



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **Council Chambers, City Hall**  
Meeting Date: **Wednesday, October 24, 2012**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Deputy Mayor Carrier led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler, Councilor Weeden, and Councilor Weston.

**Also Present:** City Manager Joyal, General Legal Counselor Krans, and City Clerk Lavertu.

### 5. PROCLAMATIONS/AWARDS – None

### 6. APPROVAL OF AGENDA

Deputy Mayor Carrier moved to add a resolution: Joe B. Parks Riverwalk Public Gardens/Shed License as item 13.B.3.; seconded by Councilor Weeden.

Vote: 9/0.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor Hooper.

Vote: 9/0.

### 7. PUBLIC HEARINGS – None

### 8. CITIZEN'S FORUM

*Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

Mayor Trefethen, seeing no one wishing to speak, closed the Citizen's Forum.

### 9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing. He informed the Council that the Applevale reconstruction project is wrapping up for the winter. He said the North End water pressure project is about to come online.

Mayor Trefethen asked about if the water pressure change will be gradually phased in.

City Manager Joyal said it will be gradual over the course of several days.

Councilor Weeden asked about the economy.

City Manager Joyal said in general things are holding their own.

Councilor Weeden asked about the CPI figures.

City Manager Joyal said they expect them in January and the Council will have a workshop to go over them at that point.



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Councilor Crago started a discussion about the fiscal cliff and the New Year. City Manager Joyal said he hasn't received any specifics on what to expect. He discussed certain areas that would be impacted.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Weeden.

Vote: 9/0.

### 10. APPROVAL OF MINUTES

- A. October 3, 2012 – Workshop**
- B. October 3, 2012 – Joint Meeting with the Planning Board**
- C. October 10, 2012 – Regular Session**

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor Crago. Councilor Cheney referred to page 3/6 of the October 10, 2012 minutes, and corrected the name to Mr. Senuski. She also referred to page 6/6 and corrected "acceptable" to "ex officio". Councilor Weeden said he was present for the October 3, 2012 Joint Meeting with the Planning Board.

Councilor Weeden moved to accept the changes to the minutes; seconded by Councilor Cheney. Vote: 9/0.

Deputy Mayor Carrier moved to approve the minutes as amended; seconded by Councilors Weston, Spuler, Cheney and Weeden.

Vote: 9/0.

### 11. MAYOR'S REPORT

Mayor Trefethen attended two 100<sup>th</sup> anniversaries; St. Mary Academy's and the dedication of the Sailor/Soldier monument. He said the City Manager and him met with the Department of Environmental Services (DES) along with other communities regarding the nutrient levels in the Great Bay area.

Deputy Mayor Carrier asked about the other communities' sentiments.

Mayor Trefethen said they were all on the same page and the message was consistent that they needed a peer review from scientists.

Deputy Mayor Carrier moved to accept the Mayor's report; seconded by Councilor Crago.

Vote: 9/0.

### 12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2<sup>nd</sup> READING – None**
- B. ORDINANCES IN THE 3<sup>rd</sup> READING – None**
- C. RESOLUTIONS – None**



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### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. **RAFFLE – End 68 hours of Hunger**
2. **RAFFLE –Dover High School Girls Basketball Boosters**
3. **WALK-A-THON – Kiwanis Club of Dover**
  
4. **RESOLUTION: B13014 SNOW PLOWING/HAULING SERVICES FOR CITY STREETS AND PARKING LOTS**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
  
5. **RESOLUTION: 2012 MULTI HAZARD MITIGATION PLAN APPROVAL**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST
  
6. **RESOLUTION: McCONNELL CENTER LISTING AGREEMENT EXTENSION WITH GRUBB & ELLIS**  
SPONSORED BY MAYOR TREFETHEN BY REQUEST

#### COMMITTEE REPORTS

- |  |   |
|--|---|
| 1. School Board                        | 7. Solid Waste Advisory Commission                |
| 2. Planning Board                      | 8. Transportation Advisory Commission             |
| 3. Appointments Committee              | 9. Joint Building Committee – Horne Street School |
| 4. Recreation Advisory Board           | 10. Legislative Liaison                           |
| 5. McConnell Center Advisory Committee | 11. Pool Advisory Committee                       |
| 6. Arts Commission                     | 12. Parking Commission                            |

Deputy Mayor Carrier moved to approve the Consent Calendar; seconded by Councilor Garrison. Mayor Trefethen asked the Council if they had items they would like pulled for further discussion. Councilor Weeden asked to pull Item #13.A.5. Councilor Hooper asked to pull Item #13.A.1. Councilor Crago asked to pull Item #13.A.6. Mayor Trefethen asked for a roll call vote on the remaining items of the Consent Calendar. Roll Call Vote: 9/0.

Deputy Mayor Carrier moved to adopt Item 13.A.1.; seconded by Councilor Hooper. Councilor Hooper gave an overview of this permit application, the program it supported, and how to contact them to give support. Vote: 9/0.

Deputy Mayor Carrier moved to adopt Item 13.A.5.; seconded by Councilor Weston. Councilor Weeden referred to page 22, table 3.1, and asked about what type of hazardous threat they were referring to.



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City Manager Joyal talked about hazardous materials being transported on highway, railroads and waterways.

Councilor Cheney asked several questions regarding the document, but asked why it needed to be reviewed annually.

City Manager Joyal said they needed to go through the process on an annual basis to see if they are in fact recognizing the intent of this document.

Vote: 9/0.

Deputy Mayor Carrier moved to adopt Item 13.A.6.; seconded by Councilor Spuler.

Councilor Crago talked about the service the City has received from Grubb & Ellis.

Vote: 9/0.

### **B. RESOLUTIONS**

#### **1. LICENSE FOR 2013 WILLAND POND HOCKEY TOURNAMENT SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved to approve; seconded by Councilor Weeden.

Vote: 9/0.

#### **2. ADOPTION OF FY2014-FY2019 CAPITAL IMPROVEMENTS PROGRAM (TO BE REFERRED TO PUBLIC HEARING ON NOVEMBER 28, 2012) SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved to refer to a public hearing on November 28, 2012; seconded by Councilor Crago.

Vote: 9/0.

#### **3. JOE B. PARKS RIVERWALK PUBLIC GARDENS/SHED LICENSE SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved to approve; seconded by Councilor Hooper.

Mayor Trefethen gave an overview of the resolution to the Council.

Vote: 9/0.

### **C. ORDINANCES IN 1ST READING – None**

#### **14. COUNCIL CORRESPONDENCE – None**

#### **15. COUNCIL MATTERS OF INTEREST**

Councilor Spuler talked about the Trick or Treat event at the Grimm Theatre this Saturday. He asked when the Appointments Committee is planning to meet.

Mayor Trefethen said the Appointments Committee has not scheduled a meeting at this time.



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Councilor Weston asked the Council to thank John Scruton for his dedicated service to the City on the Transportation Advisory Commission. She confirmed the time for Trick or Treating to be October 30, 2012, 5:00 to 8:00 pm.

Mayor Trefethen started a discussion about the process of signing of the resolutions by the Finance Director and General Legal Counsel. He was hoping they could start some sort of electronic signatures.

Councilor Cheney said this went against the Charter and Council rules.

Mayor Trefethen said the Council can change the rules by a vote of the Council.

Mayor Trefethen talked about the use of laptops, Ipads, and smartphones during meetings. He wasn't accusing anyone on the Council, but he issued a word of caution that if the device is used to send an email to another Councilor is a violation of State law. All discussions are supposed to be public, open and transparent.

### **16. ADJOURNMENT**

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.

Vote: 9/0.