



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Senior Center Activity Room
Meeting Date: Monday, September 10, 2012
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: Joe Tenuta called the meeting to order at 7:05pm

ROLL CALL

Recreation Director: Gary Bannon
Assistant Recreation Director: Krista Trefethen
City Council Liaison: Bob Carrier

Recreation Board Members in attendance:

Joe Tenuta
Jon Towle (missed meeting)
Jerry Newcomb
Kathy Morrison (missed meeting)
Rich Johnson
Scott Kelley
Margaret Trefethen
Norm Fracassa
Stanley Kaubris (A) (missed meeting)
Lynn Antone (A) (missed meeting)

Open Positions on Rec Board: One regular member, one alternate

A full board consists of nine (9) full time members and three (3) alternate members.

APPROVAL OF MINUTES:

Richard Johnson requested updates to August minutes to reflect that the Dickinson Development movement of solid fill could add up to three feet of additional soil on the Maglaras Fields 1 and 2, per the August meeting discussions. Minutes were then accepted.

CITIZENS' FORUM: None

REPORTS

A. ADVISORY BOARD : None.

B. RECREATION DIRECTOR, GARY BANNON

The Robbins Auto Parts warehouse in the Park Street area will be converted to apartments. There will be approximately \$12,000 in estimated impact fees available for work in Park St. Park. Gary will be working with a group from UNH to develop rainwater runoff



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protection/erosion control in the Park Street Park. Other options for the surplus money could include new trees, turf, and various improvements in the park. Norm Fracassa asked to be involved with any groups, as he helped design the park.

Gary was contacted by the Willand Pond Hockey Tournament vendor. Tentative February, 2013 date. Possibly up to 30 teams (up from 14 in 2012). Joe Tenuta mentioned that restaurants and hotels did pretty well in 2012 from this event.

Garrison Hill Update: Gary working with Fit-to-Live Gym and Indoor Ascent climbing gym to organize an athletic event course on Garrison Hill. McEneaney Surveyors have supplied a \$2,300 bid on surveying the hill. Goal is to prevent use of private land and clearly stake off the hill. The property lines are irregular. The board also was informed that approximately 30 acres of the hill are owned by the City of Dover, but in Rollinsford.

Gary Bannon met with the skate park group at 6pm on September 10. The group is still working on grants. He is trying to set a meeting with Dover Softball to secure access to the new skate park via the Dover Softball property. Gary feels that the skate park group and the city (Community Services) can begin to clear the land and lay out the skate park in late Fall, 2012. Jerry Newcomb mentioned that the Hampton, NH town skate park recently received excellent media coverage and reviews.

Apple Harvest Day will have two booths: 1) Pool-related 2) Senior Center. There may also be some skate park-related data handed out. The McConnell Center Tenants Association is having an Arts Festival on the McConnell Center front lawn. Booth rentals will generate income.

The fiber art project is in place in Henry Law Park and will last 45 days. Gary attended a reception with the artists. Favorable reports on the art and materials.

Mark Hyson's resignation letter from the Recreation Advisory Board was shared.

C. ASSISTANT RECREATION DIRECTOR, KRISTA TREFETHEN

The Fitness and Senior Centers are busy after summer vacations.

Hardwood floors were resurfaced.

Fall schedules in place.

Basketball signups for youth leagues will likely start October 1.

Gymnasium space is at a premium.

Two revenue-generating trips are occurring via the Senior Center:

Ireland (Fall 2012) Nevada/Western States (2013)



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OLD BUSINESS

Skate Park:

Site at Maglaras is available. 10,000 square feet. City manager indicated Skate Park must be moved from present site at Henry Law. Trust does say this area of Henry Law has to be used for Recreation purposes.

New site at Maglaras proposed at where dog park was going to be in the last master plan. Jon made a motion to accept new location, Kathy seconded motion, and motion passed (February 2012 Meeting).

Gary made presentation to city about skate park move to Maglaras Park. City council approved concept of moving Skate Park to Maglaras at August 2012 workshop meeting.

