



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #4
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, April 9, 2012**
Meeting Time: **7:00 pm**

Chairperson Rocky D'Andrea called a meeting of the Dover School Board to order on Monday, April 9, at 7:05 p.m. in the McConnell Center Media Center.

A. ROLL CALL: Present were Rocky D'Andrea, Betsey Andrews Parker, Amanda Russell, Doris Grady, Kathy Baker, Paul Butler and Ken Appel.

Also present were; Superintendent Jean Briggs Badger; Woodman Park School Principal Patrick Boodey; DMS Co-Principal Kim Lyndes, CIA Director Gary Tirone, DHS Principal Christine Boston; DTU President Deb Hackett, DTU Representative Carol Kennedy, Special Education Director Sandie Crosson, Federal Projects Director Paula Glynn, CTC Director Jim Amara, Dover teachers including Peter Driscoll, David Goldsmith, Kiley Hemphill, Beth Theriault, Michele Boulanger, and Fosters.

B. PLEDGE OF ALLEGIANCE: Doris Grady led the Pledge of Allegiance.

C. CITIZENS' FORUM: No one addressed the Board.

D. APPROVAL OF MINUTES

1. Nonpublic Session #6, March 5, 2012
2. Special Session #4, March 5, 2012
3. Regular Session #3, March 12, 2012
4. Nonpublic Student Discipline Session #8, March 22, 2012
5. Nonpublic Session #9, March 26, 2012
6. Special Session #5, March 26, 2012

Betsey Parker Andrews moved, Ken Appel seconded approval of the minutes. An oral **VOTE PASSED 7/0.**

E. CONSENT AGENDA

1. **Correspondence:** NONE
2. **Resignations/Retirements:**
 - a. Natalie Riddle, DHS
3. **Leaves of Absence:**
 - a. Peggy Carver, DHS Cosmetology
 - b. Stephanie Nemi, DMS
 - c. Brooke Repucci, DHS English



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d. Deborah Rockwell, DMS

4. Nominations:

Sheet 1: Nomination and Election of Staff (Beaulieu – Sims)

Sheet 2: Nomination and Election of Coaching Positions (Bennett-Dion)

5. Extended Travel (Student Trips):

a. Final Approval DMS 2012 Washington, DC Trip (May 29, 2012 departure)

b. Preliminary Approval DHS Music Dept. England and Ireland (April 18-26, 2013)

Betsey Andrews Parker moved, Kathy Baker seconded approval of the consent agenda. An oral **VOTE PASSED 7/0.**

F. SUPERINTENDENT'S REPORT: Ms. Briggs Badger gave the following report:

SCHOOL Updates

April 17th-19th Kindergarten Screening for the 2012-13 School Year will be held at the 3 elementary Schools.

Dover High School/Career Tech Ctr.

Andrea Ritsch won first place in the regional French speech contest beating out the other regional public and private high schools. She wrote, memorized and presented a 5 minute speech in French. DHS can be very proud of her work, her efforts and her winning it for the home team!

Congratulations to the following Latin students for placing in the top 50 percentile at the Harvard Certamen, held at Harvard University on March 31st 2012:

Josh Bean

Morgan Chalue

Ellis Codd

Matt Palczynski



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This was a national competition of Latin, mythology, and Roman history questions. Dover High students performed very well and are to be commended.

Jan Hennessey has been recognized by the Northeast Conference for the Teachers of Foreign Language for her outstanding contributions in her field.

The DHS winter color guard finished their season winning their 7th New England championship and their 7th undefeated season! Congratulations.

DHS band and chorus participated at the NHMEA Large Group Music Festival. Both groups did well, and the band was awarded straight A ratings.

CTC/NTHS has 105 students in CTC that qualified to be members of the National Technical Honor Society this year! This will be the highest number of students in the history of CTC who have qualified for this prestigious honor, over 80 students qualified last year; this number breaks that record....

Congratulations and thank you to the **entire DHS faculty and staff.**

Their INDUCTION CEREMONY IS MAY 9TH AT DHS AUDITORIUM BETWEEN at 6:30 pm.

Dover High School Health Occupations Students of America members came home with 5 medals from the NH State Conference for Health Occupations Students of America! The WINNERS ARE ...

FIRST PLACE: Joe McKee and Paul Moore for EMT Technician (both students are in the Firefighter Academy)

SECOND PLACE: Mike LeBlanc for Medical Math (from Health Science Program)

THIRD PLACE: Kayla Johnstone for Home Health Nursing (Health Science Program and Anatomy & Physiology)

FOURTH PLACE: Amanda Naumann for Home Health Nursing (Health Science Program)

FOURTH PLACE: Jon Henao in Pathophysiology (Anatomy and Physiology)

Ms. Lapointe and Mr. LeClaire (Advisors for HOSA) report that our students competed with over 400 other NH students in Health Science programs. This is another HUGE accomplishment for Dover High School. CONGRATULATIONS!!!



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Also, please congratulate our Career Technical Education students who competed in the 2012 Skills USA New Hampshire Championships. Gold Medals went to Todd Shaw, Noel Strong, Heather Kester, Evan Bates, Kris Fargo, Aaron Denis and Jonathan Warren. In addition 3 Silver and 7 Bronze Medals were awarded. CTC Students who competed and became the champion in their specific area received scholarships ranging from \$5,000 to \$20,000.

Dover Middle School

Congratulations to DMS's team for placing first in the structure challenge at the NH Destination Imagination State Finals. The team is now going on to represent DMS and the state of NH at the Destination Imagination Global Finals at the University of Tennessee in Knoxville, May 23 – 26.

PTA Meeting on Tuesday, April 10th at 7:00pm in DMS Library

Spring Pictures on Friday, April 13th

5th Annual DMS Dodgeball Tournament Wednesday – Friday, April 18 - 20th.

Washington DC trip parent meeting on Tuesday, May 1st at 7:00pm

4th grade transition activities are being planned for the month of May

Garrison School

The 4th grade students had a very successful Food Intervention Challenge held downtown with many local restaurants participating. Congratulations to all the fourth grade students who participated and thank you to our local restaurants for their help. There was quite a bit on money raised for the school garden project.

There will be a PTA meeting on Tuesday, April 17th at 6:30 in the art room.

The 7th Annual Earth Day learning experience will be on Friday, April 20th. There will be a kick-off assembly with Trash Can lids production, educators from the UNH marine docent program, eco-craft and many other presenters throughout the day.

On May 7th, Garrison will participate in a bike or walk to school day. Students and parent with bicycles will meet up with students choosing to walk to school at designated points around



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the school community. Safety will be the top priority. Parents wanting to order affordable helmets should contact the school.

Horne Street School

On March 29th students from grades 1-4 had a variety show. Over 40 students participated and it was a huge success. There was singing, dancing, piano recitals, and comedic acts; and the students did a great job.

