



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, March 19, 2012**
Meeting Time: **6:00 pm**

Members Present: Chairman Otis Perry, Vice Chair Jay Stephens, Dennis Munson, Mark Moeller, Chris Berg

Alternate Member Present:

Members Absent: Dana Leggett, Ted Mortner

Staff Present: Doug Steele, Community Services Director; Bill Boulanger, Superintendent of Public Works and Utilities; Jennifer Bretz, Recording Secretary.

1. Call to Order

Meeting was called to order at 6:03 pm

2. Approval of Agenda

3. Next meeting

April 16, 2012

4. Approval of Minutes of January 30, 2012

Motion: Munson made the motion to approve the minutes, Berg seconded.

Amendment: Stephens stated that at the bottom of the first page, it reads, "Moeller stated that people are more likely to read a letter is people more likely to read a letter". Stephens questioned whether the Board could get in trouble in relation to 91-A for receiving the Adaptive Management Plan without public notice. He was concerned because they had received the plan via e-mail.

Vote: U/A with corrections.

5. User's Forum

N/A

6. Abatement Requests

A. 251 Knox Marsh Road

Stephens pointed out that Mr. Montville is not coming before the board for an abatement but as a representative of the condo association. There is a master meter which the billing is based on. Nothing is based on individual meters. The City has nothing to do with the individual meters.

Applicant, Robert Montville, stated that within he is the owner of Unit 1. He proceeded to go over the information provided by Staff. He understands that there are two meters. The condo association bills in arrears. In January 2011, he received \$2200 water bill for a 700 sq. ft. condominium that was occupied by his daughter and boyfriend. They moved out in early January. He asked them if anything was wrong in the condo, they stated no. He went to the City and the condo association and stated that there was a problem. Staff went to the property in August. Staff took the toilet covers off and noticed that the waterline was different which indicated a running toilet. He was billed by the condo association for the 1st quarter 2011 for \$3.20. He was billed the 2nd quarter 2011 for \$2.07. His objection is if Staff came in, August 15, 2011, and discovered the running toilets his water bill would continue to be astronomical for the first 7-8 months of 2011.

Perry stated that the assignment of the large portion of the condo association being billed to you is not done by the City; it is done by condo association. The City can't abate your bill; we can only deal with



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the condo association's bill. We don't have any information except for what the applicant produced that would lead the board to believe that it's an inaccurate reading. The board doesn't know how the association does the billing.

Montville stated that he understands Perry's point. What he was debating is that the ART stated that the reason his bill was high was due to the running toilet which didn't make sense to him based on his previous bills.

Perry stated that the City doesn't have any way of confirming that the information the condo association gave the applicant for his bills, in subsequent quarters, is accurate.

Montville asked if there was a way to check his meter.

Perry stated that the only meter the City could check is the master meter belonging to the condo association.

Montville stated that he understands.

Berg stated that the tough part is that the applicant is getting billed second hand and the City has no control over the secondary meter.

Montville stated that the letter was written wrong then. It should have said that the City has no control over internal billing. He was reading it as the City rejected it because of the two running toilets.

Perry stated that the letter should have said that there is nothing we can do about it because we can't be sure of accuracy of the associations billing.

7. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

B. Utilities Report

The report was reviewed and discussed by Staff.

C. Finance Report

The report was reviewed and discussed by Staff.

D. Discharge Permit Report - Update

Steele stated that Dean Peschel is actively participating with the coalition working on trying to get eight milligrams per liter. It still looks like we're going to end up with a three but we're working actively towards planning for an eight. In the next couple of months, we'll be doing a change order with Wright Pierce to begin some of the preliminary design work to get to an eight at the WWTP. They've given us a proposal. There are also other upgrades that need to be made not related permit. There's really no update other than Peschel actively working with the coalition.

Motion: Stephens made the motion to accept the reports, Munson seconded.



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8. New Business

9. Old Business

10. Areas of Concern

Steele stated that at the April meeting he will have the new proposed schedule of fees and will give a brief update on the budget before he presents it to City Council.

11. Adjournment

Motion: Munson made the motion to adjourn at 6:53 pm, Moeller seconded.

Vote: U/A