



**CITY OF DOVER**

## DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, Room 305  
61 Locust Street, Dover, NH 03820  
Meeting Date: **Tuesday, August 21, 2012**  
Meeting Time: 8:30 AM

**Members Present:** Charles Reynolds, Otis Perry, George Maglaras, Jack Buckley, Anthony McManus, Carrie Keech

**Others Present:** Bill Simons (Parking Manager), Dan Lynch (Finance Director), Chris Parker (Planning Director)

**Members Not Present:**

The first item of business was the election of the chair and vice chair. Jack Buckley moved that we keep the same offices and it was seconded by Otis Perry. All members present were in favor.

### CITIZEN'S FORUM

No one addressed the Parking Commission's Citizen's Forum.

### NOTES

Motion to approve the July 17, 2012 Parking Commission minutes was made by Otis Perry and seconded by Anthony McManus. All members present were in favor.

### STAFF UPDATES

Bill Simons indicated that there were about 29,000 transactions in July on the meters. The net for the month is approximately \$19,500. For fiscal year 2012, the net was approximately \$230,000.

Bill Simons indicated that the goal for next month is to come back to the Parking Commission with the TIF documents for consideration.

### OLD BUSINESS

Planning Director Chris Parker gave an updated presentation to the Parking Commission on the current plan to develop several downtown parking lots. Chris Parker indicated that after meeting with Bill Simons, he felt that the First Street Lot has potential to be a high end demonstration project. A motion was made by George Maglaras to proceed on an RFP for First Street and it was seconded by Jack Buckley. All members present were in favor.

Finance Director Dan Lynch gave an overview to the Parking Commission on the Parking Activity Fund balance. After a brief discussion, it was decided that a meeting would be held with City Manager Mike Joyal to go over certain issues on the reserve fund balance.

Bill Simons addressed the Parking Commission to see if there was an interest to limit our span of control and/or attention to basically the downtown as opposed to throughout the city based upon the upcoming parking lot projects. It was decided that no changes will be made.



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### NEW BUSINESS

No new business was addressed at this month's Parking Commission meeting.

### OTHER BUSINESS

A motion was made to adjourn the August 21, 2012 Parking Commission meeting by Otis Perry and seconded by George Maglaras. All members present were in favor.

The next scheduled Parking Commission meeting is scheduled for September 18, 2012 at 8:30 A.M.