



**CITY OF DOVER**

## CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**  
Meeting Location: **Council Chambers, City Hall**  
Meeting Date: **Wednesday, July 11, 2012**  
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
  - A. **CHAPTER 109 – FIRE PREVENTION AND LIFE SAFETY**  
SPONSORED BY COUNCILOR WEEDEN

8. **CITIZEN'S FORUM**

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

9. **CITY MANAGER'S REPORT**
10. **APPROVAL OF MINUTES**
  - A. **June 20, 2012 – Workshop Session**
  - B. **June 27, 2012 – Regular Meeting**

11. **MAYOR'S REPORT**

12. **UNFINISHED BUSINESS**

- A. **ORDINANCES IN THE 2<sup>nd</sup> READING**

1. **CHAPTER 109 – FIRE PREVENTION AND LIFE SAFETY**  
SPONSORED BY COUNCILOR WEEDEN

- B. **ORDINANCES IN THE 3<sup>rd</sup> READING**

1. **CHAPTER 166 VEHICLES AND TRAFFIC; SECTION 166-28 EXEMPTIONS;**  
**SUBSECTION A**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

- C. **RESOLUTIONS – None**



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### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. **BLOCK PARTY – Dover High School Homecoming**
2. **PARADE – Dover High School Homecoming**
3. **RESOLUTION: TROJAN UV3000 PLUS LAMPS**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
4. **RESOLUTION: HIGHWAY ROAD SALT STATE NH CONTRACT**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

#### COMMITTEE REPORTS

- |  |   |
|--|---|
| 1. School Board                        | 8. Transportation Advisory Commission             |
| 2. Planning Board                      | 9. Joint Building Committee – Horne Street School |
| 3. Appointments Committee              | 10. Legislative Liaison                           |
| 4. Recreation Advisory Board           | 11. Pool Advisory Committee                       |
| 5. McConnell Center Advisory Committee | 12. Parking Commission                            |
| 6. Arts Commission                     |   |
| 7. Solid Waste Advisory Commission     |   |

#### B. RESOLUTIONS

1. **LICENSE AGREEMENT WITH NEXT ERA ENERGY**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
2. **OPERATING RULES FOR SOLID WASTE ADVISORY COMMISSION**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

#### C. ORDINANCES IN 1ST READING – None

### 14. COUNCIL CORRESPONDENCE – None

### 15. COUNCIL MATTERS OF INTEREST

### 16. ADJOURNMENT



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: Workshop Session  
Meeting Location: Media Access Center, McConnell Center  
Meeting Date: **Wednesday, June 20, 2012**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Deputy Mayor Carrier led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Weeden, Councilor Weston.

**Absent:** Councilor Spuler.

**Also Present:** General Legal Counsel Krans and City Clerk Lavertu.

### 5. MANAGEMENT BEST PRACTICES PRINCIPLES

Councilor Crago gave a PowerPoint presentation to the Council.  
Council discussion ensued regarding how the City will implement these practices.

### 6. CITIZEN'S FORUM

*Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.*

**David Montenegro, 55 Union Street:** He spoke in favor of the City implementing best management practices.

**Betsey Andrews Parker, School Board Member:** She said the School Board needed to be educated and do the process together with the City.

**Donald Medbery, 3 Covered Bridge Lane:** He said it was a fantastic presentation and should move the City in the right direction.

### 7. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.  
Vote: 8/0.

Councilor Crago's handouts will be archived with the Minutes.



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **Media Access Center, McConnell Center**  
Meeting Date: **Wednesday, June 27, 2012**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Weston led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Hooper, Councilor Spuler, Councilor Weeden, and Councilor Weston.

**Absent:** Councilor Garrison.

**Also Present:** City Manager Joyal, General Legal Counsel Krans and Deputy City Clerk Mistretta.

### 5. PROCLAMATIONS/AWARDS – None

### 6. APPROVAL OF AGENDA

Councilor Hooper moved to add a second School Board Report; seconded by Councilor Weeden.  
Vote: 8/0.

Councilor Weeden moved to suspend the rules to add items to the agenda; seconded by Councilor Weston.  
Roll Call Vote: 8/0.

Councilor Weeden moved to add the ordinance entitled “Chapter 109 - Fire Prevention and Life Safety” as Item 13.C.1.; seconded by Councilor Cheney.  
Vote: 8/0.

Deputy Mayor Carrier moved to add the resolution entitled “Purchase of Stackpole Property, in Somersworth, NH” as item 13.B.12.; seconded by Councilor Crago.  
Vote: 8/0.

Councilor Weeden moved to remove from the table the “Scenic Byway” resolution; seconded by Councilor Cheney.

Councilor Weston asked about the workshop scheduled for July 18, 2012 on the topic.

Councilor Weeden said he was unaware of that and withdrew his motion.

Councilor Cheney withdrew her second.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor Weston.

Vote: 8/0.



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## CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **Media Access Center, McConnell Center**  
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### 7. PUBLIC HEARINGS – None

### 8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

**Richard Hebbard, 97 Spruce Lane:** He spoke against the Scenic Byway resolution and Agenda 21. He thanked the Mayor for coming to his informational session regarding the issue.

**Mary Hebbard, 97 Spruce Lane:** She spoke against the Scenic Byway resolution. She asked why the background material was removed from the May 23 agenda packet.

**Arthur Burke, 2 Union Street:** He read his statement to the Council regarding the proposed legislation to eliminate all income tax and how it will negatively affect the State.

Mayor Trefethen, seeing no else wishing to speak, closed the Citizen's Forum.

