

CITY OF DOVER

## CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**  
Meeting Location: **Media Access Center, McConnell Center**  
Meeting Date: **Wednesday, May 23, 2012**  
Meeting Time: **7:00 pm**

**1. CALL TO ORDER**

**2. MOMENT OF SILENCE**

**3. PLEDGE OF ALLEGIANCE**

**4. ROLL CALL ATTENDANCE**

**5. PROCLAMATIONS/AWARDS – Eagle Scouts**

**6. APPROVAL OF AGENDA**

**7. PUBLIC HEARINGS**

**A. FISCAL YEAR 2013 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM (CITY PORTION ONLY)**  
SPONSORED BY MAYOR TREFETHEN

**B. CHAPTER 166 VEHICLES AND TRAFFIC; SECTION 166-28 EXEMPTIONS; SUBSECTION A**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

**C. CHAPTER 166 VEHICLES AND TRAFFIC; SECTION 166-57: LIMITED TIME PARKING**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

**D. APPROVAL OF SCENIC BYWAY APPLICATION**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

**8. CITIZEN'S FORUM**

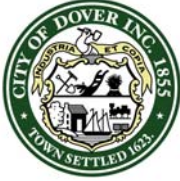
*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

**9. CITY MANAGER'S REPORT**

**10. APPROVAL OF MINUTES**

**A. May 2, 2012 – Workshop Session**  
**B. May 9, 2012 – Regular Meeting**

**11. MAYOR'S REPORT**



CITY OF DOVER

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Meeting Time: **7:00 pm**

### 12. UNFINISHED BUSINESS

#### A. ORDINANCES IN THE 2<sup>nd</sup> READING

1. **CHAPTER 166 VEHICLES AND TRAFFIC; SECTION 166-28 EXEMPTIONS; SUBSECTION A**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
2. **CHAPTER 166 VEHICLES AND TRAFFIC; SECTION 166-57: LIMITED TIME PARKING**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

#### B. ORDINANCES IN THE 3<sup>rd</sup> READING – None

#### C. RESOLUTIONS

1. **APPROVAL OF SCENIC BYWAY APPLICATION**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

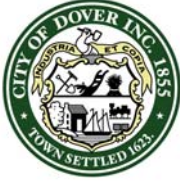
### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. **ROAD RACE – Garrison Elementary School Boot Camp**
2. **ROAD RACE – Goodwin Community Health**
3. **BLOCK PARTY-22 Lexington Street**
4. **TAGGING-Prime Time Boosters**
5. **RAFFLE-Sons of American legion Post 8**
6. **RESOLUTION: B11073 DOVER DRAW STRING TRASH BAGS**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
7. **RESOLUTION: B12050 HOT BITUMINOUS PAVING – ASPHALT LAID IN PLACE**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
8. **RESOLUTION: B12067 CATCH BASIN CLEANING**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

### COMMITTEE REPORTS

- |                                        |                                                   |
|----------------------------------------|---------------------------------------------------|
| 1. School Board- <b>SUBMITTED</b>      |                                                   |
| 2. Planning Board                      | 7. Solid Waste Advisory Commission                |
| 3. Appointments Committee              | 8. Transportation Advisory Commission             |
| 4. Recreation Advisory Board           | 9. Joint Building Committee – Horne Street School |
| 5. McConnell Center Advisory Committee | 10. Legislative Liaison                           |
| 6. Arts Commission                     | 11. Pool Advisory Committee                       |



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12. Parking Commission

**B. RESOLUTIONS –NONE**

**C. ORDINANCES IN 1ST READING – None**

14. **COUNCIL CORRESPONDENCE – None**

15. **COUNCIL MATTERS OF INTEREST**

16. **ADJOURNMENT**

# CITY MANAGER'S REPORT



**May 23, 2012**

**SUBMITTED BY:**

**J. MICHAEL JOYAL, JR.  
CITY MANAGER**

**CITY OF  
DOVER, NH**

**AVAILABLE ONLINE:**

**[WWW.DOVER.NH.GOV](http://WWW.DOVER.NH.GOV)**

April 2012

## Dover Business & Industrial Development Authority Economic Development Overview

Dan Barufaldi

### Overview

Economic activity continues to expand. With the exception of real estate, business contacts are generally upbeat about recent results, reporting similar or better growth than in the two previous reports. Commercial and residential real estate markets are now moving differently in that commercial real estate remains flat while residential sales volumes are increasing locally, but at depressed prices. Staffing firms are reporting modest increases in labor demand and most business contacts report modest revenue growth from a year earlier. Retailers are somewhat more positive than in preceding months, but with rising concern that high fuel prices are siphoning off discretionary spending dollars. Manufacturers' reports are improving slightly when compared to the last round. Advertising and consulting firms, by contrast continue to experience slightly improved business. Those firms hiring are doing so modestly; wage increases when occurring are also moderate. Price pressures have, for the most part, abated. Most contacts expect a continuation of current restrained growth trends related to the uncertainty of resurging European sovereign debt concerns and U.S. budget deliberations.

### Retail & Tourism

As in the holiday period, retail contacts for this period report a slight improvement in business conditions year to year. Comparable store sales in the first two months of the first quarter for most contacts range from flat to up 3% from a year earlier. On-line sales continue to do well versus brick and mortar outlets. High gasoline costs are pushing on-line retail sales. Web-based retailers contacted are reporting on-line sales strength and some are investing in additional equipment and staff to better service on-line customers. Salary increase estimates for 2012 range from 2-3% with no cost-of-living increases anticipated. Almost all report store traffic up for the period, but revenue growth remains spotty. Good early spring weather is helping nursery and outdoor equipment sales. The travel and tourism sector continued to project a 5-8% improvement for 2012 over 2011. Early 2012 stats are strong. The industry was looking toward a strong 2012 performance, but now at least the cruise sector has been depressed by the Costa Concordia sinking. 2012 hotel revenue per room is projected to increase 10-12% over 2011. Winter "snowbird" travel to Florida and the Caribbean was strong. Restaurant sales are much harder to project, but are estimated to grow 3%-5% in 2012 over 2011 (depending on the price of energy), in contrast to the 1.5% growth for 2011 over 2010.

### Manufacturing and Related Services

Manufacturing conditions have improved year-to-year locally with some "reverse off shoring" taking place as rising fuel/transportation costs and rising labor costs in third world countries bring back selected manufacturing to the U.S. U.S. manufactured goods sales to Europe are beginning to be adversely affected by the Euro zone debt debacle. Most contacts report growing sales overall, with some small job creation. The mood remains cautiously optimistic.

Contacts reporting higher sales, growth recently is moderate compared to the rapid growth experienced in the last few years. Europe is cited as a problem, but it appears to be regional. Diversified manufacturers in Europe continue being adversely affected by the credit crunch. Complaints about rising input prices have faded somewhat with out of season food prices experiencing some inflation in their ascent. This is a sea change as a year ago, commodity price hikes and even shortages were extant. People paying more for energy are spending less on fancy foods and other high line commodities.

About half of the contacts in this category report hiring activity and half are flat with no significant staff reductions anticipated. Some in advanced manufacturing are having difficulty finding qualified staff or staff with the requisite skill sets. Capital expenditures are still being made for productivity/ bottom line improvement, often through retained earnings alone although access to credit and financing is improving in the manufacturing sector.

### **Selected Business Services**

Consulting and advertising firms continue to report strong growth. 2012 growth in this sector is expected to be between 10% and 20%. Strategy and business consulting firms report 10-12% annual growth driven by mergers, acquisitions, private equity firms. Large corporations experiencing high profits have a lot of cash, adding to their confidence to spend and their confidence in the U.S. economy. Bottom line enhancement projects tended to dominate this sector growth. Hiring activity in this sector is heating up.

All respondents are now more optimistic than they were in 2011 as the first quarter of 2012 came back strong.

### **Commercial Real Estate**

Commercial leasing activity in Dover was present, but subdued. New England in general didn't fare as well. Improvement is expected in the later quarters of 2012. A very small improvement in the office vacancy rate was experienced year- over- year, but remains in the 14% range.

Construction activity remains limited regionally, but Dover has several commercial projects underway including the F.W. Webb building on Knox-Marsh Rd., The J.D. Howard Dental Group on Sixth St., and the dialysis center on Indian Brook Rd. As Dover industrial leased space gets filled up, more construction is anticipated. Developable commercial land in Dover is getting somewhat difficult to find.

The outlook among contacts is unchanged since the last report with forecasts calling for modest improvements in office fundamentals in 2012, roughly on par with 2011. Office rents remain low.

### **Residential Real Estate**

Sales figures in Dover increased significantly for single family housing and condominiums over a year ago, but the residential unit pricing remains depressed with 8 – 10 months inventory to work off and the potential for another flood of foreclosures to be released by the banks. Dover did somewhat better than the region due to its 4.5% unemployment rate, overall above average educational level and proximity to Liberty Mutual, Pease, Portsmouth Shipyard, UNH and Wentworth Douglas Hospital. Median sale prices of homes and condos bounced slightly or remained flat in Dover while prices fell year over year in the region. Contacts expect sales activity to

increase in the next few months, but expect regional prices to stabilize rather than increase. Neither further weakening nor significant recovery is expected in the near term.

Non-local content contains excerpts from the U. S. Federal Reserve beige Book: Boston District, DSNEWS.com, AZCentral.com, New Hampshire Bankers Association, NH Business Community Sentiment Survey 2012.

