



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, November 1, 2012**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The November meeting was called to order at 4:07pm by Carol Boc. Attending were Susan Story Galt, Ann Schultz, Dorothy Wagner, Michael Egan, Library Director Cathleen Beaudoin and Reference Librarian Denise LaFrance.
2. **MINUTES ---OCTOBER 4, 2012**-- Minutes of the October meeting were approved on a motion made by Ann Schultz and seconded by Dorothy Wagner.
3. **REPORT OF THE LIBRARY DIRECTOR (OCTOBER)**-- The Report of the Library Director for September was approved on a motion made by Susan Story Galt and seconded by Michael Egan.
4. **CORRESPONDENCE**—No correspondence to report.
5. **OLD BUSINESS**
 - A. Building issues—No building issues to report at this time.
 - B. Friends of the Library—The first evening meeting of the Friends of the Library will be held on Tuesday, Nov. 13 @ 6:30pm. We are hoping to attract new Friends to this meeting as we need a new Program Chair, Membership Chair, and Treasurer.
 - C. Personnel—We have had 60+ applicants for the part-time Library Assistant I position at the adult circulation desk. We have interviewed seven candidates thus far, and three more interviews are scheduled. We are hoping to have someone in place by mid-November. Sara Smith, one of our afternoon pages, will be leaving her position in January to attend Simmons College's Library and Information Science program.
 - D. 2012 Friends Booksale—The Friends of the Library Booksale had a very busy start through the weekend, but Hurricane Sandy slowed things down at the beginning of the week. Prices have been lowered and next week prices will be \$1 for a bag or box. Beginning on the Nov. 13th leftovers will be free.
6. **NEW BUSINESS**
 - A. RFP for new automation system: CIP'14—Bids are due for our new automation system on November 5th. The cost for the system will be included in the operating budget request for FY'14.
 - B. New printing/scanning/faxing options for public—We hope to have our new printing/scanning/faxing machine available to the public soon. Patrons will have the option of black & white copies (\$.15), color copies (\$.50), scanning (\$.15), faxing (\$2 for the first page and \$1 for all others), and wireless printing.
7. **UPCOMING PROGRAMS**

Booksale runs through November 10
Nov. 10, 17, 24 Sat. matinees: Madagascar 3, Brave, Amazing Spider-Man, 2pm



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Nov. 12: closed for Veterans Day holiday
Nov. 13: Friends of the Library bimonthly meeting, 6:30pm
Nov. 20: Friends program: *TBA*, 7pm
Nov. 22-23: closed for Thanksgiving holiday
November Art Exhibit: Art Quilts by the Cochecho Quilters Guild

8. **ITEMS OF CONCERN**—There were no items of concern.
9. **ADJOURNMENT**-- The meeting was adjourned at 4:40 on a motion made by Ann Schultz and seconded by Dorothy Wagner.

NEXT MEETING DATE: THURSDAY, DECEMBER 6, 2012 @ 4:00PM