



CITY OF DOVER

OPEN LANDS COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: First Floor Conference Room, City Hall
Meeting Date: **Thursday, March 8, 2012**
Meeting Time: **5:30 PM**

Members Present: Anna Boudreau, Cheryl Niles, Steve Bird, Anne Kotlus, Robert Fisher, Ann S. Reid, John Scruton, Chris Buck,

- 1. Approval of November minutes:** Motion to accept as amended made by Fisher, seconded by Niles. Vote: Unanimous.
- 2. Treasurer's Report:** Bird reported that as of February 29th the fund was at \$301,926.98. \$56,601.97 is the amount receivable.
- 3. Public Projects:**

Boudreau: Adding OLC to the city request envelope cannot be done until the next envelope printing session. Land Conservation can be written on the envelope by any Dover citizen.

Bird will check with Kathy Forbes and Ann Parks about being included in a press release about their easement. Press release will include Who, What, Where, When, etc.

4. Report by Task Groups

A. Easement Monitoring:

A discussion was held about the need for a vigorous team leader for this subcommittee and what is a best time to gather monitors. Cassily property still has to have two monitoring sessions completed (now and before 12-31-2012).

Buck offered to chair/lead this group with training help of Bird, Boudreau and Murphy and additions to the crew such as Cora Quisumbing-King from the Conservation Commission and possible specific training from Strafford Rivers Conservancy Sara Callaghan.

B. Outreach and Education

Boudreau passed out educational packets to new committee members. It includes brochure, By-laws(2003), Mission Statement, Land Protection Project Completion Report, 24 Steps for Protecting Land in Dover, Profile Information form, Dover OLC Criteria Rating Sheet and Conservation Easement Monitoring Report-2012.

Bird stated that on Saturday, April 14, 2012 is the Saving Special Places day long conference. Cost is \$60.00 before April 6th. Interested members need to let him know ASAP.

There is also on Saturday, March 10th 9am to noon, a conference called Planning for Your Local Water Supply, hosted by Strafford Regional Planning. There is no charge for this.

Committee plans to make a list of all land conserved in the City of Dover.



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Anne Kotlus will accept the chair of Outreach and Education Committee. We all will help with suggestions from UNH Cooperative Extension partners.

Questions about the criteria and rating sheet were brought up; results were decided that they needed to be kept the same because we don't want to compromise any decisions already done.

C. Grant Writing

Bird to check with PREP to see if transaction charges may be included in their grant.

D. Trails

Niles reported that the Community Trail Committee meets on the 2nd Tuesday of the month. They will meet next week and Niles will give a liaison report in April.

5. New Business:

Self Evaluation of OLC forms were given to Bird for tallying at the March meeting.

Kotlus created a spread sheet of the volunteers from the 2011 Apple Harvest Festival forms. Boudreau sent emails to the list requesting interest in the OLC; no responses yet. The next Apple Harvest form should be made horizontal and have more space for answers.

OLC brochure needs to be redone.

6. Non-Public Meeting

Kotlus made the motion to enter into non-public session for report on the status of individual land protection efforts/transactions per RSA 91-A:3-II-(d). Fisher seconded the motion and a roll call vote was unanimous in the affirmative.

Bird motioned to come out of non-public session and seal the minutes because divulgence would render the proposed action ineffective. Niles seconded. Vote: Unanimous Approval.

7. Adjournment

Niles motioned to adjourn the meeting at 6:45 PM. Bird seconded. Vote: Unanimous

Minutes taken by Ann Reid.