### Unemployment Rates

Dover: 4.5%	New England: 7.9%	Vermont: 5.6%
Rochester: 6.4%	Connecticut: 8.5%	U.S.: 8.2%
Somersworth: 6.0%	Maine: 7.9%	
Portsmouth: 3.9%	Massachusetts: 7.5%	
New Hampshire: 5.8%	Rhode Island: 12.1%	

#### Dover Differential Demographics (POLECON RESEARCH):

- Dover is the highest in absolute numbers of population growth among New Hampshire's 50 largest communities in the last decade.
- The changes in age distribution of the Dover population do not conform to expected aging projections. Dover has many more people aged 15-34 than was projected by past trends, and many fewer in the 45-64 range. We are staying younger than the New Hampshire state demographics – holding and attracting young people to Dover.
- Dover population growth among households, family households, and ESPECIALLY families with children exceeds those for New Hampshire, Rochester, and Strafford County SIGNIFICANTLY. The percentage of households with children is up 10.4% in Dover with the above entities coming in all negative between -4.1% and -10.2%. Dover, while becoming the fastest growing City in NH, has maintained its VALUE BALANCE between the cost to live here (taxes & fees) and the quality of place (amenities offered).
- Dover now has 2.1% more private sector jobs over what it had prior to the recent recession. NH: -4.5%. Portsmouth -2.9%, Rochester -7.7%, U.S. -5.5%.
- Educational attainment of the Dover population aged 25+ is rising faster than in most NH cities and towns. More jobs and opportunities and changing expectations are just a few of the implications of that statistic.
- 2003-2010: Dover is at the top of most NH communities on private sector job growth since the recession of the early 2000's (6.7%). Dover private sector wage growth shows Dover adding higher quality jobs at a faster rate than our neighboring communities. Dover average weekly wage is approximately \$860/ week.

**Office of General Legal Counsel**  
**Summary of Matters**  
 Allan Krans

**GENERAL SUMMARY OF MATTERS OF THE OFFICE OF GENERAL LEGAL COUNSEL**

The Office of General Legal Counsel provides legal support to City Council, City Manager, city staff and volunteers on the boards, commissions and committees of the City of Dover to assist efforts to provide services to constituents/customers. In addition, legal support is provided to the Dover School Board, the Superintendent of Schools and school staff.

Legal support levels are tracked. The tracking of legal support efforts revolves around legal services called “Matters” (legal questions and issues raised by staff and all other sources), litigation, legal documents (contracts, deeds etc.), resolutions, and responses to Right to Know requests.

**REVIEW OF LEGAL SUPPORT SERVICES FOR THE MONTH: April 2012**

	<b>For Month</b>	<b>Year to Date</b>	<b>2011 year totals</b>
<b>Legal Matters/Questions Handled</b>	20	161	317
<b>Document Creation &amp; Review</b>	5	30	163
<b>Right to Know Requests Processed</b>	6	23	50
<b>Resolutions</b>	2	18	-
<b>Ordinances</b>	2	11	-

**SIGNIFICANT DEVELOPMENTS, TRENDS AND MATTERS:**

- Right to Know requests pursuant to RSA 91-A in April:
  - Manchester, NH (building department records re Madison Management LLC)
  - North Carolina (taxes for 31 properties)
  - Dover (pool fill up)
  - Dover (water/sewer units)
  - 154 Middle Road, Dover (documents pertaining to Peter Rousseau)
  - 199 Mast Road, Dover (non-union city employees)
  - Manchester, NH (Madison Management, LLC)
  
- Assistance to the City Council: drafting/review of resolutions, and ordinance revisions; attendance at meetings;
  
- Assistance to Schools: MOU emergency building use; complaint against a student; Primex refund; Barrington tuition
  
- Assistance to the Community Services Department: employee interaction

- Assistance to the Planning Department: HUD complaint; letter of credit; OLC By-Laws; accepting private roads with utility easements; drainage issue, ZBA variances; parking garage
- Assistance to Finance Department: 2010 paving contract; sewer lien
- Assistance to Executive: overdue taxes; redistricting site plan; Cocheco River Local Advisory Committee; intern resume; LGC Right-to-Know Law compliance tips
- Assistance to Police: Collection
- Assistance to the City Manager: review of documents for signature; review of litigation; 91-A requests

The role of the Office of General Legal Counsel is to represent the corporation as a whole including the City Council, the City Manager and the Departments. The focus of the Office of General Legal Counsel is to avoid legal problems for the City by advising staff members, reviewing legal documents, addressing citizen concerns proactively, providing guidance to the boards, commissions and committees of the City and assisting City Councilors in the performance of their duties. The goal is to save money for the taxpayers and the City of Dover. A further role of General Legal Counsel is to respond to matters involving litigation. This role involves contacts with opposing legal counsel on a regular basis, the attendance at hearings and the trial of matters before the Courts.

The use of outside counsel to handle specialty matters continues and consists of counsel involved in environmental matters(Attorney Peltonen) and labor negotiations(Attorney Broth).There are a small number of other attorneys hired on a variety of smaller matters.



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: Workshop Session  
Meeting Location: Media Access Center, McConnell Center  
Meeting Date: **Wednesday, May 2, 2012**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Weston led the Pledge of Allegiance

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler, Councilor Weeden, and Councilor Weston.

Also Present: City Manager Joyal, General Legal Counsel Krans, and City Clerk Lavertu.

### 5. BUDGET PRESENTATIONS

#### A. POLICE

Police Chief Colarusso gave a PowerPoint presentation regarding the Police Department's proposed budget to the Council.

#### B. FIRE

Fire Chief Driscoll gave a PowerPoint presentation regarding the Fire Department's proposed budget to the Council.

### 6. CITIZEN'S FORUM

*Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.*

Mayor Trefethen, seeing no one wishing to speak, closed the Citizen's Forum.

### 7. ADJOURNMENT

Mayor Trefethen moved to adjourn; seconded by Deputy Mayor Carrier.

Vote: 9/0.

The PowerPoint Presentations have been archived with the Minutes.



**CITY OF DOVER**

## CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**  
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Meeting Date: **Wednesday, May 9, 2012**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Spuler led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler, Councilor Weeden, and Councilor Weston.

**Also Present:** City Manager Joyal, General Legal Counsel Krans, and City Clerk Lavertu.

### 5. PROCLAMATIONS/AWARDS – None

### 6. APPROVAL OF AGENDA

Councilor Weeden moved to add a tax cap compliant Fiscal Year 2013 Budget resolution to the agenda, and refer it to a public hearing on June 6, 2012; seconded by Councilor Cheney.

Councilor Weston asked if they could just amend the resolution that has been vetted by the General Legal Counselor instead.

Councilor Weeden said that was his intention. He wanted to make the budget a tax cap budget by changing the total budget from \$89,274,173 to \$88,403,806.

Mayor Trefethen said other adjustments needed to be made to the figures.

Councilor Weeden said he would like the official tax cap numbers to be raised by General Fund appropriations and the property taxation numbers to be changed.

Mayor Trefethen asked Councilor Weeden if this could be done at another meeting, since the figures on the substituted resolution are not accurate.

Councilor Weeden said he wanted a tax cap budget resolution, and then if they choose to override the tax cap they will add things into the budget.

Mayor Trefethen said Councilor Weeden's substituted resolution doesn't specify where to reduce the \$870,000.

Councilor Weeden said it would be the School side of the budget, and reflected in Notes #2 and #4. He asked the City Manager to put in the appropriate numbers so it complies with the tax cap.

Councilor Garrison said this resolution is incorrect and did not go through the proper process.

Councilor Hooper wanted to register a complaint that this resolution did not go through the proper process. She said she didn't mind a tax cap amendment, but not this resolution.

Councilor Weeden said he was motioning to amend the official fiscal year 2013 budget with a change so that it's a tax cap compliant budget.

Mayor Trefethen recommended that they add the official resolution that went through the process and amend it while they are discussing it during this meeting.

Councilor Weeden said he was fine with that.

Mayor Trefethen asked for a vote to amend the official budget resolution.

Vote: 0/9; Failed.



**CITY OF DOVER**

## CITY COUNCIL – MINUTES

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Councilor Weeden moved to add the approved updated City Manager's budget resolution as Item 13.B.6.; seconded by Councilor Cheney.

Vote: 9/0; Passed.

Councilor Hooper moved to add two School Board Reports; seconded by Deputy Mayor Carrier.

Vote: 9/0.

Deputy Mayor Carrier moved to add a Raffle for the Dover Adult Learning Center to the Consent Calendar; seconded by Councilor Weston.

Vote: 9/0.

Deputy Mayor Carrier moved to approve the amended agenda; seconded by Councilor Garrison.

Vote: 9/0.

### 7. PUBLIC HEARINGS – None

### 8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

**Peter Schmidt, New Hampshire State Representative, 53 Fourth Street:** He spoke about the issues arising with redistricting in the State.

**David Montenegro, 55 Union Street:** He spoke about what he perceived as Councilor Weeden's attempt to add a resolution that the City Manager and General Legal Counsel didn't approve. He referred to the resolution for the automatic meter reading and where it states "Now, therefore, be it resolved by the City Manager", and said it should be City Council.

**Mary Krans, 4 Renaud Avenue, Dover Main Street Board Member:** She spoke about the success of Dover Clean Up Day. She thanked all sponsors and volunteers.

Mayor Trefethen, seeing no one else wishing to speak, closed the Citizen's Forum.