- April 6th – K-2nd grades went to the Rochester Opera House to see Alice in Wonderland
- April 11th – District-wide ESOL Science Fair at DMS
- April 13th – 3rd Grade is presenting "Around the World" with food and facts of the countries they studied
- April 17th – PTG Meeting in the library starting at 6:30 p.m.
- April 18th – 4th grade field trip to Concord State House
- April 20th – Earth Day Celebration with nature walks, plantings, trash clean-up, fitness stations, and several presentations

Woodman Park School

April 10th "Being a Good Community Member and Friend" presentation will be held at WPS and sponsored by McDonald's. This free presentation will support our student message of community service and anti-bullying. Thank you to Stephanie Paine for making this FREE presentation possible.

April 12th Title I On-Site Evaluation at WPS by NH Dept. of Ed. A special thanks to Paula Glynn and Cindi McKenney for organizing this extensive on-site evaluation process for the benefit of our school and the Dover School District.

April 12th Purple Pride Day, students and staff wear purple in honor of children of military families. WPS has several students with a parent actively serving in the military.

April 16th WPS Parent Teacher Organization Meeting, 6:30



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April 19th WPS and Seymour Osman Community Center will be having a Service Learning Fair, 5:30-7:00.

April 22nd Red's Road Race, WPS PTO is a sponsor

April 23rd – 27th WPS Spirit Week; information will be sent home in Friday Backpacks.

And finally WPS would like to thank the seven UNH interns that worked full time, all year, for no pay, in our school. They enriched our entire school community and we wish them well in their future endeavors.

G. STUDENT REPRESENTATIVE REPORT – April Theth

Ms. Theth was unable to attend the meeting. Ms. Briggs Badger read the following report on behalf of Ms. Theth.

-The National Honor Society will, again, be participating in Relay for Life, to be held at 7:00 PM on Saturday, April 28th at Phillips Exeter Academy. For all members of NHS, there is an opportunity for community service hours to attend and participate at the event. All other community members are encouraged to attend.

- For the upcoming year, National Honor Society will also be holding their induction ceremony at the high school on Thursday, May 10th.

- The Project Graduation Committee is holding a spaghetti dinner fundraiser to support their event this year. The dinner will be on Tuesday, April 17th at the Dover High School Cafeteria from 5:00 to 7:30 PM. This is a great opportunity for a community dinner to support the cause of keeping our students safe on graduation night. Tickets are: \$5 Children/ \$7 Adults/ \$20 Family and are being sold at the Dover Chamber of Commerce and at the school in the main office and room 208.

Betsey Andrews Parker moved, Amanda Russell seconded acceptance of the Superintendent and Student Reports. An oral **VOTE PASSED 7/0.**

H. COMMITTEE REPORTS:

Dr Appel provided two reports:

Document Created by: Betsey Andrews Parker
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Curriculum Planning Council

The Curriculum Planning Council meeting of April 5, 2012 was devoted to a report by Peter Driscoll on the social studies curriculum and a tentative schedule for the Capital Improvement Program (CIP) for curriculum

Mr. Driscoll described the social studies material covered at the various grade levels. Texts being used in the grade schools and high school were purchased in 1998 and the middle school texts were purchased in 2006. Teachers are supplementing the texts with online resources including Nova Net courseware. Future plans include using Moodle- or Blackboard-based courses and moving further toward a digital curriculum, as well as generating content from material prepared in professional development to keep content up to date and reduce costs. Committee members noted that most students are technologically prepared to deal with such a setting.

A task force supervised by UNH Professor Joseph Onosko has made plans for the steps needed to prepare to align with the Common Core State Standards in grades K-9, and the process they created was reviewed by the elementary school teachers. The resulting document will be used for implementation and integration with literary instruction.

At the high school level the Social Studies and English Departments are working to match writing assignments to the English Common Core. Social studies competencies and rubrics have been prepared and now need to be fully implemented.

Mr. Tirone presented a plan for using the CIP procedure for leveling out spending on curriculum at the \$250,000 level for six years to acquire texts in hard copy and digital form, provide professional development that would permit staff to construct their courses, and eliminate the need to purchase digital licenses thus reducing future curricular expenditures.

Professional Development Committee

The March 21 meeting of the Professional Development Committee was devoted to discussion of the results of the teacher workshop of March 16 that was devoted to focus groups and to the part of the March 28 early release day that will be devoted to the rollout of the professional development master plan.

The responses to a survey taken of the participants in the workshop showed considerable enthusiasm for the opportunities to work together with colleagues on goals and benefit from their knowledge and experience. Answers to a question about desired changes indicated that a large majority thought that this workshop format was a good one. Some



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participants felt that more preparation would have helped their groups to be more successful. A small number of responses indicated a desire for major changes.

The discussion of the master plan largely revolved about anticipating questions that might arise about details of the implementation. Shannon DeLello went over the guide to the recertification procedure and committee members considered details that could be clarified in the rollout.

Betsey Andrews Parker provided a report on the Joint Building Committee Meeting held on March 22.

A bid was approved for the pavement of the upper and lower parking lots at Horne Street School. A new driving pattern for the school was discussed which will have a positive impact on safety and create better traffic flow. The project is still under budget and is close to completion.

I. POLICY -- CHANGES – PROPOSALS: (First Reading)

a. GCG Part-Time and Substitute Professional Staff Employment

FIRST READING

PART-TIME AND SUBSTITUTE PROFESSIONAL STAFF EMPLOYMENT

(Substitute Teachers)

The Superintendent shall maintain a list of qualified substitute teachers who may be called on to replace regular teachers who are absent. Such a list shall be filed with the person for calling substitutes or maintaining substitute placement online program.

Insofar as possible, teachers on the substitute list will be called for the grades and/or subjects for which they are listed. A teacher whose name does not appear on the substitute list may not be employed in the school district except when specifically approved by the Superintendent. Principals will be responsible for seeing that the work of the substitute is as effective as possible and will provide him/her with a planned program.

The approved rate for substitute pay is \$75 per day. Effective 7/1/12, certified substitutes holding a current New Hampshire teaching certificate will be paid \$80 per day. \$95 per day. Proof of certification must be on file in the office of the Superintendent. – Substitutes for paraprofessional positions will be paid \$70 per day. Substitutes holding a current New Hampshire teaching certificate will be paid \$95 per day if they work for 20 or more consecutive days, which will be retroactive to the first day of the long term assignment. Under extenuating circumstances, the Superintendent, with approval from



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the School Board, may authorize additional compensation for certain long term assignments.

The Superintendent or his/her designee shall conduct a thorough investigation into the past employment history, and other applicable background, of any person considered for employment with the district. This investigation shall be completed in accordance with Policy GBCD prior to making an offer of employment.

Statutory/Regulatory/Policy Cross References

RSA 189:13-a
Policy GBCD

Mrs. Grady asked how much the savings would be with this change. Ms. Briggs Badger responded that the savings could be approximately \$100,000, which would also include savings from a reduced number of substitutes.

Kathy Baker moved, Amanda Russell seconded adopting this policy in its first reading for budgetary purposes. An oral **VOTE PASSED 7/0.**

b. IGEA Parental Objections to Specific Course Material

FIRST READING

PARENTAL OBJECTIONS TO SPECIFIC COURSE MATERIAL

The Board recognizes that there may be specific course materials which some parents/guardians find objectionable.

