



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, Sept. 18, 2012**
Meeting Time: **7:00 PM**

Attendees: Board Members Bill Knowles, Belinda Labourdette, Grover Tasker, Bob Whiting, Roland Hofemann , Rob Marggraf, and Otis Perry, Facilities & Grounds Superintendent Sharon Sirois, Cemetery Coordinator Nancy Gagne.

Called to order by Chair Bill Knowles @ 7:02 p.m. p.m.

1. Motion to approve June 12, 2012 Meeting Minutes –motion by Belinda, seconded by Bob Whiting. Motion passed unanimously.
2. Nominations were accepted for :
Chair – Belinda Labourdette
Vice Chair – Otis Perry
Secretary – Grover Tasker
3. Nancy gave the Cemetery Coordinator’s report
There have been 9 niches sold to date – Paving is under way. Prep work on roads has started in the Groups. New trees will be planted soon – some in the Groups, majority in the Old Section, some dogwoods and magnolias. Otis suggested look into Japanese Pagoda trees – very hardy and do good in this area. There was also some discussion about the grub problem, hopefully some work on them in the spring. There have been some large trees removed in the old section. Inmates have been working at the cemetery every Wednesday – they are doing good work and it is much appreciated.
4. **Old Business** – Doug Steele (Community Services Director) and Purchasing Agent Ann Legere are looking into the plans and specs etc. for the Master Plan for the Cemetery.
5. **New Business** – Discussion about needed building repairs – there are plans for repairs in the 2015 CIP
6. Motion by Bob, seconded by Belinda to adjourn at 7:32 p.m.

Next meeting is Tuesday, Nov. 13, 2012

Respectfully submitted:
Grover Tasker, Recording Secretary