### 9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He said the Cities of Dover, Portsmouth, Rochester, and Towns of Exeter and Newmarket, sent a letter and documentation to United States EPA Administrative Jackson regarding the Great Bay Water issues. He said it is available to view on the City's website. He said the Jenny Thompson Pool Bathhouse is nearing completion, and they are planning a May 19, 2012 ribbon cutting ceremony. He thanked all volunteers and sponsors who helped with Dover Clean Up Day.

Deputy Mayor Carrier asked about the Long Hill Road activity.

Community Services Director Steele said a contractor is doing water main work at night on Central Avenue. He said their supplies are on Long Hill Road. He said they should be complete by May 18<sup>th</sup>, as long as the weather cooperates.

Councilor Garrison referred to Mr. Schmidt's comments regarding the redistricting, and asked if the proper approach was for the Council to bring forth a resolution to direct the City Manager.

City Manager Joyal said that was correct.



**CITY OF DOVER**

## CITY COUNCIL – MINUTES

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Councilor Garrison asked if the General Legal Counsel would be all the City would need, or would an outside attorney need to be hired.

General Legal Counsel Krans said the City Manchester has a volunteer attorney helping them with this issue, and he will be asking other cities how they are doing it. He said it will be a considerable time commitment.

Councilor Garrison said the Supreme Court could put aside the law.

Councilor Hooper said they have to move on it. She said this is a very serious issue and the City will lose representation.

Councilor Weeden asked for an official vote of the Council to see where people stand on this issue. He said he would not support a lawsuit.

Councilor Weston spoke about phone calls from senior citizens regarding the closure of the fitness center.

City Manager Joyal said the fitness center will be closed for general public use, but organized groups will continue to use the facility. He said the Council will be given a presentation on the Recreation Department's portion of the budget next Wednesday. He said they are looking at alternatives.

Councilor Crago asked if the City has considered using the Fund Balance as a source of fiscal relief.

City Manager Joyal said it would be irresponsible to use the Fund Balance to subsidize the budget. He said they are not at the 8% Fund Balance recommended by the financial policy. He said it would affect the City's rating if they used the Fund Balance.

Deputy Mayor Carrier moved to approve the City Manager's Report; seconded by Councilor Weston.

Vote: 9/0.

### 10. APPROVAL OF MINUTES

- A. **April 18, 2012 – Special Meeting**
- B. **April 18, 2012 – Workshop Session**
- C. **April 25, 2012 – Workshop Session**
- D. **April 25, 2012 – Regular Session**

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Garrison.

Vote: 9/0.

### 11. MAYOR'S REPORT

Mayor Trefethen said he attended the following events: the retirement ceremony for the Assistant Fire Chief Eric Hagman; the Greater Dover Chamber of Commerce Sweeps event; the ribbon cutting for J.D. Howard Dental on Sixth Street; Dover Clean Up Day; and the Dover Girls Softball opening day. He referred to the ribbon cutting for the Jenny Thompson Pool Bathhouse on May 18<sup>th</sup>, which he cannot attend, and encouraged the councilors to attend.

Councilor Cheney said she attended the Weightwatchers ribbon cutting.

Deputy Mayor Carrier also thanked citizens for volunteering on Dover Clean Up Day.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Hooper.

Vote: 9.0,



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### 12. UNFINISHED BUSINESS

**A. ORDINANCES IN THE 2<sup>nd</sup> READING – None**

**B. ORDINANCES IN THE 3<sup>rd</sup> READING – None**

**C. RESOLUTIONS – None**

### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. **BLOCK PARTY – Greater Dover Chamber of Commerce, Farmer’s Market**
2. **BLOCK PARTY – Greater Dover Chamber of Commerce, 4<sup>th</sup> of July**
3. **BLOCK PARTY – Greater Dover Chamber of Commerce, Cochecho Arts Festival**
4. **PARADE/WALK – Dover Area Religious Leader’s Association**
5. **RAFFLE – Dover Police Association**
  
6. **RESOLUTION: WATER METERS AND AUTOMATIC METER READING SYSTEM  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**
  
7. **RESOLUTION: SENIOR CENTER TRIP TO QUEBEC CITY  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**
  
8. **RAFFLE – Dover Adult Learning Center**

### COMMITTEE REPORTS

- |                                        |                                             |
|----------------------------------------|---------------------------------------------|
| 1. <b>School Board (2)</b>             | 8. Transportation Advisory Commission       |
| 2. Planning Board                      | 9. Joint Building Committee – Horne Street  |
| 3. Appointments Committee              | 10. Joint Building Committee – Media Access |
| 4. Recreation Advisory Board           | 11. Legislative Liaison                     |
| 5. McConnell Center Advisory Committee | 12. Pool Advisory Committee                 |
| 6. Arts Commission                     | 13. Parking Commission                      |
| 7. Solid Waste Advisory Commission     |                                             |

Deputy Mayor Carrier moved to approve the Consent Calendar.

Mayor Trefethen said Items 13.A.6. and 13.A.7. have typographical errors, City Manager instead of City Council, and will be corrected by the City Clerk. He asked the Councilors if they had items they would like pulled for further discussion.

Councilor Hooper asked to pull the School Board Reports.

Councilor Weston asked to pulled Items 13.A.1. and 13.A.2.

Mayor Trefethen asked for a roll call vote on the remaining items of the Consent Calendar.

Roll Call Vote: 9/0.



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Deputy Mayor Carrier moved for the approval of Item 13.A.1.; seconded by Councilor Weston. Councilor Weston asked about closing the street and alternatives.

City Manager Joyal said a few years ago they looked into other areas, and the Chamber of Commerce parking lot is best location.

Councilor Cheney moved to table until the next meeting; seconded by Councilor Weston.

Vote: 3/6; Failed. Councilor Cheney, Crago, and Weston voted in favor.

Mayor Trefethen asked for a vote on the permit application.

Vote: 8/1; Passed. Councilor Cheney was opposed.

Deputy Mayor Carrier moved for the approval of Item 13.A.2.; seconded by Councilor Weston.

Councilor Weston spoke to the concerns of the Fire Department.

City Manager Joyal said the closure was at the City's suggestion because of all the people in the street. He said the Fire Department will manage the situation.

Vote: 9/0.

Councilor Hooper gave an overview of the School Board Reports.

Deputy Mayor Carrier moved to accept the School Board Reports; seconded by Councilor Weeden.

Vote: 9/0.

### **B. RESOLUTIONS**

#### **1. CLOSE OUT THE SCHOOL DISTRICT MEDIA ACCESS CENTER JOINT BUILDING COMMITTEE**

**SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its approval; seconded by Councilor Garrison.

Mayor Trefethen gave an overview of this Resolution to the Council.

City Manager Joyal said now that the project has been closed they will be eligible to receive building aid reimbursement from the State over the next five years.

Councilor Weston said the resolutions says it was funded by School impact fees, and it should be cable franchise fees.

City Manager Joyal said he will have that corrected.

Councilor Weston moved to amended "school impact " to franchise; seconded by Deputy Mayor Carrier.

Vote: 9/0.

Mayor Trefethen asked for a vote on the amended resolution.

Vote: 9/0.



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### **2. OPERATING RULES FOR ENERGY COMMISSION** SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its approval; seconded by Councilor Garrison.

Councilor Cheney discussed her concerns regarding the operating rules. She said the operating rules duplicate the Dover City Charter and State Statutes. She said the rules should just explain how to conduct business.

Councilor Crago asked the City Manager what steps are taken to avoid a problem.

City Manager Joyal said the whole issue of rules for committees is something the City has been working through the last several months.

General Legal Counsel Krans said this goes back to revamping Chapter 5 of the City Ordinances, and explained the process to the Council. He said the 200 volunteers on the City's boards and commission want operating rules, which aligns their scope of authority.

Councilor Weston asked Councilor Cheney where in the operating rules it conflicts with State Statute.

Councilor Cheney read the statement to the Council.

Councilor Weeden asked if he could make a friendly amendment.

Mayor Trefethen said they can't amend the rules. The Council can make suggestions to the commission. He said he felt these operating rules were vital to the members, because they are not going to refer to the City Charter or State Statutes.

Vote: 8/1; Passed. Councilor Cheney was opposed.

### **3. B12049 SILVER STREET RECONSTRUCTION CONSULTING SERVICES** SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison.

Roll Call Vote: 9/0.

### **4. B12068 AWARD OF BID RUBBER WHEELED EXCAVATOR** SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weeden.

Mayor Trefethen said this was a perfect example of having capital reserve funds.

Roll Call Vote: 9/0.

### **5. APPROVAL OF SCENIC BYWAY APPLICATION** **(TO BE REFERRED TO A PUBLIC HEARING ON MAY 23, 2012)** SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weeden.

Vote: 9/0.



**CITY OF DOVER**

## CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **Media Access Center, McConnell Center**  
Meeting Date: **Wednesday, May 9, 2012**  
Meeting Time: **7:00 pm**

**6. FISCAL YEAR 2013 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM  
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 16, 2012 – SCHOOL PORTION ONLY, AND MAY 23, 2012 FOR CITY PORTION)  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing for the School portion on May 16, 2012, and a public hearing for the City portion on May 23, 2012; seconded by Councilor Weeden.

Councilor Weeden moved to amend “Fund 1000” from \$89,274,173 to \$88,403,806, which would change the total from 113,059,663 to 112,189,296. Note 2 would change from 42,926,277 to 42,052,919 for School Department operations. This motion was seconded by Councilor Crago.

City Manager Joyal asked the motion be just to change the resolution to comply with the tax cap. He said he hasn’t vetted these numbers and doesn’t know if they are correct. He said he will put the appropriate numbers into the resolution.

