



Meeting Type: Regular Meeting  
 Meeting Location: McConnell Center Cafeteria  
 Meeting Date: June 11, 2012  
 Meeting Time: **6:30 p.m.**

Present: Jane Hamor, Kim Schuman, Aimee Blesing, Rebecca Proctor, Malone Cloitre, Martha Kaubris

Absent: Ed Spuler (City Council representative)

Justine Roberts, Martha Mason, Jesse Burdwood, Jamie Clavet (pending members)

### 1. Call to Order

- Jane Hamor called meeting to order at 6:35
- Martha Kaubris to take minutes for this meeting

### 2. Minutes (All)

Addition to the minutes:

- Tony McManus resigned as Secretary

Changes to the minutes:

- Jane submitted to designate members and pending members
- Martha and Kim had a few punctuation and spelling corrections.
- The meeting date was corrected in the footer.
- Discussion to be clear on intent of “artist” in future, to specify musicians, performance or visual artist etc. or to include all.

Motion to accept the minutes as amended by Kim Schuman

Second by Malone Cloitre

Motion passed unanimously

### 3. Inventory of Dover artwork (Rebecca Proctor)

- Rebecca submitted the inventory to Annie Dove and is waiting for feedback on the format.

### 4. HS Project Update (Jane Hamor)

- Jane was left off of emails regarding the announcement of the project opening. She has requested pictures from a contact who attended. Malone offered to take pictures. Jane will request approval from Chris Strickland, and will also request a second opening.

### 5. Membership Status (Jane Hamor, Kim Schuler, Ed Spuler - absent)

- Jane met with Carol VanLoon, who is on the Board of NH Arts Commission. Carol would like to join us. She needs to be approved and sworn in.
- Jesse Burdwood submitted an application to join in September.
- Martha Mason, Justine Roberts and Jamie Clavet are all pending.

### 6. Web Page, database/contact list (Kim Schuler)

- Actions pending for next meeting

### 7. Dover Download, Commission email address (Kim Schuler)

- Kim reached out to Mike Gillis and Annie Dove about creating the Arts Commission email. She has not received a response.



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- Malone asked about the protocol for Dover downloads. It may be used to promote events that may also be included on the Arts Commission site and vice versa. Rebecca uses Peek of the Week, and will also explore the Dover downloads site.
- 8. Social Media (Rebecca Proctor and Malone Cloitre)**
- Malone has been granted administrative rights for the Dover Arts Commission site.
- 9. Survey of Dover Arts and Culture (Jane Hamor and Aimee Blesing)**
- Twenty-four (24) surveys collected at the One Washington Spring Gala. Aimees to enter the results to survey monkey, but can only enter one survey using her email account. Aimee will send email to Martha to explore best options for entry to Survey Monkey.
  - Jane asked that everyone be responsible for entering the data for the surveys they collect throughout the summer. Write the event and date that the data is collected on top of the survey. Target 25 surveys per event.
  - Kim suggested to post the survey on the Arts Commission facebook page and send to friends and people we know being mindful to a representative population for Dover.
  - Aimee to email the survey to Commission members and to ask Justine Roberts to have copies at the Children’s Museum.
  - Need to have Commission members sign up to complete surveys at the Cocheco Arts Festival events, the Farmer’s Market, and other local events.
- 10. Henry Law Park planning (Kim Schuler)**
- Kim and Justine Roberts attended the planning meeting on May 22. It consisted of a compiling a wish list for three park zones, including an appealing transition area between the upper and lower parks, playground upgrades and parking lot safety.
  - Jane suggested we might sponsor a project to paint the transition walkway between the upper and lower park. She will contact Chris Strickland to see what interest there might be from the high school.
- 11. Busking/Artist data base flyer (All)**
- Aimee confirmed support from Tony at the Brickhouse to promote busking in Dover.
  - Jane suggested using the latest version of the Busking poster Aimee created. We reviewed the guidelines and suggested edits to include on the poster, e.g. appropriate location, no amplification, no charge, battery operated amp OK under specific wattage. Guidelines will be general, to be administered/enforced by City of Dover.
  - Aimee to send final draft to Ed Spuler to review with Sargent Speidel, and a press release to Foster’s Showcase.
- 12. Article on Creative Economy for D. Barafauldi**
- Jane has emailed information on the August 2<sup>nd</sup> meeting sponsored by the Creative Community Network, promoting the arts in NH communities, to introduce a Toolkit for a Creative Economy.
  - Aimee confirmed that Adele’s is interested and willing to distribute information from the Creative Community Network.
  - Jane suggested submitting an article from the Arts Commission to Dan Barafauldi to include in the Dover economic newsletter.



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- Aimee will submit information to include on the survey, high school project, busking and facebook page.
- Kim suggested submitting a few, shorter articles to get exposure over a longer period of time. Aimee and Rebecca have or will obtain photos to submit with the articles. Jane reminded them to get permission to include the photos.

### 13. Outreach (All)

- Freddy Catalfo is starting a new local film project
- Rollinsford mills are having an open house.
- Kim presented an idea to promote a watercolor workshop for the public/families along the Cocheco River.

### 14. New Business (All)

- Survey assignments for Cocheco Arts Festival events deferred to the next meeting.
- Jane asked about a media company that is doing short films at RJ's. Look into if they live or work in Dover.
- Discussed and agree that the Arts Commission should pursue having a representative involved in planning and supporting the Cocheco Arts Festival.

Motion to Adjourn by Martha Kaubris  
Second by Rebecca Proctor  
Meeting adjourned at 8:10 p.m.