



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – AGENDA

Meeting Type:	Regular Session #10
Meeting Location:	Media Ctr. (Rm. 306) McConnell Center
Meeting Date:	Monday, October 1, 2012
Meeting Time:	7:00 pm

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. CITIZENS' FORUM**
- D. APPROVAL OF MINUTES**
 - 1. Nonpublic Student Discipline Session #27, September 5, 2012
 - 2. Nonpublic Session #28, September 10, 2012
 - 3. Regular Session #9, September 10, 2012
 - 4. Nonpublic Student Discipline Session #30, September 27, 2012
- E. CONSENT AGENDA**
 - 1. Correspondence:**
 - a. Request for Waiver of Policy, Transportation EEAC, Shannon Mitchell and Brenda Daigle
 - 2. Resignations/Retirements:** NONE
 - 3. Leaves of Absence:** NONE
 - 4. Nominations:**
 - Sheet 1: Nomination and Election of Aides and Secretaries (Anderson-Swartzendruber)
 - Sheet 2: Nomination and Election of Coaching Positions (McBride)
 - Sheet 3: Nomination and Election of Summer School Paraprofessionals and Teachers (Withka)
 - 5. Extended Travel (Student Trips):** NONE
- F. SUPERINTENDENT'S REPORT**
- G. STUDENT REPRESENTATIVE REPORT**
- H. COMMITTEE REPORTS**
- I. POLICY – CHANGES – PROPOSALS:** None
- J. POLICY ADOPTION:** Second Reading
 - a. ACAA Harassment and Sexual Harassment of Students
 - b. ACAA-R Student Discrimination and Harassment Complaint Procedure
 - c. ACAB Harassment and Sexual Harassment of School Employees
 - d. ACAB-R Employee Discrimination and Harassment Complaint Procedure
 - e. AC Nondiscrimination/Equal Opportunity
- K. SUBMISSION AND PAYMENT OF BILLS**



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- L. RESOLUTIONS:** None
- M. OLD BUSINESS:** None
- N. NEW BUSINESS:**
 - 1. Adequacy Letter Approval
 - 2. School-Based Influenza Vaccination Clinics Approval
 - 3. Approve FY14 Budget Preparation Adoption Schedule
 - 4. Approve Barrington/Nottingham Tuition Rates for FY 2012-13
 - 5. Approve Tuition Rates for FY 2012-13
 - 6. Approve CTC Digital Copier Bid
 - 7. Month of August 2012 Condition of Accounts – M. Limanni
- O. SCHOOL BOARD MATTERS OF INTEREST**
- P. ADJOURNMENT**

Citizens are invited to public meetings and shall be given an opportunity to speak. Time shall be set aside for citizen statements at all public meetings, unless a vote to the contrary is taken by the School Board. Statements shall be limited to three minutes unless otherwise extended by the Chairperson, with the approval of the School Board. All citizens are permitted to place items on the agenda through written application to the Superintendent at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.



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Chairperson Rocky D'Andrea called a meeting of the Dover School Board to order on Monday, September 10, at 7:07 p.m. in the McConnell Center Media Center.

A. ROLL CALL: Present were Rocky D'Andrea, Amanda Russell, Doris Grady, Kathy Baker, Betsey Andrews Parker, Ken Appel and Paul Butler.

Also present were; Superintendent Jean Briggs Badger; DMS Principal Kim Lyndes, Woodman Park Principal Patrick Boodey, Horne Street Principal Mike McKenney, DHS Principal Christine Boston, Federal Projects/CIA Director Paula Glynn, Sue Vitko, and DTU President Maybeth Anderson.

B. PLEDGE OF ALLEGIANCE: Ken Appel led the Pledge of Allegiance.

C. CITIZENS' FORUM: No one addressed the Board.

D. APPROVAL OF MINUTES

1. Nonpublic Session #25, August 6, 2012
2. Special Session #11, August 6, 2012
3. Nonpublic Session #26, August 13, 2012
4. Regular Session #8, August 13, 2012

Betsey Andrews Parker moved, Amanda Russell seconded approval of the minutes. An oral **VOTE PASSED 6/0. (Baker abstained)**

E. CONSENT AGENDA

1. Correspondence:

- a. **Moms on the Run** (Request for Waiver of 90 day policy and Rental Fee Waived) C. Faure, Facilities Recommendation attached
- b. **NH Feline Fanciers, Inc.** (Waiver of Rental Time) C. Faure, Facilities Recommendation attached

2. Resignations/Retirements:

- a. Nancy Kach, DMS Teacher
- b. Bridgit Valgenti, DMS Librarian

3. Leaves of Absence: NONE

4. Nominations:

- Sheet 1: Nomination and Election of Teachers (Hamilton-Stewart)
Sheet 2: Nomination and Election of Aides (Cyr-Young)
Sheet 3: Nomination and Election of Coaching Positions (Allen-Zabkar)
Sheet 4: Nomination and Election of Staff (Allen-Wons)
Sheet 5: Nomination and Election of DALC Staff

5. Extended Travel (Student Trips):

- a. Preliminary Request for DHS Art Trip to Europe (April 19 – April 27, 2013)



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Amanda Russell moved, Paul Butler seconded approval of the consent agenda. An oral **VOTE PASSED 7/0.**

F. SUPERINTENDENT'S REPORT: Superintendent Briggs Badger spoke on the following items:

- Update on the beginning of the school year, including thank you to all students and staff involved in opening activities
- Deployment of DHS CTC teacher Louise Paradis to Iraq
- Activities, including Open Houses, occurring at each school for September
- New food service company is receiving positive reviews from schools

Amanda Russell moved, Paul Butler seconded acceptance of the Superintendent Report. An oral **VOTE PASSED 7/0.**

G. STUDENT REPRESENTATIVE REPORT: New Dover High School student representative Matthew Palczynski reported on the following items:

- Status of DHS sports and activities
- High morale at DHS
- Positive feedback from new food service program
- New schedule seems to be working well at this point, although he will bring to Board complaints as they arise.

Amanda Russell moved, Paul Butler seconded acceptance of the Student Representative Report. An oral **VOTE PASSED 7/0.**

H. COMMITTEE REPORTS:

Mrs. Grady provided the following overview on the Dover Adult Learning Center:

- New orientation program for adult learners which will help students prepare to succeed
- Registration is high in all areas
- Record breaking number of enrollments for 2011-2012 with over 4,000 new enrollments (1,000 more than 2010-2011)
- GED and adult high school diplomas-280 students
- Statewide initiative to encourage adult learners to vote and become engaged in topical issues
- Total number of high school credentials awarded since the beginning of DALC is 6,759

Mrs. Grady provided the following report on the JBC Committee:

- The last meeting of the Horne Street School JBC committee will be on September 13 at Horne Street School



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Paul Butler moved, Ken Appel seconded acceptance of the committee reports. An oral **VOTE PASSED 7/0.**

I. POLICY -- CHANGES – PROPOSALS: First Reading

- a. ACAA Harassment and Sexual Harassment of Students**
- b. ACAA-R Student Discrimination and Harassment Complaint Procedure**
- c. ACAB Harassment and Sexual Harassment of School Employees**
- d. ACAB-R Employee Discrimination and Harassment Complaint Procedure**
- e. AC Nondiscrimination/Equal Opportunity**

Ms. Briggs Badger summarized the changes of policies relating to discrimination and harassment of students. She stated that attorneys from Drummond Woodsum recommended updating language and legal references to reflect changes in laws and best practices. These changes include adding policies that deal with harassment of students and adults (employees). The same grievance policies should be followed for students and employees. Ms. Crosson will confirm that language is in the policy stating who reports will be made to in the event the building principal is unavailable.

Betsey Andrews Parked moved, Kathy Baker seconded tabling of all policies listed above (a.-e.) until the October School Board meeting. An oral **VOTE PASSED 7/0.**

J. POLICY ADOPTION: None

K. SUBMISSION AND PAYMENT OF BILLS: Amanda Russell moved, Betsey Andrews Parker seconded to direct the payment of manifest #13-C in the amount of \$380,329.40 for FY12 and \$1,636,858.20 for FY13 for a total of \$2,017,187.60. The time period for payments was from 8/14/12 to 9/10/12. A roll call **VOTE PASSED 7/0.**

School Board members discussed the possibility of receiving information on the manifests in advance. It was determined that there is a policy on the payment of bills which authorizes the chairperson to approve the payment on behalf of the Board. Dr. Butler asked if the Board members still need to sign since the bills have already been paid. Ms. Baker believed that Board members still need to sign the manifest summary, but perhaps the policy should be reviewed. Mr. D'Andrea stated that currently he goes to the SAU on Thursday afternoons to sign and review the individual manifests on behalf of the School Board. Any Board member is able to review the individual summaries before Mr. D'Andrea signs the summary on Thursday afternoons at the SAU if they would like. By the time the Board signs the summary, the bills have been paid.

RESOLUTIONS: None

M. OLD BUSINESS: None

N. NEW BUSINESS:



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1. New Teacher Induction Program Update—S. Vitko

Ms. Vitko discussed the New Teacher Induction Program and provided an update on this year's program:

- 1 teacher and 1 OT at HSS, 2 teachers at WPS, 8 at DMS, 14 at DHS including ROTC
- Eases transition to Dover schools for new teachers and new to Dover teachers
- 2-day boot camp highlighting culture and climate in classroom, MMS, tools to get set up
- Never seems to be enough time, but teachers are appreciative of the program
- Sue and Shannon will continue to touch base with new teachers throughout the school year
- Non-evaluative observations for 1st year teachers will be done
- Monthly workshops for returning teachers who are in their 2nd or 3rd year in Dover
- Board members expressed support and appreciation for this program

Ms. Russell asked if a survey was completed after the 2 day program. Ms. Vitko responded that it was not, but a formal survey would be conducted at the end of the year. In the past, it had been a paper survey and there was a higher participation rate than this year's electronic survey. Ms. Vitko invited Board members to attend any portion of the program either at the beginning of the year or throughout the year.

2. DHS Annual Homecoming Update—S. Vitko

- September 29th-3rd Annual DHS Homecoming
- Due to a reduction in attendance, the event is being revamped
- The entire day will be outside with historical displays, sporting events, bouncy house, face painting, classic car show, live bands (current and past students)
- More family friendly atmosphere
- Tribute to Owen McKenney
- Events will take place from 10:00 am to the end of the football game which is at 2:00 pm

3. FY 2014-2019 School Capital Improvement Plan

Business Administrator Mike Limanni and Superintendent Jean Briggs Badger presented the CIP powerpoint for 2014-2019:

- Minimal plan for FY 14—scaled down from last year
- Plan based on NESDEC projections for enrollments which have been accurate
- \$50,000 set aside each year for district improvements that may be unknown
- State Building Aid is gone which makes it unrealistic to add Garrison to CIP. District will be unable to do a large building project
- DHS is a priority and planning will begin in FY15
- CTC renovation will occur in conjunction with DHS. State will reimburse 75% of CTC renovation. Community and City Council will need to support this large project



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- DHS has had many improvements in the past years—\$5.5M spent over the past 10 years upgrading DHS.
- Total cost of \$35,616,000 to be spent with some being debt financed

Dr. Appel asked if \$50,000 each year would cover costs each year. Ms. Briggs Badger responded that it would be a start. Mr. Limanni added that there other budgeted money for repairs and scheduled maintenance. In addition, the contract with Unicco allows for certain repairs. The Facilities fund can be used, as well. In the past, CIP was only for bonded items. This CIP will allow for more transparency for repairs and renovations. If, and when, capital plans are approved, they will show up on the CIP.

Mrs. Grady asked why Garrison has been dropped from the CIP. Mr. Limanni responded that the District cannot take on that debt in the next two budgets. Garrison will be more of a repair situation. A \$6M debt payment would not be feasible at this time. Garrison may see more funding for renovations toward 2019, but at this point, debt service needs to be reduced. Garrison had a large renovation in 2005.

Mrs. Grady asked if state money would be available for the CTC. Mr. Limanni responded that Dover is in the queue and will be ready if money is available sooner.

Ms. Andrews Parker asked if the City took their 50% for library automation out of CIP funds. Mr. Limanni responded that it was most likely out of local funds. She also asked if the \$50,000 would be available for issues like the HSS playground. Mr. Limanni responded that it would cover items like that, even though the District always as a contingency fund.

Ms. Briggs Badger stated that at this time, there is no plan for Garrison School. The high school is the top priority. Ms. Andrews Parker suggested getting the architectural plan for Garrison so that it will be ready to go.

Ms. Briggs Badger responded that there had been a study by Habib and Associates and they are keeping a close watch on Garrison so that a catastrophe can be prevented.

Mrs. Grady stated that she thought that doing a CIP one year at a time would allow for a good idea of what the district is planning since the plan changes each year. She has difficulty not including Garrison on the proposed CIP.

Kathy Baker moved, Amanda Russell seconded approval of the Capital Improvement Plan. An oral **VOTE PASSED 7/0.**

4. FY 2012 Closing Out—M. Limanni

Mr. Limanni and Ms. Briggs Badger reviewed end of the year financial documents for the final quarter of the school year.

- Due to frugality and reduced costs, there was additional funds at the end of the year



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- Mr. Limanni proposed distributing the condition of accounts on a monthly basis to the School Board so they would have knowledge of the status of funding
- Going into the 4th quarter, Mr. Limanni could see that there may be \$500,000-\$700,000 available
- Unknown costs such as severances were estimated and lost revenue was also included when determining how much funding was available
- In May, administrators worked as a team to prioritize what items should be purchased that had been held back during the year
- Staff and already budgeted items could not be included when determining items to purchase. Items needed for safety were strongly considered
- Earlier spending had been held off in order to determine if capital reserves would be established
- June 11-administrators were authorized to submit Purchase Orders
- Many items needed to go out to bid and came before the Board for approval
- An end of the year priority list was given to Board members with items purchased with the remaining funds
- Some of these items were approved by Board earlier, but they weren't purchased until funding was certain
- Mr. Limanni stated that all items followed School Board policy regarding purchasing

Mrs. Grady asked what date the City Council adopted the budget. Mr. Limanni responded that it was June 6.

Ms. Baker asked if all items on the priority list were purchased or if it was a wish list. Mr. Limanni responded that they were actually purchased. She continued to ask if the guidelines were all followed for purchasing the items and if applicable items were brought to the sitting board. Mr. Limanni stated they were with the exception of the CTC lift. Books also were not included in the bid process.

Ms. Briggs Badger recommended reviewing the bid policy for all Board members. Ms. Baker summarized the policy. She stated she did not have recollection of this number of bids.

Mr. Limanni stated that the process was followed for all items, although the limits were used for single items and not for multiple totals. Some items were purchased a long time after they were approved for purchase.

Mr. D'Andrea stated that some of the Board members feel they were not informed of the spending of these items. He continued to say that he was aware of many items that did go to the Board, but it would be helpful for a review of items that did go out to bid.

Mr. Limanni stated that curriculum items including textbooks were purchased and had all been discussed and approved by the Board. He added that he could find evidence of bids through online School Board packets and minutes. Ms. Baker commented that she believed him if he said that they had followed Board guidelines on all purchases.



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Mr. Limanni continued to say that curriculum and STEM materials had been purchased which had been cut from the budget.

Ms. Briggs Badger commented that these purchases were good news. Without this savings, students would be using textbooks from 1998. She continued to say the district administration is not hiding anything and has been forthright with the School Board.

Ms. Briggs Badger added that the Board needs to trust the Superintendent and Business Administrator to look out for the best interests of the students of Dover everyday and nothing is being hidden.

She continued to say that this administration is “honest, forthright, and frugal”. She added that they are “delighted” to tell them they were able to purchase items for the student’s benefit and the taxpayer is not bearing the burden. The money was in the budget.

Ms. Baker stated she was sorry if the Superintendent felt she was accusing her of not being honest and clarified that it was not her intent.

Mrs. Grady commented that money cannot be spent without the approval of the sitting Board. She stated that the list of purchases totaling almost \$690,000 did not come before the Board. She finds this list difficult because of the rough budget season and all of the cuts. The Board was not told of the overage even though the administration knew of it in April.

Mrs. Grady continued to say that she trusts the administration, but they should trust the Board.

Mr. Limanni responded that they didn’t know the extent of the additional money until the end of May. He added that in the past, the Board never saw budget transfers and this level of transparency.

Mrs. Grady stated that in the past, the Superintendent would take the administrative priorities to the Board so they could determine what they would purchase or return to the budget.

She is concerned because the budget was passed on June 6 and on or around June 11, there were discussions on how to spend the money. The Board had told the community that there was no money available to add items. If they had known about the savings, they could have shared with the public. As a governing body, they should have had input into the spending of the money.

Mr. D’Andrea stated that the Superintendent and Business Administrator had told him about the savings, but he told them to hold off. He reiterated that it was good news. They had to be sure that the money was available and had to wait until the books were closed. He stated that if there is an issue about the process, it was his fault and he was informed of the situation. The administrators should be trusted and empowered to do their jobs. Mr. D’Andrea stated that if



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there is any blame to be placed, it should be with him. He added that the Board should be positive about this. Administrators have done a great job.

Mrs. Grady was concerned with the amount of time and number of emails that it took to get a response from the business office. Mr. D'Andrea responded that there had been vacations during that time, along with the Labor Day weekend. He added that it had only been 10 days. Mrs. Grady commented that the administrators knew five months prior to this. Mr. D'Andrea stated that he would take full responsibility for that situation.

Ms. Baker reiterated that this is a great thing for the District and did not intend to demean anyone, but needed clarification.

Ms. Briggs Badger commented that the office wanted to be sure that the figures were accurate and there were many revisions before the list was complete.

Mr. Limanni added that the business office and administration has learned lessons from this budget. He added that there can be great fluctuations in a \$50+M budget.

Ms. Briggs Badger added that Mr. Limanni inherited the FY12 budget and did not generate it himself. It was uncertain if many of the items were accurately budgeted. This budget is a one year aberration.

Ms. Russell asked if any portion of the list came from the FY13 budget. Ms. Briggs Badger responded that it was not. Ms. Russell, also believed that the list was a wish list and asked that if monthly reports are going to be generated, she would request electronic versions.

Mr. D'Andrea asked that they try monthly reports, but may change to quarterly reports if they find that they do not need a monthly report

Ms. Russell reminded the Board and public that 9.67 teaching positions and many paras positions were eliminated from the budget and we are unsure about the winter weather which may cause higher heating costs. She thanked Mr. Limanni for his frugality.

Mrs. Grady requested a report with every item and the date of its approval by the Board, along with the recorded vote.

Mr. Limanni stated that he could do that, however, there are some items that were purchased that did not need to be approved or go out to bid, based on policy guidelines. He also appreciated the role of the governing body and their need to be critical.

Ms. Andrews Parker commended Mr. D'Andrea for owning up to his role in the closing out and stated that it is a great sign of leadership.

Betsey Andrews Parked moved, Amanda Russell seconded approving the Closing Out report. An oral **VOTE PASSED 6/1 (Grady opposed)**.



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O. SCHOOL BOARD MATTERS OF INTEREST:

Mr. D'Andrea apologized for "losing his cool" and did so out of frustration for bureaucracy, but feels strongly that the administration was doing the right thing for the students.

P. ADJOURNMENT: Amanda Russell moved, Kathy Baker seconded, to adjourn the meeting to non-public at 9:07 P.M. An oral **VOTE PASSED 7/0.**

Superintendent Briggs Badger's handouts and PowerPoint Presentations have been archived with these Minutes.