Skate Park committee putting together a marketing plan to raise funds to fund building of new skate park. They are also looking into possible grants.

May need access to be granted by softball to Maglaras Park Skate Park site.

Henry Law Park:

- 1) RFP for Henry Law Park redesign is out and ends on September 15. \$8,500 advertised fee for the best “tell us what you can deliver” design, using the community input list and the stated budget. Gary is still looking for/applying for grant moneys. The parking lot is still the biggest question/discussion point of the project.
- 2) Gary met with Ray Bardwell from the Covered Bridge Group and Bill Boulanger from Community Services about the impacts the bridge will have on space in Henry Law Park. Permits for construction points concerning the bridge’s ultimate location are still outstanding. Utility relocation work will also be required because of where the bridge will be located. There is less time pressure now, due to delays with the Dickinson project.
- 3) The group discussed the giant Christmas tree and the possibility moving/removing/replacing the tree with a smaller tree. Concerns regarding communication, etc.

Waterfront Development:

Discussions ongoing about Dickinson Development start date, work on bluffs, access road to skate park, discussion about overall development.

Gary met with Mark Dickinson and Dean Peschel the week of June 4th. Looking to re-shape Maglaras Park dredge cell. Dickinson sees it as a “win/win.” It saves him money and it helps the city by doing some work that needs to be done at the park. Papers to be signed in August, site work to start in 2013.



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Coca Cola Contest: Voting is done. Dover did not win but did generate over 300,000 votes, a valiant effort led by Scott Kelley.

NEW BUSINESS

Vice Chair Position:

Richard Johnson nominated Jon Towle to this position. Scott Kelley seconded. Unanimous vote.
Backfill of open voting board vacancy:

Stan Kaubris communicated through e-mail that he is agreeable to moving from alternate to regular board membership.

Bob Carrier advised that Stan only has to formally express interest, via the City Clerk. City Council approval would then normally follow. However, other alternates can also technically apply. Existing alternates would have preference over any new applicants.

Joe Tenuta mentioned that Ronan O'Doherty supposedly is interested in becoming a board member. Bob Carrier mentioned that Rich Thorpe was also interested in returning to the board.

Richard Johnson asked if the Recreation Department had any written policies on acceptable volunteers in league coaching under the control of the Recreation Department (basketball, indoor soccer, etc.) – with respect to criminal arrest and conviction records. Gary responded that there are no written policies however background checks are performed and reviewed. He expressed that there isn't a standard practice in Recreation as a whole in the recruitment and review of volunteer coaching applicants so each community comes up with its own review process.

Bob Carrier advised that if the board wants anything specifically addressed at the City Council meetings, we just need to let him know.

Gary confirmed that the New Hampshire Attorney General's Office has not been contacted by the City of Dover regarding any transfer of existing skate park land from the Henry Law Park Trust to The Dickinson Development Corp. Gary advised that if Dickinson advised it needed the land for parking, the city would then possibly petition the Attorney General's Office. This is possibly two years away, if it were to occur. Gary mentioned that normally replacement land would have to be substituted for any land transferred out of the trust.

Margaret Trefethen asked if the \$10,000 per month payment being made by Dickinson Development for construction delays could be reserved for the new skate park costs. A motion was unanimously passed, recording the Recreation Advisory Board's agreement with this idea.

- a. Bob advised that the initial \$10,000 payment was booked to the city Fund Balance. Gary stated that the getting this initial \$10,000 reserved for the skate park would be difficult.



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- b. Gary Bannon will address the request for reserving future \$10,000 payments from Dickinson Development to a new skate park capital reserve fund. He will meet and discuss with the Dover city manager.
- c. Bob Carrier will address the request for reserving future \$10,000 payments from Dickinson Development to a new skate park capital reserve fund. He will meet and discuss with the Dover city council.

ADJOURN

Margaret made a motion to adjourn the meeting. Scott seconded the motion. The motion passed and the meeting adjourned at 8:20pm.

Respectfully, Jerry Newcomb