In the event a parent/guardian finds specific course material objectionable, the parent/guardian may notify the building principal of the specific material to which they object and request that the student receive alternative instruction, sufficient to enable the child to meet state requirements for education in the particular subject area. This notification and request shall be in writing.

The building principal and the parent must mutually agree to the alternative instruction. The alternative instruction agreed upon must meet state minimum standards.



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School district staff will make reasonable efforts, within the scope of existing time, schedules, resources and other duties, to accommodate alternative instruction for the student. Alternative instruction may be provided by the school, through approved independent study, or through other method agreed to by the parent/guardian and the building principal. Any cost associated with the alternative instruction shall be borne by the parent.

Nothing in this policy shall be construed as giving parents/guardians the right to appeal to the school board.

Parents who wish for particular instructional material be reviewed for appropriateness may submit a request for review in accordance with Board Policy KEC.

Legal References:

RSA 186:11, IX-c, State Board of Education; Duties.

Ms. Briggs Badger presented the policy which is mandatory for school districts so that they will be compliant with regulations. Dr. Butler asked what would happen if the teacher and parents disagree on an alternative instruction. Ms. Briggs Badger stated that the principal would have the final say since the parents do not have the right to appeal to the school board. Ms. Andrews Parker asked if there are any specific timelines or deadlines in this policy. Mr. Tirone discussed the policy and stated that if it is mutually agreed upon that alternative instruction is needed, the parent would pay for the alternative. He continued to say that he believes the legislature felt that this policy was already happening and they were just formalizing it.

Ms. Briggs Badger commented that this policy is taken directly from the New Hampshire School Boards Association (NHSBA). She added that they may have left the policy including the timeline vague, so that the district would have leeway.

Ms. Briggs Badger was directed to find answers to questions including:

- What happens if the parent and teacher do not agree?
- What is the timeline?
- What is the definition of objectionable in this instance?

Doris Grady moved, Amanda Russell seconded tabling this policy for a second reading on May 14th. An oral **VOTE PASSED 7/0**.



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c. GCBD Rules and Regulations in the Application of Administrative Personnel Policies and Salary Schedules

FIRST READING

RULES AND REGULATIONS IN THE APPLICATION OF ADMINISTRATIVE PERSONNEL POLICIES AND SALARY SCHEDULES

The following rules and regulations will govern the application of personnel policies for administrative personnel in the Dover public schools.

RECOGNITION:

The Dover School Board recognizes the administrative personnel as including the principals, deans, career technical center director, director of curriculum, assessment and instruction, special education director, and athletics and physical education director, who will be referred to throughout this document as administrative personnel. The administrative group is professionally responsible for the operation of the school system and is considered an integral part of the system in its relationship with the Dover School Board.

EVALUATIONS:

It is agreed and understood that prior to July 1 of each year hereafter, the administrator shall have been evaluated as to his/her professional service by appropriate certified personnel, and be given a copy of said evaluation that shall contain a provision allowing written comment by the administrator. A conference shall be held with the administrator to discuss the evaluation, and the administrator shall be given a full and complete opportunity to correct and improve upon any designated deficiencies within the next year following the evaluation. Should the administrator not be evaluated as required herein, the administrator's efforts and professional services shall be deemed conclusively to be at least satisfactory in all respects and for all purposes.

WITHHOLDING OF SALARY INCREASE:

The District may withhold the negotiated salary increase of an administrator whom the District determines is performing less than satisfactorily. This will not occur before the District identifies the administrator's weakness and makes reasonable attempts to help the administrator to overcome these weaknesses.



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The phrase “reasonable attempts” shall include, but not be limited to the following:

- A. The provision of a written clarification of weakness(es).
- B. The provision of written goals, results, behavior patterns, etc., that the District deems necessary for that administrator to be satisfactory.
- C. Development of a written plan that will assist the administrator in reaching the above goals.
- D. Establishment of an evaluation schedule during the year that may include observations and discussions which may provide the administrator with guidance and direction.

ABSENCE REPORTING:

A Record of Leave card will be submitted to the Payroll and Benefits Manager bi-weekly, coinciding with the existing pay periods, for all administrative personnel recognized by this policy. A card will be submitted even when there are zero absences during the pay period. Administrative personnel reporting to a building administrator will submit the Record of Leave card to the building administrator who will then forward it to the Payroll and Benefits Manager. Absence cards are to be signed by the administrator and not by a designee.

BENEFITS:

Administrative personnel will receive any and all benefits pertaining to other groups of personnel in the Dover school system, including, but not limited to, the following:

1. Professional Incentive Compensation

Administrative personnel in degree-granting programs will be reimbursed up to the in-state UNH degree credit tuition costs with a limit of sixteen (16) credits per calendar year, while maintaining a grade of "B" or better. Administrative personnel enrolled in a course directly related to the individual's area of administrative responsibility, but who are not enrolled in a prescribed curriculum, will be reimbursed up to the UNH tuition costs up to eight (8) credits per year, while maintaining a grade of "B" or better. Course reimbursement will be paid only if taken in a New England state authorized program or other nationally accredited college or university. Foreign institutions will be evaluated based on credentials supplied to the superintendent prior to attendance.



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The Dover School Board will contribute toward the cost of professional dues for administrative personnel upon presentation of membership to the superintendent and if funds have been budgeted and are available.

2. Sick Leave

200 day administrative personnel shall receive fifteen and three-quarters (15.75) days and full-year administrative personnel (220 or 225 days) shall receive eighteen (18) days sick leave with pay for personal illness for each year of service in the Dover school system cumulative to two hundred seventy five (275) days. Individuals may be asked for confirmation of an illness by a physician for seven (7) or more incidents of sick leave use in any school year.

3. Personal/Emergency Leave

Administrative personnel may request up to a total of five (5) days personal/emergency leave in a given school year without loss of salary. Such leave shall require the prior approval of the superintendent. In cases where the reasons are of a highly personal nature, prior notification shall be given, indicating that the reasons are personal with only such justification as is necessary to provide the superintendent with adequate cause to grant the request. Non-scheduled emergency leaves shall be supported in writing as soon after the fact as possible.

4. Funeral Leave

Pay shall not be deducted for up to five (5) days of absence related to the death of a member of the administrator's immediate family, defined as spouse, child, parent, or sister or brother residing in the household. Such leave shall be granted for up to three days for the death of a sister, brother, sister-in-law, brother-in-law, daughter-in-law, son-in-law, parent-in-law, or of a relative living in the household. Such leave shall also be granted for one day for the death of a grandparent, aunt, uncle, or close personal friend if approved by the superintendent.

5. Military Leave

Military leave shall be granted to any administrator who is inducted or called to active duty in any branch of the armed forces of the United States. For the period of said call to active duty, said administrator will be compensated by the District paying the



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difference between their school district salary and their annualized military salary. Upon return from such leave, an administrator will be placed on the salary schedule at the level which the administrator would have achieved had the administrator remained actively employed in the system during the period of the absence. Salary scale growth limit is equal to the period of original induction or period of call to active duty.

6. Jury Leave

Administrative personnel on jury duty shall be entitled to pay differential and continued benefits while fulfilling this duty.