Respectfully Submitted,
Betsey Andrews Parker, Secretary
BAP/ral

DRAFT

**OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE**

TO: DOVER SCHOOL BOARD

DATE: October 1, 2012

MEMORANDUM: Nomination and Election of Aides and Secretaries

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the following funded positions for the 2012-2013 school year.

NAME	POSITION	SCHOOL	REPLACING	HOURS	SALARY
Anderson, Lillian	Sped Aide w/medical Certification	DMS	Deb Calabrese (unfilled kindergarten aide position at WPS)	6.5 hrs/day	16.22/hr
Behre, Katherine	Sped Tutor	SMA	Federally Funded position	288 hrs/yr	18.50/hr
Connell, Bethany	Sped Tutor	PCA	Federally Funded position	160 hrs/yr	20.83/hr
Corr, Martha	Sped Tutor	STA	Federally Funded position	180 hrs/yr	25.00/hr
Eisenmann, Amy	Sped Aide	WPS	Sarah Dawson	6.5 hrs/day	15.38/hr
Miskell, Eola	Sped Aide	DHS	Matty Tucker	6.5 hrs/day	14.11/hr
O'Neill, Marie-Josie	Sped Aide	DHS	Katy Gikas-Voss	6.5 hrs/day	15.38/hr
Rinehart, Nancy	Sped Tutor	PCA	Federally Funded position	160 hrs/yr	16.35/hr
Severson, Laurel	Nurse's Secretary	DHS	Karene Wallis	21 hrs/wk	14.02/hr
Shanahan, Darlene	Special Education Admin Asst	SAU	Christine Stewart	8 hrs/day	15.49/hr
Swartzendruber, Kristin	Noon Supervisor	GES	Autumn Allen	2 hrs/day	10.00/hr

OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE

TO: DOVER SCHOOL BOARD

DATE: October 1, 2012

MEMORANDUM: Nomination and Election of Coaching Positions.

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2012-13 school year.

NAME	POSITION	SCHOOL	REPLACING	SALARY
McBride, Audrey	Field Hockey	DMS	Bethany Roun	1,504.00

**OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE**

TO: DOVER SCHOOL BOARD

DATE: October 1, 2012

MEMORANDUM Nomination and Election of Summer School Paraprofessionals and Teachers

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the following funded positions for 2012 summer school programs.

NAME	POSITION	HOURS	SALARY
Withka, Cheryl	School Psychologist	30 hours	23.50/hr

DOVER SCHOOL DISTRICT	POLICY CODE: ACAA
DATE OF ADOPTION:	PAGE 1 OF 2

SECOND READING

HARASSMENT AND SEXUAL HARASSMENT OF STUDENTS

Harassment of students because of sex, sexual orientation, religion, race, color, ancestry, national origin, age, marital status, familial status, pregnancy, physical or mental disability is prohibited. Such conduct is a violation of Board policy and may constitute illegal discrimination under state and federal laws.

Harassment includes but is not limited to verbal abuse based on sex, sexual orientation, religion, race, color, ancestry, national origin, age, marital status, familial status, pregnancy, physical or mental disability. Complaints of bullying and cyberbullying not based on the characteristics described above may also be pursued under Board Policy JICK – Pupil Safety and Violence Prevention.

Sexual Harassment

Sexual harassment includes but is not limited to unwelcome sexual advances, requests for sexual favors or pressure to engage in sexual activity, physical contact of a sexual nature, gestures, comments, or other physical, written or verbal conduct that is gender-based that interferes with a student’s education. School employees, fellow students, volunteers and visitors to the school, and other persons with whom students may interact in order to pursue school activities are required to refrain from such conduct.

Harassment/sexual harassment of students by school employees is considered grounds for disciplinary action, up to and including discharge. Harassment/sexual harassment of students by other students is considered grounds for disciplinary action, up to and including expulsion. The Superintendent will determine appropriate sanctions for harassment of students by persons other than school employees and students.

~~The Superintendent or the employee designated as the Nondiscrimination Officer~~ **Building Administrator, or the Superintendent or superintendent’s designee acting on behalf of the superintendent**, will investigate complaints of harassment in accordance with the Student Discrimination and Harassment Complaint Procedure. School employees, students, and parents shall be informed of this policy/procedure through handbooks and/or other means selected by the school administration.

Legal Reference: Americans with Disabilities Act (28 CFR § 35.07), as amended

Section 504 of the Vocational Rehabilitation Act (29 USC § 794), as amended; 34 CFR § 104.7

Title IX of the Education Amendments of 1972 (20 USC § 1681 et seq.)

Title VI of the Civil Rights Act of 1964 (P.L. 88-352)

NH Code Admin. R. Ed. 303.01(i) and (j)

Cross Reference: ACAA-R – Student Discrimination and Harassment Complaint Procedure

AC – Nondiscrimination/Equal Opportunity

JICFA - Hazing

JICK – Pupil Safety and Violence Prevention

DOVER SCHOOL DISTRICT	POLICY CODE: ACAA-R
DATE OF ADOPTION:	PAGE 1 OF 3

SECOND READING

STUDENT DISCRIMINATION AND HARASSMENT COMPLAINT PROCEDURE

This procedure has been adopted by the Board in order to provide a method of prompt and equitable resolution of student complaints of discrimination or discriminatory harassment as described in policies AC - Nondiscrimination/Equal Opportunity and ACAA - Harassment and Sexual Harassment of Students.

Definitions

For purposes of this procedure:

- A. A “Complaint” is defined as an allegation that a student has been discriminated against or harassed on the basis of sex, sexual orientation, religion, race, color, ancestry, national origin, age, marital status, familial status, pregnancy, physical or mental disability is prohibited.
- B. “Discrimination or harassment” means discrimination or harassment on the basis of sex, sexual orientation, religion, race, color, ancestry, national origin, age, marital status, familial status, pregnancy, physical or mental disability.
- C. Complaints of bullying and cyberbullying not involving the protected classes described above may also be pursued under Board Policy JICK – Pupil Safety and Violence Prevention..

How to Make a Complaint

- A. Any individual who believes a student has been discriminated against or harassed should report his/her concern *in writing* promptly to the **Building Administrator**, *or the Superintendent or superintendent’s designee acting on behalf of the superintendent*, and utilize this complaint procedure. Students or parents who are unsure whether discrimination or harassment has occurred are encouraged to discuss the situation with the **Building Administrator** *or the Superintendent or superintendent’s designee acting on behalf of the superintendent*..
- B. School employees are expected to report possible incidents of discrimination or harassment of students *to the Building Administrator or the Superintendent or superintendent’s designee acting on behalf of the superintendent*
- C. Students and others will not be retaliated against for making a Complaint *or participating in an investigation. Retaliation is illegal under state and federal nondiscrimination laws*

and ~~Any~~ retaliation by students or school staff will result in disciplinary measures, up to and including expulsion or dismissal.

- D. Students are encouraged to utilize this Complaint Procedure. However, students are hereby notified that they also have the right to report complaints to the New Hampshire Commission for Human Rights, 2 Chenell Drive, Unit 2, Concord, NH 03301-8501 (telephone: 603-271-2767) and/or to the federal Office for Civil Rights, Regional Director, U.S. Department of Education, 5 Post Office Square, 8th Floor, Boston, MA 02110-1491 (telephone: 617-289-0111).

Complaint Handling and Investigation

- A. The **Building Administrator**, or *superintendent's designee acting on behalf of the superintendent*, shall promptly inform the Superintendent and the person(s) who is the subject of the Complaint that a Complaint has been received.
- B. The **Building Administrator**, or the **Superintendent** or *superintendent's designee acting on behalf of the superintendent*, may pursue a prompt and equitable informal resolution of the Complaint with the agreement of the parties involved. *Any party to the Complaint may decide to end an informal resolution process and pursue the formal process at any point.* The informal resolution is subject to the approval of the Superintendent, who shall consider whether the informal resolution is in the best interest of the parties in light of the particular circumstances and applicable policies and laws.
- C. The Complaint will be investigated by the **Building Administrator**, or the **Superintendent** or *superintendent's designee acting on behalf of the superintendent*, ~~unless the Superintendent chooses to investigate the complaint or designates another person to investigate it on his/her behalf.~~ Any Complaint about an employee who holds a supervisory position shall be investigated by a person who is not subject to that supervisor's authority. Any Complaint about the Superintendent should be submitted to the Chair of the School Board, who should consult with legal counsel concerning the handling and investigation of the Complaint.
1. The person who is the subject of the Complaint will be provided with an opportunity to be heard as part of the investigation. *The Complainant shall not be required to attend meetings with the subject of the complaint, but may choose to do so as part of the resolution process.*
 2. *The Complainant and the subject of the Complaint may suggest witnesses and/or submit materials they believe are relevant to the Complaint.*
 3. If the Complaint is against an employee of the District, any applicable individual or collective bargaining contract provisions shall be followed.
 4. Privacy rights of all parties to the Complaint shall be maintained in accordance with applicable state and federal laws.

5. The **Building Administrator**, or the **Superintendent** or superintendent's designee acting on behalf of the superintendent, shall keep a written record of the investigation process.
6. The **Building Administrator**, or the **Superintendent** or superintendent's designee acting on behalf of the superintendent, may take interim remedial measures to reduce the risk of further discrimination or harassment while the investigation is pending. *Examples of interim measures included, but are not limited to, ordering no contact between individuals, changing schedules or classes, etc.*
7. The **Building Administrator**, or superintendent's designee acting on behalf of the superintendent, shall consult with the Superintendent concerning the investigation, conclusions, and any remedial and/or disciplinary actions.
8. The investigation shall be completed within 21 business days of receiving the Complaint, if practicable.

D. If the **Building Administrator**, or superintendent's designee acting on behalf of the superintendent, determines that discrimination or harassment occurred, he/she shall, in consultation with the Superintendent:

1. Determine what remedial action ~~is required~~, if any; *is needed to end the discrimination or harassment, remedy its effects, and prevent recurrence*
2. Determine what disciplinary action should be taken against the person(s) who engaged in discrimination or harassment, if any; and
3. Inform the complainant in writing of the results of the investigation and its resolution (in accordance with applicable state and federal privacy laws).

E. If the complainant is dissatisfied with the resolution, an appeal may be made in writing to the Superintendent within 14 business days after receiving notice of the resolution. The Superintendent shall review the investigation report and may conduct further investigation if deemed appropriate. The Superintendent's decision shall be final.

Legal Reference: Americans with Disabilities Act (28 CFR § 35.07), as amended
 Section 504 of the Vocational Rehabilitation Act (29 U.S.C. § 794), as amended; 34 CFR § 104.7
 Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.)
 Title VI of the Civil Rights Act of 1964 (P.L. 88-352)
 20 U.S.C. § 1232g; 34 CFR Part 99
 NH Code Admin R. Ed. 303.01(i) and (j)

Cross Reference: AC - Nondiscrimination/Equal Opportunity
 ACAA - Harassment and Sexual Harassment of Students
 JICFA - Hazing
 JICK – Pupil Safety and Violence Prevention

DOVER SCHOOL DISTRICT	POLICY CODE: ACAB
DATE OF ADOPTION:	PAGE 1 OF 2

SECOND READING

HARASSMENT AND SEXUAL HARASSMENT OF SCHOOL EMPLOYEES

Harassment of school employees because of age, sex, race, creed, color, marital status, familial status, physical or mental disability, national origin or sexual orientation is prohibited. Such conduct is a violation of Board policy and may constitute illegal discrimination under state and federal laws.

Harassment

Harassment includes but is not limited to verbal abuse, threats, physical assault and/or battery based on age, sex, race, creed, color, marital status, familial status, physical or mental disability, national origin or sexual orientation.

Sexual Harassment

Unwelcome sexual advances, suggestive or lewd remarks, requests for sexual favors, and other verbal and physical conduct of a sexual nature constitute sexual harassment when:

- A. Submission to such conduct is made either explicitly or implicitly a term or condition of an employee’s work environment or employee benefits;
- B. Submission to or rejection of such conduct by an employee is used as the basis for decisions on employment benefits; and/or
- C. Such conduct has the purpose or effect of substantially interfering with an individual’s work performance or creating an intimidating, hostile or offensive work environment.

Any employee who engages in harassment or sexual harassment will be subject to disciplinary action, up to and including discharge.

All complaints of harassment will be investigated in accordance with the School Employee Discrimination and Harassment Complaint Procedure.

Notice and Training

Annually, each employee shall receive a copy of this policy and the School Employee Discrimination and Harassment Complaint Procedure. This may be accomplished by including the policy/procedure with employee paychecks or by using other appropriate means to ensure that each employee receives a copy.

Legal References: Title IX of the Education Amendments of 1972 (20 USC § 1681 et seq.)
Title VI of the Civil Rights Act of 1964 (42 USC § 2000d)
Americans with Disabilities Act (42 USC § 12101 et seq.)
Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.); 34 CFR § 104.7
Title VII (42 USC § 2000c-2; 29 CFR § 1604.11)
Age Discrimination in Employment Act (29 USC §623)
NH RSA 354-A:7
NH Code Admin. R. Ed. 303.01(i) and (j)

Cross Reference: ACAB-R- School Employee Discrimination and Harassment
Complaint Procedure
AC- Nondiscrimination/Equal Opportunity

DOVER SCHOOL DISTRICT	POLICY CODE: ACAB-R
DATE OF ADOPTION:	PAGE 1 OF 3

SECOND READING

Employee Discrimination and Harassment Complaint Procedure

This procedure has been adopted by the Board in order to provide a method of prompt and equitable resolution of employee complaints of discrimination and harassment as described in policies AC – Nondiscrimination/Equal Opportunity and ACAB – Harassment and Sexual Harassment of School Employees.

Definitions

For purposes of this procedure:

- A. “Complaint” is defined as an allegation that an employee has been discriminated against or harassed on the basis of age, sex, race, creed, color, marital status, familial status, physical or mental disability, national origin or sexual orientation.
- B. “Discrimination or harassment” means discrimination or harassment on the basis of age, sex, race, creed, color, marital status, familial status, physical or mental disability, national origin or sexual orientation.

How to Make a Complaint

- A. Any employee who believes he/she has been harassed or discriminated against is encouraged to try to resolve the problem by informing the individual(s) that the behavior is unwelcome or offensive and by requesting that the behavior stop. This shall not prevent the employee, however, from making an immediate formal complaint.
- B. Any employee who believes he/she has been harassed or discriminated against should report their concern *in writing* promptly to the **Building Administrator**, or the **Superintendent** or *superintendent’s designee acting on behalf of the superintendent*. If the employee is uncomfortable reporting concerns to the **Building Administrator**, he/she may report the concern to **another school administrator**.

Employees who are unsure as to whether unlawful discrimination or harassment has occurred are encouraged to discuss their concerns with the **Building Administrator**, or the **Superintendent** or *superintendent’s designee acting on behalf of the superintendent*. Employees will not be retaliated against for reporting suspected discrimination or harassment—*or for participating in an investigation*. *Retaliation is illegal under federal and state nondiscrimination laws, and any retaliation will result in disciplinary measures, up to and including dismissal.*

- C. Any employee who believes he/she has been discriminated against or harassed is encouraged to utilize the District's complaint procedure. However, employees are hereby notified that they also have the right to report incidents of discrimination or harassment to the New Hampshire Commission on Human Rights, 2 Chenell Drive, Concord, NH 03301-8501 (telephone: 603-271-2767) and/or to the federal Office for Civil Rights, Regional Director, U.S. Department of Education, 5 Post Office Square, 8th Floor, Boston, MA 02110-1491 (telephone: 617-289-0111).

Complaint Handling and Investigation

- A. The **Building Administrator**, or *superintendent's designee acting on behalf of the superintendent*, will promptly inform the Superintendent and the person who is the subject of the Complaint that a Complaint has been received.
- B. The **Building Administrator**, or *the Superintendent or superintendent's designee acting on behalf of the superintendent* may pursue an informal resolution of the Complaint with the agreement of the parties involved. *Any party to the Complaint may decide to end the informal resolution process and pursue the formal process at any point.* The informal resolution is subject to the approval of the Superintendent who shall consider whether the resolution is in the best interest of the parties in light of the particular circumstances and applicable policies and law.
- C. The Complaint will be investigated by the **Building Administrator**, or *the Superintendent or superintendent's designee acting on behalf of the superintendent*, ~~unless the Superintendent chooses to investigate the complaint or designates another person to investigate it on his/her behalf.~~ Any Complaint about an employee who holds a supervisory position shall be investigated by a person who is not subject to that supervisor's authority. Any Complaint about the Superintendent should be submitted to the Chair of the Board, who should consult with legal counsel concerning the handling and investigation of the complaint.
1. The person who is the subject of the Complaint will be provided with an opportunity to be heard as part of the investigation. *The Complainant shall not be required to attend meetings with the subject of the Complaint, but may choose to do so as part of the resolution process.*
 2. *The Complainant and the subject of the Complaint may suggest witnesses and/or submit materials they believe are relevant to the Complaint.*
 3. If the Complaint is against an employee of the District, any rights conferred under an applicable collective bargaining agreement shall be applied.
 4. Privacy rights of all parties to the Complaint shall be maintained in accordance with applicable state and federal laws.
 5. The **Building Administrator**, or *the Superintendent or superintendent's designee acting on behalf of the superintendent*, shall keep a written record of the investigation process.

6. The **Building Administrator**, or the **Superintendent** or superintendent's designee acting on behalf of the superintendent, may take interim remedial measures (consistent with any applicable collective bargaining agreement provisions) to reduce the risk of further discrimination or harassment while the investigation is pending. *An example of a remedial measure is ordering no contact between the individuals involved.*
 7. The **Building Administrator**, or superintendent's designee acting on behalf of the superintendent shall consult with the Superintendent concerning the investigation, conclusions, and any remedial and/or disciplinary actions.
 8. The investigation shall be completed within 21 calendar days of receiving the Complaint, if practicable.
- D. If the **Building Administrator**, or the **Superintendent** or superintendent's designee acting on behalf of the superintendent, determines that discrimination or harassment occurred, he/she shall, in consultation with the Superintendent:
1. Determine what remedial action, *if any, is required to end the discrimination or harassment, remedy its effect and prevent recurrence.* ~~is required, if any~~
 2. Determine what disciplinary action should be taken against the person(s) who engaged in discrimination or harassment, if any; and
 3. Inform the employee who made the Complaint in writing of the results of the investigation and its resolution (in accordance with applicable state and federal privacy laws).
- E. If the employee who made the Complaint is dissatisfied with the resolution, he/she may appeal to the Superintendent within 14 calendar days after receiving notice of the resolution. The Superintendent shall review the investigation report and may conduct further investigation if deemed appropriate. The Superintendent's decision shall be final.

Legal Reference: Americans with Disabilities Act (28 CFR § 35.07)
 Section 504 of the Vocational Rehabilitation Act (29 U.S.C. § 794); 34
 CFR § 104.7
 Title IX of the Educational Amendments of 1972 (34 CFR § 106.8(b))
 Age Discrimination in Employment Act (34 CFR § 110.25)
 NH Code Admin. R. Ed. 303.01(i) and (j)

Cross Reference: AC – Nondiscrimination/Equal Opportunity
 ACAB – Harassment and Sexual Harassment of School Employees

DOVER SCHOOL DISTRICT	POLICY CODE: AC
DATE OF ADOPTION:	PAGE 1 OF 2

SECOND READING

NONDISCRIMINATION/EQUAL OPPORTUNITY

Discrimination against and harassment of school employees because of age, sex, race, creed, color, marital status, familial status, physical or mental disability, genetic information, national origin or sexual orientation are prohibited. Discrimination against and harassment of students because of sex, race, creed, color, age, marital status, familial status, physical or mental disability, national origin or sexual orientation are prohibited.