### 9. CITY MANAGER'S REPORT

City Manager Joyal said he has submitted his report in writing, which included reports from the Economic Development Director and General Legal Counselor. He asked Ray Bardwell, Save Our Bridge Chairperson, to give an update to the Council on the Pedestrian Bridge project.

Mr. Bardwell gave an overview of his report on the Pedestrian Bridge project to the Council.

Councilor Weston referred to the Citizen's Forum comment that the background materials for the Scenic Byway was missing from the website. City Manager Joyal said he would look into it.

Deputy Mayor Carrier moved to accept the City Manager's report; seconded by Councilor Spuler. Vote: 8/0.

### 10. APPROVAL OF MINUTES

- A. **May 16, 2012 – Workshop Session**
- B. **May 16, 2012 – Special Meeting**
- C. **May 23, 2012 – Regular Meeting**
- D. **May 30, 2012 – Workshop Session**
- E. **June 4, 2012 – Workshop Session**
- F. **June 6, 2012 – Workshop Session**
- G. **June 6, 2012 – Special Meeting**

Deputy Mayor Carrier moved to accept the minutes; seconded by Councilor Weston. Councilor Weston asked that the Hebbard's name be corrected. Vote: 8/0.



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### 11. MAYOR'S REPORT

Mayor Trefethen listed the events he has attended the past month since his last report.

June 10, 2012 – Dedication of Lorraine's Corner

June 13, 2012 – Dover High School graduation

June 14, 2012 – Flag Day ceremony

June 15, 2012 – UPS event acknowledging four drivers with 25 years of safe driving

June 21, 2012 – Dover Adult Learning Center graduation

June 24, 2012 – Information Session regarding Agenda 21

June 25, 2012 – Friendship Force event, who hosted members from New Zealand

Deputy Mayor Carrier moved to approve the Mayor's Report; seconded by Councilor Weeden.  
Vote: 8/0.

### 12. UNFINISHED BUSINESS

**A. ORDINANCES IN THE 2<sup>nd</sup> READING – None**

**B. ORDINANCES IN THE 3<sup>rd</sup> READING – None**

**C. RESOLUTIONS – None**

### 13. NEW BUSINESS

#### **A. CONSENT CALENDAR**

- 1. BLOCK PARTY – Florence Street**
- 2. BLOCK PARTY – Jewelry Creations**
- 3. RAFFLE – City of Dover Recreation Department**
- 4. RAFFLE – Friends of Earth, Sea, Space Museum**
- 5. RAFFLE – Pen Ink Design Co.**
- 6. TAG – Dover Little Green Football, Inc. – August**
- 7. TAG – Dover Little Green Football, Inc. – October**

**8. RESOLUTION: DOG WARRANT**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

**9. RESOLUTION: SETTING VOTING HOURS FOR THE SEPTEMBER 11, 2012  
NEW HAMPSHIRE STATE PRIMARY**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

**10. RESOLUTION: B11075 – OCCUPATIONAL HEALTH SERVICES**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST



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## CITY COUNCIL - MINUTES

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Meeting Date: **Wednesday, June 27, 2012**  
Meeting Time: **7:00 pm**

- 11. RESOLUTION: B12077 – VARIOUS CHEMICALS**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 12. RESOLUTION: B12065 – CRACK SEALING SERVICES**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 13. RESOLUTION: B12075 – BITUMINOUS CONCRETE ASPHALT PICKED UP**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 14. RESOLUTION: B12080 – SPECIALIZED MUNICIPAL LEGAL SERVICES**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 15. RESOLUTION: GENERATOR MAINTENANCE SOUTHWORTH-MILTON INC**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
- 16. RESOLUTION: VARIOUS SENIOR CENTER TRIPS**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

### COMMITTEE REPORTS

1. **School Board (2)**
2. Planning Board
3. Appointments Committee
4. Recreation Advisory Board
5. McConnell Center Advisory Committee
6. Arts Commission
7. Solid Waste Advisory Commission
8. Transportation Advisory Commission
9. Joint Building Committee – Horne Street School
10. Legislative Liaison
11. Pool Advisory Committee
12. Parking Commission

Deputy Mayor Carrier moved to approve the Consent Calendar; seconded by Councilor Weeden. Mayor Trefethen asked the Council if they had items they would like pulled for further discussion. Councilor Weeden asked to pull items 13.A.8. and 13.A.15. Councilor Hooper asked to pull both School Board Reports. Councilor Cheney asked to pull items 13.A.10., 13.A.13., and 13.A.14.

Mayor Trefethen asked for a roll call vote on the remaining items of the Consent Calendar.  
Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.8.; seconded by Councilor Weeden. Councilor Weeden said he pulled the resolution to separate out the vote.  
Vote: 7/1; Passed. Councilor Weeden was opposed.

Deputy Mayor Carrier moved for the adoption of Item 13.A.10.; seconded by Councilor Cheney. Councilor Cheney asked why this vendor did not meet certain specifications. City Manager Joyal explained that the vendor needed to be in close proximity to Dover.  
Roll Call Vote: 8/0.



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Deputy Mayor Carrier moved for the adoption of Item 13.A.13.; seconded by Councilor Cheney. Councilor Cheney asked about last's year award and if it was split between two vendors. City Manager Joyal said it was split between the two vendors.  
Roll Call Vote: 8/0.

Deputy Mayor Carrier moved for the adoption of Item 13.A.14.; seconded by Councilor Cheney. Councilor Cheney asked if there was an estimated savings report by having an in-house attorney. City Manager Joyal said it will be in next month's City Manager's Report. Mayor Trefethen said they were told about the savings during the General Legal Counsel's budget presentation. Councilor Cheney said she felt it was appropriate for her to abstain from the vote, because she received the opinion from Attorney Mitchell that the City has broken the law. Mayor Trefethen didn't see where that was a conflict of interest. City Manager Joyal made it clear that the City of Dover has not broken the law. Mayor Trefethen said the decision to abstain is hers.  
Roll Call Vote: 7/0. Councilor Cheney abstained.