7. Parental Leave

An administrator who is pregnant shall be entitled, without pay or salary schedule growth, upon request, to a leave to begin at any time between the commencement of her pregnancy and one (1) school year after the child is born. Except in cases of emergency the administrator shall give at least thirty (30) days notice prior to the date on which her leave is scheduled to begin. An administrator who is pregnant may continue in active employment as late into her pregnancy as she desires, provided she is able to perform her required administrative duties.

A male administrator may be entitled, upon request, to a parental leave to begin at any time between the birth of his child and one (1) school year thereafter.

An administrator adopting an infant (birth to first birthday) child may be granted a parental leave at any time after the date of the adoption and may continue the leave for up to one (1) school year after the adoption. Such leave may commence upon the administrator's receiving de facto custody of the infant, or up to three (3) months earlier if necessary to fulfill the requirements for adoption.

Parental leaves will not exceed one year in duration, and an administrator on parental leave must notify the superintendent in writing of his or her intent to return to work by March 1, preceding the beginning of the school year.

8. Extended Leave



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Administrators may request an unpaid extended leave of absence which shall be granted at the discretion of the superintendent and School Board for any of the following reasons:

- a. to pursue academic studies
- b. to accept a position with the Peace Corps, Vista, or a similar governmental agency
- c. for prolonged illness, needed rest, necessities of the home, professional improvement, or any other activity which would benefit the Dover school system

Upon return from an extended leave of absence administrative personnel shall be assigned to the same or a substantially equivalent position. All benefits to which the administrator was entitled at the time of the leave, including accumulated sick leave, shall be restored upon return.

9. Health Insurance

The School Board shall provide health insurance for administrative personnel during the term of their employment through the SchoolCare program or another program providing substantially equivalent or improved coverages or services on the following basis:

Ninety-two percent (92%) of the premiums of the SchoolCare Point of Service Option, or the School Care HMO Option.

If an administrator does not subscribe to the School Department of the City of Dover, New Hampshire, New Hampshire School Health Care Coalition plan, SchoolCare health program, or to another City of Dover health insurance plan through a family member, he/she will receive a lump sum payment of three thousand dollars (\$3,000) on or before December 15th of the school year.

The School Board agrees to submit or have submitted retired administrators' payments for health insurance at the School Department group rate.



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10. Life Insurance

The School Board shall provide life insurance coverage for administrative personnel during the term of their employment in the amount of \$100,000 for natural death and \$200,000 for accidental death. Coverage for new personnel will not begin until the first of the month following the completion of a thirty- (30) day waiting period.

11. Dental Insurance

The School Board shall provide and pay the premiums for dental insurance through the Delta Dental Insurance Plan or a substantially equivalent plan for administrative personnel during the term of their employment. Coverage shall be for individuals or their families, as appropriate, and coverage for new personnel will not begin until the first of the month following the completion of a thirty- (30) day waiting period.

12. Disability Insurance

The School Board shall provide for administrative personnel an income insurance program which will provide the following coverage: seventy percent (70%) of monthly salary up to \$5,000 maximum to begin after ninety (90) consecutive calendar days or expiration of accumulated sick leave, whichever is greater. Said insurance will run until age sixty-five (65) and shall be coordinated with Social Security benefits.

13. Longevity

Administrative personnel shall receive a longevity benefit for service in the Dover school system (teaching and administrative) as follows:

Upon completion of ten years	\$500
Upon completion of fifteen years	\$550
Upon completion of twenty years	\$625
Upon completion of twenty-five years	\$700
Upon completion of thirty years	\$775
Upon completion of thirty-five years	\$850

14. Severance Pay



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All retiring administrative personnel, as well as those leaving who have at least ten (10) years of service in the Dover School District, shall receive severance pay in the amount of thirty (30) percent of their accumulated sick leave at their current per diem rate.

15. Tax-deferred Annuity

The School Board shall allow administrative personnel to take advantage of the federal law regarding tax-deferred annuities. Any new group must have at least ten (10) members.

16. Holidays

All administrative personnel shall observe the following holidays and any other days as may be designated from time to time:

New Year's Day
Martin Luther King, Jr., Day
Presidents' Day
Monday of Spring Vacation (Fast Day)
Memorial Day
Fourth of July
Labor Day
NEA Teacher Workshop Day (Columbus Day)
Veterans' Day
Day before Thanksgiving
Thanksgiving Day
Friday following Thanksgiving
Christmas Eve (1/2 Day)
Christmas Day
The Day after Christmas (To be scheduled with School Secretary)
New Year's Eve (1/2 Day)
Work day following Christmas, should school be in session on one of the holidays listed above

17. Work Day Schedule



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200 day administrative personnel shall provide the Superintendent with a schedule for days to be worked prior to July 31st of each year.

Full year (contracted for 220 or 225 days) administrative personnel shall provide the Superintendent with a schedule for days to be worked prior to July 31st of each year. Full year administrative personnel will be contracted for 220 or 225 days based upon their years of service in the Dover school system as follows:

- From zero (0) to five (5) years: Contracted for 225 days worked
- At the beginning of six (6) year or more: Contracted for 220 days worked

Any changes to your work schedule must be submitted to the Superintendent for approval. Any carry forward of non work days must be approved by the Superintendent and used by December 31st.

Administrators are able to carry over no more than ten (10) days of vacation leave into the subsequent school year. In addition, all carry-over leave must be taken on or before December 31 of that year, or it will be forfeited.

18. Mileage Allowance

Administrators shall be paid \$150.00 on or before December 31 and \$150.00 on or before the close of the school year for in-district travel. They will continue to be able to submit requests for mileage for out-of-district travel.

SALARIES:

Administrators will receive the following stipends:

Stipends: CAGS: \$750 Doctorate: \$1,500

SALARY RANGES BY CATEGORY FOR ALL NEW EMPLOYEES HIRED DURING THE DURATION OF THIS CONTRACT.

Principal	\$85,000	to	\$110,000
Director	\$79,000	to	108,000
Dean	\$75,000	to	95,000



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Any request to exceed the salary range scale when hiring a new employee must be approved by the Dover School Board.

Annual Salary Adjustment

Year 1: 0%
Year 2: 0%
Year 3: 0%

Salaries in Year 2 and Year 3 will be opened for discussion if mutually agreed upon by the DAA and the Dover School District.

Addendum:

Year 2: No salary change

Year 3: The Dover Administrator's Association (DAA) will be granted an across the board increase of 2% for the 2012-2013 school year. However, the 2% payment increase will be distributed to all Dover Administrators beginning July 1, 2013 through June 30, 2014 over 26 equal payments. Any Administrator who retires or resigns prior to July 1, 2013 will be granted the 2% payment increase on a pro-rated basis for retirement purposes.