The Board directs the school administration to implement a continuing program designed to prevent discrimination against all applicants, employees, students and individuals with disabilities having access rights to school premises and activities. The District will designate a Nondiscrimination Officer who will be responsible for ensuring compliance with all federal and state requirements relating to nondiscrimination. The Nondiscrimination Officer will be a person with direct access to the Superintendent.

The Board directs the administration to implement internal complaint procedures for resolving complaints of discrimination under this policy and to provide adequate notice of the availability of such complaint procedures.

The Board directs the administration to provide notice of compliance with federal and state civil rights laws to all applicants for employment, employees, students, parents, and other interested persons, as appropriate.

The District will require all persons, agencies, vendors, contractors, and other persons and organizations doing business with or performing services for the District to subscribe to all applicable federal and state laws pertaining to contract compliance.

- Legal Reference:
- Equal Employment Opportunities Act of 1972 (P.L. 92-261) amending Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000(e) et seq.)
 - Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.)
 - Title VI of the Civil Rights Act of 1964 (P.L. 88-352)
 - Age Discrimination in Employment Act of 1967 (29 U.S.C. § 621 et seq.)
 - Equal Pay Act of 1963 (29 U.S.C. § 206)
 - Rehabilitation Act of 1973 (Section 504) (29 U.S.C. § 794 et seq.); 34 CFR § 104.7, as amended
 - Americans with Disabilities Act (42 U.S.C. § 12101 et seq.), as amended

JEAN BRIGGS BADGER
Superintendent

MICHAEL LIMANNI
Business Administrator



SCHOOL ADMINISTRATIVE UNIT #11
McCONNELL CENTER
61 LOCUST STREET SUITE 409
DOVER, NEW HAMPSHIRE 03820-4132
TEL (603) 516-6800
FAX (603) 516-6809

DOVER SCHOOL DISTRICT

October 1, 2012

Dr. Virginia Barry, Commissioner
NH Department of Education
101 Pleasant Street
Concord, NH 03301

Dear Commissioner Barry:

On behalf of the Dover School Board, past and present members, and our district staff we wish to first thank you for taking the time out of your busy schedule to meet with us on September 18th to discuss the issue of adequacy.

At your recommendation, we are requesting that you initiate a process to rectify the disparity that currently exists between calculated preliminary grant amounts and the adjusted adequacy grant received. This inequity affects at least 37 communities, in amounts ranging from \$1,023 below the calculated grant to \$4,275,215, for a total sum of \$19,204,226. Specifically Dover is among six communities who receive over \$1 million less than the State Department of Education considers being adequate. Dover currently receives \$6,051,542 or 1.2 million less than the calculated grant of \$7,253,305 (FY13). Conversely, there are 46 municipalities getting over 1 million more than their calculated amount.

In addition, the community of Dover continues to grow and has been identified as the fastest growing community in New Hampshire. We added 60 students to our roster last year alone. Our ADM on FY13 adequacy document is listed as 3417 students and in the 2010-2011 ADM for Dover is 3644, for a discrepancy of 237 students. By using the 2008 Average Daily Membership (ADM) to distribute the adequacy aid, we are penalized again, as our numbers of students have increased, whereas many communities whose population has decreased remain at hold harmless level of adequacy funding. Dover is third from the bottom in the state with our cost per pupil current at \$9,845.

Dover School District Mission Statement

Strengthening our community by educating every child, every day!

Despite the limited resources available to our students, they continue to make substantial progress as defined on the state assessment program, the NECAP. Our middle school students had some of the highest growth in NECAP reading scores for all subgroups for proficiency.

The Dover School District is seeking repeal of the State imposed cap on 37 underfunded municipalities allowing for full adequacy funding based on the current formula for the FY14/15 State biennium appropriation for education grants. We look forward to working with you and your staff on a satisfactory resolution to this issue of disparity that impacts 37 municipalities and over 43,000 (or 23%) of New Hampshire youth.

Sincerely,

Jean Briggs Badger, Superintendent

Rocky D'Andrea, Chairperson

Amanda L. Russell, Vice Chair

Betsey Andrews Parker, Secretary

School Board At Large

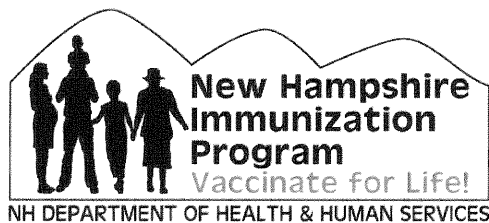
School Board At Large

School Board At Large

School Board At Large

JBB:dma

N. NEW BUSINESS
R



September, 2012

Subject: School-based Influenza Vaccination Clinics

Dear Dover School Board,

As Executive Director of the *Health and Safety Council of Strafford County*, I'm writing to seek your support to host free influenza vaccine clinics for students this coming fall in Dover Elementary and Middle Schools.

We are working to raise awareness about the risks of influenza and the many methods of prevention within the Dover school community, including the provision of free influenza clinics to district students.

Every year in the United States, on average:

- 5% to 20% of the population gets the influenza;
- more than 200,000 people are hospitalized from influenza complications; and
- approximately 36,000 people die from influenza.

When children become infected, unvaccinated household members quickly follow suit, leading to missed school days, missed work, doctor visits and sometimes hospital visits.

One of the most effective ways to prevent the outbreak of influenza in schools is to host school-based influenza clinics for students. We at the Health and Safety Council of Strafford County would like to come into your school (at no cost to you) to vaccinate those students for whom parents have returned a signed consent form. We provide all personnel, support, promotional materials, vaccine and other necessary supplies to carry out the clinic. We notify student's health care providers that they received the vaccine, and the school receives a log to update student vaccine records as well. We ask schools to provide logistical support distributing and receiving returned consent forms, identifying a space to hold the clinic, and facilitating the clinic flow by determining how students will be scheduled/called to the clinic from class.

Over 2,600 New Hampshire students from 35 schools received free influenza vaccine through school-based influenza clinics in 2011. Many of these students would remain unprotected had it not been for local school districts taking the initiative to host school-based clinics.

We hope you agree with the importance of protecting your students from influenza. We would appreciate the opportunity to discuss a possible school-based influenza clinic with you. Please do not hesitate to call at 603.335.0168.

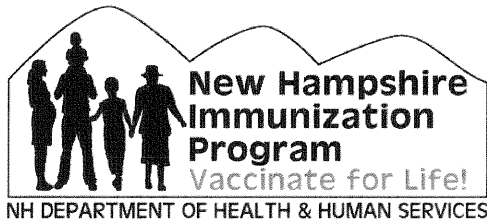
Sincerely,

Tory Jennison RN, MS

HSCSC Executive Director



Follow Rufus and get your flu vaccine at school.



Parent and Guardian Frequently Asked Questions *about School-based Flu Clinics*

Q: Why are flu clinics at school a good idea?

A: Schools are a place where kids share lots of things – ideas, pencils, snacks, and of course, germs. What better place to give free flu vaccines than where children spend their time together, and where they are most likely to catch the flu? We want to immunize the most children that we can so we can stop the flu.

Q: When will the clinic be held?

A: Your child(ren's) school will notify you of the date at approximately 2 weeks prior to the clinic.

Q: What IS the flu?

A: Influenza, commonly called “the flu” is a viral infection, which affects the nose, throat, and lungs. The flu is different from the common cold as it is more likely to cause severe illness and life-threatening complications.

Q. What kind of flu vaccine is offered at school?

A. There are two types of flu vaccines: TIV (shots) or LAIV (nasal mist). Both will be offered at the school clinic. Which one your child will receive will depend on the answers you give about your child on the consent form.

Q: Who will give the vaccine to my child?

A: The flu vaccines are given by licensed medical staff that have training in and experience working with children.

Q: Is the flu vaccine safe?

A: Yes! The risk of a vaccine causing serious harm, or death, is extremely small. A vaccine, like any other medicine, could possibly cause problems, such as allergic reactions. Trained medical staff will administer the vaccines and be sure that the children are properly screened for potential contraindications. Millions of Americans get the flu vaccine every year, and the vaccines are made by manufacturers who follow all Food and Drug Administration protocols, and conduct quality checks and safety reviews.

Q: Can the flu vaccine give you the flu?

A: No, the flu vaccine cannot give you the flu. Even if you got a flu vaccine there are still reasons why you might feel flu-like symptoms. You might have been exposed to a non-flu virus before or after you got vaccinated or you might have been exposed to flu after you got vaccinated but before the vaccine took effect. It takes about two weeks after you receive the vaccine for your body to build protection against the flu.

Q: Is the flu vaccine preservative free?

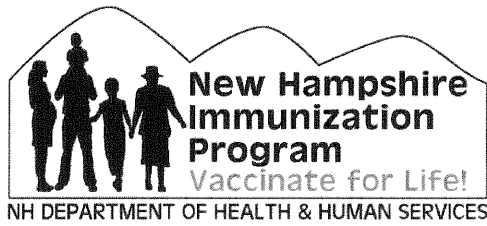
A: Yes! There are no preservatives, such as thimerosal, in the current approved flu vaccines.

Q: What is the cost?

A: Free! The NH Immunization Program provides all required vaccines free of charge to children up to age 19. Your insurance company will not be billed. We only ask the name of your insurance company on the consent form to help us compile data for future funding opportunities.



Follow Rufus and get your flu vaccine at school.



Q: What do I tell parents who may be on the fence about letting their child get the vaccine?

A: Remind parents how important the influenza vaccine is to protecting their child's health, and remind them of the benefits of having the vaccine given in school:

- It's FREE!
- Your child will be less likely to come down with the influenza and miss a LOT of school time
- You'll have to miss less work if your child doesn't come down with the flu
- CONVENIENT! You don't have to make a separate appointment or trip to the doctor!

Q: Can children with asthma get the influenza vaccine?

A: Yes! Children with asthma can get the influenza shot, but not the nasal spray.

Q: Can the entire family get their vaccine at the same time?

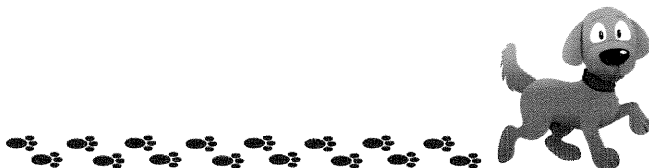
A: Only students who are enrolled at the school can get a vaccine at our clinic. We are not holding clinics in High Schools but High School students can go to a school that is holding a clinic during after schools hours. They must have a signed consent form.

Q: Can staff get vaccinated?

A: Only students who are enrolled at the school can get a vaccine at our clinic.

Q: What do I tell kids who are nervous about getting the vaccine?

A: Assure students that the minimal discomfort associated with getting the influenza vaccine is much less than having the influenza.



Follow Rufus and get your flu vaccine at school.



2012-2013 NEW HAMPSHIRE SEASONAL INFLUENZA SCHOOL VACCINATION CONSENT FORM

SCHOOL NAME _____	CITY _____	GRADE _____	TEACHER _____
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SECTION 1: STUDENT INFORMATION

Student's Name (Last) _____	(First) _____	(M.I.) _____	Student's Date of Birth Month _____ Day _____ Year _____	
Parent/Legal Guardian's Name (Last) _____	(First) _____		Student's Age _____	Student's Gender Male _____ Female _____
City _____	State _____	Zip _____	Parent/Guardian Daytime Phone Number: _____	

Is your child Alaskan Native or American Indian? Yes No If you want vaccination information sent to your child's medical provider, please sign here and fill in the area to the right: _____ (Sign here)	Medical Office Name: _____ Provider Name: _____ Address: _____ _____ Phone: _____ Fax: _____
---	--

SECTION 2: HEALTH INSURANCE INFORMATION

Indicate your child's health insurance provider (or indicate if your child has no insurance).
Note: Neither you nor your insurance company will be billed for this vaccination. This information is collected for data purposes only.

No Insurance Medicaid (formerly known as Healthy Kids Gold or Healthy Kids Silver)
 Anthem BC/BS Harvard Pilgrim CIGNA Blue Cross/Blue Shield (other)
 Other insurance? (Please specify) _____ Do you have a secondary insurance? Yes No Please list _____

SECTION 3: SCREENING FOR VACCINE ELIGIBILITY

A. If you answer "YES" to any of the questions in Section 3-A (1-4) your child <u>cannot</u> get vaccinated at school. Contact your child's doctor to discuss other options.	YES	NO
1. Does your child have a <i>SEVERE</i> allergy to eggs?		
2. Has your child ever had a serious reaction to a previous dose of flu vaccine?		
3. Has your child ever had Guillain-Barré Syndrome (a type of temporary severe muscle weakness) after receiving vaccine?		
4. Is your child pregnant?		
B. If you answer "Yes" to any of the questions in Section 3-B (5-10) your child cannot get the nasal vaccine at school.	YES	NO
5. Does your child have any other <i>SEVERE</i> allergies? Please list: _____ (Vaccinator will evaluate prior to administration)		
6. Has your child received any vaccines (not just flu) within the past 30 days?		
7. Does your child have recurrent wheezing or asthma?		
8. Does your child have diabetes or diseases of the lungs, heart, kidneys, liver, nerves, or blood?		
9. Is your child on long-term aspirin or aspirin-containing therapy (for example, does your child take aspirin every day)?		
10. Does your child have a weak immune system from HIV, cancer, or medications such as steroids or those used to treat cancer?		
C. Questions for clinic vaccinator on day of clinic:	YES	NO
1. Is the student sick today? (If yes have the school nurse evaluate now)		
2. Have you reviewed all questions in SECTION 3 A & B?		

SECTION 4: CONSENT FOR CHILD'S VACCINATION IN SCHOOL

I have answered **NO** to the questions in Section 3-A (1-4). I have read, or have had explained to me, the 2012-13 Injectable Influenza Vaccine Information Statement and the 2012-13 Intranasal Influenza Vaccine Information Statement. I understand the benefits and risks of the vaccine and ask that the influenza vaccine be given to the student named above for whom I am authorized to make this request.

Yes, I DO want my child vaccinated with influenza vaccine at school:
 Signature of Parent/Legal Guardian _____ Date: _____

If available preferred vaccine: Injectable Nasal **Can NOT have nasal vaccine if answered yes to Section 3-B (questions 5-10).**

No, I DO NOT want my child vaccinated with influenza vaccine at school:
 Signature of Parent/Legal Guardian _____ Date: _____

SECTION 5: FOR ADMINISTRATIVE USE ONLY VIS Date: 7/2/2012

Vaccine	Date Dose Given MM/DD/YYYY	Route	Manufacturer	Lot Number	Name and Title of Vaccine Administrator
Fluvirin® _____		<input type="checkbox"/> IM -Deltoid L __ R __			
FluMist® _____		<input type="checkbox"/> Intranasal			



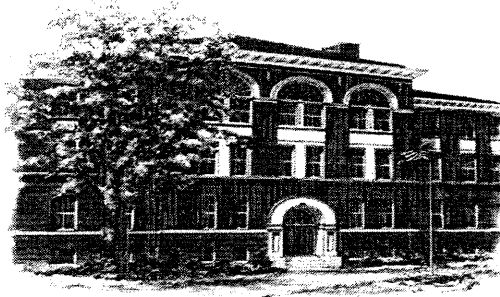
(FY14) BUDGET PREPARATION ADOPTION SCHEDULE

DATE	DESCRIPTION
2012 - Sept. 18th	Instructions provided to Administrators
October 1st	School Board to approve the FY 14 Budget Preparation Adoption Schedule
October 23rd	Administrators submit proposed budget data in BudgetSense to Central Office
Oct. 24th – Nov. 16th	SAU staff to work on remaining budget documents
Nov. 20th	Business Administrator to provide budget to Superintendent
Nov. 30th	Review budget documents with Business Administrator
Dec. 3rd – Dec. 14th	Superintendent to review budget(s) with Administration
2013 - January 15 th	CPI to be released based upon a 12-month average
January 26th	School Board Budget RETREAT
January 28th	Superintendent to present Proposed Budget to School Board
February 4th	Budget Workshop
February 11th	School Board Meeting / Budget Workshop
March 4th	School Board Budget Workshop
March 11th	School Board Meeting to Adopt Budget
March 15th	School Budget due to City Manager

APPROVED:

JEAN BRIGGS BADGER
Superintendent

MICHAEL LIMANNI
Business Administrator



SCHOOL ADMINISTRATIVE UNIT #11
McCONNELL CENTER
61 LOCUST STREET SUITE 409
DOVER, NEW HAMPSHIRE 03820-4132
TEL (603) 516-6800
FAX (603) 516-6809

THE DOVER SCHOOL DISTRICT

MEMORANDUM

TO: Ms. Jean Briggs Badger, Superintendent of Schools
Members Dover School Board

FROM: Michael Limanni, Business Administrator

DATE: October 1, 2012

RE: Barrington Tuition Rates for FY: 2012-2013
Nottingham Tuition Rates for FY: 2012-2013

Below are the tuition rates for Barrington and Nottingham students who will attend the Dover School System during the 2012-2013 school year. Elementary and middle school rates are calculated on an adjusted per pupil cost, while the high school student rate is based upon the net percentage increase in general fund appropriations from fiscal year 2012 to 2013 of 1.09%.

Attached are supporting documents demonstrating how the rate(s) were calculated. These figures have been thoroughly reviewed by me and my accounting staff, and are accurate.

	Elementary	Middle	High School
Barrington Tuition	\$10,346.24	\$9,675.62	\$11,086.39
Per Diem Rate	\$58.45	\$54.66	\$62.64
Nottingham Tuition	\$10,346.24	\$9,675.62	\$11,066.24
Per Diem Rate	\$58.45	\$54.66	\$62.52

Please let me know if I may answer any questions concerning these rates.

Dover School District Mission Statement

Strengthening our community by educating every child, every day!

2012-2013 DOVER SCHOOL DISTRICT TUITION CALCULATION FOR BARRINGTON SCHOOL DISTRICT

	HIGH SCHOOL	
2011-2012 BASE TUITION RATE	\$	10,966.85

TOTAL GENERAL FUND APPROPRIATIONS:

2011-12	\$	45,752,721
2012-13	\$	46,252,919

Percentage Increase/Decrease: Increase 1.09%

2012-2013 TUITION RATE	\$	11,086.39
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Percentage increase or decrease is calculated on the increase/decrease in the final school appropriation (excluding appropriations for facilities acquisition and construction but not debt service and also excluding transfers to capital reserves or expendable trust funds or other non-lapsing funds of any amount exceeding \$100,000).

