

CITY OF DOVER, NEW HAMPSHIRE
RESOLUTION OF THE BOARD OF TRUSTEES OF THE TRUST FUND

**RE: PAYMENT TO GENERAL FUND FOR CITY CEMETERY MAINTENANCE AND
PERPETUAL CARE YEAR 2012**

WHEREAS: The City of Dover NH has performed general cemetery maintenance and perpetual care services during fiscal year 2012; and,

WHEREAS: The City of Dover appropriates a portion of the cost of cemetery maintenance and perpetual care budgeted within the Community Services Department; and,

WHEREAS: The general cemetery maintenance Trust and the perpetual care Trust is to pay a portion of the cemetery maintenance and perpetual care services provided in the amount of \$32,000 per City Council adopted FY2012 budget;

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES THAT:

The Treasurer is authorized to make payment of \$32,000 from the Cemetery Maintenance Trust and Perpetual Care Trust to cover a portion of the cost of services for cemetery maintenance and perpetual care, with \$9,695 from Cemetery maintenance and \$22,305 from perpetual care.

Approved by:



Daniel R. Lynch, Finance Director

Don Cichon

Michael Murphy

James Brannen

Dave Dupont

Date: _____

City of Dover, New Hampshire

CS PWD GF Revenue Detail Report

Fiscal Year: 2011-2012

From Date: 7/1/2011 To Date: 6/30/2012

Definition: FY12 City Council Adopted

FY12 City Manager Proposed

Account	Description	FY10 Actual	FY11 Adopted	FY12 City Manager Proposed	FY12 City Council Adopted	Dollar Change	Percent Change
---------	-------------	-------------	--------------	----------------------------	---------------------------	---------------	----------------

1000.1.300.41951.3918.00000.00.000	CS - Cemetery-Transfer From	(\$50,000)	(\$32,000)	(\$32,000)	(\$32,000)	\$0	0.00
------------------------------------	-----------------------------	------------	------------	------------	------------	-----	------

Detail: [FY12CityCouncilAdopted]

Description: Transfer from Perpetual Care Trust Funds

Detail Total:

(\$32,000.00)

Buddg_Cat: Operating Transfers In - R80		(\$50,000)	(\$32,000)	(\$32,000)	(\$32,000)	\$0	0.00
---	--	------------	------------	------------	------------	-----	------

Func: CS - Cemetery - 41951		(\$94,536)	(\$92,750)	(\$82,800)	(\$82,800)	\$9,950	(10.73)
-----------------------------	--	------------	------------	------------	------------	---------	---------

1000.1.300.43111.3353.00000.00.000 CS - Admin-Highway Block G

Detail: [FY12CityCouncilAdopted]

Description: Citys Share Block Grant for Highway

Detail Total:

(\$578,479.00)

Buddg_Cat: Intergovernmental - R30		(\$480,571)	(\$564,174)	(\$578,479)	(\$578,479)	(\$14,305)	2.54
------------------------------------	--	-------------	-------------	-------------	-------------	------------	------

Func: CS - Admin - 43111		(\$480,571)	(\$564,174)	(\$578,479)	(\$578,479)	(\$14,305)	2.54
--------------------------	--	-------------	-------------	-------------	-------------	------------	------

Location	# of Graves	Developed	Undeveloped				
Section 1	2,666	2,666	0				
Section 2	2,808	2,808	0				
Section 3	1,746	1,746	0				
Section 4	3,976	3,976	0				
Section 5	4,164	4,164	0				
Section 6	3,336	3,336	0				
Section 7	3,648	3,648	0				
Section 8	2,928	2,928	0				
Total Sections	25,272	25,272	0				
Group 1	958	958	0				
Group 2	480	480	0				
Group 3	444	444	0				
Group 4	288	288	0				
Group 5	282	282	0				
Group 6	96	96	0	columbarium			
Group 7	72	72	0				
Group 8	216	216	0				
Group 9	312	312	0				
Group 10	324	324	0				
Group 11	708	708	0				
Group 12	420	420	0				
Group 13	402	402	0				
Group 14	504	504	0				
Group 15	348	348	0				
Group 15X	100	100	0				
Group 16	317	317	0				
Group 17	432	432	0				
Group 17A	511	511	0		General Maintenance	10,985	30.30%
					Perpetual Care	25,272	69.70%
							100.00%
Group 18	698	698	0				
Group 19	220	220	0				
Group 20	356	356	0		FY12 Budgeted Transfer	32,000	
Group 21	1489	1489	0		(see attached)		
Group 21X	220	220	0		General Maintenance	9,695	
					Perpetual Care	22,305	
						<u>32,000</u>	
Group 22	0	0	0				
Group 23	0	0	0				
Group 24	620	620	0				
Group 25	972	108	864				
Group 26	1282	60	1222				
Total Groups	13,071	10,985	2,086				
Grand Total	38,343	36,257	2,086				
Developed		94.56%	5.44%				

