



**CITY OF DOVER**

## ARENA COMMISSION – MINUTES

Meeting Type: Regular Meeting  
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820  
 Meeting Date: **Tuesday September 18, 2012**  
 Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room

In Attendance	Title	9/18/12	8/21/12	6/19/12	5/15/12	4/17/12	3/20/12
/Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager	X	X		X	X	X
Dave Goodwin	Arena Commission Chairperson	X	X	X	X	X	
Ron Huml	Commission Vice Chairman	X	X	X	X	X	X
Dennis Munson	Commission Member	X	X		X	X	X
Larry Raiche	Alternate Commission Member		X	X	X	X	
Ray Pasquale	Program/Marketing Manager	X	X	X	X	X	
Marc Saunders	Commission Member	X	X	X		X	X

- I. **Approval of the Minutes:** Ron Huml made a motion to approve the minutes with a change in the financial report to say that staff should to go through each line item of the budget and look at the differences at the end of the year and make adjustment to that line item but to retain the same budget . Second change is to also add this paragraph, “The Arena should get approval to have last fiscal year and future fiscal year revenues over expense (profit) moved to an Arena Capital Reserve Fund. This Capital Reserve Fund will be used to cover future capital expenses in lieu of bonding and interest payments”, Seconded by Marc Saunders. All in agreement.
  
- II. **Financial Reports:** Ron Huml gave his overview of the report; \$109,294 in revenue and expenses are \$135,000, making the loss year to date of \$25,722.00; sales are up \$11,000.00 over last year. Gas and electric in 2010 was \$33,000 and this year was \$28,000. Marc Saunders made the motion to accept the financial report, it was seconded by Dennis Munson; all were in agreement.
  
- III. **Recreation Director’s Report:** Gary Bannon talked about the arena being in good shape financially and with consistent management from Pat and his staff it should stay that way this year. Ron Huml made the motion to accept the report, it was seconded by Dennis Munson; all were in agreement.



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- IV. Arena Manager's Report:** Pat McNulty talked about finishing putting in ice on the Foster rink. Equipment is up and running smoothly. All of our preventative maintenance on the building has been done. Dennis Munson made the motion to accept the report, it was seconded by Marc Saunders; all were in agreement.
- V. Program/Marketing Report:** Ray Pasquale reported that all of the leagues are full and have a waitlist going for the leagues. Home show for September has been cancelled. Women's tournament will be here at the end of September. Ron Huml made the motion to accept the report, it was seconded by Dennis Munson; all were in agreement
- VI. Other Business:** With no further business to discuss, the motion to adjourn the meeting was made by Ron Huml and seconded by Marc Saunders. The meeting was adjourned at approximately 7:37pm.

Next meeting is set for October 16, 2012 at 7 p.m.