Deputy Mayor Carrier moved for the adoption of Item 13.A.15.; seconded by Councilor Spuler. Councilor Weeden asked about waiving the bidding process and if it was setting a policy. Mayor Trefethen referred to City of Dover's Code, Section 3-24.B, and said the City can waive the bidding process.  
Roll Call Vote: 8/0.

Councilor Hooper gave an overview of the two School Board Reports, dated June 11, 2012 and June 18, 2012. Deputy Mayor Carrier moved to approve the School Board Reports; seconded by Councilor Weeden.  
Vote: 8/0.

### **B. RESOLUTIONS**

#### **1. FISCAL YEAR 2012 WRITE-DOWN OF UNCOLLECTIBLE AMBULANCE ACCOUNTS RECEIVABLE** SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Spuler. City Manager Joyal gave an overview of the resolution to the Council. Councilor Cheney referred to the Now, Therefore, and asked to make a friendly amendment that the last line be deleted; seconded by Councilor Weeden. City Manager Joyal said the friendly amendment will allow him to write-down at any time. He said the Council could add that the City Manager will report this on a yearly basis to the Council, but he would do that as his normal practice. Councilor Cheney withdrew her motion. Councilor Weeden withdrew his second.  
Roll Call Vote: 8/0



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### **2. MCCONNELL CENTER LEASE WITH SOPHEM CORPORATION SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Hooper. Recreation Director Bannon gave an overview of this resolution to the Council. Councilor Cheney asked to see the lease agreements for all the leases. City Manager Joyal said he can make it available. Councilor Weston asked if after three years any of the four leases have a subsidy from the City. Director Bannon said this lease has the caveat of the equipment for the first two years, but all four leases are not subsidized. Mayor Trefethen said his preference is not to include the leases in the agenda packet, but encouraged the Council to contact the City Manager or City Clerk's office to get the additional information if they want it. Councilor Cheney said she preferred to have a complete agenda packet. Councilor Weston asked if the complete agenda packet can be put online, so the additional material can be printed out. City Manager Joyal said that was possible. Councilor Cheney said she preferred the paper copy. City Manager Joyal said the resolution is giving the City Manager the authorization to enter into a lease agreement. He said this was an additional expense and time consuming. Councilor Cheney said if this was going to be the policy then the Council should review Council Rules. Mayor Trefethen asked Councilor Cheney if she knew the process to change Council Rules. Discussion ensued regarding having the complete packet available on the web, and the ability to get hard copies through the City Manager's or City Clerk's offices. Roll Call Vote: 8/0.

### **3. MCCONNELL CENTER LEASE WITH EASTER SEALS NEW HAMPSHIRE SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weeden. Councilor Spuler said he would abstain from the vote, because he has family members who are employed by Easter Seals. Roll Call Vote: 7/0. Councilor Spuler abstained.

### **4. MCCONNELL CENTER LEASE WITH GREENPATH, INC. SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weeden. Roll Call Vote: 8/0.



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**5. MCCONNELL CENTER LUTHERAN COMMUNITY SERVICES LEASE  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Crago.  
Roll Call Vote: 8/0.

**6. B11032 MCCONNELL CENTER STAINED GLASS WINDOW REPAIRS  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weeden.  
Roll Call Vote: 7/1; passed. Councilor Weeden was opposed.

**7. B11038 – SLUDGE DEWATERING UPGRADES AWARD OF ADDITIONAL  
SCOPE OF WORK  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Spuler.  
Roll Call Vote: 8/0.

**8. B12051 – NELSON STREET RECONSTRUCTION CONSULTING SERVICES  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Crago.  
Roll Call Vote:

**9. PURCHASE OF TRUCK FOR COMMUNITY SERVICES FROM STATE NH BID  
SOLICITATION 1362.12  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Hooper.  
Community Service Director Steele gave an overview of the resolution to the Council.  
Roll Call Vote: 8/0.

**10. PURCHASE OF SUV FOR FIRE DEPARTMENT FROM STATE NH BID  
SOLICITATION 1362.12  
SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Spuler.  
Fire Chief Driscoll gave an overview of the resolution to the Council.  
Roll Call Vote: 8/0.

Mayor Trefethen made a comment that these resolutions were items that are in the current budget and need to be appropriated by the end of the fiscal year.



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### **11. FY12 TRANSFER OF APPROPRIATION – GENERAL FUND SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weeden.  
City Manager Joyal gave an overview of the resolution to the Council.  
Councilor Cheney asked for an accounting of where the money is coming to cover these over expenditures.  
City Manager Joyal said he provides the Council this accounting ever year after the books have been closed.  
Roll Call Vote: 8/0

### **12. PURCHASE OF STACKPOLE PROPERTY SOMERSWORTH NH SPONSORED BY COUNCILOR WEEDEN**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Crago.  
City Manager Joyal gave an overview of the resolution to the Council.  
Roll Call Vote: 8/0.

## **C. ORDINANCES IN 1ST READING**

### **1. CHAPTER 109 - FIRE PREVENTION AND LIFE SAFETY (TO BE REFERRED TO A PUBLIC HEARING ON JULY 11, 2012) SPONSORED BY COUNCILOR WEEDEN**

Deputy Mayor Carrier moved to refer to a public hearing on July 11, 2012; seconded by Councilor Weeden.  
Councilor Weeden gave an overview of the resolution to the Council.  
Councilor Weston asked if there would be a fee for the permit.  
Councilor Weeden said that was something the Council can discuss.  
Councilor Spuler asked Fire Chief Driscoll if this ordinance change will be better for controlling fireworks.  
Fire Chief Driscoll said he felt it will increase the use in fireworks in the City, because the only people doing them now are doing them illegally.  
Councilor Crago asked Fire Chief Driscoll if he felt comfortable with this ordinance change. He spoke about the potential revenue source and better accountability of a permitting process.  
Fire Chief Driscoll said the Fire and Police Departments will be busier.  
Vote: 8/0.