**2012-2013 DOVER SCHOOL DISTRICT TUITION CALCULATION
FOR BARRINGTON SCHOOL DISTRICT**

2011-2012 DOE-25 STATS	ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
11-12 EXPENDITURES-ALL FUNDS	\$ 15,946,737.59	\$ 11,234,473.25	
LESS: FOOD SERVICE REVENUE	\$ (284,789.07)	\$ (207,819.06)	
LESS: TRANSPORTATION	\$ (510,216.23)	\$ (479,385.51)	
LESS: ALTERNATIVE SCHOOL EXPENDITURES	\$ -	\$ -	
LESS: ADULT EDUCATION & SUMMER SCHOOL	\$ -	\$ -	
LESS: SPED AIDES	\$ -	\$ -	
* LESS: SUPPLEMENTAL EXPENDITURES	\$ (452,224.45)	\$ (285,005.46)	
PUPIL COSTS	\$ 14,699,507.84	\$ 10,262,263.22	\$ -
AVE. DAILY MEMBERSHIP (DOE-25)	1,510.55	1,126.60	
ADJUSTED PER PUPIL COSTS	\$ 9,731.23	\$ 9,109.06	
** ADD: FOR RENTAL	\$ 615.01	\$ 566.56	
2012-2013 TUITION RATE	\$ 10,346.24	\$ 9,675.62	\$ 11,086.39 ***

***Per attached worksheet

***DETAIL OF OUT OF DISTRICT TUITIONS**

	ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
TUITION LEA'S	\$ 138,238.87	\$ 74,159.23	
TUITION OOD	\$ 313,985.58	\$ 210,846.23	
TOTAL SUPPLEMENTAL EXPENDITURES	\$ 452,224.45	\$ 285,005.46	\$ -

****DETAIL ON RENTAL**

	ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
INSURED VALUE OF BUILDINGS AS OF 3/29/12	41,380,000.00	28,233,000.00	
INSURED VALUE OF CONTENTS AS OF 3/29/12	5,070,249.00	3,681,327.00	
COMBINED VALUE:	46,450,249.00	31,914,327.00	-
TIMES: 2%	929,004.98	638,286.54	-
DIVIDED: ADM	1,510.55	1,126.60	
RENTAL AMOUNT:	615.01	566.56	

CHANGE IN RATE

	ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
2011-2012	10,225.18	9,681.96	10,966.85
INCREASE AMOUNT	121.06	(6.34)	119.54
PERCENT INCREASE	1.2%	-0.1%	1.09%

2012-2013 DOVER SCHOOL DISTRICT TUITION CALCULATION FOR NOTTINGHAM SCHOOL DISTRICT

	HIGH SCHOOL	
2011-2012 BASE TUITION RATE	\$	10,946.92

TOTAL GENERAL FUND APPROPRIATIONS:

2011-12	\$	45,752,721
2012-13	\$	46,252,919

Percentage Increase/Decrease: Increase 1.09%

2012-2013 TUITION RATE	\$	11,066.24
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Percentage increase or decrease is calculated on the increase/decrease in the final school appropriation (excluding appropriations for facilities acquisition and construction but not debt service and also excluding transfers to capital reserves or expendable trust funds or other non-lapsing funds of any amount exceeding \$100,000).

**2012-2013 DOVER SCHOOL DISTRICT TUITION CALCULATION
FOR NOTTINGHAM SCHOOL DISTRICT**

2011-2012 DOE-25 STATS	ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
11-12 EXPENDITURES-ALL FUNDS	\$ 15,946,737.59	\$ 11,234,473.25	
LESS: FOOD SERVICE REVENUE	\$ (284,789.07)	\$ (207,819.06)	
LESS: TRANSPORTATION	\$ (510,216.23)	\$ (479,385.51)	
LESS: ALTERNATIVE SCHOOL EXPENDITURES	\$ -	\$ -	
LESS: ADULT EDUCATION & SUMMER SCHOOL	\$ -	\$ -	
LESS: SPED AIDES	\$ -	\$ -	
* LESS: SUPPLEMENTAL EXPENDITURES	\$ (452,224.45)	\$ (285,005.46)	
PUPIL COSTS	\$ 14,699,507.84	\$ 10,262,263.22	\$ -
AVE. DAILY MEMBERSHIP (DOE-25)	1,510.55	1,126.60	
ADJUSTED PER PUPIL COSTS	\$ 9,731.23	\$ 9,109.06	
** ADD: FOR RENTAL	\$ 615.01	\$ 566.56	
2012-2013 TUITION RATE	\$ 10,346.24	\$ 9,675.62	\$ 11,066.24 ***

***Per attached worksheet

***DETAIL OF OUT OF DISTRICT TUITIONS**

	ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
TUITION LEA'S	\$ 138,238.87	\$ 74,159.23	
TUITION OOD	\$ 313,985.58	\$ 210,846.23	
TOTAL SUPPLEMENTAL EXPENDITURES	\$ 452,224.45	\$ 285,005.46	\$ -

****DETAIL ON RENTAL**

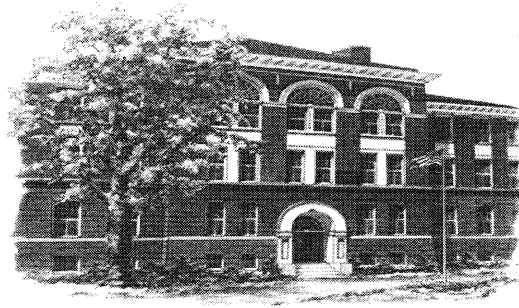
	ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
INSURED VALUE OF BUILDINGS AS OF 3/29/12	41,380,000.00	28,233,000.00	
INSURED VALUE OF CONTENTS AS OF 3/29/12	5,070,249.00	3,681,327.00	
COMBINED VALUE:	46,450,249.00	31,914,327.00	-
TIMES: 2%	929,004.98	638,286.54	-
DIVIDED: ADM	1,510.55	1,126.60	
RENTAL AMOUNT:	615.01	566.56	

CHANGE IN RATE

	ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
2011-2012	10,225.18	9,681.96	10,946.92
INCREASE AMOUNT	121.06	(6.34)	119.32
PERCENT INCREASE	1.2%	-0.1%	1.09%

JEAN BRIGGS BADGER
Superintendent

MICHAEL LIMANNI
Business Administrator



SCHOOL ADMINISTRATIVE UNIT #11
McCONNELL CENTER
61 LOCUST STREET SUITE 409
DOVER, NEW HAMPSHIRE 03820-4132
TEL (603) 516-6800
FAX (603) 516-6809

THE DOVER SCHOOL DISTRICT

MEMORANDUM

TO: Ms. Jean Briggs Badger, Superintendent of Schools
Members Dover School Board

FROM: Michael Limanni, Business Administrator

DATE: October 1, 2012

RE: Student Tuition Rates for FY: 2012-2013

For your approval, listed below are the final tuition rates for school districts in New Hampshire and Maine who send their students through the Dover School System. The rates exclude Barrington and Nottingham School Districts because each District has their own separate contract. An attachment is also included that demonstrates how these rates were calculated.

Please let me know if you have any questions concerning these fees.

	Elementary	Middle	High
*Per Pupil Cost-6/30/12 DOE-25	\$9,629.77	\$9,031.26	\$11,149.61
Other NH and Maine Districts	\$15,901.56	\$13,498.06	\$14,182.30
*Vocational Tuition			\$11,149.61
Other NH and Maine Districts Per Diem Rate	\$89.84	\$76.26	\$80.13

***Pending final approval of the Department of Education Form DOE-25**

Dover School District Mission Statement

Strengthening our community by educating every child, every day!

"OTHER" SCHOOL DISTRICT TUITION CALCULATIONS FOR THE 2012-2013 SCHOOL YEAR (REGULAR EDUCATION)

	Elementary	Middle	High School
RATE ESTABLISHED FOR FY: 2011-2012:	\$ 15,121.72	\$ 12,792.07	\$ 13,398.91
PLUS NET CHANGE IN APPROPRIATIONS FROM FY2012 to FY2013 = 1.09%	\$ 164.83	\$ 139.43	\$ 146.05
PLUS AMOUNT FOR RENTAL:	\$ 615.01	\$ 566.56	\$ 637.34
TUITION RATE FOR ALL OTHER SCHOOL DISTRICTS	\$ 15,901.56	\$ 13,498.06	\$ 14,182.30
Per Diem Rate	\$ 89.84	\$ 76.26	\$ 80.13
Increase over PY:	5.16%	5.52%	5.85%



**DOVER HIGH SCHOOL
AND
REGIONAL CAREER TECHNICAL CENTER**



CHRISTINE BOSTON
Principal
c.boston@dover.k12.nh.us

25 ALUMNI DRIVE
DOVER, NEW HAMPSHIRE 03820-4365
(603) 516-6900 Fax (603) 516-6926
www.dover.k12.nh.us/DHS/Index.shtml

JAMES AMARA
Director of Career Technical Education
j.amara@dover.k12.nh.us

JON ALTBERGS
Dean of Instruction
j.altbergs@dover.k12.nh.us

MICHAEL PEREZ
Dean of Students
m.perez@dover.k12.nh.us

KIM STEPHENS
Dean of Freshmen
k.stephens@dover.k12.nh.us

TO: Members Dover School Board
FROM: James Amara, Director Regional Career Technical Center
Mike Limanni, Business Manager
CC: Jean Briggs-Badger, Superintendent of Schools
Date: September 13, 2012
Re: Digital copier for Career Technical Center Office

On August 24, 2012, the SAU solicited a public bid for a digital copier for use in the CTC office. Specifications were either mailed or published in the local newspaper (Foster's) and six vendors submitted product and pricing information.

**September 5, 2012 Bid Results
Digital Copier**

Vendor:	Proposed price in accordance with bid specifications:	Model
Intergrated Office Solutions	New Equipment Price: \$12,480.00	Copystar/CS 5550ci PPM-50/50 Cost per copy –B&W .0085/Color .04
Conway Office Solutions	New Equipment Price: \$6,938.00	Xerox/7545PT PPM-45/45 Cost per copy –B&W .0055/ Color .055
Oce Document Printing A Canon Company	New Equipment Price: \$9,078.00	Canon/Image Runner Advance C5045 PPM-45/45 Cost per copy-B&W .0054/Color .049
Continental Business Systems, LLC	New Equipment Price: \$8,708.00	Xerox/7556 PPM-50/50 Cost per copy- B&W.005/Color .049

Ricoh, USA	New Equipment Price: \$11,374.00	MPC5502 PPM-55/55 Cost per copy-B/W .0042/Color .055
Seacoast Business Machines	New Equipment Price: \$8,895.00	Sharp/MX5111N PPM-51 Cost per copy Cost per copy-B&W .0049/Color .047

We are recommending that you award the bid to Seacoast Business Machines. Seacoast Business Machines fulfilled all of the requirements and specifications of the bid. The company is a well known local community business, reputable with a brand name product being offered .

Thank you in advance for your consideration to our request.

City of Dover, New Hampshire

*ML - Monthly Condition of Accounts (Obj & Func)

From Date: 8/1/2012

To Date: 8/31/2012

Fiscal Year: 2012-2013

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.01100.4101.00000.00.000.000.000	TRACK CHANGES	\$22,500.00	\$0.00	\$0.00	\$22,500.00	\$0.00	\$22,500.00	100.00%
1000.2.000.01100.4110.00000.00.000.000.000	Regular Salaried Employees	\$11,147,292.31	\$420,974.85	\$419,718.02	\$10,727,574.29	\$10,601,227.79	\$126,346.50	1.13%
1000.2.000.01100.4111.00000.00.000.000.000	BENEFIT REIMBURSEMENT	\$16,050.00	\$0.00	\$0.00	\$16,050.00	\$0.00	\$16,050.00	100.00%
1000.2.000.01100.4160.00000.00.000.000.000	Severance Pay	\$120,000.00	\$0.00	\$0.00	\$120,000.00	\$16,545.66	\$103,454.34	86.21%
1000.2.000.01100.4170.00000.00.000.000.000	Longevity Pay	\$66,261.00	\$2,339.20	\$2,339.20	\$63,921.80	\$57,595.30	\$6,326.50	9.55%
1000.2.000.01100.4211.00000.00.000.000.000	Health Insurance	\$2,965,928.00	\$112,634.46	\$112,945.99	\$2,852,982.01	\$2,763,252.88	\$89,729.13	3.03%
1000.2.000.01100.4212.00000.00.000.000.000	Dental Insurance	\$120,133.23	\$4,641.06	\$4,660.83	\$115,472.40	\$115,130.97	\$341.43	0.28%
1000.2.000.01100.4213.00000.00.000.000.000	Life Insurance	\$16,032.00	\$0.00	\$3,236.42	\$12,795.58	\$12,795.58	\$0.00	0.00%
1000.2.000.01100.4214.00000.00.000.000.000	Disability Insurance	\$22,675.64	\$0.00	\$3,877.93	\$18,797.71	\$18,797.71	\$0.00	0.00%
1000.2.000.01100.4220.00000.00.000.000.000	FICA	\$870,812.45	\$31,052.53	\$30,951.10	\$839,861.35	\$781,368.23	\$58,493.12	6.72%
1000.2.000.01100.4230.00000.00.000.000.000	Retirement	\$1,176,305.42	\$46,502.17	\$46,353.22	\$1,129,952.20	\$1,126,236.91	\$3,715.29	0.32%
1000.2.000.01100.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$8,100.00	(\$71.15)	(\$71.15)	\$8,171.15	\$0.00	\$8,171.15	100.88%
1000.2.000.01100.4580.00000.00.000.000.000	Travel Expense	\$1,404.00	\$0.00	\$0.00	\$1,404.00	\$0.00	\$1,404.00	100.00%
1000.2.000.01100.4611.00000.00.000.000.000	Office Supplies	\$258,992.04	\$17,246.02	\$17,246.02	\$241,746.02	\$87,088.42	\$154,657.60	59.72%
1000.2.000.01100.4640.00000.00.000.000.000	Books/Publications	\$96,493.57	\$5,399.99	\$5,399.99	\$91,093.58	\$29,698.70	\$61,394.88	63.63%
1000.2.000.01100.4641.00000.00.000.000.000	REFERENCE BOOKS	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
1000.2.000.01100.4644.00000.00.000.000.000	MAGAZINES	\$331.25	\$0.00	\$0.00	\$331.25	\$0.00	\$331.25	100.00%
1000.2.000.01100.4733.00000.00.000.000.000	NEW/ADDL FURNITURE	\$8,700.00	\$0.00	\$0.00	\$8,700.00	\$2,120.00	\$6,580.00	75.63%
1000.2.000.01100.4734.00000.00.000.000.000	NEW/ADDL TECH. EQUIP.	\$32,000.00	\$6,244.73	\$6,244.73	\$25,755.27	\$14,738.80	\$11,016.47	34.43%
1000.2.000.01100.4735.00000.00.000.000.000	REPLACE EQUIPMENT	\$2,300.00	\$0.00	\$0.00	\$2,300.00	\$2,201.00	\$99.00	4.30%
1000.2.000.01100.4737.00000.00.000.000.000	REPLACE FURNITURE	\$500.00	\$371.81	\$371.81	\$128.19	\$0.00	\$128.19	25.64%
	Func: REGULAR EDUCATION PROGRAMS - 01100	\$16,954,010.91	\$647,335.67	\$653,274.11	\$16,300,736.80	\$15,628,797.95	\$671,938.85	3.96%
1000.2.000.01101.4110.00000.00.000.000.000	Regular Salaried Employees	\$1,013,765.40	\$24,781.71	\$24,781.71	\$988,983.69	\$855,360.19	\$133,623.50	13.18%
1000.2.000.01101.4170.00000.00.000.000.000	Longevity Pay	\$3,897.00	\$129.42	\$129.42	\$3,767.58	\$3,235.58	\$532.00	13.65%
1000.2.000.01101.4211.00000.00.000.000.000	Health Insurance	\$261,691.00	\$7,608.91	\$7,608.91	\$254,082.09	\$185,267.17	\$68,814.92	26.30%
1000.2.000.01101.4212.00000.00.000.000.000	Dental Insurance	\$9,712.50	\$265.86	\$265.86	\$9,446.64	\$7,214.76	\$2,231.88	22.98%
1000.2.000.01101.4213.00000.00.000.000.000	Life Insurance	\$2,160.00	\$0.00	\$0.00	\$2,160.00	\$2,160.00	\$0.00	0.00%
1000.2.000.01101.4214.00000.00.000.000.000	Disability Insurance	\$2,084.90	\$0.00	\$0.00	\$2,084.90	\$2,084.90	\$0.00	0.00%
1000.2.000.01101.4220.00000.00.000.000.000	FICA	\$77,414.00	\$1,832.80	\$1,832.80	\$75,581.20	\$62,447.65	\$13,133.55	16.97%
1000.2.000.01101.4230.00000.00.000.000.000	Retirement	\$82,611.59	\$2,803.69	\$2,803.69	\$79,807.90	\$70,091.88	\$9,716.02	11.76%
	Func: REGULAR ED. KINDERGARTEN - 01101	\$1,453,336.39	\$37,422.39	\$37,422.39	\$1,415,914.00	\$1,187,862.13	\$228,051.87	15.69%
1000.2.000.01210.4110.00000.00.000.000.000	Regular Salaried Employees	\$3,244,520.09	\$89,720.83	\$105,823.13	\$3,138,696.96	\$3,068,627.03	\$70,069.93	2.16%
1000.2.000.01210.4111.00000.00.000.000.000	BENEFIT REIMBURSEMENT	\$5,872.50	\$0.00	\$0.00	\$5,872.50	\$0.00	\$5,872.50	100.00%
1000.2.000.01210.4170.00000.00.000.000.000	Longevity Pay	\$17,243.03	\$348.38	\$602.22	\$16,640.81	\$7,955.78	\$8,685.03	50.37%
1000.2.000.01210.4211.00000.00.000.000.000	Health Insurance	\$471,549.46	\$16,061.83	\$17,440.99	\$454,108.47	\$461,728.05	(\$7,619.58)	-1.62%
1000.2.000.01210.4212.00000.00.000.000.000	Dental Insurance	\$20,124.46	\$702.67	\$776.13	\$19,348.33	\$19,812.92	(\$464.59)	-2.31%
1000.2.000.01210.4213.00000.00.000.000.000	Life Insurance	\$8,199.36	\$0.00	\$0.00	\$8,199.36	\$8,199.36	\$0.00	0.00%
1000.2.000.01210.4214.00000.00.000.000.000	Disability Insurance	\$6,442.30	\$0.00	\$0.00	\$6,442.30	\$6,442.30	\$0.00	0.00%
1000.2.000.01210.4220.00000.00.000.000.000	FICA	\$249,441.52	\$6,793.99	\$8,129.20	\$241,312.32	\$217,387.70	\$23,924.62	9.59%
1000.2.000.01210.4230.00000.00.000.000.000	Retirement	\$173,696.04	\$8,678.39	\$10,065.81	\$163,630.23	\$163,810.67	(\$180.44)	-0.10%
1000.2.000.01210.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$2,330.00	\$0.00	\$0.00	\$2,330.00	\$0.00	\$2,330.00	100.00%
1000.2.000.01210.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$137,334.29	\$4,230.00	\$4,230.00	\$133,104.29	\$50,348.00	\$82,756.29	60.26%
1000.2.000.01210.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$2,899.00	\$720.88	\$720.88	\$2,178.12	\$2,879.12	(\$701.00)	-24.18%
1000.2.000.01210.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1000.2.000.01210.4531.00000.00.000.000.000	Telecommunications	\$2,410.00	\$0.00	\$0.00	\$2,410.00	\$0.00	\$2,410.00	100.00%
1000.2.000.01210.4534.00000.00.000.000.000	Postage	\$1,550.00	\$0.00	\$0.00	\$1,550.00	\$50.40	\$1,499.60	96.75%
1000.2.000.01210.4561.00000.00.000.000.000	Tuition - Public/Other	\$345,156.69	\$0.00	\$0.00	\$345,156.69	\$205,062.87	\$140,093.82	40.59%
1000.2.000.01210.4563.00000.00.000.000.000	Tuition-Private	\$1,259,226.25	\$29,034.26	\$43,811.80	\$1,215,414.45	\$1,026,863.72	\$188,550.73	14.97%
1000.2.000.01210.4580.00000.00.000.000.000	Travel Expense	\$5,910.00	\$0.00	\$0.00	\$5,910.00	\$3,780.00	\$2,130.00	36.04%
1000.2.000.01210.4611.00000.00.000.000.000	Office Supplies	\$14,176.11	\$0.00	\$0.00	\$14,176.11	\$2,481.36	\$11,694.75	82.50%