NOTE: Nothing in this document shall preclude administrators receiving additional benefits as may be granted by the School Board

Doris Grady moved, Amanda Russell seconded tabling this policy for a second reading on May 14. An oral **VOTE PASSED 7/0.**

J. POLICY ADOPTION: None

K. SUBMISSION AND PAYMENT OF BILLS: Amanda Russell moved, Ken Appel seconded to direct the payment of manifest #12-J in the amount of \$5,440.66 for FY11 and \$2,215,299.93 for FY12 for a total of \$2,220,740.59. The time period for payments was from 3/13/12 to 4/9/12. A roll call **VOTE PASSED 7/0.**

L. RESOLUTIONS: see above

M. OLD BUSINESS:

1. School Board/Superintendent 2012-2013 Goals Adoption



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School Board/Superintendent Goals 2012 - 2013

Curriculum/Environment/Technology

- Engage Barrington and Nottingham (Rollinsford) – meet two times per year.
- Increase school rating scores on sites such as “School Digger” (i.e. move from 87 of 142 to 70 of 142 rating).
- Restructure Elementary Schools
 - Create committee to study issue of restructuring – report due by Nov. 1, 2012.
 - Explore bringing 5th grade back to elementary schools.
- Suggest redesign of DHS for both academic and physical structures (create a DHS Planning Committee to answer the question: “What do we want DHS to look like in 2018?”) Also, review the Alternative School Program for efficiencies and enhancements.

Instruction

- Allow “Children to be Children”
 - More “play” time
 - Exercise/Wellness
 - Playtime used for education
- Focus on grade 3 to grade 4
 - evaluate all 3rd graders in reading and mathematics at the end of grade 3 and create remedial opportunities.
- Vehicle to Rate/Evaluate Teachers
 - Beginning/End of Year Evaluations? (State Law)
 - Objective – Standard Evaluation of Teachers
- Rethink assistance and support in the classroom within the existing resources we have in place to bring coherence to RTI as a model.
- Implement a response to intervention program RTI (ensuring a continuum of interventions and using a sequential approach in assessing responses to intervention).
- Utilize our resources to increase our teachers’ professional effectiveness and use of Professional Learning Communities.

Curriculum



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- Strengthen transition points such as entering in K, grades 4 to 5, 6 to 7, and 8 to high school by better communication with both staff and students.
- Institute a speech competition at DMS in grades 6, 7, and 8.
- Focus on Public Speaking.

Assessment

- Measurable Results in Reading, Writing and Arithmetic (raise percent proficient by 5% in NECAP).
- Research drop in scores from grades 8 and 11.
- Report program effectiveness through evaluation process using multiple data sources. (NECAP, PALS, Benchmark, Numeracy, Common Formative Assessments, Attendance Rates, Graduation Rates, Perception Survey) Bridge assessments between grades 10 to 11 to determine readiness in core content areas.

Environment

- Heighten emphasis on positive classroom and school wide climate of safety and respect.

Technology

- Utilize ICT (Information, Communication and Technology) standards K – 12 as integrated with our core curriculum as mandated by NHDOE, beginning with K – 4 in 2012–13.

Doris Grady moved, Amanda Russell seconded adopting School Board/Superintendent Goals for 2012-2013. An oral **VOTE PASSED 7/0.**

Rocky D’Andrea moved, Betsey Andrews Parker seconded to delete Alt Program Handbook changes from N.5. Only DALC Handbook changes will be considered in this item. An oral **VOTE PASSED 7/0.**

N. NEW BUSINESS:

1. Approve Strafford Learning Membership

The correspondence below from Ms. Crosson addresses the request for the district to join the Strafford Learning Center Collaborative.



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"I have analyzed the benefit/cost of becoming a member of Strafford Learning Center (SLC) and **recommend that Dover School District join the collaborative**. At the November 14, 2011 school board meeting, the school board granted my request to pursue conversation with the SLC Executive Board regarding joining the collaborative. The following information was presented to the school board for consideration:

Dover School District currently places students at two programs operated by SLC: John Powers School, a private provider of special education for elementary and middle school aged students, and Charles Ott Academy, a private provider of special education for students aged 14-21. The number of students placed at SLC programs varies from year to year and within any year, depending on Dover's ability to meet student needs within existing district programs and the availability of openings at the SLC programs.

In addition, Dover School District contracts with SLC to provide special education, related services, or supplementary aids/services to students with low incidence disabilities. Currently we contract for a Teacher of the Deaf/Hard of Hearing, Vision/Orientation/Mobility services, and Secondary Transition services. Last year SLC provided us with an OT when our employed OT resigned mid-year and this year we contracted with SLC for a substitute Speech Pathologist when our employed SLP had family leave. We use Strafford Learning Center as our first choice when looking for out of district special education programs or contracted related services because of their reputation for quality programming and their commitment to working with districts to design services to meet evolving needs. Dover School District has a history of partnership with SLC including joint projects with The Prevention Board, Community of Practice, and Wraparound.

Since the initiation of discussion with the SLC Executive Board, I have tracked the potential savings of being a member and have found a savings despite fluctuations in placements and services (see attached). Jean Briggs Badger and I attended a SLC Executive Board meeting and a membership meeting. We are pleased to announce the SLC Executive Board has voted to accept us as members in the collaborative should the Dover School Board decide to join.

While there is a fiscal advantage to membership in SLC, more importantly, membership provides the opportunity for collaboration in establishing comprehensive regional resources in providing special education programs and services to children with special needs and their families. The superintendent from each member district and a school board representative serve on the SLC Executive Board. Member districts include SAU 74 (Barrington), SAU 61 (Farmington and Middleton), SAU 64 (Milton and Wakefield), SAU 44 (Northwood,



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Nottingham, Strafford), SAU 5 (Oyster River), and SAU 56 (Rollinsford, Somersworth). Working with our regional neighbors will help strengthen our community in meeting the challenge of educating every child, every day.

BENEFIT/COST ANALYSIS

The rate of membership in the Strafford Learning Center collaborative is \$6.65 per enrolled K-12 student. Our enrollment 10/31/2011 was 3771 (including 27 out of district students and omitting Preschool, Barrington, and Nottingham students). The cost of membership for FY12 based on these figures would be \$25,077.15.

This year we have contracted services from Strafford Learning Center totaling \$102,814.91 (Teacher of the Deaf/Hard of Hearing, Vision/Mobility training, Transition Consultant). We have also paid tuition for students placed in the John Powers School and Charles Ott Academy (COA). Our projected tuition costs to SLC have fluctuated over the year, partly because we are bringing two students back to district from John Powers School.

Members of SLC pay a 15% lower rate than nonmembers. Here is a comparison of member and nonmember rates for this year; the nonmember column represents our projected costs for FY12.

FY12 ACTIVITY	FY12 NONMEMBER	FY12 MEMBER
Tuition to John Powers/COA	\$154,692	\$131,488
Contracted Services	\$102,815	\$87,393
Membership (\$6.65 pp)		\$25,077
TOTAL	\$257,507	\$243,958
<i>Savings if a SLC member this year</i>		\$13,549

Next year we have estimated continuing contracts for a Teacher of the Deaf/Hard of Hearing, Teacher of the Visually Impaired, and Orientation/Mobility services, as well as continued tuition for students at John Powers School. Assuming our enrollment and membership costs are the same, estimated costs and savings for FY13 are illustrated by this table:

FY13 ACTIVITY	FY13 NONMEMBER	FY13 MEMBER
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Tuition to John Powers	\$89,701	\$78,001
Contracted Services	\$134,051	\$113,943
Membership (\$6.65 pp)		\$25,077
TOTAL	\$223,752	\$217,021
<i>Projected Savings FY13 SLC member</i>		\$6,731

The amount of “savings” is proportional to the number of contracted service hours and the number of students placed in an SLC program. The amount of savings is expected to increase if we “shift” contracted nursing, out of district placements, behavioral consultation, and assistive technology consultation to SLC.