## **14. COUNCIL CORRESPONDENCE – None**



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

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Meeting Date: **Wednesday, June 27, 2012**  
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### 15. COUNCIL MATTERS OF INTEREST

Mayor Trefethen asked for consensus on the process for the agenda materials. He said these materials will be made available on the online agenda packet. He asked Councilor Cheney on her progress with the City Charter.

Councilor Cheney said the Charter has not been authenticated for 35 years and said she wanted to show the Council the issues found during her research.

Mayor Trefethen asked when she would be ready to present to the Council.

Councilor Cheney said at the next Council meeting, July 11, 2012.

Mayor Trefethen asked if the City Clerk and City Manager seen the work she has done.

Councilor Cheney said no, it has to be looked at by the Council. She wanted to show the evolution of the Charter.

Council discussed the issue of Councilor Cheney showing the City Manager and City Clerk her research and having a workshop to show the whole Council.

Councilor Cheney agreed to show the presentation to the City Manager and City Clerk, and then have a workshop on July 11, 2012 after the regular meeting.

Deputy Mayor Carrier read the press release from Dover Southside Little League. They donated their fields to the Dover Softball League.

Councilor Crago spoke about the McConnell Center Advisory Board meeting on June 25, 2012, and the need to reprogram any surplus funds in this year's budget to complete construction on the remaining units in McConnell Center.

Councilor Weston discussed the workshop on the Agenda 21 issues, and the need to get some answers before the Council makes a decision.

### 16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.

Vote: 8/0.



**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

**Agenda Item#: 12.A.1.**

Ordinance Number: **O – 2012.06.27 – 10**  
Ordinance Title: Fire Prevention and Life Safety  
Chapter: Chapter 109

The City of Dover Ordains:

### 1. PURPOSE

The purpose of this ordinance is to amend Section 109-11 Class C Fireworks Permits of Chapter 109, entitled “Fire Prevention and Life Safety”.

### 2. AMENDMENT

Chapter 109 entitled “Fire Prevention and Life Safety” is hereby amended by revising Section 109-11 Class C Fireworks Permits as follows:

109-11 Class C Fireworks Permits

- A) Permits for the possession, transport, use and explosion of Class C fireworks may be obtained upon the approval of the Fire Chief and the Police Chief. All displays shall be conducted by a trained operator holding a current license or State of New Hampshire certificate of competency. A valid certificate of insurance shall be on file with the Fire and Rescue Department prior to the display date. A City of Dover Fireworks Application must be completed seven (7) days prior to date of the display and approved by the Fire Chief and the Police Chief. Permits for the use and explosion of Class C fireworks by residents neither trained nor certified may be obtained with at least three (3) days notice and the approval of the Fire Chief and Police Chief for a date certain if the date occurs between May 20<sup>th</sup> to September 10<sup>th</sup> or December 24<sup>th</sup> to January 1<sup>st</sup> of each year. No insurance shall be required. These uses and explosions may only occur between the hours of 10 a.m. and 10 p.m.
- B) This ordinance shall be construed consistently with the current NFPA 1, State Fire Code, adopted by the State of New Hampshire, Chapter 31, as adopted as Section 109-2 of the Dover Code, and is not meant to repeal any section thereof.

### 3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

## TO BE REFERRED TO A PUBLIC HEARING

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch                      Sponsored by:                      Councilor Weeden  
Finance Director

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

**Agenda Item#: 12.A.1.**

Ordinance Number: **O – 2012.06.27 – 10**  
Ordinance Title: Fire Prevention and Life Safety  
Chapter: Chapter 109

### DOCUMENT HISTORY:

First Reading Date: 06/27/2012	Public Hearing Date: 07/11/2012
Approved Date:	Effective Date:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		

### ORDINANCE BACKGROUND MATERIAL:

The amendment would allow residents to obtain a permit for using and exploding Class C fireworks during certain times of the year. No insurance, training or certification would be required.



**CITY OF DOVER**

# CITY OF DOVER - ORDINANCE

Agenda Item#: 12.B.1.

Ordinance Number: **O -2012.05.09 – 9**  
Ordinance Title: Vehicles and Traffic; Section 166-57: Limited Time Parking  
Chapter: Chapter 166

The City of Dover Ordains:

**1. PURPOSE**

The purpose of this ordinance is to:

- a. Delete **166-57. Schedule J: Limited Time Parking**, subsection A, as it is unnecessary.

**2. AMENDMENT:**

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-57. “Limited Time Parking”, subsection A.