Councilor Weeden said he was comfortable with his own numbers.

Councilor Garrison said the City Manager does work for the Council and should look at the documentation and numbers. He said he would not support the amendment.

Councilor Weeden explained why he wanted to amend this resolution. He said they should be starting with a tax cap budget, and add things back in if necessary. He also wanted the amendment now because if they don’t pass the budget by June 15<sup>th</sup> then the amendment budget would go in.

Mayor Trefethen said if the Council doesn’t vote in a budget, then the City Manager’s proposed budget is the new budget, not an amended budget.

Vote: 5/4; Passed. Mayor Trefethen, Deputy Mayor Carrier, Councilors Garrison and Hooper were opposed.

Councilor Weeden referred to page 3/5 and motioned to change “requires a 2/3 vote” to a favorable majority vote, because it’s a tax cap budget; seconded by Councilor Cheney.

City Manager Joyal said you don’t need to make a motion, the administration will note that. Mayor Trefethen asked for a vote to refer to the two public hearings.

Vote: 7/2; Passed. Councilors Garrison and Hooper were opposed.

### **C. ORDINANCES IN 1ST READING**

**1. CHAPTER 166 VEHICLES AND TRAFFIC; SECTION 166-28 EXEMPTIONS;  
SUBSECTION A  
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 23, 2012)  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier move to refer to a public hearing on May 23, 2012; seconded by Councilor Weston.

Vote: 9/0.



**CITY OF DOVER**

## CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **Media Access Center, McConnell Center**  
Meeting Date: **Wednesday, May 9, 2012**  
Meeting Time: **7:00 pm**

**2. CHAPTER 166 VEHICLES AND TRAFFIC; SECTION 166-57: LIMITED TIME PARKING  
(TO BE REFERRED TO A PUBLIC HEARING ON MAY 23, 2012)  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier move to refer to a public hearing on May 23, 2012; seconded by Councilor Weston.

Vote: 9/0.

**14. COUNCIL CORRESPONDENCE**

**A. Letter from Cocheco River Local Advisory Committee, dated April 11, 2012.**

Deputy Mayor Carrier moved to accept the correspondence and place on file; seconded by Councilor Weeden.

Vote: 9/0.

**15. COUNCIL MATTERS OF INTEREST**

Councilor Hooper made a motion to direct the City Manager to pursue a lawsuit regarding redistricting; seconded by Councilor Crago.

Councilor Garrison asked if they would still need a resolution.

Mayor Trefethen said it was his understanding that the Council would need to discuss this during an Executive Session.

Councilor Cheney said the State's Committee did their work and came up with their solutions. She said she wouldn't support a lawsuit.

Councilor Hooper said it's a matter of Dover losing representatives and it will make Dover less effective.

Councilor Weeden disagreed and said Somersworth is smaller than Dover with similar interests.

He urged the Council to vote no on pursuing a lawsuit.

Deputy Mayor Carrier said if a Somersworth representative was voted in they won't have a vested interest in Dover.

Councilor Weeden said as a State Representative he represents his constituents, no matter which city they live in. He said he represents Dover citizens as a Councilor.

Mayor Trefethen said it had to do with the disparity of the other two districts in Dover, and the third being different.

Councilor Weeden said Wards 5 and 6 are smaller more rural areas.

Mayor Trefethen said the City has redistricted the six wards to be more equal in size.

Councilor Weeden said when the committee did the redistricting that wasn't true.

Mayor Trefethen said that was why they should consider pursuing this lawsuit.

Roll Call Vote: 7/2; Passed. Councilors Cheney and Weeden were opposed.

Councilor Spuler started a discussion regarding the rules for bringing a resolution forward to the Council. It is a suggestion and not a requirement that they bring it to the City Manager and General Legal Counsel.



**CITY OF DOVER**

## CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **Media Access Center, McConnell Center**  
Meeting Date: **Wednesday, May 9, 2012**  
Meeting Time: **7:00 pm**

Mayor Trefethen said that was correct. He said there are very strict rules regarding the budget that they need to follow.

City Manager Joyal went over the rules to bring a resolution forward to the Council.

Mayor Weeden started a discussion about maintaining decorum in City emails.

Councilor Cheney spoke about Workshop meetings and receiving presentations before the meeting. She spoke about Ordinances and the need to show what is being omitted with strike through and new matter should be indicated by underscore. She said there should be a Councilor involved with any change to an Ordinance.

Councilor Crago spoke about the toxic atmosphere during the budget process and he didn't like being accused of decorum and ethics violations. He said he is for the City and its people. Mayor Trefethen said he agreed 100%, and he felt they have all suffered the same fate. He made a plea to anyone sending an email to read it again objectively.

Councilor Weeden asked the Council and School Board not use words "short-sighted" or "ignorant", because they each believe they have the right ideas to move the City in the right direction.

Mayor Trefethen asked the Councilors to be careful how they present their opinions. He spoke about how the use of "we" when it hasn't been defined infers the majority of the Council. He asked Councilor Cheney when the Dover City Charter validation will be completed.

Councilor Cheney said maybe at the next meeting she will bring something to the Council.

Mayor Trefethen asked Councilor Weston about a report from the Horne Street School Joint Building Committee.

Councilor Weston said they just had a meeting, and they have about \$7,900 left over. They awarded the bid to do the parking lot. She said their next meeting won't be until after school is out for the summer.

Councilor Crago talked about two short workshops to discuss his best practices and how the City Manager will make it work in Dover.

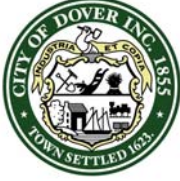
Mayor Trefethen asked him to email an outline of the two workshops to the City Manager and Council and they will try to schedule it.

Councilor Weston asked about have a workshop on the Charter changes.

### **16. ADJOURNMENT**

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weeden.

Vote: 9/0.



CITY OF DOVER

## CITY OF DOVER - ORDINANCE

Agenda Item#:  
12A1

Ordinance Number:  
Ordinance Title: **O -2012.05.09-8**  
Chapter: 166 Vehicles and Traffic; Section 166-28 Exemptions;  
Subsection A

The City of Dover Ordains:

**1. PURPOSE**

The purpose of this ordinance is to:

- a. Amend **166-28: Exceptions**, to clear up conflicting wording and redundancy with state law.

**2. AMENDMENT:**

Chapter 166 entitled "Vehicles and Traffic" is hereby amended by revising Section 166-28. "Exceptions", subsection A

~~A. The provisions of the aforementioned 166-18 and 166-21 shall not apply to publically owned vehicles nor to disabled persons who have obtained a disability parking permit from the State of New Hampshire or disabled or other persons who have obtained a parking permit from the Chief of Police.~~

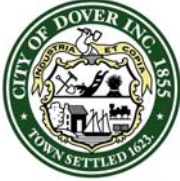
**A. The provisions of this chapter shall not apply to those who have obtained a special temporary parking permit from the Chief of Police and are following the instructions provided with such permit.**

**3. TAKES EFFECT**

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

### REQUIRES A PUBLIC HEARING





CITY OF DOVER

## CITY OF DOVER - ORDINANCE

Agenda Item#: 12A1

Ordinance Number:  
Ordinance Title: **O -2012.05.09-8**  
Chapter: 166 Vehicles and Traffic; Section 166-28 Exemptions; Subsection A

### ORDINANCE BACKGROUND MATERIAL:

This proposed amendment is the result of a legal challenge filed by a permit holder stating that the current wording exempted all monthly permit holders from displaying their permit. This will allow for a clear interpretation of the intended regulation while cleaning up the wording of the section as well.

- 1) The reference to 166-21 is no longer relevant since that section is now empty and only a place holder.
- 2) The exemptions for disabled persons and official vehicles in the current version are redundant of controlling state laws noted below.

**265:74 Parking Privileges for Persons With Walking Disability.** – Any motor vehicle carrying the special plates or hanging windshield placard issued to a person with a walking disability under RSA 261:88, or a similar license plate displaying the international accessibility symbol shall be allowed free parking in any city or town, including any state or municipal parking facility where a fee is charged. Each city or town shall have the discretion to set the time periods using guidelines which shall be provided by the governor's commission on disability. The free parking shall only be allowed if the person who qualifies for the special plates or hanging placard is being transported in the vehicle to or from the parking place. Parking places designated for persons with walking disabilities shall be utilized only if a person with a walking disability is being transported in the vehicle to or from the parking place. Notwithstanding the provisions of any local ordinance which has been adopted to regulate parking in places designated for persons with walking disabilities, any person who is convicted under this section shall be guilty of a violation and fined not less than \$250.

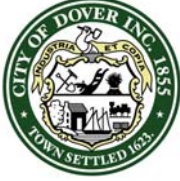
**265:73 Free Parking for Disabled and for Official Purposes.** – Any motor vehicle carrying special number plates issued to paraplegic, amputee or blind war veterans pursuant to RSA 261:86 and 87, and any motor vehicle used for a purpose, or by a person, designated by a city council or town meeting, shall be allowed free parking time in any city or town so long as said motor vehicle is under the direct control of the owner. The provisions of this section shall apply to a veteran who suffers a disability incurred in or aggravated by such service, upon satisfactory proof that the veteran has been evaluated by the United States department of veterans affairs to be permanently and totally disabled from such service connected disability.

- 3) Leaves in place the authority of the Chief of Police to issue temporary permits for special situations that arise.

The wording of 166-18 which deals with monthly parking permits is included for reference.