City of Dover, New Hampshire

*ML - Monthly Condition of Accounts (Obj & Func)

From Date: 8/1/2012

To Date: 8/31/2012

Fiscal Year: 2012-2013

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.01210.4640.00000.00.000.000.000	Books/Publications	\$2,009.49	\$0.00	\$0.00	\$2,009.49	\$0.00	\$2,009.49	100.00%
1000.2.000.01210.4731.00000.00.000.000.000	NEW/ADDL EQUIP	\$6,946.00	\$0.00	\$0.00	\$6,946.00	\$0.00	\$6,946.00	100.00%
1000.2.000.01210.4734.00000.00.000.000.000	NEW/ADDL TECH. EQUIP.	\$1,345.50	\$0.00	\$0.00	\$1,345.50	\$0.00	\$1,345.50	100.00%
1000.2.000.01210.4810.00000.00.000.000.000	Membership Dues	\$14,308.68	\$1,186.56	\$1,186.56	\$13,122.12	\$0.00	\$13,122.12	91.71%
	Func: SPECIAL EDUCATION - 01210	\$5,993,190.77	\$157,477.79	\$192,786.72	\$5,800,404.05	\$5,245,429.28	\$554,974.77	9.26%
1000.2.000.01220.4110.00000.00.000.000.000	Regular Salaried Employees	\$230,643.30	\$4,878.03	\$4,878.03	\$225,765.27	\$203,418.35	\$22,346.92	9.69%
1000.2.000.01220.4170.00000.00.000.000.000	Longevity Pay	\$1,011.00	\$21.58	\$21.58	\$989.42	\$539.42	\$450.00	44.51%
1000.2.000.01220.4211.00000.00.000.000.000	Health Insurance	\$51,730.20	\$1,788.87	\$1,788.87	\$49,941.33	\$44,721.73	\$5,219.60	10.09%
1000.2.000.01220.4212.00000.00.000.000.000	Dental Insurance	\$1,477.06	\$56.81	\$56.81	\$1,420.25	\$1,609.66	(\$189.41)	-12.82%
1000.2.000.01220.4213.00000.00.000.000.000	Life Insurance	\$590.40	\$0.00	\$0.00	\$590.40	\$590.40	\$0.00	0.00%
1000.2.000.01220.4214.00000.00.000.000.000	Disability Insurance	\$482.37	\$0.00	\$0.00	\$482.37	\$482.37	\$0.00	0.00%
1000.2.000.01220.4220.00000.00.000.000.000	FICA	\$17,722.31	\$355.27	\$355.27	\$17,367.04	\$15,087.07	\$2,279.97	12.86%
1000.2.000.01220.4230.00000.00.000.000.000	Retirement	\$14,395.03	\$553.66	\$553.66	\$13,841.37	\$13,841.47	(\$0.10)	0.00%
	Func: SPECIAL ED. PRESCHOOL - 01220	\$318,051.67	\$7,654.22	\$7,654.22	\$310,397.45	\$280,290.47	\$30,106.98	9.47%
1000.2.000.01230.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$87,765.00	\$0.00	\$0.00	\$87,765.00	\$36,788.00	\$50,977.00	58.08%
	Func: SPECIAL ED. CONSULTANT - 01230	\$87,765.00	\$0.00	\$0.00	\$87,765.00	\$36,788.00	\$50,977.00	58.08%
1000.2.000.01270.4110.00000.00.000.000.000	Regular Salaried Employees	\$228,708.07	\$1,922.81	\$1,922.81	\$226,785.26	\$221,802.82	\$4,982.44	2.18%
1000.2.000.01270.4170.00000.00.000.000.000	Longevity Pay	\$961.00	\$21.58	\$21.58	\$939.42	\$539.42	\$400.00	41.62%
1000.2.000.01270.4211.00000.00.000.000.000	Health Insurance	\$27,017.00	\$622.12	\$622.12	\$26,394.88	\$36,432.88	(\$10,038.00)	-37.15%
1000.2.000.01270.4212.00000.00.000.000.000	Dental Insurance	\$825.22	\$18.36	\$18.36	\$806.86	\$1,216.68	(\$409.82)	-49.66%
1000.2.000.01270.4213.00000.00.000.000.000	Life Insurance	\$576.00	\$0.00	\$0.00	\$576.00	\$576.00	\$0.00	0.00%
1000.2.000.01270.4214.00000.00.000.000.000	Disability Insurance	\$480.71	\$0.00	\$0.00	\$480.71	\$480.71	\$0.00	0.00%
1000.2.000.01270.4220.00000.00.000.000.000	FICA	\$17,527.11	\$139.01	\$139.01	\$17,388.10	\$13,512.39	\$3,875.71	22.11%
1000.2.000.01270.4230.00000.00.000.000.000	Retirement	\$5,712.65	\$219.72	\$219.72	\$5,492.93	\$5,492.97	(\$0.04)	0.00%
1000.2.000.01270.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$206.00	\$0.00	\$0.00	\$206.00	\$0.00	\$206.00	100.00%
1000.2.000.01270.4530.00000.00.000.000.000	TELETRANSLATOR	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
1000.2.000.01270.4580.00000.00.000.000.000	Travel Expense	\$743.02	\$0.00	\$0.00	\$743.02	\$0.00	\$743.02	100.00%
1000.2.000.01270.4611.00000.00.000.000.000	Office Supplies	\$2,000.01	\$0.00	\$0.00	\$2,000.01	\$0.00	\$2,000.01	100.00%
1000.2.000.01270.4640.00000.00.000.000.000	Books/Publications	\$836.00	\$0.00	\$0.00	\$836.00	\$0.00	\$836.00	100.00%
	Func: ELL-ENGLISH LANGUAGE LEARNERS - 01270	\$285,842.79	\$2,943.60	\$2,943.60	\$282,899.19	\$280,053.87	\$2,845.32	1.00%
1000.2.000.01280.4810.00000.00.000.000.000	Membership Dues	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
	Func: GIFTED AND TALENTED - 01280	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
1000.2.000.01290.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$610.00	\$0.00	\$0.00	\$610.00	\$0.00	\$610.00	100.00%
1000.2.000.01290.4611.00000.00.000.000.000	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
1000.2.000.01290.4731.00000.00.000.000.000	NEW/ADDL EQUIP	\$3,200.00	\$0.00	\$0.00	\$3,200.00	\$0.00	\$3,200.00	100.00%
	Func: 504 PROGRAMS - 01290	\$3,910.00	\$0.00	\$0.00	\$3,910.00	\$0.00	\$3,910.00	100.00%
1000.2.000.01300.4110.00000.00.000.000.000	Regular Salaried Employees	\$1,236,094.55	\$56,709.70	\$66,772.72	\$1,169,321.83	\$1,111,219.02	\$58,102.81	4.70%
1000.2.000.01300.4170.00000.00.000.000.000	Longevity Pay	\$3,824.00	\$97.08	\$1,397.08	\$2,426.92	\$2,963.53	(\$536.61)	-14.03%
1000.2.000.01300.4211.00000.00.000.000.000	Health Insurance	\$333,235.86	\$15,299.61	\$17,883.39	\$315,352.47	\$305,299.71	\$10,052.76	3.02%
1000.2.000.01300.4212.00000.00.000.000.000	Dental Insurance	\$14,256.00	\$617.01	\$727.19	\$13,528.81	\$11,978.99	\$1,549.82	10.87%
1000.2.000.01300.4213.00000.00.000.000.000	Life Insurance	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$1,800.00	\$0.00	0.00%
1000.2.000.01300.4214.00000.00.000.000.000	Disability Insurance	\$2,440.14	\$0.00	\$0.00	\$2,440.14	\$2,440.14	\$0.00	0.00%
1000.2.000.01300.4220.00000.00.000.000.000	FICA	\$96,622.78	\$4,172.22	\$5,019.41	\$91,603.37	\$80,399.18	\$11,204.19	11.60%
1000.2.000.01300.4230.00000.00.000.000.000	Retirement	\$125,115.48	\$5,914.71	\$7,096.43	\$118,019.05	\$114,282.34	\$3,736.71	2.99%
1000.2.000.01300.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$5,430.00	\$0.00	\$0.00	\$5,430.00	\$270.68	\$5,159.32	95.02%
1000.2.000.01300.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$20,330.00	\$3,955.00	\$3,955.00	\$16,375.00	\$2,771.26	\$13,603.74	66.91%

City of Dover, New Hampshire

*ML - Monthly Condition of Accounts (Obj & Func)

From Date: 8/1/2012

To Date: 8/31/2012

Fiscal Year: 2012-2013

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.01300.4440.00000.00.000.000.000	FACILITY REPAIRS/RENOVATIONS	\$24,800.00	\$0.00	\$0.00	\$24,800.00	\$24,800.00	\$0.00	0.00%
1000.2.000.01300.4460.00000.00.000.000.000	Taxes	\$1,333.00	\$0.00	\$477.00	\$856.00	\$856.00	\$0.00	0.00%
1000.2.000.01300.4525.00000.00.000.000.000	Student Insurance	\$1,200.00	\$503.00	\$503.00	\$697.00	\$0.00	\$697.00	58.08%
1000.2.000.01300.4531.00000.00.000.000.000	Telecommunications	\$6,725.00	\$0.00	\$0.00	\$6,725.00	\$0.00	\$6,725.00	100.00%
1000.2.000.01300.4532.00000.00.000.000.000	DATA COMMUNICATIONS	\$1,218.00	\$151.05	\$151.05	\$1,066.95	\$772.95	\$294.00	24.14%
1000.2.000.01300.4534.00000.00.000.000.000	Postage	\$800.00	\$163.21	\$163.21	\$636.79	\$551.13	\$85.66	10.71%
1000.2.000.01300.4550.00000.00.000.000.000	Printing & Binding	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
1000.2.000.01300.4561.00000.00.000.000.000	Tuition - Public/Other	\$24,900.00	\$0.00	\$0.00	\$24,900.00	\$0.00	\$24,900.00	100.00%
1000.2.000.01300.4580.00000.00.000.000.000	Travel Expense	\$1,250.00	\$483.63	\$483.63	\$766.37	\$0.00	\$766.37	61.31%
1000.2.000.01300.4611.00000.00.000.000.000	Office Supplies	\$100,140.00	\$1,426.89	\$1,426.89	\$98,713.11	\$54,125.53	\$44,587.58	44.53%
1000.2.000.01300.4612.00000.00.000.000.000	Operating Supplies	\$7,800.00	\$0.00	\$0.00	\$7,800.00	\$2,900.00	\$4,900.00	62.82%
1000.2.000.01300.4640.00000.00.000.000.000	Books/Publications	\$20,780.00	\$0.00	\$0.00	\$20,780.00	\$8,069.02	\$12,710.98	61.17%
1000.2.000.01300.4650.00000.00.000.000.000	SOFTWARE	\$20,585.00	\$3,205.00	\$3,205.00	\$17,380.00	\$8,836.20	\$8,543.80	41.50%
1000.2.000.01300.4731.00000.00.000.000.000	NEW/ADDL EQUIP	\$40,450.00	\$1,001.00	\$1,001.00	\$39,449.00	\$18,449.00	\$21,000.00	51.92%
1000.2.000.01300.4734.00000.00.000.000.000	NEW/ADDL TECH. EQUIP.	\$38,950.00	\$3,079.72	\$3,079.72	\$35,870.28	\$1,289.70	\$34,580.58	88.78%
1000.2.000.01300.4810.00000.00.000.000.000	Membership Dues	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
	Func: VOCATIONAL EDUCATION PROGRAMS - 01300	\$2,131,029.81	\$96,778.83	\$113,341.72	\$2,017,688.09	\$1,754,074.38	\$263,613.71	12.37%
1000.2.000.01350.4531.00000.00.000.000.000	Telecommunications	\$360.00	\$0.00	\$0.00	\$360.00	\$0.00	\$360.00	100.00%
	Func: CAREER TECH-VOC INCLUSION SERV - 01350	\$360.00	\$0.00	\$0.00	\$360.00	\$0.00	\$360.00	100.00%
1000.2.000.01390.4110.00000.00.000.000.000	Regular Salaried Employees	\$131,034.00	\$5,039.76	\$5,039.76	\$125,994.24	\$125,994.24	\$0.00	0.00%
1000.2.000.01390.4170.00000.00.000.000.000	Longevity Pay	\$561.00	\$0.00	\$0.00	\$561.00	\$0.00	\$561.00	100.00%
1000.2.000.01390.4211.00000.00.000.000.000	Health Insurance	\$31,320.00	\$1,204.62	\$1,204.62	\$30,115.38	\$30,115.50	(\$0.12)	0.00%
1000.2.000.01390.4212.00000.00.000.000.000	Dental Insurance	\$954.96	\$37.47	\$37.47	\$917.49	\$936.75	(\$19.26)	-2.02%
1000.2.000.01390.4213.00000.00.000.000.000	Life Insurance	\$144.00	\$0.00	\$0.00	\$144.00	\$144.00	\$0.00	0.00%
1000.2.000.01390.4214.00000.00.000.000.000	Disability Insurance	\$252.00	\$0.00	\$0.00	\$252.00	\$252.00	\$0.00	0.00%
1000.2.000.01390.4220.00000.00.000.000.000	FICA	\$10,024.10	\$373.95	\$373.95	\$9,650.15	\$9,348.78	\$301.37	3.01%
1000.2.000.01390.4230.00000.00.000.000.000	Retirement	\$14,806.84	\$569.49	\$569.49	\$14,237.35	\$14,237.28	\$0.07	0.00%
1000.2.000.01390.4531.00000.00.000.000.000	Telecommunications	\$355.00	\$0.00	\$0.00	\$355.00	\$0.00	\$355.00	100.00%
1000.2.000.01390.4580.00000.00.000.000.000	Travel Expense	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Func: CAREER TECH - SPECIAL SERVICES - 01390	\$189,551.90	\$7,225.29	\$7,225.29	\$182,326.61	\$181,028.55	\$1,298.06	0.68%
1000.2.000.01391.4170.00000.00.000.000.000	Longevity Pay	\$0.00	\$43.16	\$43.16	(\$43.16)	\$1,078.84	(\$1,122.00)	0.00%
1000.2.000.01391.4220.00000.00.000.000.000	FICA	\$0.00	\$3.24	\$3.24	(\$3.24)	\$79.74	(\$82.98)	0.00%
1000.2.000.01391.4230.00000.00.000.000.000	Retirement	\$0.00	\$4.88	\$4.88	(\$4.88)	\$121.97	(\$126.85)	0.00%
	Func: CAREER TECH - GUIDANCE - 01391	\$0.00	\$51.28	\$51.28	(\$51.28)	\$1,280.55	(\$1,331.83)	0.00%
1000.2.000.01402.4110.00000.00.000.000.000	Regular Salaried Employees	\$9,000.00	\$0.00	\$141.00	\$8,859.00	\$235.00	\$8,624.00	95.82%
1000.2.000.01402.4220.00000.00.000.000.000	FICA	\$688.50	\$0.00	\$10.78	\$677.72	\$17.98	\$659.74	95.82%
1000.2.000.01402.4230.00000.00.000.000.000	Retirement	\$132.00	\$0.00	\$0.00	\$132.00	\$0.00	\$132.00	100.00%
	Func: OTHER-HOMEBOUND INSTRUCTION - 01402	\$9,820.50	\$0.00	\$151.78	\$9,668.72	\$252.98	\$9,415.74	95.88%
1000.2.000.01410.4110.00000.00.000.000.000	Regular Salaried Employees	\$34,809.00	\$333.34	\$333.34	\$34,475.66	\$10,363.70	\$24,111.96	69.27%
1000.2.000.01410.4220.00000.00.000.000.000	FICA	\$2,663.56	\$25.50	\$25.50	\$2,638.06	\$722.77	\$1,915.29	71.91%
1000.2.000.01410.4230.00000.00.000.000.000	Retirement	\$3,883.00	\$29.34	\$29.34	\$3,853.66	\$560.71	\$3,292.95	84.80%
1000.2.000.01410.4810.00000.00.000.000.000	Membership Dues	\$2,300.00	\$0.00	\$0.00	\$2,300.00	\$0.00	\$2,300.00	100.00%
	Func: CO-CURRICULAR ACTIVITIES - 01410	\$43,655.56	\$388.18	\$388.18	\$43,267.38	\$11,647.18	\$31,620.20	72.43%
1000.2.000.01420.4110.00000.00.000.000.000	Regular Salaried Employees	\$269,304.60	\$10,882.38	\$18,137.30	\$251,167.30	\$255,589.26	(\$4,421.96)	-1.64%
1000.2.000.01420.4111.00000.00.000.000.000	BENEFIT REIMBURSEMENT	\$2,175.00	\$0.00	\$0.00	\$2,175.00	\$3,915.00	(\$1,740.00)	-80.00%
1000.2.000.01420.4170.00000.00.000.000.000	Longevity Pay	\$962.50	\$63.45	\$105.75	\$856.75	\$856.75	\$0.00	0.00%

City of Dover, New Hampshire

*ML - Monthly Condition of Accounts (Obj & Func)