- a. **THE FOLLOWING IS DELETED:**

**~~166-57. SCHEDULE J: Limited Time Parking, subsection A~~**

~~A. In accordance with the provisions of **166-22**, no person shall park, place or leave, or cause to be parked, placed or left for more than one hour any motor vehicle or horse drawn vehicle in and upon the following streets and places between the hours of 1:00 a.m. and 6:00 a.m. **[Amended 12-21-88 by Ord. No. 29-88]**~~

<u>STREET</u>	<u>LOCATION</u>
Broadway	<del>Both sides, from the intersection with Central Avenue westerly to the intersection with St. John Street</del>
Central Avenue	<del>Both sides, from the intersection with New York Street southerly to the intersection with Kirkland Street including Upper Square</del>
Chapel Street <b>[Added 05-20-02 by Ord. No. 18-2002]</b>	<del>Both sides, from the intersection with Central Avenue easterly to the intersection with St. John Street</del>
Chestnut Street	<del>Both sides, from the intersection with Central Avenue southerly to the intersection with Washington Street</del>
Locust Street	<del>Both sides, from the intersection with Washington Street southerly to the intersection with Hale Street</del>
Main Street	<del>Both sides, from the intersection with School Street northerly to the intersection with Central Avenue and Portland Avenue</del>
Portland Avenue	<del><b>[Repealed 05-15-02 by Ord. No. 18-2002]</b></del>
Third Street	<del>Both sides, from the intersection with Central Avenue westerly to the intersection with Chestnut Street</del>
Washington Street	<del>Both sides, from the intersection with Fayette Street easterly to the intersection with Central Avenue</del>





**CITY OF DOVER**

## CITY OF DOVER - ORDINANCE

**Agenda Item#: 12.B.1.**

Ordinance Number: **O -2012.05.09 – 9**  
Ordinance Title: Vehicles and Traffic; Section 166-57: Limited Time Parking  
Chapter: Chapter 166

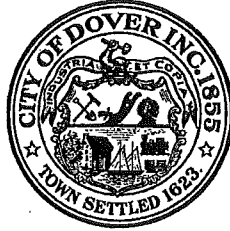
### **ORDINANCE BACKGROUND MATERIAL:**

While reviewing the City Code, the Parking Manager noticed this outdated year-round restriction. It was confirmed with the Chief of Police and the Director of Community Services that it is necessary. There are no signs posted supporting this restriction nor has it been enforced for decades.

It is speculated that the restriction was put in place to accommodate overnight street cleaning. Parking restrictions for street cleaning are handled on an “as needed” basis, street by street, once or twice a year.

The winter parking restriction will not be affected by this action.

The Parking Commission unanimously voted to recommend this section be deleted.



APPLICATION  
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\*.....TAG\*.....PARADE\*\*..... BLOCK PARTY\*\* ..... ROAD TOLL\*\*\*.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover High School Homecoming Committee

Federal Tax ID number for Organization: \_\_\_\_\_

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Ernie Clark Day Time Telephone: 603-781-5573

Address: 32 Glenwood Ave Dover Email Address erniedarkdovernh@

Purpose of Permit: Block Party (street closure) hotmail.com

Date of Event: Sat. Sept 29/12 Specific Time: dawn to 5pm

Location of Event: Dover High School - Alumni Drive

\*\*\*\*\*

(Raffle Permit only)

Prize (s) To Be Awarded: N/A

Amount of Donation: \_\_\_\_\_ Date of Drawing: \_\_\_\_\_ Specific Time: \_\_\_\_\_

Place of Drawing: \_\_\_\_\_

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited. Information on these requirements may be found at [http://doj.nh.gov/publications/charitable\\_forms.html](http://doj.nh.gov/publications/charitable_forms.html).

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

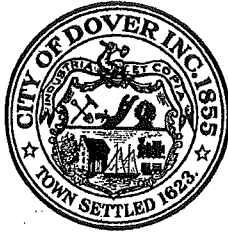
\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT.  
I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Ernest A. Clark, II Date: June 27, 2012

Licensing Board approval: [Signature] Date: 7/2/12  
Revised 03/17/08

Traffic Bureau  
OK  
MES



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE\*.....TAG\*.....PARADE\*\*..... BLOCK PARTY\*\*..... ROAD TOLL\*\*\*.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: Dover High School Homecoming Committee

Federal Tax ID number for Organization:

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: Ernie Clark Day Time Telephone: 603-781-5573

Address: 32 Glenwood Ave Dover Email Address: ernieclarkdovernh@hotmail.com

Purpose of Permit: Antique Auto Parade

Date of Event: Sat Sept 29, 2012 Specific Time: 9:45am to 10:15am

Location of Event: from Weck's Crossing to Alumni Drive

(Raffle Permit only) Prize (s) To Be Awarded: N/A

Amount of Donation: Date of Drawing: Specific Time:

Place of Drawing:

\* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application.

\*\* NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

\*\*\*NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Ernest G. Clark II Date: June 27, 2012

Licensing Board approval [Signature] Date: 7/2/12 Revised 03/17/08

Traffic Bureau OK (MES)



## DOVER POLICE DEPARTMENT

Dover, New Hampshire

Memorandum

**TO:** Chief Anthony F. Colarusso, Jr.  
**FROM:** Sgt. Marn Speidel  
**RE:** DHS Homecoming Committee – Antique Auto Parade application  
**DATE:** July 2, 2012

This event is expected to attract up to 35 antique car enthusiasts who will rally at a parking lot near Weeks Crossing. When they are all together, they will travel in a parade from Weeks Crossing to Alumni Drive via Route 108, to the grounds of Dover High School where they will hold a static display in a reserved parking lot during the DHS Homecoming celebration.

