12.000.000.R40	School Street Parking Income	\$6,000.00
2120.1.180.xxxxx.1715.xxxx.00.000.000.A20	Housing Revolving Loan Income	\$4,560.00
2125.1.180.xxxxx.1715.xxxx.00.000.000.A20	DELP Revolving Loan Income	\$39,924.00
2100.1.180.xxxx.3311.06311.10.000.000.R30	Un-programmed Funds FFY10	\$18,689.00
2100.1.180.xxxx.3311.06311.09.000.000.R30	Un-programmed Funds FFY09	\$4,990.00
TOTAL		\$486,226.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2012.04.11 – 49**

Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2013 CDBG Entitlement Funds

Financing		
Appropriations		
Account	Description	Appropriation
2100.1.180.46348.4835.06360.13.000.000.800	Welfare Security Deposit Assistance	\$8,600.00
2100.1.180.46348.4835.06333.13.000.000.800	Community Partners Security Deposits	\$8,600.00
2100.1.180.46348.4835.06377.13.000.000.800	Cross Roads House	\$5,700.00
2100.1.180.46348.4835.06367.13.000.000.800	AIDS Response	\$6,500.00
2100.1.180.46348.4835.06361.13.000.000.800	A Safe Place	\$3,000.00
2100.1.180.46348.4835.06380.13.000.000.800	Homeless Center For Strafford County	\$6,500.00
2100.1.180.46348.4835.06342.13.000.000.800	My Friend's Place (MFP)	\$6,500.00
2100.1.180.46348.4835.06334.13.000.000.800	My Friend's Place Transitional Housing	\$3,000.00
2100.1.180.46323.4835.06335.12.000.000.800	CAP Weatherization	\$25,000.00
2100.1.180.xxxxx.xxxx.xxxxx.xx.xxx.000.800	The Housing Partnership	\$210,000.00
2100.1.180.46341.4835.xxxxx.13.000.000.800	The Triangle Club	\$40,000.00
2100.1.180.46311.6311.xxxxx.11.000.000.800	CDBG Administration	\$59,408.00
2120.1.180.00000.1715.xxxxx.11.000.000.800	Housing Rehab. loan pool income	\$4,560.00
2100.1.180.46323.6321.xxxxx.11.000.000.800	Housing Rehab. Admin	\$29,467.00
2125.1.180.00000.1715.xxxxx.11.000.000.800	DELP Income returned to loan pool	\$39,924.00
2100.1.180.46525.6621.xxxxx.11.000.000.800	DELP Administration	\$29,467.00
TOTAL		\$486,226.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
By request

Approved as to Legal Form: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2012.04.11 – 49**
Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2013 CDBG Entitlement Funds

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Attached is a brief synopsis of the Federal Fiscal Year 2012, Community Development Block Grant Program available funds, Goals and Objectives of the C. D. Program and a description of the agencies, organizations and Planning Department's use of requested funds.

The City of Dover is an Entitlement Community, which means we receive funds directly from HUD, rather than going through the State. The Planning Board acts in a citizens' advisory capacity, in determining how the C.D. funds should be spent after listening to all the requests from local agencies and the Planning staff. All of these funds must go toward one of HUD's 3 national objectives: 1) Low income benefit, 2) Elimination of slums or blight, 3) Urgent need.

After the Planning Board recommends where the CDBG funds should be spent, the City Council holds a public hearing on the Action Plan (One year use of funds.) This provides citizen's and those effected by the funding decision the opportunity to comment on the proposed expenditures, before the Council votes on the Final Action Plan in April. Once approved by the Council, the Plan is forwarded to HUD for their final grant approval.

The FFY12 grant from HUD is anticipated to be decreased by \$72,183.00 over the current years grant. As always, the requests exceeded the available funds and tough decisions had to be made on which agencies would be recommended for funding under next years grant. The total funding requests from Public Service Agencies came in at \$82,063.00 while the maximum allowed under the grant is \$48,400.00, a difference of \$33,663.00. Each activity is rated for their priority in the Consolidated Plan and Action Plan as a high, medium, or low priority. The Planning Board used these priorities in determining their recommendations for next years Community Development Block Grant expenditures.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2012.04.11 – 49**
Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2013 CDBG Entitlement Funds

CDBG Program Description

Dover Welfare: \$8,600.00

Funding for security deposits for homeless or persons at risk of homelessness.

Community Partners: \$8,600.00

Grant for security deposit and rental assistance program for Behavioral Health clientele who are mentally ill and cannot afford security deposits or rental housing.