From Date: 8/1/2012

To Date: 8/31/2012

Fiscal Year: 2012-2013

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.01420.4211.00000.00.000.000.000	Health Insurance	\$24,205.20	\$2,792.91	\$4,654.85	\$19,550.35	\$19,550.37	(\$0.02)	0.00%
1000.2.000.01420.4212.00000.00.000.000.000	Dental Insurance	\$1,665.96	\$192.24	\$320.40	\$1,345.56	\$1,345.68	(\$0.12)	-0.01%
1000.2.000.01420.4213.00000.00.000.000.000	Life Insurance	\$216.00	\$0.00	\$0.00	\$216.00	\$216.00	\$0.00	0.00%
1000.2.000.01420.4214.00000.00.000.000.000	Disability Insurance	\$210.13	\$0.00	\$0.00	\$210.13	\$210.13	\$0.00	0.00%
1000.2.000.01420.4220.00000.00.000.000.000	FICA	\$20,675.55	\$818.79	\$1,364.65	\$19,310.90	\$19,368.51	(\$57.61)	-0.28%
1000.2.000.01420.4230.00000.00.000.000.000	Retirement	\$28,335.41	\$1,236.87	\$2,061.45	\$26,273.96	\$16,882.76	\$9,391.20	33.14%
1000.2.000.01420.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$0.00	\$1,075.00	\$1,075.00	(\$1,075.00)	\$0.00	(\$1,075.00)	0.00%
1000.2.000.01420.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00	0.00%
1000.2.000.01420.4391.00000.00.000.000.000	OFFICIAL SERVICES	\$49,871.00	\$0.00	\$0.00	\$49,871.00	\$0.00	\$49,871.00	100.00%
1000.2.000.01420.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$7,000.00	\$243.96	\$243.96	\$6,756.04	\$0.00	\$6,756.04	96.51%
1000.2.000.01420.4441.00000.00.000.000.000	Rental of Land & Buildings	\$1,200.00	\$90.00	\$90.00	\$1,110.00	\$990.00	\$120.00	10.00%
1000.2.000.01420.4525.00000.00.000.000.000	Student Insurance	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
1000.2.000.01420.4531.00000.00.000.000.000	Telecommunications	\$1,510.00	\$0.00	\$0.00	\$1,510.00	\$0.00	\$1,510.00	100.00%
1000.2.000.01420.4580.00000.00.000.000.000	Travel Expense	\$2,075.00	\$0.00	\$0.00	\$2,075.00	\$0.00	\$2,075.00	100.00%
1000.2.000.01420.4611.00000.00.000.000.000	Office Supplies	\$31,860.00	\$380.00	\$380.00	\$31,480.00	\$18,217.34	\$13,262.66	41.63%
1000.2.000.01420.4810.00000.00.000.000.000	Membership Dues	\$34,860.00	\$3,625.00	\$3,625.00	\$31,235.00	\$120.00	\$31,115.00	89.26%
	Func: ATHLETICS - 01420	\$512,126.35	\$21,400.60	\$32,058.36	\$480,067.99	\$367,261.80	\$112,806.19	22.03%
1000.2.000.01602.4110.00000.00.000.000.000	Regular Salaried Employees	\$150,462.40	\$13,064.13	\$21,773.55	\$128,688.85	\$92,758.85	\$35,930.00	23.88%
1000.2.000.01602.4170.00000.00.000.000.000	Longevity Pay	\$700.00	\$0.00	\$0.00	\$700.00	\$700.00	\$0.00	0.00%
1000.2.000.01602.4211.00000.00.000.000.000	Health Insurance	\$37,270.80	\$3,396.99	\$6,263.97	\$31,006.83	\$23,778.93	\$7,227.90	19.39%
1000.2.000.01602.4212.00000.00.000.000.000	Dental Insurance	\$2,143.44	\$249.57	\$414.45	\$1,728.99	\$1,746.99	(\$18.00)	-0.84%
1000.2.000.01602.4213.00000.00.000.000.000	Life Insurance	\$288.00	\$0.00	\$0.00	\$288.00	\$288.00	\$0.00	0.00%
1000.2.000.01602.4214.00000.00.000.000.000	Disability Insurance	\$220.50	\$0.00	\$0.00	\$220.50	\$220.50	\$0.00	0.00%
1000.2.000.01602.4220.00000.00.000.000.000	FICA	\$11,563.92	\$975.21	\$1,617.47	\$9,946.45	\$6,935.09	\$3,011.36	26.04%
1000.2.000.01602.4230.00000.00.000.000.000	Retirement	\$11,836.77	\$1,351.56	\$2,252.60	\$9,584.17	\$9,522.51	\$61.66	0.52%
	Func: ADULT EDUCATION - 01602	\$214,485.83	\$19,037.46	\$32,322.04	\$182,163.79	\$135,950.87	\$46,212.92	21.55%
1000.2.000.02112.4392.00000.00.000.000.000	POLICE SERVICES	\$45,906.69	\$0.00	\$0.00	\$45,906.69	\$45,906.69	\$0.00	0.00%
	Func: RESOURCE OFFICERS - 02112	\$45,906.69	\$0.00	\$0.00	\$45,906.69	\$45,906.69	\$0.00	0.00%
1000.2.000.02114.4550.00000.00.000.000.000	Printing & Binding	\$9,408.00	\$0.00	\$0.00	\$9,408.00	\$0.00	\$9,408.00	100.00%
	Func: ATTENDANCE-REPORTING - 02114	\$9,408.00	\$0.00	\$0.00	\$9,408.00	\$0.00	\$9,408.00	100.00%
1000.2.000.02122.4110.00000.00.000.000.000	Regular Salaried Employees	\$876,554.44	\$53,456.27	\$63,971.79	\$812,582.65	\$813,526.06	(\$943.41)	-0.11%
1000.2.000.02122.4111.00000.00.000.000.000	BENEFIT REIMBURSEMENT	\$5,872.50	\$0.00	\$0.00	\$5,872.50	\$0.00	\$5,872.50	100.00%
1000.2.000.02122.4170.00000.00.000.000.000	Longevity Pay	\$6,125.00	\$87.13	\$87.13	\$6,037.87	\$2,744.87	\$3,293.00	53.76%
1000.2.000.02122.4211.00000.00.000.000.000	Health Insurance	\$225,321.82	\$11,994.67	\$14,825.53	\$210,496.29	\$218,385.67	(\$7,889.38)	-3.50%
1000.2.000.02122.4212.00000.00.000.000.000	Dental Insurance	\$8,145.36	\$423.57	\$524.37	\$7,620.99	\$7,713.69	(\$92.70)	-1.14%
1000.2.000.02122.4213.00000.00.000.000.000	Life Insurance	\$1,368.00	\$0.00	\$0.00	\$1,368.00	\$1,368.00	\$0.00	0.00%
1000.2.000.02122.4214.00000.00.000.000.000	Disability Insurance	\$1,759.00	\$0.00	\$0.00	\$1,759.00	\$1,759.00	\$0.00	0.00%
1000.2.000.02122.4220.00000.00.000.000.000	FICA	\$67,266.47	\$3,939.81	\$4,706.03	\$62,560.44	\$59,664.61	\$2,895.83	4.31%
1000.2.000.02122.4230.00000.00.000.000.000	Retirement	\$96,843.55	\$5,777.90	\$6,826.56	\$90,016.99	\$90,116.38	(\$99.39)	-0.10%
1000.2.000.02122.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$1,963.00	\$332.77	\$332.77	\$1,630.23	\$975.11	\$655.12	33.37%
1000.2.000.02122.4531.00000.00.000.000.000	Telecommunications	\$3,775.00	\$0.00	\$0.00	\$3,775.00	\$0.00	\$3,775.00	100.00%
1000.2.000.02122.4534.00000.00.000.000.000	Postage	\$2,200.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00	100.00%
1000.2.000.02122.4550.00000.00.000.000.000	Printing & Binding	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
1000.2.000.02122.4580.00000.00.000.000.000	Travel Expense	\$350.00	\$0.00	\$0.00	\$350.00	\$0.00	\$350.00	100.00%
1000.2.000.02122.4611.00000.00.000.000.000	Office Supplies	\$4,200.00	\$0.00	\$0.00	\$4,200.00	\$199.00	\$4,001.00	95.26%
1000.2.000.02122.4644.00000.00.000.000.000	MAGAZINES	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Func: GUIDANCE - 02122	\$1,302,544.14	\$76,012.12	\$91,274.18	\$1,211,269.96	\$1,196,452.39	\$14,817.57	1.14%

City of Dover, New Hampshire

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From Date: 8/1/2012

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Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.02123.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$6,188.00	\$0.00	\$0.00	\$6,188.00	\$132.00	\$6,056.00	97.87%
	Func: APPRAISAL SERVICES - 02123	\$6,188.00	\$0.00	\$0.00	\$6,188.00	\$132.00	\$6,056.00	97.87%
1000.2.000.02130.4110.00000.00.000.000.000	Regular Salaried Employees	\$313,883.18	\$11,019.49	\$11,019.49	\$302,863.69	\$297,951.47	\$4,912.22	1.56%
1000.2.000.02130.4170.00000.00.000.000.000	Longevity Pay	\$2,274.00	\$87.46	\$87.46	\$2,186.54	\$2,186.54	\$0.00	0.00%
1000.2.000.02130.4211.00000.00.000.000.000	Health Insurance	\$61,581.92	\$2,368.42	\$2,368.42	\$59,213.50	\$59,210.50	\$3.00	0.00%
1000.2.000.02130.4212.00000.00.000.000.000	Dental Insurance	\$3,117.72	\$119.91	\$119.91	\$2,997.81	\$2,997.75	\$0.06	0.00%
1000.2.000.02130.4213.00000.00.000.000.000	Life Insurance	\$360.00	\$0.00	\$0.00	\$360.00	\$360.00	\$0.00	0.00%
1000.2.000.02130.4214.00000.00.000.000.000	Disability Insurance	\$599.73	\$0.00	\$0.00	\$599.73	\$599.73	\$0.00	0.00%
1000.2.000.02130.4220.00000.00.000.000.000	FICA	\$24,186.30	\$810.70	\$810.70	\$23,375.60	\$21,986.02	\$1,389.58	5.75%
1000.2.000.02130.4230.00000.00.000.000.000	Retirement	\$32,632.27	\$1,255.09	\$1,255.09	\$31,377.18	\$31,377.21	(\$0.03)	0.00%
1000.2.000.02130.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$1,494.00	\$0.00	\$0.00	\$1,494.00	\$0.00	\$1,494.00	100.00%
1000.2.000.02130.4611.00000.00.000.000.000	Office Supplies	\$5,079.98	\$458.30	\$458.30	\$4,621.68	\$943.66	\$3,678.02	72.40%
1000.2.000.02130.4731.00000.00.000.000.000	NEW/ADDL EQUIP	\$325.00	\$0.00	\$0.00	\$325.00	\$0.00	\$325.00	100.00%
	Func: HEALTH SERVICES - 02130	\$445,534.10	\$16,119.37	\$16,119.37	\$429,414.73	\$417,612.88	\$11,801.85	2.65%
1000.2.000.02143.4110.00000.00.000.000.000	Regular Salaried Employees	\$186,299.00	\$7,848.90	\$7,848.90	\$178,450.10	\$179,450.10	(\$1,000.00)	-0.54%
1000.2.000.02143.4170.00000.00.000.000.000	Longevity Pay	\$561.00	\$0.00	\$0.00	\$561.00	\$0.00	\$561.00	100.00%
1000.2.000.02143.4211.00000.00.000.000.000	Health Insurance	\$29,667.30	\$1,341.02	\$1,341.02	\$28,326.28	\$28,326.15	\$0.13	0.00%
1000.2.000.02143.4212.00000.00.000.000.000	Dental Insurance	\$1,826.58	\$77.89	\$77.89	\$1,748.69	\$1,748.90	(\$0.21)	-0.01%
1000.2.000.02143.4213.00000.00.000.000.000	Life Insurance	\$216.00	\$0.00	\$0.00	\$216.00	\$216.00	\$0.00	0.00%
1000.2.000.02143.4214.00000.00.000.000.000	Disability Insurance	\$351.19	\$0.00	\$0.00	\$351.19	\$351.19	\$0.00	0.00%
1000.2.000.02143.4220.00000.00.000.000.000	FICA	\$14,251.87	\$580.61	\$580.61	\$13,671.26	\$13,277.51	\$393.75	2.76%
1000.2.000.02143.4230.00000.00.000.000.000	Retirement	\$21,051.80	\$886.92	\$886.92	\$20,164.88	\$20,277.75	(\$112.87)	-0.54%
1000.2.000.02143.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$11,040.00	\$0.00	\$0.00	\$11,040.00	\$0.00	\$11,040.00	100.00%
	Func: PSYCHOLOGICAL COUNSELING - 02143	\$265,264.74	\$10,735.34	\$10,735.34	\$254,529.40	\$243,647.60	\$10,881.80	4.10%
1000.2.000.02152.4110.00000.00.000.000.000	Regular Salaried Employees	\$354,448.45	\$12,548.12	\$12,548.12	\$341,900.33	\$361,974.18	(\$20,073.85)	-5.66%
1000.2.000.02152.4170.00000.00.000.000.000	Longevity Pay	\$3,014.00	\$111.11	\$111.11	\$2,902.89	\$2,777.89	\$125.00	4.15%
1000.2.000.02152.4211.00000.00.000.000.000	Health Insurance	\$50,628.70	\$1,886.96	\$1,886.96	\$48,741.74	\$47,174.00	\$1,567.74	3.10%
1000.2.000.02152.4212.00000.00.000.000.000	Dental Insurance	\$2,769.95	\$105.62	\$105.62	\$2,664.33	\$2,640.50	\$23.83	0.86%
1000.2.000.02152.4213.00000.00.000.000.000	Life Insurance	\$432.00	\$0.00	\$0.00	\$432.00	\$432.00	\$0.00	0.00%
1000.2.000.02152.4214.00000.00.000.000.000	Disability Insurance	\$704.35	\$0.00	\$0.00	\$704.35	\$704.35	\$0.00	0.00%
1000.2.000.02152.4220.00000.00.000.000.000	FICA	\$27,346.24	\$920.75	\$920.75	\$26,425.49	\$26,708.35	(\$282.86)	-1.03%
1000.2.000.02152.4230.00000.00.000.000.000	Retirement	\$29,600.69	\$1,138.49	\$1,138.49	\$28,462.20	\$28,462.26	(\$0.06)	0.00%
1000.2.000.02152.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$7,700.00	\$0.00	\$0.00	\$7,700.00	\$0.00	\$7,700.00	100.00%
	Func: SPEECH PATHOLOGY - 02152	\$476,644.38	\$16,711.05	\$16,711.05	\$459,933.33	\$470,873.53	(\$10,940.20)	-2.30%
1000.2.000.02160.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$66,664.50	\$0.00	\$0.00	\$66,664.50	\$21,000.00	\$45,664.50	68.50%
	Func: PHYSICAL THERAPY - 02160	\$66,664.50	\$0.00	\$0.00	\$66,664.50	\$21,000.00	\$45,664.50	68.50%
1000.2.000.02163.4110.00000.00.000.000.000	Regular Salaried Employees	\$148,221.80	\$5,929.40	\$5,929.40	\$142,292.40	\$142,292.40	\$0.00	0.00%
1000.2.000.02163.4211.00000.00.000.000.000	Health Insurance	\$49,485.60	\$2,114.11	\$2,114.11	\$47,371.49	\$52,852.75	(\$5,481.26)	-11.08%
1000.2.000.02163.4212.00000.00.000.000.000	Dental Insurance	\$2,162.76	\$62.61	\$62.61	\$2,100.15	\$1,565.25	\$534.90	24.73%
1000.2.000.02163.4213.00000.00.000.000.000	Life Insurance	\$288.00	\$0.00	\$0.00	\$288.00	\$288.00	\$0.00	0.00%
1000.2.000.02163.4214.00000.00.000.000.000	Disability Insurance	\$258.85	\$0.00	\$0.00	\$258.85	\$258.85	\$0.00	0.00%
1000.2.000.02163.4220.00000.00.000.000.000	FICA	\$11,338.97	\$404.96	\$404.96	\$10,934.01	\$9,669.33	\$1,264.68	11.15%
1000.2.000.02163.4230.00000.00.000.000.000	Retirement	\$11,014.56	\$423.64	\$423.64	\$10,590.92	\$10,590.98	(\$0.06)	0.00%
1000.2.000.02163.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$9,350.00	\$0.00	\$0.00	\$9,350.00	\$0.00	\$9,350.00	100.00%
	Func: OCCUPATIONAL THERAPY SERVICES - 02163	\$232,120.54	\$8,934.72	\$8,934.72	\$223,185.82	\$217,517.56	\$5,668.26	2.44%
1000.2.000.02190.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$7,225.00	\$0.00	\$0.00	\$7,225.00	\$0.00	\$7,225.00	100.00%

City of Dover, New Hampshire

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Filter Encumbrance Detail by Date Range

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1000.2.000.02190.4564.00000.00.000.000.000	TUITION (OTHER) - GED OPTIONS	\$7,700.00	\$0.00	\$0.00	\$7,700.00	\$0.00	\$7,700.00	100.00%
	Func: OTHER SUPPORT SERVICES - STUDENT - 02190	\$14,925.00	\$0.00	\$0.00	\$14,925.00	\$0.00	\$14,925.00	100.00%
1000.2.000.02211.4110.00000.00.000.000.000	Regular Salaried Employees	\$96,924.00	\$3,921.86	\$7,338.31	\$89,585.69	\$41,179.59	\$48,406.10	49.94%
1000.2.000.02211.4214.00000.00.000.000.000	Disability Insurance	\$94.50	\$0.00	\$0.00	\$94.50	\$94.50	\$0.00	0.00%
1000.2.000.02211.4220.00000.00.000.000.000	FICA	\$7,154.75	\$300.02	\$561.37	\$6,593.38	\$3,150.01	\$3,443.37	48.13%
1000.2.000.02211.4230.00000.00.000.000.000	Retirement	\$10,569.18	\$443.18	\$829.24	\$9,739.94	\$4,653.39	\$5,086.55	48.13%
	Func: ACADEMIC COORDINATORS - 02211	\$114,742.43	\$4,665.06	\$8,728.92	\$106,013.51	\$49,077.49	\$56,936.02	49.62%
1000.2.000.02212.4110.00000.00.000.000.000	Regular Salaried Employees	\$60,335.60	\$3,139.40	\$6,186.20	\$54,149.40	\$53,198.19	\$951.21	1.58%
1000.2.000.02212.4170.00000.00.000.000.000	Longevity Pay	\$420.00	\$0.00	\$0.00	\$420.00	\$550.00	(\$130.00)	-30.95%
1000.2.000.02212.4211.00000.00.000.000.000	Health Insurance	\$13,102.38	\$1,341.66	\$2,537.25	\$10,565.13	\$9,391.62	\$1,173.51	8.96%
1000.2.000.02212.4212.00000.00.000.000.000	Dental Insurance	\$499.79	\$52.86	\$107.21	\$392.58	\$370.02	\$22.56	4.51%
1000.2.000.02212.4213.00000.00.000.000.000	Life Insurance	\$86.40	\$0.00	\$0.00	\$86.40	\$86.40	\$0.00	0.00%
1000.2.000.02212.4214.00000.00.000.000.000	Disability Insurance	\$47.50	\$0.00	\$0.00	\$47.50	\$47.50	\$0.00	0.00%
1000.2.000.02212.4220.00000.00.000.000.000	FICA	\$4,647.80	\$219.22	\$434.12	\$4,213.68	\$3,964.21	\$249.47	5.37%
1000.2.000.02212.4230.00000.00.000.000.000	Retirement	\$1,990.35	\$202.71	\$470.84	\$1,519.51	\$1,467.37	\$52.14	2.62%
1000.2.000.02212.4290.00000.00.000.000.000	FSA Fees	\$35.00	\$0.00	\$25.00	\$10.00	\$45.00	(\$35.00)	-100.00%
1000.2.000.02212.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
1000.2.000.02212.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$1,270.00	\$0.00	\$0.00	\$1,270.00	\$0.00	\$1,270.00	100.00%
1000.2.000.02212.4531.00000.00.000.000.000	Telecommunications	\$1,625.00	\$0.00	\$0.00	\$1,625.00	\$0.00	\$1,625.00	100.00%
1000.2.000.02212.4534.00000.00.000.000.000	Postage	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
1000.2.000.02212.4580.00000.00.000.000.000	Travel Expense	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
1000.2.000.02212.4611.00000.00.000.000.000	Office Supplies	\$6,468.00	\$623.98	\$623.98	\$5,844.02	\$205.61	\$5,638.41	87.17%
	Func: CURRICULUM SUPERVISION AND DEV - 02212	\$93,827.82	\$5,579.83	\$10,384.60	\$83,443.22	\$69,325.92	\$14,117.30	15.05%
1000.2.000.02213.4111.00000.00.000.000.000	BENEFIT REIMBURSEMENT	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	100.00%
1000.2.000.02213.4220.00000.00.000.000.000	FICA	\$688.50	\$0.00	\$0.00	\$688.50	\$0.00	\$688.50	100.00%
1000.2.000.02213.4240.00000.00.000.000.000	Staff Development Reimbursable	\$55,500.00	\$0.00	\$0.00	\$55,500.00	\$26,829.00	\$28,671.00	51.66%
1000.2.000.02213.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$23,620.00	\$0.00	\$0.00	\$23,620.00	\$4,192.00	\$19,428.00	82.25%
	Func: STAFF DEVELOPMENT - 02213	\$88,808.50	\$0.00	\$0.00	\$88,808.50	\$31,021.00	\$57,787.50	65.07%
1000.2.000.02215.4110.00000.00.000.000.000	Regular Salaried Employees	\$31,165.38	\$9,554.25	\$9,671.75	\$21,493.63	\$6,133.50	\$15,360.13	49.29%
1000.2.000.02215.4220.00000.00.000.000.000	FICA	\$2,384.16	\$714.16	\$723.15	\$1,661.01	\$451.56	\$1,209.45	50.73%
1000.2.000.02215.4230.00000.00.000.000.000	Retirement	\$3,521.69	\$646.61	\$659.89	\$2,861.80	\$685.12	\$2,176.68	61.81%
1000.2.000.02215.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$5,148.00	\$0.00	\$0.00	\$5,148.00	\$0.00	\$5,148.00	100.00%
1000.2.000.02215.4550.00000.00.000.000.000	Printing & Binding	\$2,900.00	\$0.00	\$0.00	\$2,900.00	\$0.00	\$2,900.00	100.00%
1000.2.000.02215.4580.00000.00.000.000.000	Travel Expense	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
1000.2.000.02215.4611.00000.00.000.000.000	Office Supplies	\$300.00	\$274.03	\$274.03	\$25.97	\$0.00	\$25.97	8.66%
1000.2.000.02215.4640.00000.00.000.000.000	Books/Publications	\$30,700.00	\$0.00	\$0.00	\$30,700.00	\$1,769.72	\$28,930.28	94.24%
	Func: CURRICULUM DEVELOPMENT - 02215	\$76,619.23	\$11,189.05	\$11,328.82	\$65,290.41	\$9,039.90	\$56,250.51	73.42%
1000.2.000.02216.4110.00000.00.000.000.000	Regular Salaried Employees	\$3,713.15	\$0.00	\$0.00	\$3,713.15	\$0.00	\$3,713.15	100.00%
1000.2.000.02216.4220.00000.00.000.000.000	FICA	\$284.06	\$0.00	\$0.00	\$284.06	\$0.00	\$284.06	100.00%
1000.2.000.02216.4230.00000.00.000.000.000	Retirement	\$419.59	\$0.00	\$0.00	\$419.59	\$0.00	\$419.59	100.00%
1000.2.000.02216.4580.00000.00.000.000.000	Travel Expense	\$2,575.00	\$0.00	\$0.00	\$2,575.00	\$0.00	\$2,575.00	100.00%
1000.2.000.02216.4640.00000.00.000.000.000	Books/Publications	\$500.00	\$0.00	\$0.00	\$500.00	\$467.00	\$33.00	6.60%
1000.2.000.02216.4810.00000.00.000.000.000	Membership Dues	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
	Func: PROFESSIONAL DEVELOPMENT - 02216	\$8,391.80	\$0.00	\$0.00	\$8,391.80	\$467.00	\$7,924.80	94.44%
1000.2.000.02222.4110.00000.00.000.000.000	Regular Salaried Employees	\$303,535.00	\$11,269.53	\$11,269.53	\$292,265.47	\$281,738.47	\$10,527.00	3.47%
1000.2.000.02222.4170.00000.00.000.000.000	Longevity Pay	\$2,441.00	\$93.89	\$93.89	\$2,347.11	\$2,347.11	\$0.00	0.00%