The Dover Police Department will provide a regular duty patrol officer to escort the antique auto participants for the length of the parade, which is expected to last 15-20 minutes.

ok-  
AFC



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.A.3.**

Resolution Number: **R - 2012.07.11 – 89**  
Resolution Re: Trojan UV3000 Plus Lamps

WHEREAS: In 2005 an Ultra Violet Disinfection system was installed at the Waste Water Treatment Plant costing \$671,500. The system requires a Trojan UV3000 Plus lamps which have reached the 12,000 hours of use warrantee and will be in need of replacement; and

WHEREAS: Trojan Technologies provided an Equipment Performance Guarantee stating the system will meet the required level of germicidal output provided that said system is operated and maintained in accordance with the Operations and Maintenance Manual and recommendations made by Trojan Technologies; and

WHEREAS: On November 13, 2006, bid #B07024 was issued requesting pricing and availability of the Trojan UV3000+ Series bulb replacements. Three responses were received with The Maher Corp. quoting validated components and two vendors that did not. The Mayer Corporation is currently offering pricing for two hundred and thirty (230) Trojan UV3000+ lamps at \$215.00 each for a total of \$49,450.00. This pricing represents a reduction from last year's rate of \$237.00

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to The Maher Corp. of Medford, MA given the unit price of \$215.00 per bulb. The amount of this authorization shall be limited so as not to exceed available funding.

### Financing

Account	Description	Appropriation	Balance
5320.1.300.43256.4652.00000.00	Maint. Supplies Impr o/t Bldgs	\$116,536.00	\$68,694.00

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

# CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2012.07.11 – 89**  
Resolution Re: Trojan UV3000 Plus Lamps

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

<b>VOTING RECORD</b>		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2012.07.11 – 89**  
Resolution Re: Trojan UV3000 Plus Lamps

### RESOLUTION BACKGROUND MATERIAL:

A Trojan UV3000 Plus is in operation at the Waste Water Treatment Plant. When installed, Trojan Technologies provided an Equipment Performance Guarantee stating the system will meet the required level of germicidal output provided that said system is operated and maintained in accordance with the O & M Manual and recommendations made by Trojan Technologies. They also provide the City of Dover free access to 24/7 technical support and a free recycling program for expired lamps.

In order to maintain this guarantee and services the following conditions must be met:

- The Trojan system must be operated and maintained in accordance with the O&M manual, including prescribed regular maintenance
- Only Trojan approved and validated replacement parts are used in system.
- Technical field service for system is supervised or provided by Trojan Certified Service Technician.

Failure to use Trojan replacement parts voids the warrantee and technical support could be refused until conditions are met.

Qty 230 Lamps @ \$215.00=\$49,450.00

### Bid Information:

On November 13, 2006, bid #B07024 was issued requesting pricing and availability of the Trojan UV3000+ Series. Three responses were received with The Maher Corp. quoting validated components and two vendors that did not.

### Purchasing Information:

<b>Type:</b>	Purchase Order	<b>Advertised:</b>	no
<b>Invitations Mailed:</b>	na	<b>Number of Responses:</b>	na
<b>Warranty:</b>	Manufacturers	<b>Terms:</b>	Net 30, FOB Dover
<b>Work Bonded:</b>	No	<b>Contract:</b>	2012 calendar year
<b>Prices will hold for:</b>	December 31, 2012	<b>Estimated Delivery:</b>	2 weeks
<b>Recommended Award to:</b>	The Maher Corporation	<b>Fund:</b>	GF
<b>Other Approvals Required:</b>	No	<b>References Checked:</b>	Satisfactory
<b>Previously Worked for City:</b>	Yes	<b>Reason for Council Approval:</b>	Purchase amount exceeds the \$25,000 amount requiring Council approval subsequent to a bid solicitation



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.A.4.**

Resolution Number: **R - 2012.07.11 – 90**  
Resolution Re: Highway Road Salt State NH Contract

WHEREAS: In June 2012, the State of NH conducted a bid solicitation for Highway Road Salt. The bid was awarded to International Salt Company LLC for the seacoast areas via contract # 8000735 at varying rates depending on the district location; and

WHEREAS: The City of Dover uses approximately 3000 tons of road salt and would like to utilize the State of NH contract at the bid price of \$55.92 per ton delivered to Dover; and

WHEREAS: International Salt Company will guarantee pricing to hold until April 15, 2013 as long as they receive written acceptance by the City of Dover by July 31, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Per 3-29B, Exceptions to Competitive Bidding, of the Dover Purchasing Procedure, the purchasing Agent may, with approval of the city manager, waive bidding procedures when purchasing through the state of New Hampshire or at state bid prices.

The Purchasing Agent is hereby authorized to issue a Purchase Order to International Salt Company LLC for road salt at the rate of \$55.92 per ton delivered. The amount of this authorization shall be limited so as not to exceed available funding.

### Financing

Account	Description	Appropriation	Balance
1000.1.300.43125.4612.00000	Snow Removal Op Supplies	\$183,352.00	\$183,352.00

### AUTHORIZATION

Approved as to Funding: Daniel R. Lynch  
Finance Director

Sponsored by: Mayor Dean Trefethen  
By request

Approved for Legal Compliance: Allan B. Krans, Sr.  
General Legal Counsel

Recorded by: Karen Lavertu  
City Clerk



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2012.07.11 – 90**

Resolution Re: Highway Road Salt State NH Contract

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

<b>VOTING RECORD</b>		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		



**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2012.07.11 – 90**

Resolution Re: Highway Road Salt State NH Contract

### RESOLUTION BACKGROUND MATERIAL:

In June 2012, the State of NH conducted a bid solicitation for Highway Road Salt. The bid was awarded International Salt Company LLC via contract # 8000735 at varying rates depending on the district location. The City of Dover uses approximately 3000 tons of road salt would like to take advantage of the State of NH contract at the Bid Price of \$55.92 per ton delivered to Dover.

International Salt Company LLC has agreed and will guarantee pricing to hold until April 15, 2013 as long as they receive written acceptance by the City of Dover. The city has bid this out over the last few years in combination with Somersworth and Rochester needs for salt and the state NH pricing has been lower than or the same as the bids the city had received. The rate offered this year rate is the same as last year pricing.

