



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Business and Industrial Development Authority
Meeting Location: Second Floor Conference Room – City Hall
288 Central Avenue, Dover, NH 03820
Meeting Date: **Thursday, November 14, 2012**
Meeting Time: **4:30 PM**

Members Present: Tim Dargan (Chair), Phil Rinaldi, Jack Mettee, Matt Sylvia, Annette Studebaker.

Ex Officio Members: Dan Barufaldi, Economic Development Director; Michael Joyal, City Manager.

Members Not Present: Dean Trefethen, Mayor; Sam Haddadin, Robert Paolini, Mark Weinstein, Steve Wyrsh, Peter Hamblett.

1. *The Chair called the meeting to order at 3:48 pm.*

The Chair invited the non-DBIDA people to the non-public session. (This includes Bill Simons, David Choate, Anthony McManus).

The Chair called for a roll call attendance. The Chair introduced Chris Parker, Director of Planning and Community Development; Bill Simons, Parking Manager; David Choate of Grubb & Ellis Northern New England, and Anthony McManus, Parking Commission.

2. **Entered non-public session** pursuant to RSA 91-A for the purpose of the acquisition, sale, or lease of real or personal property. **Roll call vote, simple majority needed to pass. Vote: U/A.**

Motion: M.Sylvia motioned to enter non-public session. Seconded by P.Rinaldi. Vote: U/A.

3. **Return to public session.** The Chair requested a motion to seal the minutes because divulgence would “render the proposed action ineffective”.

Motion: J.Mettee motioned to seal the minutes. Seconded by P.Rinaldi. Vote: U/A.

A. Infill Project/First Street Proposal Recommendation

Motion: M.Sylvia motioned to approve the recommendation of the First Street Garrison, LLC proposal contingent upon them meeting the criteria and requirements as set forth at the DBIDA meeting on November 14, 2012. Seconded by J.Mettee. Vote: U/A.

4. Monthly Financial Report:

- October, 2012 Month-End Report/ Year-to-Date/ Year-end Report vs. Budget. DOC4. **VOTE**

D.Barufaldi discussed the monthly financial report. He stated there are no anomalies. Some advertising expenses and the web design setup, the Economic Action of Dover newsletter printing & design will all be paid shortly. There will be a \$10 per month service charge for the website. The DBIDA website is live as of today. It can be located at www.locateindover.com.



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Motion: J.Mettee motioned to accept the monthly financial report. Seconded by A.Studebaker. Vote: U/A.

5. ADJOURN: VOTE

Motion: M.Sylvia motioned to adjourn the meeting at 5:11 pm. Seconded by P.Rinaldi. Vote: U/A

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