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1000.2.000.02222.4211.00000.00.000.000.000	Health Insurance	\$69,411.42	\$1,856.45	\$1,856.45	\$67,554.97	\$46,411.25	\$21,143.72	30.46%
1000.2.000.02222.4212.00000.00.000.000.000	Dental Insurance	\$2,781.54	\$74.94	\$74.94	\$2,706.60	\$1,873.50	\$833.10	29.95%
1000.2.000.02222.4213.00000.00.000.000.000	Life Insurance	\$360.00	\$0.00	\$0.00	\$360.00	\$360.00	\$0.00	0.00%
1000.2.000.02222.4214.00000.00.000.000.000	Disability Insurance	\$589.82	\$0.00	\$0.00	\$589.82	\$589.82	\$0.00	0.00%
1000.2.000.02222.4220.00000.00.000.000.000	FICA	\$23,437.78	\$839.56	\$839.56	\$22,598.22	\$20,989.03	\$1,609.19	6.87%
1000.2.000.02222.4230.00000.00.000.000.000	Retirement	\$34,597.88	\$1,284.06	\$1,284.06	\$33,313.82	\$32,101.54	\$1,212.28	3.50%
1000.2.000.02222.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$3,666.03	\$0.00	\$0.00	\$3,666.03	\$0.00	\$3,666.03	100.00%
1000.2.000.02222.4611.00000.00.000.000.000	Office Supplies	\$4,166.85	\$631.88	\$631.88	\$3,534.97	\$566.47	\$2,968.50	71.24%
1000.2.000.02222.4640.00000.00.000.000.000	Books/Publications	\$16,879.94	\$2,535.55	\$2,535.55	\$14,344.39	\$8,338.33	\$6,006.06	35.58%
1000.2.000.02222.4641.00000.00.000.000.000	REFERENCE BOOKS	\$9,257.10	\$1,200.00	\$1,200.00	\$8,057.10	\$1,674.92	\$6,382.18	68.94%
1000.2.000.02222.4642.00000.00.000.000.000	ELECTRONIC INFO. CABLE/VIDEO	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$3,095.00	\$905.00	22.63%
1000.2.000.02222.4644.00000.00.000.000.000	MAGAZINES	\$3,677.13	\$0.00	\$0.00	\$3,677.13	\$2,350.60	\$1,326.53	36.08%
1000.2.000.02222.4750.00000.00.000.000.000	INFORMATION SERVICES EQUIPT	\$12,286.17	\$400.00	\$400.00	\$11,886.17	\$0.00	\$11,886.17	96.74%
	Func: LIBRARY SERVICES - 02222	\$491,087.66	\$20,185.86	\$20,185.86	\$470,901.80	\$402,436.04	\$68,465.76	13.94%
1000.2.000.02223.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$2,187.13	\$0.00	\$0.00	\$2,187.13	\$0.00	\$2,187.13	100.00%
1000.2.000.02223.4611.00000.00.000.000.000	Office Supplies	\$2,712.13	\$0.00	\$0.00	\$2,712.13	\$0.00	\$2,712.13	100.00%
1000.2.000.02223.4731.00000.00.000.000.000	NEW/ADDL EQUIP	\$194.00	\$0.00	\$0.00	\$194.00	\$0.00	\$194.00	100.00%
1000.2.000.02223.4735.00000.00.000.000.000	REPLACE EQUIPMENT	\$1,220.00	\$0.00	\$0.00	\$1,220.00	\$0.00	\$1,220.00	100.00%
	Func: AUDIOVISUAL SERVICES - 02223	\$6,313.26	\$0.00	\$0.00	\$6,313.26	\$0.00	\$6,313.26	100.00%
1000.2.000.02311.4125.00000.00.000.000.000	Elected Officials	\$7,200.00	\$0.00	\$0.00	\$7,200.00	\$7,200.00	\$0.00	0.00%
1000.2.000.02311.4220.00000.00.000.000.000	FICA	\$550.80	\$0.00	\$0.00	\$550.80	\$550.92	(\$0.12)	-0.02%
1000.2.000.02311.4521.00000.00.000.000.000	Property Insurance	\$96,000.00	\$0.00	\$0.00	\$96,000.00	\$68,688.00	\$27,312.00	28.45%
1000.2.000.02311.4524.00000.00.000.000.000	Public Liab Insurance	\$150.00	\$51.60	\$51.60	\$98.40	\$0.00	\$98.40	65.60%
1000.2.000.02311.4525.00000.00.000.000.000	Student Insurance	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	100.00%
1000.2.000.02311.4821.00000.00.000.000.000	JUDGMENTS AGAINST THE LEA	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
	Func: SCHOOL BOARD SERVICES - 02311	\$110,150.80	\$51.60	\$51.60	\$110,099.20	\$76,438.92	\$33,660.28	30.56%
1000.2.000.02312.4110.00000.00.000.000.000	Regular Salaried Employees	\$3,625.00	\$174.99	\$286.34	\$3,338.66	\$95.45	\$3,243.21	89.47%
1000.2.000.02312.4211.00000.00.000.000.000	Health Insurance	\$0.00	\$95.41	\$158.38	(\$158.38)	\$0.00	(\$158.38)	0.00%
1000.2.000.02312.4212.00000.00.000.000.000	Dental Insurance	\$0.00	\$6.17	\$10.24	(\$10.24)	\$0.00	(\$10.24)	0.00%
1000.2.000.02312.4220.00000.00.000.000.000	FICA	\$277.31	\$13.22	\$21.63	\$255.68	\$0.00	\$255.68	92.20%
1000.2.000.02312.4230.00000.00.000.000.000	Retirement	\$319.00	\$15.40	\$25.20	\$293.80	\$0.00	\$293.80	92.10%
	Func: SCHOOL BOARD SECRETARY - 02312	\$4,221.31	\$305.19	\$501.79	\$3,719.52	\$95.45	\$3,624.07	85.85%
1000.2.000.02317.4335.00000.00.000.000.000	Auditing Services	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$21,944.00	(\$3,944.00)	-21.91%
	Func: AUDIT SERVICES - 02317	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$21,944.00	(\$3,944.00)	-21.91%
1000.2.000.02318.4334.00000.00.000.000.000	Legal Services	\$40,000.00	\$3,044.55	\$3,044.55	\$36,955.45	\$1,971.83	\$34,983.62	87.46%
	Func: SCHOOL BOARD LEGAL SERVICES - 02318	\$40,000.00	\$3,044.55	\$3,044.55	\$36,955.45	\$1,971.83	\$34,983.62	87.46%
1000.2.000.02319.4810.00000.00.000.000.000	Membership Dues	\$5,788.94	\$5,788.94	\$5,788.94	\$0.00	\$0.00	\$0.00	0.00%
	Func: SCHOOL BOARD-OTHER - 02319	\$5,788.94	\$5,788.94	\$5,788.94	\$0.00	\$0.00	\$0.00	0.00%
1000.2.000.02321.4110.00000.00.000.000.000	Regular Salaried Employees	\$443,778.80	\$50,444.87	\$84,074.77	\$359,704.03	\$353,814.03	\$5,890.00	1.33%
1000.2.000.02321.4111.00000.00.000.000.000	BENEFIT REIMBURSEMENT	\$4,350.00	\$0.00	\$0.00	\$4,350.00	\$12,723.75	(\$8,373.75)	-192.50%
1000.2.000.02321.4170.00000.00.000.000.000	Longevity Pay	\$5,025.00	\$772.12	\$820.20	\$4,204.80	\$2,104.80	\$2,100.00	41.79%
1000.2.000.02321.4211.00000.00.000.000.000	Health Insurance	\$131,337.78	\$15,059.96	\$25,100.57	\$106,237.21	\$106,087.59	\$149.62	0.11%
1000.2.000.02321.4212.00000.00.000.000.000	Dental Insurance	\$7,526.58	\$997.24	\$1,662.11	\$5,864.47	\$7,023.87	(\$1,159.40)	-15.40%
1000.2.000.02321.4213.00000.00.000.000.000	Life Insurance	\$1,332.80	\$0.00	\$0.00	\$1,332.80	\$1,332.80	\$0.00	0.00%
1000.2.000.02321.4214.00000.00.000.000.000	Disability Insurance	\$923.94	\$0.00	\$0.00	\$923.94	\$923.94	\$0.00	0.00%

City of Dover, New Hampshire

*ML - Monthly Condition of Accounts (Obj & Func)

From Date: 8/1/2012

To Date: 8/31/2012

Fiscal Year: 2012-2013

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.02321.4220.00000.00.000.000.000	FICA	\$35,812.94	\$3,860.01	\$6,397.64	\$29,415.30	\$27,793.50	\$1,621.80	4.53%
1000.2.000.02321.4230.00000.00.000.000.000	Retirement	\$47,686.01	\$4,979.89	\$8,258.75	\$39,427.26	\$34,630.44	\$4,796.82	10.06%
1000.2.000.02321.4240.00000.00.000.000.000	Staff Development Reimbursable	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$4,969.00	\$7,031.00	58.59%
1000.2.000.02321.4290.00000.00.000.000.000	FSA Fees	\$0.00	\$250.00	\$287.50	(\$287.50)	\$67.50	(\$355.00)	0.00%
1000.2.000.02321.4322.00000.00.000.000.000	PROF SERVICES INSTRUCTIONAL	\$16,007.00	\$0.00	\$0.00	\$16,007.00	\$0.00	\$16,007.00	100.00%
1000.2.000.02321.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$13,759.00	\$234.00	\$234.00	\$13,525.00	\$3,494.00	\$10,031.00	72.91%
1000.2.000.02321.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$7,800.00	\$6,683.00	\$6,683.00	\$1,117.00	\$1,117.00	\$0.00	0.00%
1000.2.000.02321.4410.00000.00.000.000.000	TECHNOLOGY MAINTENANCE	\$26,000.00	\$16,424.10	\$20,302.10	\$5,697.90	\$0.00	\$5,697.90	21.92%
1000.2.000.02321.4441.00000.00.000.000.000	Rental of Land & Buildings	\$36,597.96	\$7,508.70	\$7,508.70	\$29,089.26	\$22,526.10	\$6,563.16	17.93%
1000.2.000.02321.4531.00000.00.000.000.000	Telecommunications	\$5,697.00	\$0.00	\$0.00	\$5,697.00	\$0.00	\$5,697.00	100.00%
1000.2.000.02321.4534.00000.00.000.000.000	Postage	\$5,818.00	\$273.00	\$4,273.00	\$1,545.00	\$1,140.00	\$405.00	6.96%
1000.2.000.02321.4540.00000.00.000.000.000	Advertising	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
1000.2.000.02321.4550.00000.00.000.000.000	Printing & Binding	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	100.00%
1000.2.000.02321.4580.00000.00.000.000.000	Travel Expense	\$3,050.00	\$115.99	\$115.99	\$2,934.01	\$1,684.01	\$1,250.00	40.98%
1000.2.000.02321.4611.00000.00.000.000.000	Office Supplies	\$5,452.70	\$1,395.78	\$1,395.78	\$4,056.92	\$1,868.40	\$2,188.52	40.14%
1000.2.000.02321.4640.00000.00.000.000.000	Books/Publications	\$0.00	\$424.05	\$424.05	(\$424.05)	\$0.00	(\$424.05)	0.00%
1000.2.000.02321.4810.00000.00.000.000.000	Membership Dues	\$10,524.50	\$10,812.90	\$10,812.90	(\$288.40)	\$0.00	(\$288.40)	-2.74%
	Func: OFFICE OF THE SUPERINTENDENT - 02321	\$831,980.01	\$120,235.61	\$178,351.06	\$653,628.95	\$583,300.73	\$70,328.22	8.45%
1000.2.000.02410.4110.00000.00.000.000.000	Regular Salaried Employees	\$1,245,347.44	\$125,171.01	\$209,926.81	\$1,035,420.63	\$1,016,669.31	\$18,751.32	1.51%
1000.2.000.02410.4111.00000.00.000.000.000	BENEFIT REIMBURSEMENT	\$25,665.00	\$0.00	\$0.00	\$25,665.00	\$26,426.25	(\$761.25)	-2.97%
1000.2.000.02410.4170.00000.00.000.000.000	Longevity Pay	\$11,137.50	\$5,059.02	\$5,261.70	\$5,875.80	\$5,575.80	\$300.00	2.69%
1000.2.000.02410.4211.00000.00.000.000.000	Health Insurance	\$302,536.02	\$29,891.34	\$50,378.92	\$252,157.10	\$251,268.36	\$888.74	0.29%
1000.2.000.02410.4212.00000.00.000.000.000	Dental Insurance	\$21,652.98	\$2,298.42	\$3,872.12	\$17,780.86	\$20,223.84	(\$2,442.98)	-11.28%
1000.2.000.02410.4213.00000.00.000.000.000	Life Insurance	\$3,240.00	\$0.00	\$0.00	\$3,240.00	\$3,240.00	\$0.00	0.00%
1000.2.000.02410.4214.00000.00.000.000.000	Disability Insurance	\$2,485.53	\$0.00	\$0.00	\$2,485.53	\$2,485.53	\$0.00	0.00%
1000.2.000.02410.4220.00000.00.000.000.000	FICA	\$95,918.36	\$9,728.65	\$16,082.76	\$79,835.60	\$77,898.55	\$1,937.05	2.02%
1000.2.000.02410.4230.00000.00.000.000.000	Retirement	\$127,869.35	\$13,682.64	\$22,814.11	\$105,055.24	\$103,310.78	\$1,744.46	1.36%
1000.2.000.02410.4290.00000.00.000.000.000	FSA Fees	\$35.00	\$0.00	\$12.50	\$22.50	\$22.50	\$0.00	0.00%
1000.2.000.02410.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$116,523.00	\$32,827.10	\$32,827.10	\$83,695.90	\$70,857.90	\$12,838.00	11.02%
1000.2.000.02410.4433.00000.00.000.000.000	Maint Chrgs - Equipment	\$4,200.00	\$0.00	\$0.00	\$4,200.00	\$812.06	\$3,387.94	80.67%
1000.2.000.02410.4531.00000.00.000.000.000	Telecommunications	\$116,950.00	\$193.54	\$193.54	\$116,756.46	\$1,336.46	\$115,420.00	98.69%
1000.2.000.02410.4534.00000.00.000.000.000	Postage	\$26,952.35	\$12,804.36	\$13,140.36	\$13,811.99	\$5,425.50	\$8,386.49	31.12%
1000.2.000.02410.4550.00000.00.000.000.000	Printing & Binding	\$17,395.80	\$1,341.75	\$1,341.75	\$16,054.05	\$1,455.25	\$14,598.80	83.92%
1000.2.000.02410.4580.00000.00.000.000.000	Travel Expense	\$5,150.00	\$0.00	\$0.00	\$5,150.00	\$0.00	\$5,150.00	100.00%
1000.2.000.02410.4611.00000.00.000.000.000	Office Supplies	\$10,437.86	\$49.00	\$49.00	\$10,388.86	\$900.00	\$9,488.86	90.91%
1000.2.000.02410.4735.00000.00.000.000.000	REPLACE EQUIPMENT	\$12,805.00	\$0.00	\$0.00	\$12,805.00	\$4,805.00	\$8,000.00	62.48%
1000.2.000.02410.4810.00000.00.000.000.000	Membership Dues	\$7,970.00	\$3,653.00	\$3,653.00	\$4,317.00	\$0.00	\$4,317.00	54.17%
	Func: OFFICE OF THE SCHOOL PRINCIPAL - 02410	\$2,154,271.19	\$236,699.83	\$359,553.67	\$1,794,717.52	\$1,592,713.09	\$202,004.43	9.38%
1000.2.000.02490.4110.00000.00.000.000.000	Regular Salaried Employees	\$80,904.28	\$0.00	\$0.00	\$80,904.28	\$74,527.81	\$6,376.47	7.88%
1000.2.000.02490.4111.00000.00.000.000.000	BENEFIT REIMBURSEMENT	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
1000.2.000.02490.4213.00000.00.000.000.000	Life Insurance	\$72.00	\$0.00	\$0.00	\$72.00	\$72.00	\$0.00	0.00%
1000.2.000.02490.4214.00000.00.000.000.000	Disability Insurance	\$31.18	\$0.00	\$0.00	\$31.18	\$31.18	\$0.00	0.00%
1000.2.000.02490.4220.00000.00.000.000.000	FICA	\$6,648.54	\$0.00	\$0.00	\$6,648.54	\$5,500.71	\$1,147.83	17.26%
1000.2.000.02490.4230.00000.00.000.000.000	Retirement	\$544.20	\$0.00	\$0.00	\$544.20	\$0.00	\$544.20	100.00%
1000.2.000.02490.4323.00000.00.000.000.000	PROFESSIONAL SERVICES PUPIL	\$10,890.00	\$499.17	(\$0.83)	\$10,890.83	\$4,010.00	\$6,880.83	63.18%
1000.2.000.02490.4611.00000.00.000.000.000	Office Supplies	\$16,000.00	\$770.77	\$770.77	\$15,229.23	\$0.00	\$15,229.23	95.18%
1000.2.000.02490.4810.00000.00.000.000.000	Membership Dues	\$2,756.00	\$2,756.00	\$2,756.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: SCHOOL ADMINISTRATION-OTHER - 02490	\$123,846.20	\$4,025.94	\$3,525.94	\$120,320.26	\$84,141.70	\$36,178.56	29.21%
1000.2.000.02610.4110.00000.00.000.000.000	Regular Salaried Employees	\$9,920.96	\$1,229.76	\$1,307.84	\$8,613.12	\$27,874.56	(\$19,261.44)	-194.15%

