



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, April 10, 2012**
Meeting Time: **7:00 PM**

Attendees: Board Members Bill Knowles, Belinda Labourdette, Otis Perry, Grover Tasker, Bob Whiting, Roland Hofemann, Rob Marggraf, Cemetery Coordinator Nancy Gagne, Facilities & Grounds Superintendent Sharon Sirois.

Called to order by Chair Bill Knowles @ 7:06 p.m.

1. Motion to approve Feb. 21, 2012 Meeting Minutes – Motion by Otis, seconded by Roland. Vote unanimous.
2. Nancy gave the Cemetery Coordinator's report – Burials are down slightly – nothing new to report – report accepted
3. Discussion on the Request for Proposal to develop a Master Plan for Pine Hill Cemetery – Sharon reports that after talking with Doug Steele, bids should go out this month and should be awarded after the budget is passed. Otis questioned the need for mandatory meeting, but said the way the City Purchasing agent writes the request it is included.
4. Sharon shared information from the Liberty Elm Tree Program – 10' trees (1.5-2" caliper) are available for \$99 plus shipping – no minimum order required – these trees are disease resistant and would be a good fit for the cemetery, along with other species – money is in the new budget for Trees & Paving - money for that should come from the Cemetery Maintenance Account
5. Sharon also mentioned the grub problem and money for that should come from the Perpetual Care Funds.
6. Under new business Bob questioned if there was a sign for No Dogs ...etc where the fence was replaced along East Watson Street. The Cemetery Dept will check it out.
7. Motion to adjourn at 7:35 p.m. Next meeting Tuesday May 15th

Respectfully submitted:

Grover Tasker, Recording Secretary