My Friend's Place: \$6,500.00

Grant for operational funds for the City's homeless shelter.

My Friend's Place Transitional Housing: \$3,000

Grant for operational funds at the transitional housing units.

Cross Roads House: \$5,700.00

Grant for direct care, staff and services at the homeless shelter.

AIDS Response: \$6,500.00

Grant to assist in the administration of AIDS Response of the Seacoast. Aids Response provides vital emotional and practical support to people living with AIDS.

A Safe Place: \$3,000.00

Grant for shelter and services for abused spouses and their children. The shelter is located in Portsmouth and serves the entire area.

Homeless Center for Strafford County: \$6,500.00

Grant for operations at the County Overflow Shelter in Rochester.

Strafford County Community Action Weatherization (CAP): \$25,000

Funding for improvements and weatherization of homes occupied by very low income families.

The Housing Partnership: \$210,000.00

Loan for costs related to construction of 42 rental units utilizing low income housing tax credits.

Triangle Club: \$40,000.00

Funding for facility improvements on Broadway Avenue.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2012.04.11 – 49**
Resolution Re: Acceptance of the Action Plan and Expenditures for Fiscal Year 2013 CDBG Entitlement Funds

ACTIVITIES NOT RECOMMENDED FOR FUNDING:

Court Appointed Special Advocates:

Funding to recruit, train and screen Dover volunteers who can act as Guardians ad Litem.

Seymour Osman Community Center and Youth Safe Haven:

Funding for the drop-out prevention program at the DHA.

Avis Goodwin Community Health:

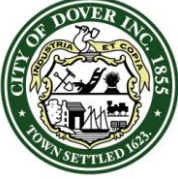
Funding for preventive health care and uninsured and disadvantaged population.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GOAL STATEMENT

The City of Dover has articulated a goal of creating a viable urban environment through the improvement of housing and employment opportunities for low and very low income people and through improving and/or expanding public facilities and services.

Specific objectives:

1. To provide increased opportunities to residents of the City who require education, health, recreation, housing and related human services.
2. To rehabilitate and improve the housing stock of the City, especially for persons of low and very low income.
3. To plan and construct public improvements in areas populated by or used predominantly by low and very low income persons.
4. To provide increased employment opportunities for low and very low income persons.
5. Removal of architectural barriers to allow increased handicapped accessibility.



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2012.04.11 – 6**
Ordinance Title: Solid Waste Advisory Commission
Chapter: 5 - Boards, Commissions and Committees

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 5-12 A) Solid Waste Advisory Commission MEMBERSHIP; and.

2. AMENDMENT

Chapter 5-12 A) entitled “Solid Waste Advisory Commission” is hereby amended by changing the following:

5-12 Solid Waste Advisory Commission

A) MEMBERSHIP: The Solid Waste Advisory Commission shall consist of ~~seven (7)~~ five (5) members and two (2) alternates.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Councilor William Garrison, III
Approved as to Legal Form:	Allan B. Krans, Sr. General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2012.04.11 – 6**
Ordinance Title: Solid Waste Advisory Commission
Chapter: 5 - Boards, Commissions and Committees

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothy Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance codifies the members/alternates of the Solid Waste Advisory Commission.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2012.04.11 – 7**
Ordinance Title: Pierce Street Stop Sign
Chapter: Chapter 166, Vehicles and Traffic

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166 of the Revised Code of the City of Dover, 1983, entitled Vehicles and Traffic, by removing a yield sign and replacing it with a stop sign at the intersection of Pierce Street and Broadway.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising sections 166-50 “Schedule C: Stop Intersections”, and 166-51, “Schedule D – Yield Intersections”, as follows:

166-51, Section D

The following is repealed as a designated full yield street intersection:

<u>INTERSECTION</u>	<u>Direction of Travel</u>	<u>YIELD SIGN ON</u>
Pierce Street and Broadway	East	Pierce Street

AND

166-50, Section C

The following is added as designated full stop street intersection:

<u>STOP SIGN ON:</u>	<u>AT INTERSECTION OF:</u>
Pierce Street	Broadway

3. AMENDMENT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Karen Weston
Councilor Michael Weeden

Approved as to Legal Form: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2012.04.11 – 7**
Ordinance Title: Pierce Street Stop Sign
Chapter: Chapter 166, Vehicles and Traffic

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision was recommended by the Transportation Advisory Commission at its March 26, 2012 meeting. The TAC has considered safety concerns at this intersection and recommends that the yield sign be changed to a stop sign.