



CITY OF DOVER

TRANSPORTATION ADVISORY COMMISSION MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Council Chambers, City Hall
Meeting Date: **Monday, September 24, 2012**
Meeting Time: **5:30 pm**

1. ROLL CALL

Weston called the meeting to order at 5:30 PM.

Members present: Councilor Karen Weston (Chair), John Scruton, Maurice Olivier, Jack Flick, Jeremy LaRose (COAST), Marn Speidel (Police), Ben Clark (Community Services), Chris Parker (Planning)

Members absent: Dennis, Munson, Peter Schmidt (Alternate),

Others present: Dustin Gray, Principal, Garrison Elementary School, others as noted below

LaRose volunteered to keep the meeting notes in the absence of Munson.

2. OLD BUSINESS

A. Review/approval of minutes from June 11 and July 23, 2012

A motion was made by LaRose, seconded by Clark to approve the minutes of the July 23rd meeting. All voted in favor, with Parker abstaining. Edits for the June 11th minutes were proposed as follows: Correct spelling of "Olivier", "Speidel", note that Clark represents Community Services, and include Mary and Rick Hebbard, and Jack Kimball as others present. A motion was made by Olivier and seconded by Clark to approve the minutes of June 11th as amended. Approved unanimously.

B. Proposed amendments to Transportation Advisory Commission bylaws

Weston opened with comments regarding value of a less strict meeting style than proposed amendments allow. Olivier agreed that the proposed changes might be too much. No further discussion. Weston moved to remove the underlined language (effectively moved not to approve the proposed changes), Olivier seconded. Motion passed unanimously.

Speidel requested that item 3A be delayed until 6:00pm to allow time for residents to join the meeting. Item 3B and Members Comments were addressed first. Item 3A was taken up at 5:55.

3. NEW BUSINESS

A. Parking and traffic concern near Garrison Elementary School

Others present:

Mark Pilon, 79 Garrison Rd.

Brian Wheeler, 81 Garrison Rd.

Jana St. Germain, 80 Garrison Rd.

David Martin, 10 Linda Ave.

Speidel reviewed the current conditions through photos and explanation. Some of the issues were previously taken up by the TAC in 2009 and 2010. Numerous emails were presented to commissioners from residents in support of a parking restriction on the northerly side of Garrison Rd. Speidel noted that the police department hears many concerns regarding both the parking and the speed of vehicles on this road. Weston commented that removing the parking increases the risk of speeding motorists. Parker reminded members that a similar issue occurred on Arch St.

Mr. Pilon presented numerous photos and explained his assessment of the dangers. Flick asked if school staff park in the lot on Shaw's Lane. Gray explained that staff were not told where to park and that only some staff park in that lot. Gray noted that the parking area in the center of the bus loop should be reviewed



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as well. Clark noted that some things were able to be corrected by Community Services without action from the TAC. The striping of the buffer zone could be corrected as part of normal painting operations.

St. Germain asked why the lines were painted to begin with. Parker explained the lines are designed to help channelize traffic with the intent to reduce vehicle speeds. Martin suggested that by removing parking, staff should and could park in the Shaw's Lane lot. Scruton suggested removing all street parking, as well as considering orange barrels near the crosswalks to discourage speeding traffic. Scruton also emphasized the importance of having a crossing guard.

Weston asked Gray for information on the Safe Routes to School program. Gray stated that Garrison Elementary is in a good position to apply for infrastructure grant funding. Pillon suggested considering a speed table with the existing crosswalks moved to the surface of the speed table. Parker agreed that may be a good opportunity.

Parker summarized that actions would include immediate re-striping of the offending parking zone to increase sight-distances. This would include two spaces below the crosswalk at Meridian Street, and two spaces below the exit of the loop in front of the school. Long-term, speed tables and other measures may be considered. Parker intended to return to the TAC in October with better data. Parker moved to table further discussion. Motion was seconded by Olivier and approved unanimously.

B. Update on traffic calming project for neighborhoods between Silver and Washington streets

Parker provided an update on the neighborhood project. Another meeting was held which identified some concerns from city plowing and safety crews. Intent is to consider several neckdowns along each street. Another meeting will be held in October, to include price estimates, encouragement of neighborhood plantings in neckdown areas, etc.

4. MEMBER COMMENTS

Weston asked if there was an update from staff on Chestnut Street safety investigation. Parker stated that a full review was being included in a future downtown study on traffic calming, to be included in the Capital Improvement Plan. Clark investigated feasibility of pedestrian islands and other traffic lane restrictions on Chestnut, and found that some basic changes could work. Discussion ensued.

Weston announced that after the October 2012 meeting, Mr. Scruton would be retiring from service on the TAC. Weston asked members to consider any suggestions for future appointments to the commission.

Further member comments were not considered due to time constraints.

5. CONFIRM NEXT MEETING DATE

Next meeting date confirmed October 22nd, 2012 at 6:00pm.

6. ADJOURN

Parker moved to adjourn. Clark seconded. Motion passed unanimously.