Strafford Learning Center provides additional opportunities for member districts, such as low cost contracted services for dropout prevention and credit recovery (NORTHSTAR) and ESOL services.”

Mrs. Grady asked if Dover had previously been a member of this collaborative. Kevin Murphy, Executive Director responded that Dover had been a member in 1973. The Special Education consultants who visited Dover last year recommended that Dover participate in a collaborative so that money could be saved. Ms. Crosson stated that she had been looking into the possibility of joining for the past few years and now feels that it is the right time. If Dover had been a member last year, there could have been a savings of over \$13,000 and next year the savings could be almost \$7,000. The cost of membership is directly related to the student enrollment as of 10/1, therefore costs could be a bit higher or lower depending on the change in student enrollment.

Betsey Andrews Parker commended Ms. Crosson for “thinking outside of the box” and for her efforts trying to save money for the district.

Betsey Andrews Parker moved, Amanda Russell seconded to approve the membership into the Strafford Learning Center. A roll call **VOTE PASSED 7/0.**

2. Social Studies Curriculum Presentation—Social Studies Academic Coordinator Peter Driscoll made the following presentation:

Social Studies Curriculum
Spring 2012

Scope and Sequence



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1. Elementary (K-4)

Grade	Coverage
K	Maps, Community, Social Skills, Current Events
1	Maps, Community, Cultural Traditions and Celebrations, including Native Americans Current Events
2	Maps, National Holidays, Diversity, Current Events
3	Maps, Community with emphasis on Dover History, Immigration, Current Events
4	Maps, Community, New Hampshire History and Geography, United States Regions, Current Events

2. Middle School (5-8)

Grade	Coverage
5	United States History through the Antebellum Period
6	United States History from the Civil War to Present
7	World History: Prehistoric Peoples to the Fall of the Roman Empire
8	World History: Medieval to Present

3. High School (9-12)

Grade	Coverage
9	Economics, Global Studies
10	American Government
11	United States History
9-12	18 Electives (15 available each year)

Curriculum Development

1. Elementary Level

The scope and sequence at the elementary level has basically remained the same since the 1998-1999 Curriculum Adoption. A task force of teachers from all grade levels and all schools met under the supervision of Professor Joseph Onosko with the goals of insuring alignment, sharing assessments and resources, discussing integration, and developing a list of resources needed and professional development that would help them reach these goals



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and align with the Common Core State Standards. A review of this process was given at a faculty meeting at each elementary school and then every elementary teacher was surveyed to review the document. This information has been synthesized to produce a document that will serve as an implementation platform. The goal of integrating Social Studies into other areas of literacy instruction will be a continuous endeavor as a way to address the issues of time and resources.

2. Middle School Level

The scope and sequence at the middle school was changed during the 2005-2006 Curriculum Adoption because the state assessment of the Social Studies was dropped. This resulted in the current scope and sequence that provides students with two sequential classes at the most appropriate developmental level. Middle school teachers have worked to develop essential questions to help organize student learning around the Common Core State Standards and have worked with content reading and writing to help students with NECAP testing.

3. High School Level (9-12)

The scope and sequence at the high school level has generally remained the same since the 2005-2006 Curriculum Adoption but a change has been made from Civics to American Government. In 2006, the number of required credits dropped to 2 ½ from 3 as the two year American History and Government class became a half year of Civics and one year of United States History with the student having a choice of United States History I or II. With the transition to block scheduling and semester classes in 2009-2010, the number of required credits returned to three and American Government became a full semester, full credit course. The class combines appropriate sequential content from United States History with the matching content of a government class. With the corresponding transition to block scheduling, all credit and elective courses have developed pacing guides, common assessments and competencies for all levels of classes offered. Currently the Social Studies Department is working with the English Department in matching our writing assignments with the English Common Core in preparation for the NECAP testing of writing that will incorporate content from Social Studies. Finally, to aid in credit recovery, the courses offered by the new web based NovaNet program have been aligned with the corresponding Dover High courses.

Summary

Since the Curriculum Adoption of 1998-1999 the district curriculum has been generally consistent without major changes except for Middle School alignment in 2005-2006 and the



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genesis of the American Government course at the high school. This stability has allowed for smooth transitions between the three school levels and for a level of consistent curriculum delivery.

The Social Studies faces a somewhat unique challenge in that much of our content is constantly evolving. This makes changes in content, delivery and assessment an on-going process and highlights the need for consistency of resources and communication between the three elementary schools and within departments at the middle and high school levels.

The challenge facing the Social Studies Curriculum is how to provide a 21st Century education that allows students learning experiences that mirror the world of work in an increasingly technologically driven society. It is also recognized that this challenge must be faced in a time of scarce resources. An opportunity to address these two challenges is available through the new professional development master plan that affords teachers the opportunity to tailor their professional development to the needs of their classroom. This could allow the development of on-line course platforms using both existing school resources and outside professional development and hosting sources.

Mrs. Grady asked if Mr. Driscoll's committee had discussed the elimination of text books. She thought that with the idea that most text books are obsolete as soon as they are published, this would be a viable option. Mr. Driscoll responded that they have discussed purchasing only a set of classroom texts that would stay in each classroom, but the students would have online resources at home. He stated they also researched purchasing an ipad cart for classes, but this would cost approximately \$21,000 per class. He feels that a combination of resources is most likely the best option.

It has been determined that approximately 67% of the students have access to the internet, (which does not include those students with dialup). Mr. Driscoll added that that number is probably on the low side.

Many of the teachers are tech savvy and are able to think creatively about curriculum in that way.

His biggest plea for funding would be for economics. There haven't been historical events addressed in economics since 2008 due to lack of funding.

Mr. D'Andrea asked Mr. Driscoll how NovaNet worked. Mr. Driscoll responded that there are 12 students in each of 4 blocks so that there are 48 opportunities for credit recovery for



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students. The cost of each license is \$1200 and the district has 12 licenses. The district has had as many as 30 licenses, but with funding reductions, they have been reduced.

Ms. Andrews Parker was happy to hear that there are plans for adoption and implementation of curriculum that can be adopted with the CIP. She was encouraged that there are plans in place and is impressed with the creative thinking. She also commented that it is nice to hear that students will be able to access information online and leave books at school.

Mr. Tirone added that CIP will allow for real, thoughtful planning that can go toward long range savings.

3. K-4 Health Stem Presentation:

DRAFT



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Present

Health

- every topic taught every year, with some curricular overlap with PE, guidance, & DARE

Future

Health – one inquiry-based health topic taught per grade

STEM – one FOSS science unit per grade level, emphasizing Next Generation Science Standards. Students then use their science knowledge to engage in

the engineering design process.



