



CITY OF DOVER

**DOVER MASTER PLAN
STEERING COMMITTEE
DRAFT MINUTES**

Meeting Type: Regular Meeting
Meeting Location: City Hall 2nd Floor Conf. Rm. – 288 Central Ave, Dover, NH
Meeting Date: **Thursday, August 16, 2012**
Meeting Time: **5:00 PM**

Present: Bob Carrier, Dana Lynch, Jack Mettee, Kirt Schuman

Absent: Jan Nadelka, Anne Ross, Alison Web

Staff Present: Christopher Parker, Timothy Corwin

Meeting called to order at 5:25 PM

Minutes of June 4, 2012 meeting approved;

Moved by Jack, 2nd by Bob, U/A

Review of correspondence:

Following three (3) letters received and discussed

- 1) Thom Hindle – Chris P. has spoken with Thom
- 2) Michael S. Briggs – Chris P. has responded in writing
- 3) David Martin – Mr. Martin also spoke at public forum
 - a) discussion of definitions and clarification of same
 - b) moved by Bob, 2nd by Jack to: add wording regarding “cost-effective” to document – text
 - c) moved by Bob, 2nd by Dana to: make grammatical changes noted in Mr. Martin’s correspondence – U/A

Discussion of “Sustainable”

Moved by Jack, 2nd by Bob to: add definition to document – U/A

Discussion of Definitions Appendix F

Moved by Bob, 2nd by Dana to: modify Appendix to include sustainability, form-based code, and traffic calming – U/A

Discussion of Appendix E

Moved by Dana, 2nd by Jack to: add aforementioned correspondence to Appendix E - U/A

Motion to adjourn by Bob, 2nd by Dana – U/A