



CITY OF DOVER

TRANSPORTATION ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: Second Floor Conference Room, City Hall
Meeting Date: **Monday, July 23, 2012**
Meeting Time: **6:00 pm**

ROLL CALL

Weston called the meeting to order at 6:05 PM.

Members present: Councilor Karen Weston (Chair), Dennis Munson, John Scruton, Maurice Olivier, Jack Flick, Jeremy LaRose (COAST), Marn Speidel (Police), Ben Clark (Community Services), Peter Schmidt (Alternate).

Members absent: Chris Parker (Planning)

Others present: Mike Nevajans (United Parcel Service), Rick and Mary Hebbard

Weston noted that Schmidt is replacing Parker as a voting member of the committee for this meeting. Weston also noted that the agenda does not include a review of the June minutes and asked for consensus to table the minutes review to the next meeting. Scruton also stated he did not get a copy.

OLD BUSINESS

Industrial Drive parking concern – on street parking by UPS employees in area of #120

Mike Nevajans, manager of UPS, spoke about shift scheduling and overlaps coupled with limited on site parking for UPS employees. Nevajans said he is not opposed to a parking restriction, but stated he believed the problem was centered toward the adjacent property. Nevajans said he felt he could manage the problem through directives to his employees not to park to the east of the UPS driveway. Rick and Mary Hebbard said they do not think there is a problem. Speidel reminded committee members about discussion points from the prior meeting; Community Services staff had reported difficulty effectively clearing snow from the area and other concerns raised by the adjacent property owner. Discussion and Q&A followed between committee members and other attendees. LaRose made motion, seconded by Munson, to take no formal action at this time and to encourage Mr. Nevajans to manage the on street parking issue administratively with his employees. Motion passed 9-0.

Oak Street speed limit reduction – citizen request

Speidel gave overview of traffic count data that the police had taken on the segment between Central and Broadway. Speidel read the text of his correspondence with the resident who had raised the concern. Speidel referred to the statutory language and the MUTCD standard for setting speed limits. The resident was not in attendance. LaRose moved, Flick seconded, to take no action on reducing the speed limit. Motion passed 9-0.

NEW BUSINESS

Proposed amendments to Transportation Advisory Commission bylaws

Weston referred to a draft document that had been prepared by Parker and LaRose. Weston stated she had issues with most of the proposed language. Discussion ensued regarding the language for a required quorum other sections, including newly proposed sections D and E under Article V regarding the orderly conduct of meetings. Residents noted that the proposed bylaws had not been available to the public prior to the meeting. Weston stated she would prefer to vote



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now to reject the proposed language. Flick moved, Munson seconded, to table this item to a subsequent meeting. Motion passed 7-2 (Speidel and Weston opposed).

Stop sign proposal at Upper Factory and Tolend Roads

Speidel gave an overview of the concern that had been brought to the attention of City staff. With new developments recently constructed or pending construction off Upper Factory Road, the volume of traffic has increased. Speidel stated that the police department supports the idea that a stop sign be installed on Upper Factory Road at the intersection of Tolend. Munson moved, Flick seconded, to add this intersection to the schedule of stop intersections. Motion passed 8-1 (Scruton opposed).

MEMBER COMMENTS

Flick raised a concern regarding the lack of "End School Zone" signs on certain roadways near Dover Middle and Dover High School. Discussion ensued. Flick asked staff to review and correct all school zones prior to the start of the school year.

Weston referred to the traffic calming project on Lexington and Cushing Streets and asked what the City is considering for measures in the Chestnut/Third and Chestnut/Fourth area. Weston asked Clark to look at options for a median refuge island on Chestnut Street in front of St. Mary's Church. Schmidt moved, Olivier seconded, to have the Engineering Department study the Chestnut/Fourth and Chestnut/Third intersection with an eye to improve traffic flow and safety. Motion passed 9-0.

Flick raised a concern that had been brought up before and still not addressed: the placement of the Recreation Trail Crossing sign on Washington Street inbound near Cushing (needs to be relocated to the east side of Cushing) and the lack of such a sign on Washington Street outbound. Clark stated he would follow up.

Schmidt stated that he had expected the TAC would hold a workshop on the issue of the SRPC's proposal for a scenic byway. Discussion ensued. Weston stated that the TAC had tabled the matter and said the Council was scheduled to have a workshop on July 25.

CONFIRM NEXT MEETING

Speidel stated that he and Parker were unavailable for the scheduled August meeting date. Discussion ensued regarding scheduling. Consensus was to skip the August meeting and it was confirmed that the next meeting would be held on September 24.

ADJOURN

Motion to adjourn passed 9-0 at 7:47 PM.