### Purchasing Information:

<b>Type:</b>	Purchase Order	<b>Advertised:</b>	No
<b>Invitations Mailed:</b>	State NH Bid	<b>Number of Responses:</b>	0
<b>Warranty:</b>	Meets State NH Specifications	<b>Terms:</b>	Net 30, FOB Dover
<b>Work Bonded:</b>	na	<b>Contract:</b>	Yes
<b>Prices will hold for:</b>	April 15, 2013	<b>Estimated Delivery:</b>	As needed
<b>Recommended Award to:</b>	International Salt Company	<b>Fund:</b>	Snow Removal
<b>Other Approvals Required:</b>	Yes State NH	<b>References Checked:</b>	Satisfactory
<b>Previously Worked for City:</b>	Yes	<b>Reason for Council Approval:</b>	Waived bid – Cost exceeds \$10,000.00





**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2012.07.11 – 91**

Resolution Re: License Agreement with NextEra Energy

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

### DOCUMENT ACTIONS:

<b>VOTING RECORD</b>		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		

### RESOLUTION BACKGROUND MATERIAL:

This is a ten (10) year license agreement with the operators of the Seabrook Nuclear Plant.



CITY OF DOVER

288 CENTRAL AVENUE  
DOVER, NH 03820  
WWW.DOVER.NH.GOV  
603.516.6000

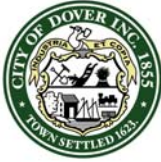
## **LICENSE AGREEMENT**

This License Agreement (Agreement) is between the City of Dover, New Hampshire (City of Dover), Dover School Administrative Unit 11 (SAU 11) and NextEra Energy Seabrook, LLC, 626 Lafayette Road, Seabrook, New Hampshire 03874, acting as an agent for the Seabrook Joint Owners (Seabrook Station). The Seabrook Joint Owners are NextEra Energy Resources, LLC, the Massachusetts Municipal Wholesale Electric Company, Hudson Light & Power Department, and Taunton Municipal Lighting Plant. Each of Seabrook Station, City of Dover and SAU 11 is referred to jointly as “Parties” and individually as the “Party.”

I. Purpose of Agreement: City of Dover and Seabrook Station shall establish and maintain a cooperative relationship among and between their representatives in the location and maintenance of two trailers – one containing shower facilities for decontamination and the other containing vehicle monitoring equipment - and associated equipment for monitoring and decontamination of Seabrook Station personnel during emergency conditions (the Trailers). If an Alert, Site Area Emergency or General Emergency is declared at Seabrook Station, non-essential Seabrook Station personnel (personnel not assigned to an emergency response role) will be instructed to leave the Seabrook Station site. In the event of specified radiological and meteorological conditions that create the potential for radiological contamination of personnel and/or personal vehicles, these personnel would be instructed to report to the Trailers in a designated location to be monitored for potential radiological contamination and to be decontaminated if necessary.

### II. Agreement:

1. The City of Dover and SAU 11 agree to license Seabrook Station personnel at the location designated in this Agreement for monitoring and decontamination if warranted by emergency conditions.
2. The City of Dover will allow NextEra Energy Seabrook to locate and maintain at the South End Fire Station at 25 Durham Road two trailers – one containing shower facilities for decontamination and the other containing vehicle monitoring equipment - and associated equipment for monitoring and decontamination of Seabrook Station personnel during emergency conditions.
3. The City of Dover and SAU 11 will allow NextEra Energy Seabrook to set up the trailers upon execution of this Agreement, and to operate a monitoring and decontamination station during emergency conditions on the paved parking area located immediately behind the South End Fire Station on Dover Middle School property.

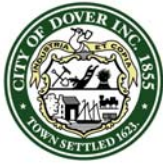


CITY OF DOVER

288 CENTRAL AVENUE  
DOVER, NH 03820  
WWW.DOVER.NH.GOV  
603.516.6000

## **LICENSE AGREEMENT**

4. The City of Dover will allow NextEra Energy Seabrook personnel access to the South End Fire Station property periodically (but no less than quarterly) to maintain the trailers and associated equipment stored there.
5. The City of Dover and SAU 11 will allow NextEra Energy Seabrook personnel to access the Dover Middle School property periodically, upon notification to designated City of Dover and SAU 11 officials, to train and drill NextEra Seabrook personnel on the operation of the monitoring and decontamination station.
6. Dover Fire Department personnel will assist NextEra Energy Seabrook personnel in moving equipment as needed from the rear of the South End Fire Station to the Dover Middle School parking lot using Dover Fire Department vehicles upon notification of an emergency by NextEra Energy Seabrook or for training purposes, as requested by NextEra Energy Seabrook.
7. NextEra Energy Seabrook personnel will be solely responsible for operation of the monitoring and decontamination station during an emergency at the location specified in this Agreement.
8. NextEra Energy Seabrook will be responsible for the inventory and maintenance of the trailer and associated equipment stored at the South End Fire Station for the purpose of operating the monitoring and decontamination station.
9. In the event of an actual emergency that requires operation of the monitoring and decontamination station, NextEra Energy Seabrook will be responsible for restoring the site of the monitoring and decontamination station to its pre-emergency condition following its use as a monitoring and decontamination station.
10. In the event of an actual emergency that requires operation of the monitoring and decontamination station, NextEra Energy Seabrook will take custody of and be responsible for any contaminated materials resulting from the operation of the monitoring and decontamination station.
11. In consideration of the above, NextEra Energy Seabrook will allow the Dover Fire Department to use the shower trailer and associated equipment stored at the Dover South End Fire Station during a response to hazardous materials incidents in the City of Dover and for training and drills associated with response to hazardous materials incidents. Dover Fire Department will provide notification to NextEra Energy Seabrook prior to any use of the trailers and/or associated equipment for training and drills, and as soon as possible after use in response to hazardous materials incidents.



