



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting – Postponed from May 8, 2012
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, May 15, 2012**
Meeting Time: **7:00 PM**

Attendees: Board Members Bill Knowles, Belinda Labourdette, Otis Perry, Grover Tasker, Bob Whiting, , Rob Marggraf, .Cemetery Coordinator Nancy Gagne and Community Services Director Doug Steele.
Excused Roland Hofemann and Facilities & Grounds Superintendent Sharon Sirois.
Meeting was postponed from regularly scheduled meeting of May 8, 2012

Called to order by Chair Bill Knowles @ 7:05 p.m.

1. Motion to approve Feb. 21, 2012 Meeting Minutes –motion by Otis, seconded by Belinda
2. Nancy gave the Cemetery Coordinator's report – 8 niches sold so far – No Changes in the fee schedule(2009 last changed) – Notice about flowers allowed and being removed is on the website and Channel 22 – Work Force from Strafford County Corrections Work Program due in next week and seasonal workers start Monday also – Cemetery should be ready for Memorial Day
3. Copy of budget was passed out – Otis asked if there was a memo water meter at the cemetery, Nancy will check – Tree & Pavement is not in the budget but money is available from the Cemetery Fund Balance \$25,000.00 maybe \$10,000.00 for trees & \$15,000.00 for pavement was suggested, Doug Steele will have staff person ride the roads in the cemetery to make some recommendations to the committee maybe for some sealcoating & paving – also might come up with some plan for annual road work.
4. Doug or Nancy are going to try to check to see if there are grants (LCHIP) for construction & restoration of buildings.
5. A discussion of billing for foundations – current system not working well – New policy was suggested Motion by Grover and approved unanimously to have payment up front - that is the order is placed with the office, quote for the cost is given to person ordering and they are told work order will be put in as soon as payment received by the office.
6. There was a discussion about the on going grub problem at the cemetery – treatment will be needed and Nancy will look into that.
7. It was noted that the no dog sign was still there (questioned from last meeting)
8. Otis suggested that a different style of fence would be much more attractive – wrought iron or tubular steel fence would look much better than current chain link fence.
9. Motion to adjourn at 8:00 p.m.

Next meeting Tuesday June 12th -- at 6:30 so the committee can ride the roads in the cemetery to see the problem areas

Respectfully submitted:

Grover Tasker, Recording Secretary