



**CITY OF DOVER**

## TRANSPORTATION ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Council Chambers, City Hall  
Meeting Date: **Monday, April 23, 2012**  
Meeting Time: **6:00 pm**

### ROLL CALL

Weston called the meeting to order at 6:02 PM.

**Members present:** Councilor Karen Weston (Chair), Dennis Munson, John Scruton, Maurice Olivier, Jack Flick, Jeremy LaRose (COAST), Chris Parker (Planning), Marn Speidel (Police), Ben Clark (Community Services).

**Members absent:** Peter Schmidt (Alternate)

**Others present:** Michelle Alexander  
Alison Webb

### OLD BUSINESS

#### **Review/Approval of minutes from March 26, 2012**

Motion made to approve with no amendments. Motion passed 9-0.

### NEW BUSINESS

#### **Walkability signs in the downtown area**

Michelle Alexander and Alison Webb gave an overview of a proposed six-month pilot program to install up to twenty pedestrian-oriented, way-finding signs to promote walking around the downtown and highlight key attractions and transit. Examples of signs from Raleigh, NC were shown. Alexander gave handout to committee explaining the mission and vision of Walk Dover. All associated costs of the pilot program are to be borne by fundraising. Parker stated that he has been working with these individuals on this program and had suggested that the idea be brought to this committee. Further discussion ensued.

Parker moved, Speidel seconded, to endorse the proposal for the pilot sign program. Motion passed 9-0.

#### **Industrial Park Drive parking concern – on street parking by UPS employees in area of #120**

Speidel gave an overview of the concern regarding tractor trailer units accessing both driveways of Global Inventory Management at #120 Industrial Park Drive, due to on street parking proximate to the driveways. The business owner had been invited to the meeting and had said he would attend. Speidel noted that the committee has often been reluctant to endorse such restrictions without citizen comment. Parker moved, Clark seconded, to table to a future meeting. Motion passed 9-0.

#### **Proposal for new stop intersection – Dover Street @ Park Street**

#### **Proposal to change 2-way to all-way stop – Ham Street @ Park Street**

Parker suggested that the discussion be combined for these two items. Parker stated that the Planning Board has recommended both of these items in association with a project that will create affordable housing at the former Robbins Auto Parts warehouse at the corner of Dover and Park Streets. During a site walk, the Planning Board noted that pedestrian access to a nearby



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recreation facility, Park Street Park, is through the uncontrolled intersection of Ham at Park. The proposal is to change the configuration to a four-way stop. Speidel stated that there is a stop sign on Dover Street at the East Street end, but not the Park Street end. All new signs would be installed at the developer's expense. Scruton stated he is opposed to new stop signs. LaRose suggested a neighborhood roundabout be considered for the intersection of Ham and Park. Parker stated that the project would improve the neighborhood overall. Further discussion ensued.

LaRose moved, Olivier seconded, to endorse an ordinance revision to designate a stop intersection on Dover Street at Park Street. Motion passed 8-1 (Scruton opposed).

Olivier moved, LaRose seconded, to endorse an ordinance revision to change the intersection of Ham and Park Streets from a two way to an all way stop. Motion passed 8-1 (Scruton opposed).

### **Discussion of French Cross Road commercial vehicle restriction**

Weston stated she had asked for this to be added to agenda because she had recently seen a number of trucks using French Cross. Weston noted that the intersection of French Cross and Route 9 is particularly dangerous. Speidel handed out copies of Chapter 166-5c and explained how the ordinance relates to local roads in the Tolend and French Cross area, particularly with respect to trucks originating or destined for Brox Industries. Speidel noted that Madbury has its own restriction to trucks on French Cross, but Madbury's ordinance apparently allows exceptions for companies that contract with the Town of Madbury. Further discussion ensued. No specific action taken.

### **Woodman Park access road one-way amendment (Chapter 166 housekeeping)**

Speidel gave overview of ordinance designating one way from corner of Clifford/Towle to Woodman Park School property line. Speidel stated that the school has changed its traffic pattern with the expansion of its rear access road, making the one way ordinance obsolete. The signs have already been removed and the road is two way. Speidel moved, Scruton seconded, to endorse an ordinance revision to repeal this traffic pattern. Motion passed 9-0.

### **Removal of on-street parking restriction on Central Avenue at Tuttle Square Apartments (Chapter 166 revision)**

Speidel gave overview of how the intersection of Central and Silver is configured and compared it to how it used to be configured. Speidel noted that there is no longer a need for a parking restriction in front of Tuttle Square, except for a short distance from the corner of Silver. LaRose stated there should probably still be some restriction greater than the usual 20 feet. Speidel agreed and stated this could be accomplished through the striping layout without the need for a specific number spelled out in the ordinance. Parker moved, Munson seconded, to endorse an ordinance revision to repeal this restriction. Motion passed 9-0.



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### **MEMBER COMMENTS**

LaRose stated that COAST is announcing a public comment period upcoming for service changes affecting Dover. Specifically, the Dover Community Routes will be eliminated and there will be reductions to Dover FastTrans routes: 34 and 35 are eliminated and 33 will be reduced. LaRose invited all members to attend a public hearing on Wednesday, May 16 at 9 AM or 5:30 PM.

Parker stated that the City will send out another RFP for an operator for the Dover Transportation Center.

Scruton stated that parking is overflowing at the Exit 9 Park-n-Ride. Discussion ensued.

Olivier thanked the police department for the service of its officers, in particular Detective Turner, and praised the agency for its participation in the funeral service for Greenland Chief Maloney.

### **CONFIRM NEXT MEETING**

After discussion, the next meeting was scheduled for June 11, 2012 at 6 PM to be held in Council chambers. There will be no May meeting and this will likely be the only June meeting.

### **ADJOURN**

Motion to adjourn passed 9-0 at 7:30 PM.