



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 3rd Floor Conference Room
30 St. Thomas Street, Dover, NH 03820
Meeting Date: **Wednesday, April 18, 2012**
Meeting Time: 8:30 AM

Members Present: Anthony McManus, Jack Buckley, Otis Perry, Carrie Keech

Others Present: Bill Simons (Parking Manager), Dan Barufaldi (Economic Development Director)

Members Not Present: Charles Reynolds, George Maglaras

CITIZEN'S FORUM

No one addressed the Parking Commission at Citizen's Forum.

NOTES

Motion to approve the February 17, 2012 Parking Commission minutes was made by Otis Perry and seconded by Carrie Keech. All members present were in favor.

After a brief discussion it was determined that the minutes taken from the February 23, 2012 joint meeting between the Parking Commission and DBIDA were already accepted by the DBIDA board; therefore, no approval from the commission is needed.

Motion to approve the March 1, 2012 Parking Commission minutes was made by Otis Perry and seconded by Tony McManus. All members present were in favor.

After a brief discussion, a motion was made by Otis Perry to unseal and adopt the minutes of the November 1, 2011 non-public session, seconded by Buckley. A vote was held with three members in favor, McManus opposed.

A motion was made by Otis Perry and seconded by Jack Buckley to unseal and adopt the minutes from the December 6, 2011 non-public session. A vote was held with three members in favor, McManus opposed.

STAFF UPDATES

Bill Simons reported to the Parking Commission that currently we have a net income of \$170,000. This past month, there was a net income of \$12,400 but he stated that this is the month that we paid \$6,600 towards our first bond of \$100,000. At this time, we are averaging a net income of \$19,000 per month during the current fiscal year.

Bill Simons reported that transactions are consistent with over 7,000 transactions a week. Bill Simons noted that things are starting to pick up with spring approaching.

OLD BUSINESS

A discussion was held by the Parking Commission on whether to add the School Street Lot to the current TIF recommendation which now includes the Orchard Street Lot, First Street Lot, Third Street Lot, and the Chestnut Street Lot. After much discussion, a motion was made by Otis Perry to add the School Street Lot to the current TIF recommendation and seconded by Jack Buckley. All members present were in favor.



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Bill Simons advised that currently the First Street Lot is underused and he is recommending to the Parking Commission that the current Fee Schedule be adjusted to lower the price of parking permits in the First Street Lot in hopes of increasing the number of people parking on off street locations.

After a brief discussion, Jack Buckley made a motion to recommend to the City Council a reduction in the fee schedule for the First Street Lot to \$35/month. Tony McManus seconded the motion and all members present were in favor.

Additional discussion followed about lowering the fees in Third and Chestnut Lots by \$5 each. The proposal was motioned by Otis Perry, seconded by Carrie Keech. The motion failed with Buckley and McManus opposed, Keech and Perry in favor.

Bill Simons advised the Parking Commission that he has had limited contact with the iPark distributors. He is currently looking at another system and will report back to the Parking Commission at a later time. A brief discussion was held and it was decided that any recommendations and adjustments regarding the iPark be made before going to the city council.

A motion was made by Otis Perry recommending that an ordinance regulating the use of in-vehicle parking meters (IVPMs) be put in place by the City Council. Jack Buckley seconded the motion. All members present were in favor.

NEW BUSINESS

Bill Simons advised the Parking Commission that Pam Simpson had contacted him in reference to the possibility of having some free parking days around the holiday season. After a brief discussion it was decided that no action would be taken by the Parking Commission on this request.

Bill Simons approached the Parking Commission about a proposed change to CO 166-28 Exemptions. Bill Simons indicated that a permit holder found that the current wording of 166-18 basically says if you have a permit you "must" display it on your dashboard so that the officer can see it. 166-28 states that you don't have to follow the rules of 166-18 if you purchase a permit, which is conflicting.

A motion was made by Otis Perry to make a recommendation to the City Council to delete the provision in Paragraph A which was seconded by Jack Buckley. All members present were in favor.

OTHER BUSINESS

A motion was made to adjourn the April 18, 2012 Parking Commission meeting by Tony McManus and seconded by Carrie Keech. All members present were in favor.

The next scheduled Parking Commission meeting is scheduled for May 15, 2012 at 8:30 A.M.