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Proposed Changes to Health

Present

All grades receive instruction on the following topics, every year:

- ***mental health** (also taught by guidance)
- ***family life & sexuality** (family life also taught by guidance)
- ***personal & consumer health**
- ***nutrition**
- ***physical activity** (also taught by PE)
- ***alcohol, tobacco, & drugs** (tobacco also taught by DARE)
- ***injury prevention**

*community & environmental health

While topically based on the state guidelines, the scope and sequence is based entirely on a textbook that does not meet our students' learning needs.



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Proposed Changes

To streamline and eliminate redundancies in the curriculum, we suggest the following assignments:

- Health:**
- K – Injury Prevention
 - 1st – Personal & Consumer Health
 - 2nd – Nutrition
 - 3rd – Community & Env’tal Health
 - 4th – Alcohol, Drugs, Puberty

Nutrition is a topic that will be discussed informally in all grades due to the growing problems in this area for many students

PE: K-4th – Physical Activity

Guidance: K-4th – Family Life & Mental

Health

DARE: 2nd & 4th – Tobacco

We’ve spoken with PE, Guidance, and DARE representatives and all are in agreement with our proposal



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Why Change?

Reasons for Change

- Health curriculum becomes concise and grade level appropriate
- Common Core Standards emphasize topic integration
- Next Generation Science Standards are STEM focused
- District-wide inquiry scores on science NECAP approximately 18%
- Classroom science and social studies times are inequitable (24 weeks vs. 12 weeks)
- Elementary ITC standards not consistently met

Benefits to Change

- Articulated health curriculum based on state guidelines without redundancies
- Focus instruction on science and engineering practices as recommended by the Framework for K-12 Science Education (NRC 2011)
- Students receive equitable exposure to science (18 weeks) and social studies (18 weeks)
- Classroom science focuses on depth of understanding
- Integration of ITC standards in the program and throughout a student's 5 years



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Next Generation Science

Standards...

1. **Scientific and Engineering Practices**

- Asking questions (for science) and defining problems (for engineering)
- Developing and using models
- Planning and carrying out investigations
- Analyzing and interpreting data
- Using mathematics and computational thinking
- Constructing explanations (for science) and designing solutions (for engineering)
- Engaging in argument from evidence
- Obtaining, evaluating and communicating information



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2. Crosscutting Concepts

- Patterns
- Cause and effect
- Scale, proportion, and quantity
- Systems and systems models
- Energy and matter
- Structure and function
- Stability and change

3. Core Ideas

Physical Sciences
Life Sciences
Earth and Space Sciences
Engineering, Technology, and the
Applications Sciences

-National Research Council 2011



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The Future of STEM is Now

Organization

- One overarching topic, K-4 “*Connecting Science and Engineering*”
- Grade level projects focus on the engineering design process and relate to their science units.
- Grade spans will focus on higher order thinking and Science/Engineering Practices:
 - creative thinking
 - problem solving
 - logical thinking

- modeling



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Resources

- Science – FOSS units, one per grade level
- Engineering – Engineering is Elementary (EiE) units 1st-4th, from the Museum of Science
- Materials – both FOSS and EiE are designed to utilize common items such as popsicle sticks, paper clips, etc.



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Science Unit Organization 2012-2013

Current Classroom	Classroom Units 2012-2013	STEM Units 2012-2013
K Animals 2x2 Trees Wood & Paper	K Trees Wood & Paper	K Science - Animals 2x2 Engineering – Designing Movement
1 Solids & Liquids Pebbles, Sand, & Silt Insects	1 Solids & Liquids Insects	1 Science - Pebbles, Sand, & Silt Engineering - Designing Walls
2 New Plants Balance & Motion Air & Weather	2 New Plants Balance & Motion	2 Science - Air & Weather Engineering - Designing Windmills



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<p>3 Physics of Sound Space Water & Weather*</p>	<p>3 Water & Weather* Rocks & Minerals*</p>	<p>3 Science - Sound Engineering - Designing Sound Models</p>
<p>4 Magnetism & Electricity* Rocks & Minerals* Living Things*</p>	<p>4 Magnetism & Electricity* Living Things*</p>	<p>4 Science - Space Engineering - Designing Solar Ovens (Except for 2012-2013. We will teach Rocks & Minerals to 4th grade so no unit is omitted in their elementary career)</p>



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Cutting Edge Curriculum and Community Integration

- Librarians
 - Help with research and introduce technology programs
 - STEM background knowledge taught through library skills
- CTC
 - Kathleen Costello matches students from CTC classes to assist elementary students
- UNH
 - Partnering with professors to construct learning units
 - Professor/grad student as guest speakers and/or learning coach
- Next Generation Learning
 - Working to establish school/community connections through NH DOE program
- Museum of Science
 - Partnering with Educator Resource Center for curricular support and research

Mrs. Grady appreciated the presentation and particularly enjoyed the enthusiasm of the teachers presenting the curriculum reports.

Ms. Russell also stated her appreciation for their presentation. "There are good things happening in the midst of budget chaos"

Ms. Andrews Parker asked if there would be hands-on learning. Mr. Goldsmith and Ms. Hemphill responded that there would be definitely hands-on learning.

4. Adopt the Proposed 177 Student Day Calendar for 2012-2013 School Year:

Ms. Russell stated her concern for the additional 4 days being all on Fridays. She felt that certain related arts classes would be affected with this format. In the elementary schools, related arts classes are held on the same day each week and with this format, some students would attend certain classes less than their peers. Mr. Tirone stated that this issue had been discussed and schedules can be changed so that this does not happen.



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Mrs. Grady commented that the addition of these teacher workshop days will create 4 4-day weekends. She stated that sometimes they work well and sometimes not as well.

Mr. D'Andrea asked if the first two days of school are beneficial for students and teachers. Ms. Russell responded that in her opinion, as a teacher, they are very helpful so that housekeeping tasks are completed at that time and the next week can be a fresh start to the school year.

Mrs. Grady asked if the calendar can be changed back to 180 days if it doesn't work since a Memorandum of Understanding was signed by the Board and the DTU. Ms. Hackett responded that the MOU is for one year only and can be re-assessed during negotiations which will begin in the fall.

Ms. Andrews Parker reminded the public that these teacher workshop days will replace early release days and there will not be a loss of instructional time.

Betsey Andrews Parker moved, Amanda Russell seconded to approve the calendar as presented. An oral **VOTE PASSED 7/0**.

5. Approve ~~Alternative Program~~ and DALC Handbook Changes:

KEY: Text that has a line through it is text that is to be deleted. *Italic* text is new text.

HANDBOOK: Staff

Following is a summary of substantive changes to the 2012-2013 Staff Handbook. Changes in dates, staff and monetary items as yet undetermined are not indicated.

