



DOVER SCHOOL DISTRICT

JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – Horne Street School
Meeting Location: HSS Conference Room
Meeting Date: **Thursday, September 13, 2012**
Meeting Time: **5:30 pm**

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Horne Street School Addition & Renovations Joint Building Committee was called to order on Thursday, September 13, 2012 at 5:30 p.m. at the Horne Street School Conference Room. Present were Mark Geuther, Doris Grady, Ray Bardwell, Karen Weston, Betsey Andrews Parker and Bob Carrier. Also present were Business Administrator Mike Limanni, HSS Principal Mike McKenney and Tim Knowles (arrived at 5:50 pm).
- II. Public Comments:** None
- III. Approval of Meeting Minutes from July 26, 2012:** Ray Bardwell moved, Bob Carrier seconded to approve the minutes of the meetings listed above. An oral **VOTE PASSED 6/0.**

Horne Street Elementary School

IV. CIP Financial Report—Horne Street School Project

Business Administrator Mike Limanni summarized the Financial Report and stated that the emergency lighting is the only item left that is outstanding and he needs to wait to speak with Tim Knowles to see if it was completed.

Ray Bardwell moved, Doris Grady seconded to delay discussion of the financial report until Tim Knowles arrived. An oral **VOTE PASSED 6/0.**

V. Approvals:

a. CIPM-694 Payment for completion of Parking Reconstruction: \$196,015.00

Mr. Carrier asked if there had been a walk-through of the project. Mr. Limanni responded that Mr. Knowles had done this with a punch list and had signed off on the list.

Mr. Geuther asked if the three dollar amounts on the invoice are from the same funds. Mr. Limanni responded that they are most likely from different years which is why they are different numbers. Mr. Geuther also asked if the appropriations on the CIP Financial Summary were the same as when the project began. He wanted to be sure that the project was completed with all of the extra items and under budget which Mr. Limanni stated that it had been.

Ray Bardwell moved, Bob Carrier seconded payment of invoice and have all lien waivers be presented upon payment. A roll call **VOTE PASSED 6/0.**

Mr. Carrier asked what kind of feedback he is receiving from the change in parking at HSS. Mr. McKenney stated that it has been mostly positive and has been running smoothly. Mr. McKenney continued to say that there are still one or two people who will turn left, but for the most part, it is going well. There have been a few issues with busses, but have since been resolved. There is a smooth flow and fire drills have also gone well.

b. CIPM-695 Payment for Balances of Professional Services Parking Reconstruction \$4,140.11

Mr. Knowles stated that this invoice is for project management. He has verified that it was completed and approved payment.



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Mark Geuther moved, Ray Bardwell seconded payment of this invoice to Civilworks. A roll call **VOTE PASSED 6/0.**

- c. **CIPM-696 Payment for Underground Electric Pipe Damage \$4,114.09**
Work was inspected by Jim Maxfield.

Mark Geuther moved, Bob Carrier seconded payment of this invoice to RMS Electric. A roll call **VOTE PASSED 6/0.**

CIP Financial Report—Horne Street School Project (Continued from above)

Mr. Limanni phoned Keith McBey of BPS and determined that the JBC would not need to pay the additional \$1,925 and has closed out the project, leaving an available balance of \$2,235.86 instead of \$310.86.

Ray Bardwell moved, Betsey Andrews Parker seconded closing all purchase orders to Bonnette, Paige and Stone to close the project leaving a balance of \$2,235.86. A vote was not taken and discussion continued.

Mr. Carrier asked if Mr. Knowles could see anything that was needed at HSS with the remaining funds. He deferred to Mr. Geuther who suggested a new stop sign. Mr. Carrier commented that the City could provide a new sign.

Mr. Bardwell commented that there is still poor ventilation in the gym and maybe fans could be purchased to move the air.

Ms. Weston stated the remaining money would go to another future school capital project. It should be a similar project.

Mr. Bardwell reiterated that if there is a deficiency in ventilation, it should be taken care of.

Ms. Weston added there would need to be at least two more meetings to bid and pay the bill.

Mr. Carrier estimated that the ventilation or fans could cost \$5,000-\$10,000 and asked if the School District could pay the difference. Mr. Limanni said that this would not be a priority for the School District since there are safety issues at Garrison that need to be addressed. He needs to look at the District as a whole and make priorities. He was more in favor of returning the remaining money and using the money that is in the budget if something unexpected arises. The budget is periodically re-evaluated throughout the year to determine the status and there is also at least \$50,000 in the CIP for repairs for the District. He would recommend that Mr. Knowles research possible solutions to the ventilation issue.

Mr. Bardwell suggested that Mr. Knowles research and gives ideas and costs at another meeting. Ms. Weston stated that she would like to have a zero balance at the end of the project.



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Meeting Type: Regular Meeting – Home Street School
Meeting Location: HSS Conference Room
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Meeting Time: **5:30 pm**

Mr. Geuther noted that air conditioning is what is really needed in the gym and that isn't something that will probably happen.

Mrs. Grady stated that it doesn't make sense that in the past \$200,000 has been returned after a project has been closed out and now the JBC does not want to give back \$2,000. She suggested using facilities funds for the fans.

Ms. Weston agreed with her, but noted that it would still be nice to have fans if there are funds available.

Mr. Bardwell asked Mr. Knowles to look at different options including exhaust fans and ceiling fans.

Mr. Geuther stated that he has trouble asking Mr. Knowles to do extensive research when he believes the cost will be more than what is available. He also added that if we put another system in the gym, it may interfere with the existing system.

Ms. Andrews Parker stated that she is really just looking for air movement and a big fan may be sufficient. She also added that the PTG may be able match funds for whatever is needed.

Mr. Knowles stated that there may be 1 or 2 fans that were left over from the Woodman Park renovation and will look into it. He will report findings on his research and any electrical work that may be needed at the next JBC meeting.

The next meeting is scheduled for October 4th at 5:00 p.m.

VI. Other Business:

Ray Bardwell moved, Doris Grady seconded to adjourn at 6:30 pm. An oral **VOTE PASSED 6/0**.

Respectfully submitted,

Karen Weston/ral

Karen Weston, Joint Building Committee Chairperson
Joint Building Committee
KW/ral