CITY OF DOVER

288 CENTRAL AVENUE  
DOVER, NH 03820  
WWW.DOVER.NH.GOV  
603.516.6000

## LICENSE AGREEMENT

### III. Liability

Neither Party shall be considered the agent of the other under this Agreement. Each Party shall be responsible for the negligent acts or omissions of its own officers, employees, and agents to the extent required by law.

### IV. Terms of Agreement

1. This License Agreement shall commence as of the last date affixed below and shall remain in effect for a period of ten (10) years from that date, unless terminated earlier.
2. At least 60 days prior to the termination of the Agreement period, the Parties may agree to renew this Agreement for an additional mutually agreed upon term.
3. Any modifications to this Agreement shall be in writing and signed by each Party.

Agreed to this date by the undersigned representing NextEra Energy Seabrook, LLC, the City of Dover, New Hampshire, and School Administrative Unit (SAU)11.

\_\_\_\_\_  
Kevin Walsh  
Site Vice President  
Seabrook Station

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Joyal  
City Manager  
City of Dover, New Hampshire

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative  
SAU 11

\_\_\_\_\_  
Date





**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

**Agenda Item#: 13.B.2.**

Resolution Number: **R – 2012.07.11 – 92**

Resolution Re: **Operating Rules for Solid Waste Advisory Commission**

### DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

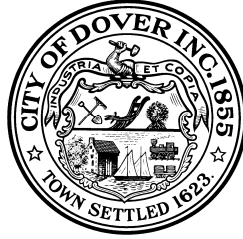
### DOCUMENT ACTIONS:

<b>VOTING RECORD</b>		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Ed Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor, Karen Weston, At Large		
Total Votes:		
Resolution does   does not pass.		

### RESOLUTION BACKGROUND MATERIAL:

See attached Operating Rules for:

**Solid Waste Advisory Commission**



## OPERATING RULES

### SOLID WASTE ADVISORY COMMISSION

#### Article I. Name

The name of the commission is the **Solid Waste Advisory Commission**.

#### Article II. Authority and Duties

- A. The Solid Waste Advisory Commission shall perform the following functions:
- 1) Study, consider and recommend to the City Council and the City Manager, or designee, general policies for provision of solid waste and recycling programs and facilities.

#### Article III. Membership

- A. **Membership.** The Solid Waste Advisory Commission shall consist of five (5) members on the commission and two (2) alternates.
- B. **Vacancies.** Vacancies shall be filled in the same manner as the original appointments.
- C. **Attendance.** Upon failure of any member to attend four (4) consecutive meetings, the Chair shall notify the Dover City Council through the Appointments Committee with copies of minutes where the member has failed to attend.

#### Article IV. Officers and Staffing

- A. **Officers.** The officers consist of a Chair and Vice chair who shall be selected by the membership and who shall serve at the pleasure of the membership for one-year terms. Officers may be re-elected.
- B. **Duties of the Chair.** The chair shall have general supervisory and directional powers over the committee. The chair shall preside at all committee meetings and set the committee's agenda. The chair shall also be an ex-officio member of all subcommittees and shall be the sole spokesperson for the committee, unless this responsibility is delegated in writing.
- C. **Vice Chair.** The vice chair shall execute all powers of the chair in the absence of the Chair.
- D. **Staff.** The City of Dover may provide staff support to the committee for meeting notification, typing, copying, and information gathering to the extent permitted by the city budget. All staff shall remain under the direction of the employer.

## Article V. Procedures

- A. **Meetings.**The committee shall hold regular meetings as necessary at a time and place designated by the Chair. The business of the public shall be conducted in public session unless otherwise permitted by state law. All meetings of the committee and subcommittees shall be posted to comply with state law. State law requires all meetings to be posted in two (2) places with a minimum of twenty-four (24) hours notice.
- B. **Quorum.**Fifty-one percent (51%) of the voting membership of the committee shall constitute a quorum.
- C. **Parliamentary Authority.**The parliamentary authority for the committee is *Robert's Rules of Order Revised, 11<sup>th</sup> ed, or updated subsequent edition*, except as provided by these rules or local, state or federal law.
- D. **Minutes.** Minutes shall be kept for all meetings of the committee. The minutes shall include the names of the members in attendance, all actions, motions and resolutions coming before the public body including the votes of the members, and a summary of all discussions. Draft minutes shall be provided to the City Clerk within five (5) business days of each meeting for posting on the city website in draft form. Draft minutes shall be clearly marked "DRAFT". Draft minutes with or without revisions shall be approved by the committee at the next meeting of the committee, or as soon as possible. Final approved minutes shall be provided to the City Clerk for posting on the city website.
- E. **Recording of Meetings.**The committee shall arrange for recording of all meetings. All recordings shall be provided to the City Clerk within five (5) business days of the meeting.
- F. **E-mail accounts.**Committee members may obtain a City of Dover e-mail address to facilitate communications regarding meetings, agendas and the dissemination of information. Committee members shall refrain from using e-mail to discuss issues with other members where the e-mail discussion directly or indirectly involves a quorum of the committee. In addition, committee members shall refrain from conducting the official business of the committee outside the view of the public and the press unless permitted by state law.
- G. **Nonpublic meetings.** The commission shall conduct only nonpublic meetings pursuant to the laws of the State of New Hampshire. The Chair shall conduct nonpublic meetings utilizing the Checklist prepared by the City Attorney for nonpublic meetings.
- H. **Amendment of Rules.**These rules may be repealed or amended by a vote of the Dover City Council based upon the recommendation of the committee.