



CITY OF DOVER

ENERGY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall – 1st Floor Conference Room
Meeting Date: Monday, September 24, 2012
Meeting Time: **6:00 pm**

MEMBERS PRESENT: Elizabeth Goldman (Chair), Shannon Rogers Keegan (Vice-Chair), Carmen Buford-Paige, Jan Nedelka

MEMBERS ABSENT: Mary Gilbertson

STAFF PRESENT: Tim Corwin (Assistant City Planner)

- Selection of Minute Taker:

Nedelka agreed to take minutes.

No audio is available for this meeting.

Agenda: Nedelka moved to amend agenda to correct minutes date to July 17th, 2nd Rogers Keegan, approved unanimously

- Approval of July 17th minutes

Moved for approval by Rogers Keegan, 2nd by Nedelka, approved unanimously

- Citizens forum

No speakers

- Staff update:

Some development taking place on Centrix bank block, visioning session in first or second week of October.

Corwin will email latest energy report to committee when it is released

- Commission Member Updates

Rogers Keegan never heard from community Garden for Apple Harvest participation

No change in interaction with Dover Listens

Goodwin has been unable to find attendance list from Yurt video night

- Energy Commission Brochure



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Review some sort of trifold or literature for both education and recruiting; locate in planning office, Dover chamber, distribute at chamber's leadership class. etc.

Commission agreed to retain tri-fold type layout from prior committee work, with the following content:

Cover: Title, mission

Back: Resources (web links, phone numbers, etc) Inside back: Energy saving tips

Interior:

Column 1, 2:

Achievements (including energy and dollars saved graph) Column 3: Future goals, recruiting info

Rogers Keegan will dig up iconic photo of waterfall Goodwin will generate copy Nedelka will provide layout and low-volume printing

- **Rotary Club Invitation**

Goodwin shared Rotary club invitation: commission invited to speak at rotary in November, opportunity to discuss city success and circulate brochure. Sentiment of commission was that material would not be prepared for November date; Goodwin will see if December or January will be acceptable instead.

- Recruitment of New Commission Members and Alternates

Nedelka circulated draft of letter to editor, committee made some changes. Nedelka will submit to Fosters.

- **Adjourn**

Next meeting oct 15th 6:00