



CITY OF DOVER

DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820
 Meeting Date: **Tuesday August 21, 2012**
 Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room

In Attendance	Title	8/21/12	6/19/12	5/15/12	4/17/12	3/20/12	2/21/12
/Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager	X		X	X	X	X
Dave Goodwin	Arena Commission Chairperson	X	X	X	X		X
Ron Huml	Commission Vice Chairman	X	X	X	X	X	X
Dennis Munson	Commission Member	X		X	X	X	X
Larry Raiche	Alternate Commission Member	X	X	X	X		X
Ray Pasquale	Program/Marketing Manager	X	X	X	X		X
Marc Saunders	Commission Member	X	X		X	X	X

- I. **Approval of the Minutes:** Dennis Munson made a motion to approve the minutes with a change in the financial report to say that the Arena covered its bond and interest payment and also covered the bonds from the energy contract. Seconded by Marc Saunders. All in agreement.

Financial Reports: Ron Huml gave his overview of the report that the estimated a profit of \$80,000 that was given at the June meeting turned out to be an actual profit of \$76,801.00. Ron also mentioned that the staff should to go through each item line of the budget and look at the difference at the end of the year and make adjustment to that line item for the new budget year. Ron Huml made a motion asking that the Arena get approval to have last fiscal year and future fiscal year revenues over expense (profit) moved to an Arena Capital Reserve Fund. This Capital Reserve Fund will be used to cover future capital expenses in lieu of bonding and interest payments, it was seconded by Dennis Munson; all were in agreement.

- II. **Recreation Director’s Report:** Gary Bannon talked about the new financial year looking good going into the next year. Working on the capital improvement budget, for the arena we are looking into rebuilding the Foster Rink locker rooms. Ron Huml made the motion to accept the report, it was seconded by Dennis Munson; all were in agreement.



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- III. Arena Manager's Report:** Pat McNulty talked about putting ice in on the Foster rink on Sept 13 and laying the lines down on Sept 14 and then flood for a week. Zamboni's have been serviced. Contracts for the user groups are being sent out. Larry Raiche made the motion to accept the report, it was seconded by Marc Saunders; all were in agreement.
- IV. Program/Marketing Report:** Ray Pasquale reported that revenue and expenses for the fall programs should be the same as last year. Fall Home show will be Sept 8&9. Women's tournament will be Sept 21-23 and will have 12 teams to participate. Ron Huml made the motion to accept the report, it was seconded by Dennis Munson; all were in agreement
- V. Other Business:** With no further business to discuss, the motion to adjourn the meeting was made by Ron Huml and seconded by Larry Raiche. The meeting was adjourned at approximately 7:38pm.

Next meeting is set for September 18, 2012 at 7 p.m.