**166-18. Parking lots. [Amended 04-01-88 by Ord. No. 2-88]**

- A. The Police Department is authorized to sell and distribute monthly parking passes for the parking of motor vehicles in any municipally owned parking lot or parking area so designated by the City Council, for such periods of time, under such conditions and at such rates as determined by the City Council.
- B. Parking in the City Hall parking lots shall be restricted to one-hour parking, Monday through Friday, from 9:00 a.m. to 5:00 p.m., except for publicly owned vehicles.



CITY OF DOVER

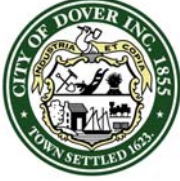
## CITY OF DOVER - ORDINANCE

Agenda Item#:  
12A1

Ordinance Number:  
Ordinance Title: **O -2012.05.09-8**  
Chapter: 166 Vehicles and Traffic; Section 166-28 Exemptions;  
Subsection A

- C. (RESERVED)
- D. (RESERVED)
- E. The Dover School Department is authorized to sell and distribute parking passes for parking motor vehicles in the Bellamy Parking Lot between August 25 and June 20, Monday through Friday or on school days, as set by the Dover School District Calendar, between the hours of 7:00 a.m. and 3:30 p.m. Parking rules and rates for permits shall be determined by the Dover School Department. Except for five (5) spaces, which shall be marked with appropriate signs and reserved for Bellamy Park users only, no motor vehicle shall be parked in the Bellamy Lot during this time period without the benefit of a permit issued by the School Department. Any vehicle found in violation of this section may be towed from the lot and stored, the expenses of both to be paid by the registered owner of the vehicle. The Dover School Department shall have the authority to enforce parking rules in the Bellamy Parking Lot in accordance with the requirements of NH RSA 262:40-a, and shall be responsible for maintenance and snow removal in the lot. **[Added 05-17-95 by Ord. No. 07-95; amended 08-20-03 by Ord. No. 13-2003]**

At their April 18, 2012 meeting, the Parking Commission unanimously supported this proposal.



CITY OF DOVER

# CITY OF DOVER - ORDINANCE

Agenda Item#: 12A2

Ordinance Number:  
Ordinance Title: **O -2012.05.09-9**  
Chapter: 166 Vehicles and Traffic; Section 166-57: Limited Time Parking

The City of Dover Ordains:

**1. PURPOSE**

The purpose of this ordinance is to:

- a. Delete **166-57. Schedule J: Limited Time Parking**, subsection A, as it is unnecessary.

**2. AMENDMENT:**

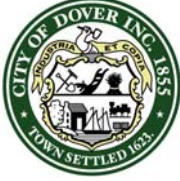
Chapter 166 entitled "Vehicles and Traffic" is hereby amended by revising Section 166-57. "Limited Time Parking", subsection A.

- a. **THE FOLLOWING IS DELETED:**

**~~166-57. SCHEDULE J: Limited Time Parking, subsection A~~**

~~A. In accordance with the provisions of **166-22**, no person shall park, place or leave, or cause to be parked, placed or left for more than one hour any motor vehicle or horse drawn vehicle in and upon the following streets and places between the hours of 1:00 a.m. and 6:00 a.m. **[Amended 12-21-88 by Ord. No. 29-88]**~~

<u>STREET</u>	<u>LOCATION</u>
Broadway	<del>Both sides, from the intersection with Central Avenue westerly to the intersection with St. John Street</del>
Central Avenue	<del>Both sides, from the intersection with New York Street southerly to the intersection with Kirkland Street including Upper Square</del>
Chapel Street <b>[Added 05-20-02 by Ord. No. 18-2002]</b>	<del>Both sides, from the intersection with Central Avenue easterly to the intersection with St. John Street</del>
Chestnut Street	<del>Both sides, from the intersection with Central Avenue southerly to the intersection with Washington Street</del>
Locust Street	<del>Both sides, from the intersection with Washington Street southerly to the intersection with Hale Street</del>
Main Street	<del>Both sides, from the intersection with School Street northerly to the intersection with Central Avenue and Portland Avenue</del>
Portland Avenue	<del><b>[Repealed 05-15-02 by Ord. No. 18-2002]</b></del>
Third Street	<del>Both sides, from the intersection with Central Avenue westerly to the intersection with Chestnut Street</del>
Washington Street	<del>Both sides, from the intersection with Fayette Street easterly to the intersection with Central Avenue</del>



CITY OF DOVER

## CITY OF DOVER - ORDINANCE

Agenda Item#: 12A2

Ordinance Number:  
Ordinance Title: **O -2012.05.09-9**  
Chapter: 166 Vehicles and Traffic; Section 166-57: Limited Time Parking

### 3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

### REQUIRES A PUBLIC HEARING

### AUTHORIZATION

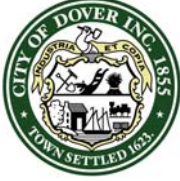
Approved as to Funding: Daniel R. Lynch  
Finance Director  
Sponsored by: Dean Trefethen  
Mayor, by request  
Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel  
Recorded by: Karen Lavertu  
City Clerk

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor, Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



CITY OF DOVER

## CITY OF DOVER - ORDINANCE

Agenda Item#: 12A2

Ordinance Number:  
Ordinance Title: **O -2012.05.09-9**  
Chapter: 166 Vehicles and Traffic; Section 166-57: Limited Time Parking

### ORDINANCE BACKGROUND MATERIAL:

While reviewing the City Code, the Parking Manager noticed this outdated year-round restriction. It was confirmed with the Chief of Police and the Director of Community Services that it is necessary. There are no signs posted supporting this restriction nor has it been enforced for decades.

It is speculated that the restriction was put in place to accommodate overnight street cleaning. Parking restrictions for street cleaning are handled on an "as needed" basis, street by street, once or twice a year.

The winter parking restriction will not be affected by this action.

The Parking Commission unanimously voted to recommend this section be deleted.



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.  
12C1

Resolution Number: **R – 2012.05.09 – 64**  
Resolution Re: **Approval of Scenic Byway Application**

WHEREAS: The Strafford Regional Planning Commission seeks to designate a portion of the Route 108 corridor from Newmarket to Rollinsford as a scenic byway; and

WHEREAS: The portion of the scenic byway through the City of Dover will be a part of a state and federal program to promote cultural, recreational and historic attributes of the State of New Hampshire; and

WHEREAS: The designation of the byway through Dover will provide eligibility for Federal Highway Administration Scenic Byway funds. These funds may fund signage, transportation improvements, such as scenic overlooks, interpretive markers, and marketing material.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The Mayor is authorized to sign a letter on behalf of the City of Dover from the Dover City Council supporting the designation of a scenic highway through the City of Dover as part of the application of the Strafford Regional Planning Commission for the establishment of a scenic highway in Strafford County.

### REQUIRES A PUBLIC HEARING

#### AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Dean Trefethen By request
Approved for Legal Compliance:	Allan B. Krans, Sr. General Legal Counsel		
Recorded by:	Karen Lavertu City Clerk		



CITY OF DOVER

# CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.  
12C1

Resolution Number: **R – 2012.05.09 – 64**  
Resolution Re: **Approval of Scenic Byway Application**

## DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

## DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YEAH	NAY
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Ed Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor, Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		

## BACKGROUND:

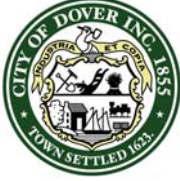
In early 2009 the Strafford Regional Planning Commission began the process of designating a portion of the Route 108 corridor from Newmarket to Dover, and then follow the Route 4 corridor into Rollinsford as a scenic byway. The Commission has drafted a scenic byway plan (see attached handouts), that will promote the mills that are featured along the route.

Strafford Regional has developed this byway plan as part of a Corridor Management Plan (CMP) that it is submitting to the NH Department of Transportation for designation into the Scenic Byways Program.

The byway follows Route 108 starting in Newmarket at the Newfields town line and running north through Durham, turning right at the Courthouse and heading north again through Madbury and Dover. In downtown Dover, the proposed byway would turn right and head northeast on Route 4 to the Maine line in Rollinsford. The approximate length is 15 miles.

The New Hampshire Scenic and Cultural Byways Program was established in 1992 under RSA 238:19, "... to provide the opportunity for residents and visitors to travel a system of byways which feature the scenic and cultural qualities of the state within the existing highway system, promote retention of rural and urban scenic byways, support the cultural, recreational and historic attributes along these byways, and expose the unique elements of the state's beauty, culture and history."

New Hampshire's program is coordinated with the National Scenic Byways Program. The national program has three categories of byways (two are nationally designated categories, the third is a state designation). If the



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.  
12C1

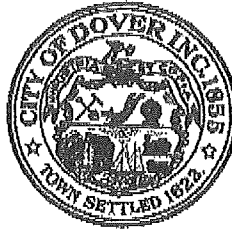
Resolution Number: **R – 2012.05.09 – 64**

Resolution Re: **Approval of Scenic Byway Application**

Byway is designated, it will become eligible for Federal Highway Administration Scenic Byway funds. This funding could be used to fund signage, transportation improvements, such as scenic overlooks, interpretive markers, and marketing material.

This is a project that the Planning and Community Development staff has worked on with the Commission coordinating the inventory of sites and views along the byway. In addition to staff, the process involved volunteers with Dover Main Street, The Dover Chamber of Commerce and the Community Trail Committee.

As part of the application, the Commission is requesting that the communities along the Byway submit a letter of support for the project. This letter will be forwarded, with the application, to the Department of Transportation. The application process requires a public hearing to be held prior to the Council adopting the letter of support.



