



Meeting Type: Regular Meeting
 Meeting Location: McConnell Center Cafeteria
 Meeting Date: 8-13-12
 Meeting Time: **6:30 p.m.**

PRESENT: Jane Hamor, Kim Schuman, Malone Cloitre, Rebecca Proctor, Martha Kaubris, Aimee Blesing, Mark Cuddy (CMNH)

ABSENT: Ed Spuler (City Council representative) Justine Roberts, Martha Mason, Jesse Burdwood, Jamie Clavet (pending members)

1. Call to order

Jane Hamor called meeting to order at 6:35pm
 Aimee Blesing to take minutes for this meeting

2. Minutes (All)

Minutes 6.11.2012, amended
 Minutes July, accepted

3. Inventory of Dover artwork (Rebecca)

- Rebecca talked to Gail Tanner (former committee member), waiting for them to get back to us on the submission of artwork inventory.
- Annie Dove said it looked fine, we are going ahead with the additional photography of remaining artwork in municipal spaces in Dover.

4. HS Project Update (Jane)

- Sculptures at the Joseph Parks river walk will have an official opening September 8th at 11am (Saturday).
- School is making invitations, to be sent to Jane to forward to others to ensure an audience.
- Jane sending photos and article to Rebecca for Facebook page.

5. Membership status/Appointments Committee Meeting (Ed)

- Ed called Jane to inform her that Martha Kaubris, Aimee Blesing, Jamie Clavet and Margery Fogarty were names that had come up as being nominated for the Arts Commission.
- Jane checked with city clerk, appointments committee meeting August 25th at which time those people will probably be appointed.
- Jake Johnson is currently still listed on the Arts Commission, and would like to know if he is able to remain on the commission if he still owns a property in Dover.

Malone Cloitre made a motion as follows:

Given that City Council has not yet formalized Jake's verbal resignation, the Arts Commission will contact him via email to find out if he intends to remain on the Arts Commission, if he does not, we will look to further the progress of his resignation. This suggestion was put forth because Jake is seen to be a valuable representative of the music scene in Dover.

Motion passes unanimously.

6. Web page, database/Arts Commission list (Kim)

- In progress, Kim is working on the website.
- There is an Arts Commission email address: artscommission-all@dover.nh.gov
- This address goes to anyone on the Arts Commission. Anyone without a City Council email address needs to contact Annie Dove to get one.

7. Dover Download, Commission email address (Kim)

- Can we post to Dover Downloads?
- Do we just send press releases or do we need a specific contact person/process.
- Kim to investigate and report back.



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8. Social media (Rebecca & Malone)

- Rebecca has been keeping the Arts Commission Facebook page updated.
- Please send any information to her about events, surveys etc.
- Survey link is to be added to the Facebook page for us to share with friends.

9. Survey locations (All)

- Martha has tried to get some surveys completed but has found it tricky to get people to fill in the survey while you are there.
- Jane has found that asking the questions face to face is more productive than just leaving the survey with them to fill in.
- Jane suggested taking the surveys to work and having colleagues fill them in.
- We need to collect data from a larger demographic.
- We need to keep getting surveys filled in until January 2013.

10. Henry Law Park planning (Justine - Absent)

- Mark Cuddy (representing Children's Museum), no specific update at this stage.
- Children's Museum and Gary Bannon from the Recreation Dept. have met, another meeting date is to be scheduled.

11. Busking /Artist database Flyer (All)

- We can possibly launch busking at Apple Harvest Day.
- Poster needs to be approved by Kim Schuman.
- We can start sending it out now. Aimee to send poster to Rebecca with final details amended.
- Add Facebook page as well as Arts Commission link.

12. Resolution & Fiber Art Installation (Malone, Ed)

- A few resolutions were put forward. One being that the Arts Commission have more influence on the approval of public art displays in terms of how events take place and how they are approved. The resolution has been put forward and passed, so there is now a process in place.
- Brief discussion about the installation and the opening.
- Installation may be put up on the 5th of September.
- Opening event possibly the 6th of September, in Henry Law Park, with theatre.unmasked as a wet weather alternative.
- Jane and Malone to communicate about how to run the opening.

13. Creative Economy Toolkit (Jane)

Next meeting

14. Press releases (Aimee)

- Amendments made and details discussed re: season for busking, details about NH Artists Database, put on Rebecca's new Artists Facebook page.
- Aimee to review and re-draft and send through to all commission members.

15. Outreach reports (All)

Next meeting

16. New business

APPLE HARVEST DAY



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- It may be a good idea to have an Arts Commission table with surveys, posters etc. at Apple Harvest Day.
- The only way we can have a stand or table at Apple Harvest Day is to join the Arts group that Rebecca has arranged because the deadline has passed.
- Malone, Rebecca and Martha to meet and discuss Apple Harvest Day details.

Meeting adjourned at 8:03p.m. (building closed early)