Description		YTD Transactions FY 2012	In-direct Exclusions	Direct Cemetery Costs
CS - Cemetery-Regular Hourly Employees	60% Cemetery	\$43,430.40	\$17,372.16	\$26,058.24
CS - Cemetery-Temporary Employees	60% Cemetery	\$44,840.96	\$17,936.38	\$26,904.58
CS - Cemetery-Overtime Pay	60% Cemetery	\$7,083.06	\$2,833.22	\$4,249.84
CS - Cemetery-Health Insurance	60% Cemetery	\$16,606.90	\$6,642.76	\$9,964.14
CS - Cemetery-Dental Insurance	60% Cemetery	\$931.90	\$372.76	\$559.14
CS - Cemetery-Life Insurance	60% Cemetery	\$95.04	\$38.02	\$57.02
CS - Cemetery-FICA	60% Cemetery	\$5,644.82	\$2,257.93	\$3,386.89
CS - Cemetery-Medicare	60% Cemetery	\$1,319.89	\$527.96	\$791.93
CS - Cemetery-Retirement	60% Cemetery	\$4,239.38	\$1,695.75	\$2,543.63
CS - Cemetery-Staff Development		\$25.00	\$25.00	\$0.00
CS - Cemetery-Worker's Comp Insurance	60% Cemetery	\$2,307.96	\$923.18	\$1,384.78
CS - Cemetery-Water And Sewer Expense		\$199.64	\$199.64	\$0.00
CS - Cemetery-Maint Chrgs - Buildings		\$1,009.96	\$1,009.96	\$0.00
CS - Cemetery - Maint Chrgs - Impr o/t Buildings	30% Cemetery	\$2,999.00	\$2,099.30	\$899.70
CS - Cemetery-Maint Chrgs - Office Equip		\$197.75	\$197.75	\$0.00
CS - Cemetery-Rental of Equipment		\$330.00	\$330.00	\$0.00
CS - Cemetery-Property Insurance		\$955.67	\$955.67	\$0.00
CS - Cemetery-Vehicle & Equip Insurance		\$897.00	\$897.00	\$0.00
CS - Cemetery-Public Liab Insurance		\$992.38	\$992.38	\$0.00
CS - Cemetery-Communications		\$1,125.67	\$1,125.67	\$0.00
CS - Cemetery-Postage		\$3.11	\$3.11	\$0.00
CS - Cemetery-Office Supplies		\$361.06	\$361.06	\$0.00
CS - Cemetery-Clothing & Uniforms		\$86.75	\$86.75	\$0.00
CS - Cemetery-Electricity		\$2,819.35	\$2,819.35	\$0.00
CS - Cemetery - Propane		\$0.00	\$0.00	\$0.00
CS - Cemetery-Heating Oil		\$5,935.04	\$5,935.04	\$0.00
CS - Cemetery-Vehicle Fuels	60% Cemetery	\$6,112.60	\$2,445.04	\$3,667.56
CS - Cemetery-Maint Supplies - Buildings		\$850.85	\$850.85	\$0.00
CS - Cemetery-Maint Supplies - Equipment	100% Cemetery	\$398.88	\$0.00	\$398.88
CS - Cemetery-Maint Supplies - Vehicles		\$1,043.84	\$1,043.84	\$0.00
CS - Cemetery-Fleet Maintenance Charge		\$10,623.96	\$10,623.96	\$0.00
CS - Cemetery-Membership Dues		\$20.00	\$20.00	\$0.00
		\$163,487.82	\$82,621.49	\$80,866.33
			Developed Eligible Costs	94.56% \$76,466.90