APPLICATION CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\*.....TAG\*.....PARADE\*\*..... BLOCK PARTY\*\*..... ROAD TOLL\*\*\*.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Garrison Elementary School Boat Camp

Federal Tax ID number for Organization:

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Greg Brown Day Time Telephone: 576 6752

Address: 50 Garrison Rd. Dover NH Email Address g.brown@dover.k12.nh.us

Purpose of Permit: SK

Date of Event: Sunday June 10th Specific Time: 9:30 am

Location of Event: Garrison Elementary School

\*\*\*\*\*

(Raffle Permit only)

Prize (s) To Be Awarded:

Amount of Donation: Date of Drawing: Specific Time:

Place of Drawing:

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at http://do.ver.nh.gov/publications/charitable\_forms.html.

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

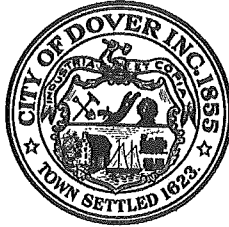
Signature: [Signature] Date: 5/2/12

Licensing Board approval [Signature] Date: 5/1/12

Revised 03/17/08

RECEIVED DOVER CITY CLERK DOVER, NH

Traffic Bureau OK (MBS) No fees (MBS)



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\* .....TAG\* .....PARADE\*\* .X... BLOCK PARTY\*\* ..... ROAD TOLL\*\*\* .....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Goodwin Community Health
Federal Tax ID number for Organization: 02-0304203
Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political
Health

Contact Person: Carleen Nicholson Day Time Telephone: 603-516-2542

Address: 311 Rte 108, Somersworth NH Email Address cnicholson@goodwinch.org

Purpose of Permit: 5K fundraiser for non profit agency

Date of Event: 6-17-12 Specific Time: 8:30 am stop off 7:00 am setup 11 am finish

Location of Event: Margarita's Parkinglot, Member Way Dover NH is start + finish
\*\*\*\*\*

(Raffle Permit only) Prize (s) To Be Awarded:

Amount of Donation: Date of Drawing: Specific Time:

Place of Drawing:

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application.

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Carleen Nicholson Date: 5-3-12

Licensing Board approval [Signature] Date: 5/11/12

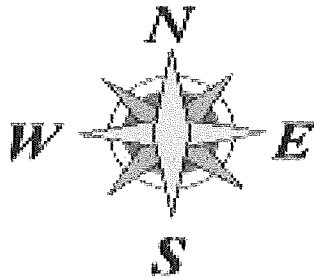
Revised 03/17/08

Traffic Bureau OK MES All get from Charitable Trusts. [Signature]

Avis Goodwin  
Community Health Center

FATHER'S DAY

5K



**Note:**  
Runners may use the sidewalk on 6th Street.

**Restriction**  
Runners must keep to the northwest and west side of Indian Brook Drive.

**Certified Course**

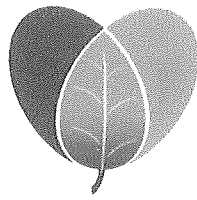


**USA TRACKS FIELD™**

**NH11005RF**

**Certificate Effective:**  
4/31/2011 - 12/31/2021

Measured March 31, 2011  
by: Ken Fitzpatrick &  
Bob Kennedy  
603.731.3345  
rjlit@worldpath.net



# Goodwin Community Health

RECEIVED  
City Manager's Office

MAY 07 2012

Dover, New Hampshire

*Thank you -  
Heather Brown*

May 3, 2012

Michael Joyal, City Manager  
288 Central Avenue  
Dover, NH 03820

Dear Manager Joyal:

Goodwin Community Health (formerly known as Avis Goodwin Community Health Center) is planning its annual Father's Day 5K Race/Walk. This event is one of our two main fundraisers each year for our nonprofit medical, dental, and mental health center and is a lot of fun. We hold it on Father's Day to honor the men in our lives, you know, the ones who put their own health on the back burner while they take care of everyone else, the ones who go the extra mile to make sure we have the best education and opportunities we can have. Our image for this event is ties...ties for decorations, ties to wear, ties to remind us of those we value.

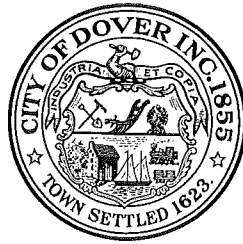
I have:

- Spoken with Sgt. Speidel of the Traffic Bureau of the Dover Police Department and we will be meeting to work out some details from his notes of last year's event
- Obtained the proper application, filled it out and attached it
- Attached a copy of the certified 5K route (the same as in previous years)
- Planned to hire two police officers
- Begun compiling a list of volunteers to help out that day with traffic control along the race route

I understand this must be voted on by the council. If you have any additional questions or requirements I am available at 603-516-2542 or [cnicholson@goodwinch.org](mailto:cnicholson@goodwinch.org) Monday through Friday, 8 am to 5 pm.

Thank you for reviewing and considering our request.

Carleen E. Nicholson  
Development and Volunteer Manager  
Goodwin Community Health  
311 Route 108  
Somersworth, NH 03878



CITY OF DOVER  
12 MAY 14 PM 1:18

APPLICATION  
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\*.....TAG\*.....PARADE\*\*..... BLOCK PARTY\*\*..X.... ROAD TOLL\*\*\*.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: \_\_\_\_\_

Federal Tax ID number for Organization: \_\_\_\_\_

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Sam Reid Day Time Telephone: 603-781-5995

Address: 22 Lexington Street Email Address sam@charteronkcm.com

Purpose of Permit: Block Party

Date of Event: June 9, 2012 Specific Time: 5:30pm to 10:30pm

Location of Event: 22 Lexington St.

\*\*\*\*\*

(Raffle Permit only)

Prize (s) To Be Awarded: \_\_\_\_\_

Amount of Donation: \_\_\_\_\_ Date of Drawing: \_\_\_\_\_ Specific Time: \_\_\_\_\_

Place of Drawing: \_\_\_\_\_

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at [http://doj.nh.gov/publications/charitable\\_forms.html](http://doj.nh.gov/publications/charitable_forms.html).

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.  
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Sam Reid Date: 5/14/2012

Licensing Board approval (AFD) Date: 5/15/12  
Revised 03/17/08

Traffic Bureau OK  
(MES)

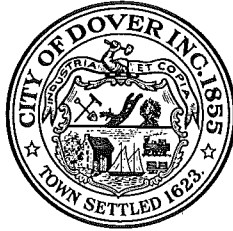
**ATTACHMENT TO APPLICATION FOR BLOCK PARTY PERMIT**  
**Samuel R. Reid, 22 Lexington Street, Dover, NH**

CITY OF DOVER  
12 MAY 14 PM 1:18

My wife, Paula J. Reid, and I are requesting a permit for a block party to be held on Saturday, **June 9, 2012**. The purpose of the block party is twofold: first, to celebrate my son's graduation from Berwick Academy, and second, to hold our annual Lexington Street neighborhood party. We have invited all of our neighbors on Lexington Street to the party.

By way of background, our neighbor, John Guy, received a block party permit last year for the Lexington Street neighborhood party.

We are requesting that the Dover Police Department allow only local traffic on Lexington Street on Saturday, June 9, 2012 from 5:30 pm to 10:30 pm.



CITY OF DOVER  
12 MAY 14 PM 2:13

APPLICATION  
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\* .....TAG\* P .....PARADE\*\* ..... BLOCK PARTY\*\* ..... ROAD TOLL\*\*\* .....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Prime ~~and~~ Time Boosters

Federal Tax ID number for Organization: \_\_\_\_\_

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Arthur Boulanger Day Time Telephone: 603 834 4290

Address: 546 Fifth St Dover Email Address: artybill@yahoo.com

Purpose of Permit: Tagging

Date of Event: June 30, July 1<sup>st</sup> 2012 Specific Time: ~~10 AM to 6 PM~~ 10 AM to 6 PM

Location of Event: Shows in Dover

\*\*\*\*\*

(Raffle Permit only)  
Prize (s) To Be Awarded: \_\_\_\_\_

Amount of Donation: \_\_\_\_\_ Date of Drawing: \_\_\_\_\_ Specific Time: \_\_\_\_\_

Place of Drawing: \_\_\_\_\_

**\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS:** Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at [http://doj.nh.gov/publications/charitable\\_forms.html](http://doj.nh.gov/publications/charitable_forms.html).

**\*\* NOTE:** ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

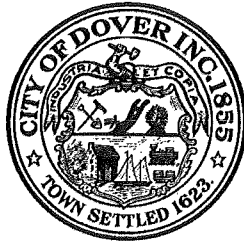
**\*\*\*NOTE:** SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.  
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 5/14/2012

Licensing Board approval [Signature] Date: 5/14/12  
Revised 03/17/08

All set with Charitable Trusts.



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\* X TAG\* ..... PARADE\*\* ..... BLOCK PARTY\*\* ..... ROAD TOLL\*\*\* .....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Sons of American Legion Post 8 Dover

Federal Tax ID number for Organization: 02-0215228

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political
SR. Vice Commander

Contact Person: James Wood Day Time Telephone: 603-978-0198

Address: 20 Elmview Cir. Dover N.H. Email Address: Klmq@myfairpoint.net

Purpose of Permit: Children + Youths

Date of Event: July 28th Specific Time: 3pm

Location of Event: Dover Legion

Prize (s) To Be Awarded: 4 Red Sox Tickets and Transportation to game

Amount of Donation: \$5 for Book of 10 tickets Date of Drawing: July 28th 2012 Specific Time: 3pm

Place of Drawing: Dover Legion Post 8

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable\_forms.html.