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B. IF A STUDENT NEEDS EMERGENCY AID

1. Stay with the victim.
2. Dispatch a responsible student to call the Dover Policy Emergency #911*
3. Dismiss other students.
4. Continue to stay with victim until the police or ambulance arrives.
5. Call the Adult Learning Center (742-1030) immediately, or the next day if emergency occurred in the evening, to report the incident.
6. All accidents on school, Center or outreach property require a written accident report by the classroom teacher on duty. *Accident report forms are available in the main DALC office and must be filed within 24 hours of the incident.*

~~*At Dover High School, use the pay phones in the lobby if no other phone is available. At other sites, be sure you know where the nearest phone is and be sure to have change with you to use for an emergency call from a pay phone~~

**Use the phone in the guidance office, the main office or a personal cell phone*



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #4
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, April 9, 2012**
Meeting Time: **7:00 pm**

Betsey Andrews Parker moved, Amanda Russell seconded approval of the recommended handbook changes. An oral **VOTE PASSED 7/0**.

Ms. Andrews Parker commented that since there are handbook changes that require approval from the School Board, DALC must be a part of the district.

6. Revisit Options to Accept Rollinsford Students:

Ms. Briggs Badger recommended that the Board change their response to Rollinsford to accept ALL of their students, as opposed to SOME of the students, as the previous Board had previously requested. She will send a letter to Superintendent Mosca in Somersworth with this change.

Dr. Butler asked if there would be room in the school district for these students. Ms. Briggs Badger responded that there may need to be some restructuring of the district to accommodate all of the students.

Mrs. Grady stated that if all 5th grade students are returned to the elementary schools, there could be a requirement for assistant principals in each school. She recommends that we go to Rollinsford and let them know all of the positive aspects of Dover and try to sell Dover to them.

Ms. Russell stated that restructuring could mean a variety of different configurations. Ms. Briggs Badger added that there may no longer be neighborhood schools.

Ms. Briggs Badger commented that Dover could receive an additional \$1.8M in revenue, which means there would be funding for additional administrators if needed.

Ms. Baker stated her desire to look into restructuring and asked what the timeline would be for the addition of Rollinsford students. Ms. Briggs Badger responded that this would not occur until September of 2015, so there is time for restructuring. There could be some transitional years, where all students would not come to Dover, especially for students who would be graduating soon.

Ms. Russell commented that as a Rollinsford teacher, it is highly unlikely that 6th grade students would attend Dover schools since the 36 6th grade students are less expensive to keep.

Mrs. Grady reiterated “selling” Dover schools to all surrounding areas.

Amanda Russell moved, Kathy Baker seconded authorizing the superintendent to change the proposal previously submitted to Rollinsford to include all Rollinsford students. An oral **VOTE PASSED 7/0**.

7. Revenue Generating Committee Formation:



DOVER SCHOOL DISTRICT

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #4
 Meeting Location: Media Ctr. (Room 306) McConnell Center
 Meeting Date: **Monday, April 9, 2012**
 Meeting Time: **7:00 pm**

Dr. Butler asked if people on the list agreed to be on the committee. Ms. Andrews Parker stated that they had all emailed her and expressed their interest. Since this committee was her idea, she would like to be the School Board representative. Other interested citizens are Greg Brown, Keith Holt, Carolyn Mebert, and Bonnie Newman.

Mrs. Grady asked if the Business Administrator or other administrators will be on the committee. Ms. Andrews Parker stated that she is hopeful there will be representatives from each school.

Mrs. Grady also asked if this would be in conflict with SEED. Ms. Russell pointed out that Dr. Mebert is also a member of the SEED committee and would like to be a member of this committee. She added that SEED is more for grants, and not for marketing.

Betsey Andrews Parker moved, Amanda Russell seconded approval of formation of a revenue generation committee. An oral **VOTE PASSED 7/0.**

8. Approval of Other Funds—M. Limanni:

Below are the FY2013 estimated budgets for the funds that support the school district outside of the general fund. These funds are commonly referred to as “Other Funds.” The budgets for these funds have been reviewed by the business office and are presented for School Board approval:

FY13: School Budget - Other Funds

Description	FY12 Adopted	FY13 Consideration	\$	%
Cafeteria (2800)	\$ 1,398,164	\$ 1,398,164	\$ -	0.00%
Federal Grants (2820)	\$ 2,907,041	\$ 2,715,962	\$ (191,079)	-6.57%
Special Programs (2900)	\$ -	\$ -	\$ -	
Tuition Programs (3810)	\$ 348,761	\$ 141,500	\$ (207,261)	-59.43%
Alternative Education (3825)	\$ 878,000	\$ 868,063	\$ (9,937)	-1.13%
Facilities (3830)	\$ 137,075	\$ 137,075	\$ -	0.00%
Total :	\$ 5,669,041	\$ 5,260,764	\$ (408,277)	-7.20%

Dr. Butler asked facilities generate income. Mr. Limanni responded that they generate revenue through parking, gate receipts. Game Workers are paid from these funds.

Amanda Russell moved, Paul Butler seconded approval of Other Funds. A roll call **VOTE PASSED 7/0.**

O. SCHOOL BOARD MATTERS OF INTEREST:



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #4
Meeting Location: Media Ctr. (Room 306) McConnell Center
Meeting Date: **Monday, April 9, 2012**
Meeting Time: **7:00 pm**

Mr. Limanni asked for two other items to be considered. The first is the long standing bus contract for the tri-city area CTC programs. (Dover, Somersworth, Rochester). In consultation with the CTC Directors of Rochester and Somersworth, it is the recommendation of Mike Limanni, that Dover accepts the three year bid (2012-2015) that was submitted by The Provider Enterprises, Inc. The documentation has been reviewed by the Business Administrator and Superintendent with respect to Liability Insurance, vehicles used, Letters of Reference, Bid Specifications, Transportation Routes, and any additional value added items.

Betsey Andrews Parker moved, Kathy Baker seconded awarding the bid for CTC tri-city bus transportation to The Provider Enterprises, Inc. A roll call **VOTE PASSED 6/0 (Butler abstained)**. Dr. Butler abstained due to limited review time since the document was not distributed earlier.

Mr. Limanni also noted that the School district was informed by the Department of Revenue that they will be receiving \$178,000 more from property tax. This is good news and he will make the changes on the website and on budget documents.

Mrs. Grady read the following statement regarding the passing of Owen McKenney:
“The Dover School Board would like to take the time to offer condolences to the McKenney family during the sadness of the death of their dad, Owen McKenney. We, as a Board are children advocates, but I’m not sure if we can match the lifestyle of Owen McKenney and he did it totally on a volunteer basis. If it was baseball, basketball, and hockey, name it...he was there. Owen was a friend to all and this community will miss him each and every day! We will miss the many waves as we drive down Central Ave and past Tasker Funeral Home because Owen really was a family to everyone. The Dover School Board’s thoughts are with you during your time of grief. He really loved his community!”

Lastly, Mrs. Grady, spoke with pride at the accomplishments of her granddaughter. She was recently announced to be Ice Hockey player of the year and is a 4 year hockey and soccer player, and is also playing tennis this year. Recently, she was accepted to Colby College and will be playing ice hockey there. Congratulations on all of her successes and best of luck!

P. ADJOURNMENT: Amanda Russell moved, Kathy Baker seconded, to adjourn at 9:06 P.M. An oral **VOTE PASSED 7/0**.

Respectfully Submitted,
Betsey Andrews Parker, Secretary
BAP/ral