City of Dover, New Hampshire

*ML - Monthly Condition of Accounts (Obj & Func)

From Date: 8/1/2012

To Date: 8/31/2012

Fiscal Year: 2012-2013

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.02610.4170.00000.00.000.000.000	Longevity Pay	\$700.00	\$0.00	\$0.00	\$700.00	\$700.00	\$0.00	0.00%
1000.2.000.02610.4211.00000.00.000.000.000	Health Insurance	\$9,547.16	\$0.00	\$0.00	\$9,547.16	\$7,712.67	\$1,834.49	19.22%
1000.2.000.02610.4212.00000.00.000.000.000	Dental Insurance	\$496.80	\$0.00	\$0.00	\$496.80	\$401.31	\$95.49	19.22%
1000.2.000.02610.4213.00000.00.000.000.000	Life Insurance	\$144.00	\$0.00	\$0.00	\$144.00	\$144.00	\$0.00	0.00%
1000.2.000.02610.4214.00000.00.000.000.000	Disability Insurance	\$62.88	\$0.00	\$0.00	\$62.88	\$62.88	\$0.00	0.00%
1000.2.000.02610.4220.00000.00.000.000.000	FICA	\$811.49	\$94.07	\$100.04	\$711.45	\$2,173.86	(\$1,462.41)	-180.21%
1000.2.000.02610.4230.00000.00.000.000.000	Retirement	\$933.80	\$108.22	\$115.09	\$818.71	\$2,514.52	(\$1,695.81)	-181.60%
1000.2.000.02610.4330.00000.00.000.000.000	Other professional Services	\$81,938.64	\$0.00	\$0.00	\$81,938.64	\$0.00	\$81,938.64	100.00%
1000.2.000.02610.4409.00000.00.000.000.000	PHOTOCOPIER MAINTENANCE	\$1,078.00	\$267.00	\$267.00	\$811.00	\$811.00	\$0.00	0.00%
1000.2.000.02610.4531.00000.00.000.000.000	Telecommunications	\$3,813.00	\$0.00	\$0.00	\$3,813.00	\$0.00	\$3,813.00	100.00%
1000.2.000.02610.4580.00000.00.000.000.000	Travel Expense	\$1,600.00	\$0.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	100.00%
1000.2.000.02610.4611.00000.00.000.000.000	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Func: SUPERVISION OF PLANT SERVICES - 02610	\$111,146.73	\$1,699.05	\$1,789.97	\$109,356.76	\$42,394.80	\$66,961.96	60.25%
1000.2.000.02620.4110.00000.00.000.000.000	Regular Salaried Employees	\$11,430.00	\$1,125.00	\$1,800.00	\$9,630.00	\$7,837.50	\$1,792.50	15.68%
1000.2.000.02620.4220.00000.00.000.000.000	FICA	\$795.60	\$86.07	\$137.71	\$657.89	\$599.62	\$58.27	7.32%
1000.2.000.02620.4330.00000.00.000.000.000	Other professional Services	\$2,223,393.96	\$0.00	\$0.00	\$2,223,393.96	\$0.00	\$2,223,393.96	100.00%
1000.2.000.02620.4411.00000.00.000.000.000	Water & Sewer Expense	\$43,461.31	\$0.00	\$0.00	\$43,461.31	\$0.00	\$43,461.31	100.00%
1000.2.000.02620.4412.00000.00.000.000.000	Sewer Expense	\$32,201.33	\$0.00	\$0.00	\$32,201.33	\$0.00	\$32,201.33	100.00%
1000.2.000.02620.4414.00000.00.000.000.000	FIRE ALARM	\$7,008.00	\$0.00	\$0.00	\$7,008.00	\$0.00	\$7,008.00	100.00%
1000.2.000.02620.4415.00000.00.000.000.000	REPAIRS-FIRE EQUIPMENT	\$9,212.00	\$0.00	\$0.00	\$9,212.00	\$0.00	\$9,212.00	100.00%
1000.2.000.02620.4417.00000.00.000.000.000	REPAIRS BACKFLOW PROTECTION	\$2,600.00	\$0.00	\$0.00	\$2,600.00	\$0.00	\$2,600.00	100.00%
1000.2.000.02620.4421.00000.00.000.000.000	Waste Disposal Services	\$61,382.41	\$0.00	\$0.00	\$61,382.41	\$56,047.00	\$5,335.41	8.69%
1000.2.000.02620.4422.00000.00.000.000.000	Contract Snow Plowing	\$34,000.00	\$0.00	\$0.00	\$34,000.00	\$0.00	\$34,000.00	100.00%
1000.2.000.02620.4431.00000.00.000.000.000	Maint Chrgs - Buildings	\$5,504.18	\$0.00	\$0.00	\$5,504.18	\$0.00	\$5,504.18	100.00%
1000.2.000.02620.4440.00000.00.000.000.000	FACILITY REPAIRS/RENOVATIONS	\$12,500.00	\$0.00	\$0.00	\$12,500.00	\$25.85	\$12,474.15	99.79%
1000.2.000.02620.4443.00000.00.000.000.000	Rental of Equipment	\$9,517.84	\$545.11	\$545.11	\$8,972.73	\$3,945.55	\$5,027.18	52.82%
1000.2.000.02620.4522.00000.00.000.000.000	Vehicle & Equip Insurance	\$39,275.00	\$0.00	\$0.00	\$39,275.00	\$28,056.00	\$11,219.00	28.57%
1000.2.000.02620.4531.00000.00.000.000.000	Telecommunications	\$3,348.00	\$0.00	\$0.00	\$3,348.00	\$0.00	\$3,348.00	100.00%
1000.2.000.02620.4621.00000.00.000.000.000	Natural Gas	\$356,127.25	\$1,150.65	\$1,150.65	\$354,976.60	\$74,171.89	\$280,804.71	78.85%
1000.2.000.02620.4622.00000.00.000.000.000	Electricity	\$694,044.47	\$58,469.40	\$58,469.40	\$635,575.07	\$533,783.84	\$101,791.23	14.67%
1000.2.000.02620.4810.00000.00.000.000.000	Membership Dues	\$370.00	\$0.00	\$0.00	\$370.00	\$0.00	\$370.00	100.00%
	Func: OPERATION OF BUILDINGS - 02620	\$3,546,171.35	\$61,376.23	\$62,102.87	\$3,484,068.48	\$704,467.25	\$2,779,601.23	78.38%
1000.2.000.02630.4330.00000.00.000.000.000	Other professional Services	\$259,102.44	\$0.00	\$0.00	\$259,102.44	\$0.00	\$259,102.44	100.00%
	Func: GROUNDS UPKEEP - 02630	\$259,102.44	\$0.00	\$0.00	\$259,102.44	\$0.00	\$259,102.44	100.00%
1000.2.000.02650.4330.00000.00.000.000.000	Other professional Services	\$21,727.02	\$0.00	\$0.00	\$21,727.02	\$0.00	\$21,727.02	100.00%
1000.2.000.02650.4626.00000.00.000.000.000	Vehicle Fuels	\$0.00	\$831.85	\$831.85	(\$831.85)	\$0.00	(\$831.85)	0.00%
	Func: VEHICLE OPERATIONS - 02650	\$21,727.02	\$831.85	\$831.85	\$20,895.17	\$0.00	\$20,895.17	96.17%
1000.2.000.02690.4330.00000.00.000.000.000	Other professional Services	\$33,972.12	\$0.00	\$0.00	\$33,972.12	\$0.00	\$33,972.12	100.00%
	Func: MAINTENANCE OF BUILDINGS-STAFF - 02690	\$33,972.12	\$0.00	\$0.00	\$33,972.12	\$0.00	\$33,972.12	100.00%
1000.2.000.02721.4514.00000.00.000.000.000	TRANS CONTRACTED - IN DISTRICT	\$1,078,655.00	\$0.00	\$0.00	\$1,078,655.00	\$0.00	\$1,078,655.00	100.00%
	Func: TRANSPORATION-REGULAR PROGRAMS - 02721	\$1,078,655.00	\$0.00	\$0.00	\$1,078,655.00	\$0.00	\$1,078,655.00	100.00%
1000.2.000.02722.4513.00000.00.000.000.000	CONTRACTED TRANS OUT OF DIST	\$218,434.16	\$0.00	\$0.00	\$218,434.16	\$140,650.00	\$77,784.16	35.61%
1000.2.000.02722.4514.00000.00.000.000.000	TRANS CONTRACTED - IN DISTRICT	\$222,804.80	\$0.00	\$0.00	\$222,804.80	\$500.00	\$222,304.80	99.78%
	Func: TRANSPORTATION-SPECIAL PROGRAM - 02722	\$441,238.96	\$0.00	\$0.00	\$441,238.96	\$141,150.00	\$300,088.96	68.01%
1000.2.000.02723.4513.00000.00.000.000.000	CONTRACTED TRANS OUT OF DIST	\$95,150.00	\$0.00	\$0.00	\$95,150.00	\$41,000.00	\$54,150.00	56.91%

City of Dover, New Hampshire

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Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.2.000.02723.4626.00000.00.000.000.000	Vehicle Fuels	\$523.50	\$0.00	\$0.00	\$523.50	\$0.00	\$523.50	100.00%
	Func: TRANSPORTATION-VOCATIONAL - 02723	\$95,673.50	\$0.00	\$0.00	\$95,673.50	\$41,000.00	\$54,673.50	57.15%
1000.2.000.02724.4513.00000.00.000.000.000	CONTRACTED TRANS OUT OF DIST	\$90,000.00	\$0.00	\$0.00	\$90,000.00	\$0.00	\$90,000.00	100.00%
	Func: TRANSPORTATION-ATHLETIC - 02724	\$90,000.00	\$0.00	\$0.00	\$90,000.00	\$0.00	\$90,000.00	100.00%
1000.2.000.02725.4513.00000.00.000.000.000	CONTRACTED TRANS OUT OF DIST	\$13,415.00	\$0.00	\$0.00	\$13,415.00	\$7,500.00	\$5,915.00	44.09%
	Func: TRANSPORTATION-COCURRICULAR - 02725	\$13,415.00	\$0.00	\$0.00	\$13,415.00	\$7,500.00	\$5,915.00	44.09%
1000.2.000.02729.4110.00000.00.000.000.000	Regular Salaried Employees	\$8,592.48	\$198.90	\$596.70	\$7,995.78	\$8,353.80	(\$358.02)	-4.17%
	FICA	\$657.32	\$15.21	\$45.64	\$611.68	\$639.03	(\$27.35)	-4.16%
1000.2.000.02729.4220.00000.00.000.000.000	Travel Expense	\$1,566.60	\$0.00	\$0.00	\$1,566.60	\$1,650.00	(\$83.40)	-5.32%
	Func: TRANS-COURIER - 02729	\$10,816.40	\$214.11	\$642.34	\$10,174.06	\$10,642.83	(\$468.77)	-4.33%
1000.2.000.02730.4110.00000.00.000.000.000	Regular Salaried Employees	\$5,820.00	\$0.00	\$0.00	\$5,820.00	\$5,535.00	\$285.00	4.90%
	FICA	\$445.23	\$0.00	\$0.00	\$445.23	\$423.37	\$21.86	4.91%
1000.2.000.02730.4230.00000.00.000.000.000	Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$1.69	(\$1.69)	0.00%
	Func: TRAFFIC GUARDS - 02730	\$6,265.23	\$0.00	\$0.00	\$6,265.23	\$5,960.06	\$305.17	4.87%
1000.2.000.02790.4513.00000.00.000.000.000	CONTRACTED TRANS OUT OF DIST	\$31,389.00	\$0.00	(\$390.00)	\$31,779.00	\$0.00	\$31,779.00	101.24%
	TRANS AP	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
	Func: TRANSPORTATION - OTHER - 02790	\$51,389.00	\$0.00	(\$390.00)	\$51,779.00	\$0.00	\$51,779.00	100.76%
1000.2.000.02832.4819.00000.00.000.000.000	Fees & Charges	\$0.00	\$462.00	\$410.50	(\$410.50)	\$0.00	(\$410.50)	0.00%
	Func: STAFF SERVICES-CRIMINAL RECORD - 02832	\$0.00	\$462.00	\$410.50	(\$410.50)	\$0.00	(\$410.50)	0.00%
1000.2.000.02835.4336.00000.00.000.000.000	Medical Services	\$345.00	\$0.00	\$0.00	\$345.00	\$0.00	\$345.00	100.00%
	Func: CENTRAL SUPPORT-HEALTH SERV. - 02835	\$345.00	\$0.00	\$0.00	\$345.00	\$0.00	\$345.00	100.00%
1000.2.000.02839.4250.00000.00.000.000.000	Unemployment	\$87,000.00	\$0.00	\$0.00	\$87,000.00	\$0.00	\$87,000.00	100.00%
1000.2.000.02839.4260.00000.00.000.000.000	Workers Comp Insurance	\$89,829.00	\$7,485.75	\$14,971.50	\$74,857.50	\$0.00	\$74,857.50	83.33%
	Func: CENTRAL SUPPORT-INSURANCES - 02839	\$176,829.00	\$7,485.75	\$14,971.50	\$161,857.50	\$0.00	\$161,857.50	91.53%
1000.2.000.02843.4110.00000.00.000.000.000	Regular Salaried Employees	\$263,069.60	\$43,459.99	\$66,955.26	\$196,114.34	\$192,116.40	\$3,997.94	1.52%
	BENEFIT REIMBURSEMENT	\$4,350.00	\$0.00	\$0.00	\$4,350.00	\$3,915.00	\$435.00	10.00%
	Longevity Pay	\$2,300.00	\$700.00	\$700.00	\$1,600.00	\$700.00	\$900.00	39.13%
	Health Insurance	\$79,253.72	\$9,146.25	\$15,243.75	\$64,009.97	\$64,023.75	(\$13.78)	-0.02%
	Dental Insurance	\$5,719.31	\$659.94	\$1,099.90	\$4,619.41	\$4,619.58	(\$0.17)	0.00%
	Life Insurance	\$720.00	\$0.00	\$0.00	\$720.00	\$720.00	\$0.00	0.00%
	Disability Insurance	\$492.93	\$0.00	\$0.00	\$492.93	\$492.93	\$0.00	0.00%
	FICA	\$20,300.77	\$3,333.54	\$5,101.11	\$15,199.66	\$14,736.97	\$462.69	2.28%
	Retirement	\$23,352.53	\$3,070.23	\$4,929.50	\$18,423.03	\$16,933.21	\$1,489.82	6.38%
	PROF SERVICES INSTRUCTIONAL	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
	Other professional Services	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
	Consulting Services	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
	Technical Services	\$55,000.00	\$28,469.95	\$28,469.95	\$26,530.05	\$9,526.52	\$17,003.53	30.92%
	Maint Chrgs - Equipment	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	Telecommunications	\$5,850.00	\$755.63	\$755.63	\$5,094.37	\$1,869.37	\$3,225.00	55.13%
	DATA COMMUNICATIONS	\$17,068.00	\$1,342.62	\$1,342.62	\$15,725.38	\$11,728.98	\$3,996.40	23.41%
	PAGERS	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$8,908.98	(\$1,908.98)	-27.27%
	Travel Expense	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
	Office Supplies	\$950.00	\$0.00	\$0.00	\$950.00	\$221.60	\$728.40	76.67%

City of Dover, New Hampshire

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1000.2.000.02843.4734.00000.00.000.000.000	NEW/ADDL TECH. EQUIP.	\$158,000.00	\$2,869.73	\$2,869.73	\$155,130.27	\$123,701.11	\$31,429.16	19.89%
1000.2.000.02843.4738.00000.00.000.000.000	REPLACE TECH. EQUIP.	\$14,000.00	\$5,302.00	\$5,302.00	\$8,698.00	\$3,755.00	\$4,943.00	35.31%
	Func: COMPUTER SYSTEMS MANAGEMENT - 02843	\$671,526.86	\$99,109.88	\$132,769.45	\$538,757.41	\$457,969.40	\$80,788.01	12.03%
1000.2.000.02900.4160.00000.00.000.000.000	Severance Pay	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
1000.2.000.02900.4220.00000.00.000.000.000	FICA	\$573.75	\$0.00	\$0.00	\$573.75	\$0.00	\$573.75	100.00%
1000.2.000.02900.4230.00000.00.000.000.000	Retirement	\$847.50	\$0.00	\$0.00	\$847.50	\$0.00	\$847.50	100.00%
1000.2.000.02900.4330.00000.00.000.000.000	Other professional Services	\$142.20	\$0.00	\$0.00	\$142.20	\$0.00	\$142.20	100.00%
	Func: SUPPORT SERVICES - Other - 02900	\$9,063.45	\$0.00	\$0.00	\$9,063.45	\$0.00	\$9,063.45	100.00%
1000.2.000.05222.4912.00000.00.000.000.000	Transfer to Special Rev	\$416,566.22	\$0.00	\$416,566.22	\$0.00	\$0.00	\$0.00	0.00%
	Func: TRANSFER TO ALL OTHER SPECIAL REV FUNDS - 05222	\$416,566.22	\$0.00	\$416,566.22	\$0.00	\$0.00	\$0.00	0.00%
	Fund: General Fund - 1000	\$42,264,590.00	\$1,709,178.24	\$2,454,534.80	\$39,810,055.20	\$32,056,918.07	\$7,753,137.13	18.34%

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
Grand Total:		\$42,264,590.00	\$1,709,178.24	\$2,454,534.80	\$39,810,055.20	\$32,056,918.07	\$7,753,137.13	18.34%

End of Report