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

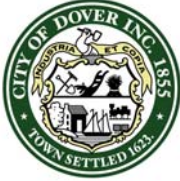
\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same

Signature: James Wood Date: MAY 15th 2012

Licensing Board approval: [Signature] Date: 5/16/12 Revised: 03/17/08

All set with Charitable Trusts. DS



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13A6

Resolution Number: **R - 2012.05.23- 65**  
Resolution Re: B11073 Dover Draw String Trash Bags

WHEREAS: Sealed bids B11073 were requested and received for Draw String Trash Bags on May 25, 2011 at 2:00 pm for a possible two year agreement; and

WHEREAS: Four bids and one no bid were received. The recommendation and award was approved by council for Waste Zero at rates provided in the amount of \$195.70 per 1000 thirty gallon draw string bags and \$125.10 per 1000 fifteen gallon draw string bags for year one; and

WHEREAS: This being year two of possible two year arrangement, on May 7, 2012 the vendor has submitted year two pricing in the amount of \$205.08 per 1000 thirty gallon draw string bags and \$131.20 per 1000 fifteen gallon draw string bags. It is the recommendation to remain with Waste Zero for year two.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Waste Zero for year two from 07/01/12-06/30/13 at rates provided May 7, 2012. The amount of this authorization shall be limited so as not to exceed available funding.

### Financing

Account	Description	Proposed Budget	Balance
3320.1.300.43230.4612.00000.00	Waste Mtg Operating Supplies	\$100,000.00	\$100,000.00
			<b>Anticipated FY13</b>

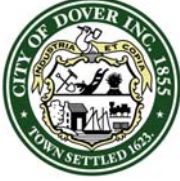
### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13A6

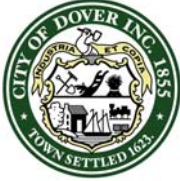
Resolution Number: **R - 2012.05.23- 65**  
Resolution Re: B11073 Dover Draw String Trash Bags

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13A6

Resolution Number: R - 2012.05.23- 65  
Resolution Re: B11073 Dover Draw String Trash Bags

### RESOLUTION BACKGROUND MATERIAL:

Sealed bid B11073 was requested and received for trash bags on May 25, 2011 at 2:00 pm. Since approximately 1995, the City of Dover, NH has been operating a “bag and tag” trash collection program in which Dover residents using two (2) different size bags: 15 gallon and 30 gallon. The estimated annual usage for a one (1) year period is 600,000 bags, of which approximately 150,000 are 15-gallon bags and approximately 400,000 are 30-gallon bags. This estimate is based upon current usage. Actual quantities ordered may fluctuate and/or vary at the City’s discretion based upon vendor performance and actual demand.

This being year two of possible two year arrangement, on May 7, 2012 the vendor submitted year two pricing in the amount of \$205.08 per 1000 thirty gallon draw string bags and \$131.20 per 1000 fifteen gallon draw string bags. The city holds in deposit \$50,000 from Waste Zero as performance security.

Pricing is still lower than next acceptable product offered in original request for bid.

It is the recommendation to remain with current vendor Waste Zero at rates provided.

### Purchasing Information:

<b>Type:</b>	Purchase order	<b>Advertised:</b>	Yes
<b>Invitations Mailed:</b>	10	<b>Number of Responses:</b>	4 and 1 NB
<b>Warranty:</b>	Meets Specifications	<b>Terms:</b>	Net 30, FOB Dover
<b>Work Bonded:</b>	No	<b>Contract:</b>	Yes
<b>Prices will hold for:</b>	June 30, 2013	<b>Estimated Delivery:</b>	As needed
<b>Recommended Award to:</b>	Waste Zero	<b>Fund:</b>	Waste Mtg 3320-
<b>Other Approvals Required:</b>	No	<b>References Checked:</b>	Satisfactory
<b>Previously Worked for City:</b>	No	<b>Reason for Council Approval:</b>	Cost estimated at \$25,000 or greater



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#:  
13A6

Resolution Number: **R - 2012.05.23- 65**  
Resolution Re: B11073 Dover Draw String Trash Bags

### Vendor List

Waste Zero  
Formerly Phoenix Recycling  
5180 Horry Drive Suite #B  
Murrells Inlet SC 29576-5235

Dyna Pak Corporation  
112 Helton Dr  
Lawrenceburg, TN 38464

The Bag Company  
P. O. Box 565  
Greenfield, MA 01302-0565

Packaging Personified  
122 South Aspen Street  
P. O. Box 53  
Sparta, MI 49345-0053

Interboro Packaging Corp.  
114 Bracken Road  
Montgomery, NY 12549

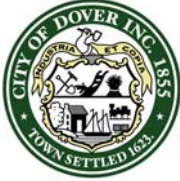
Central Poly Corp  
18 Donaldson PL  
PO box 4097  
Linden NJ 07063

Unisource Worldwide, Inc.  
9 Crystal Pond Road  
P. O. Box 9120  
Southborough MA 01772

Phoenix Recycling  
Boxes & Bags Unlimited  
35 Canal Street  
Lewiston, ME 04240

Resourceful Bag & Tag  
Company  
6420 W 127<sup>th</sup> Street Suite 212  
Palos Heights, IL 60463

Unipak Corp.  
Attn: Brian Marcus  
P.O. Box 300027  
Brooklyn, NY 11230



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13A6

Resolution Number: **R - 2012.05.23- 65**  
 Resolution Re: B11073 Dover Draw String Trash Bags

### Bid Results

	WasteZero 5180 Horry Drive Suite B Murrells Inlef, SC 29576	Resourceful Bag & Tag Inc 6420 W 127th St Palos Hts IL 60463	DYNA Pak Corp 112 Helton Drive Lawrenceburt TN 38464	Interboro Packaging Corp 114 Bracken Road Montgomery, NY 12549-2600		
<b>Option #1</b>				Bid A	Bid B	Bid C
Co-extruded?	Yes	No	No	No	No	No
<b>Option #2</b>			LLDPE/LDPE blend Spec sheet provided			
% of re-grind Materials	15-20	0	10			
<b>PRICE QUOTES</b>						
Specify Option	15/30 gallon drawstring bags as are currently being supplied to Dover	Option 1	Bar coded insert instead of printed sleeves	Option 1	Option 1	Option 1
30 Gallon Size (per 1000) draw string	<b>195.70</b>	240.00	255.00	201.92	179.25	155.28
15 Gallon Size (per 1000) draw sting	<b>125.10</b>	165.00	172.00	145.92	129.28	115.28
% Second Year Increase (if any)	Escalator/De-escalator base on resin prices	Based on Resin Prices - will adjust accordingly	10% max	15% max	15% max	15% max
Type of Processing (Registered/Random)	Random	Random	Random	Registered or Random	Registered or Random	Registered or Random
Additional Printing Cost per 1000	none	150.00 Art Charge per change not per 1000	15.00	0	0	0



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13A7

Resolution Number: **R - 2012.05.23 - 66**

Resolution Re: B12050 Hot Bituminous Paving –Asphalt Laid in Place

WHEREAS: Sealed bids B12050 were requested and received for Hot Bituminous paving (asphalt ) laid in place on May 8, 2012 at 2:30 PM; and

WHEREAS: Two bids were received with the low bid being submitted by Brox Industries, Inc in the total amount of \$972,950.00 with item by item rates outlined in the results section of this resolution. It is the recommendation to award to Brox Industries, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Brox Industries Inc given the rates provided in conjunction with B12050. The amount of this authorization shall be limited so as not to exceed available finding.

### Financing

Account	Description	Appropriation	Balance
1000.1.300.43121.4715.00000.99	CS Streets	263,820.26	71,152.02
1000.1.300.43121.4715.00000.90	CS Streets	411,168.84	31,168.84
1000.1.300.43121.4715.00000.91	CS Streets	189,127.49	172,546.24
4010.1.300.43121.4751.03121.10	CIP Streets	448,305.04	385,825.89
1000.1.300.43121.4715.00000.00	CS Streets	983,050.80	527,462.82

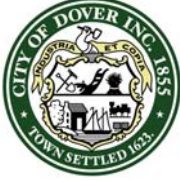
### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13A7

Resolution Number: **R - 2012.05.23 - 66**

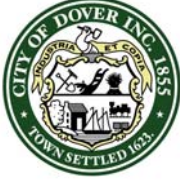
Resolution Re: B12050 Hot Bituminous Paving –Asphalt Laid in Place

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

**Agenda Item#:  
13A7**

Resolution Number: **R - 2012.05.23 - 66**  
 Resolution Re: B12050 Hot Bituminous Paving –Asphalt Laid in Place

**RESOLUTION BACKGROUND MATERIAL:**

Sealed bids B12050 were requested and received for Hot Bituminous paving (asphalt) laid in place on May 8, 2012 at 2:30 PM. Two bids were received with the low bid being submitted by Brox Industries, Inc at the rates outlined in the results section. It is the recommendation to award to Brox Industries, Inc.

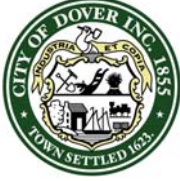
**Purchasing Information:**

<b>Type:</b>	Purchase Order	<b>Advertised:</b>	Yes
<b>Invitations Mailed:</b>	52	<b>Number of Responses:</b>	2
<b>Warranty:</b>	Per manufacturer	<b>Terms:</b>	Net 30, FOB Dover
<b>Work Bonded:</b>	Yes	<b>Contract:</b>	Not with the City but with the State of NH
<b>Prices will hold for:</b>	Until completed	<b>Estimated Delivery:</b>	As needed
<b>Recommended Award to:</b>	Brox Industries Inc	<b>Fund:</b>	Various
<b>Other Approvals Required:</b>	No	<b>References Checked:</b>	Satisfactory
<b>Previously Worked for City:</b>	Yes	<b>Reason for Council Approval:</b>	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Bid Results B12050			Brox Industries Dracut MA		Pike Industries Belmont NH	
ITEM	QTY	UNIT	\$/UNIT	\$	\$/UNIT	\$
base	700	ton	\$75.00	\$52,500.00	\$79.65	\$55,755.00
wear	5000	ton	\$77.00	\$385,000.00	\$80.00	\$400,000.00
wear night	3600	ton	\$79.00	\$284,400.00	\$80.00	\$288,000.00
hand work	100	ton	\$125.00	\$12,500.00	\$125.00	\$12,500.00
frames grates covers	200	ea	\$200.00	\$40,000.00	\$300.00	\$60,000.00
gate boxes	70	ea	\$120.00	\$8,400.00	\$175.00	\$12,250.00
structure rebuild	10	VF	\$175.00	\$1,750.00	\$325.00	\$3,250.00
crushed gravel - Shoulder Leveling	40	cy	\$35.00	\$1,400.00	\$75.00	\$3,000.00
reclaimed base	6000	sy	\$2.65	\$15,900.00	\$3.50	\$21,000.00
Cold Planning	55000	sy	\$2.50	\$137,500.00	\$2.25	\$123,750.00
cut in joints for driveways	1200	lf	\$3.00	\$3,600.00	\$7.00	\$8,400.00
asphalt adjustment allowance	1	ea	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
<b>total</b>				<b>\$972,950.00</b>		<b>\$1,017,905.00</b>

**Vendor Solicitation List:**

<https://online.ci.dover.nh.us/energie/financeRequests.php>



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13A67

Resolution Number: **R - 2012.05.23 - 67**  
Resolution Re: B12067 Catch Basin Cleaning

WHEREAS: Sealed request for Bids B12067 was solicited and received on May 10, 2012 @ 2:00 pm. Four proposals were received and evaluated, and;

WHEREAS: The low bid meeting specifications was received from Felix Septic Service of Manchester NH at the rate of \$95.00 per hour for a minimum of an eight hour day totaling \$760.00 per day. The estimated basins per day to be cleaned are 25-30. Total estimated expenditure is \$60,000.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase order to Felix Septic Service given the rates provided in the amount of \$95.00 per hour. The amount of this authorization shall be limited so as not to exceed available funding.

### Financing

Account	Description	Appropriation	Acct Balance
1000.1.300.43155.4443.0000.0000	Rental of Equipment	63,075.00	63,075.00
			<b>Anticipated FY13</b>

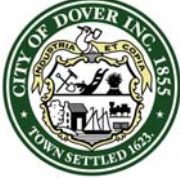
### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



CITY OF DOVER

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13A67

Resolution Number: **R - 2012.05.23 - 67**  
Resolution Re: B12067 Catch Basin Cleaning

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



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### RESOLUTION BACKGROUND MATERIAL:

Sealed request for Proposals B12067 was solicited and received on May 10, 2012 @ 2:00 pm. Four proposals were received and evaluated. The low bid meeting specifications was received from Felix Septic Services of Manchester NH the rate of \$95.00 per hour for a minimum of eight hour day totaling \$760.00 per day. The estimated basins per day to be cleaned are 25-30. Total estimated expenditure is \$60,000

### Award Information:

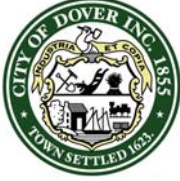
A purchase order will be issued to the vendor selected to authorize future expenditures.

### Purchasing Information:

<b>Type:</b>	Purchase Order	<b>Advertised:</b>	Yes
<b>Invitations Mailed:</b>	33	<b>Number of Responses:</b>	4
<b>Warranty:</b>	NA	<b>Terms:</b>	Net 30, FOB Dover
<b>Work Bonded:</b>	Yes	<b>Contract:</b>	Yes
<b>Prices will hold for:</b>	12/31/2012	<b>Estimated Delivery:</b>	As needed
<b>Recommended Award to:</b>	Felix Septic Service	<b>Fund:</b>	General Fund
<b>Other Approvals Required:</b>	No	<b>References Checked:</b>	Satisfactory
<b>Previously Worked for City:</b>	Yes	<b>Reason for Council Approval:</b>	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

### Vendor Solicitation List:

<https://online.ci.dover.nh.us/energie/financeRequests.php>



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### Results

<i>Vendor</i>	<i>Daily Rate 8 hr minimum</i>	<i>Hourly Rate</i>	<i>Equipment</i>	<i>Estimated basin per day to be cleaned</i>	<i># of workers</i>
Felix Septic Service 40 Winter St Manchester NH 03102	\$760.00	\$95.00	Vac truck 10yd 2003 2006	25-30	1 to 2
Hartigan Wastewater Services 31 Welch Park Dr. Middlesex VT 05602	\$787.60	\$98.45	Vactor brands 2100 2008 or newer 15 yrd debris tank	21	1
Bellmore Catch Basin PO Box 10369 Bedford NH 03110	\$960.00	120.00	Vactor 2115 15 yrd 2000 2001 2008	25-35	1
National Water Main Cleaning 25 Marshall St Canton MA 02021	\$1,400.00	175.00	Vacuum *extensive list attached to bid	25-35	1

To: Dover City Council

From: Dorothea Hooper

Re: School Board Report

The Dover School Board met in Regular Session May 14, 2012.

Resolution: honored the middle school student (Emma) who had won the N.H. Spelling Bee contest and would go on to the national.

Citizen's Forum: Councilor Weeden talked about a policy granting Dover administrators a raise in salary and asked the School Board to vote no.

Approval of Minutes: non-public, regular sessions, workshops, and special sessions.

Consent Agenda: nominations of staff and coaching positions. Passed.

Superintendent's Report: NEACAP testing, elementary school yard sales for fund raising, students who passed national Latin exam with scholarships (Chalue and Bean), a high school national scholar (Josh Bean), junior prom, empty bowls event to benefit the food banks, high school graduation announcement, Dare graduation held, 8<sup>th</sup> grade trip to Washington, D.C., celebration of Earth Day, volunteer clean up of elementary grounds, and concerts.

Curriculum Council Report: (Ken Appel) Technology report: budget does not allow replacement of old equipment or the coordination of different systems currently in use. We do not have the resources to move the district into the 21<sup>st</sup> Century technological scene. Mr. Lamanni noted that this shows the need for capital reserves to have available funding in the future.

Policy Adoptions (2<sup>nd</sup> Reading): 1) parental objection to curriculum (law is fuzzy on the questions posed by the board) ----parents determine what is objectionable. Changed the word instruction to curriculum to clarify somewhat. This is a mandated policy from the state. Passed; 2) DAA requested that this policy be tabled. Passed.

Approved payment of bills.

Youth Risk Behavior Survey: Staff member reported on the survey which consists of 100 questions given to students 7 through 12. It is a community report. Questions span safety (seat belts), violence (students feel safe) , bullying (decline as students get older), depression, suicide (thoughts are twice as high as action), drug use (spike between 7<sup>th</sup> and 8<sup>th</sup> grade), tobacco use spikes at 12<sup>th</sup> grade, prescription drug use low, alcohol use increases through high school, sexual behavior (condom use slightly higher than state average), obesity, and parents have clear standards. This information is given to the community. Pretty comparable to other high schools in the county. Youth to Youth has been successful in teaching students to avoid the abuse of alcohol and drugs.

Elementary (Woodman Park) and DMS Handbooks approval: Woodman Park went paperless last year and wants to continue with that. They are making name changes in the document this year. Middle School change was on the honor roll section. Requested the removal of one sentence which was confusing to parents. Passed.

Request waivers on minimum enrollment: The high school is asking to offer classes taught by teachers instead of an assigned duty. There is no expense to the district. They presented a list of classes that will not run due to lack of enrollment. They also proposed to combine some classes so that they can be offered. Passed.

Federal funding update was submitted. Showed current grants and expenditures. Approved.

Mr. Lamanni presented other funds and explained that all were operating within their fund balance (off the revenues they engender). Accepted.

Quarterly scholarships and trust data were questioned. One of the scholarships seemed to be light. Mr. Lamanni offered to look into it and get back to the board. A board member also questioned "at what point do we close out a scholarship." The superintendent will check out the policy.

The Alternative School partnership with Strafford Learning Center was presented. This would put the director (contracted) on the payroll of the center. The board tweaked the agreement a bit providing for oversight of the budget and regular staff meetings. The Special Education director would have oversight (bottom line authority). A board member asked the length of the proposed contract ( a year) and how would it be reported to the board? There was a strong emphasis on accountability with this new program. There was also a question about health care cost. The Superintendent read from the proposed contract to answer questions about medical and dental costs. Other board members felt that the Special Ed Director could work within her budget to absorb any cost overage. Another board member wanted more information on the program planned. A final comment noted that the partnership would be focused on having students earning high school diplomas which should be their goal. Motion passed.

School Board matters of interest: the board will be presenting to the council this Wednesday . Noted that the Boston CPI gave the board less money this year but this might be reversed next year. Suggested the use of impact fees to help the school budget this year. Such use would give the year to plan for reorganization and plans for further economies.

Meeting adjourned.