



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Horne Street School**  
Meeting Location: Superintendent's Conference Room—SAU Office, McConnell Center  
Meeting Date: **Thursday, October 4, 2012**  
Meeting Time: **5:30 pm**

- I. CALL TO ORDER AND ROLL CALL:** A meeting of the Horne Street School Addition & Renovations Joint Building Committee was called to order on Thursday, October 4, 2012 at 5:30 p.m. at the Superintendent's Conference Room at the McConnell Center. Present were Mark Geuther, Ray Bardwell, Karen Weston, and Bob Carrier. Also present were Business Administrator Mike Limanni, HSS Principal Mike McKenney and Tim Knowles. Doris Grady and Betsey Andrews Parker were absent.
- II. Public Comments:** None
- III. Approval of Meeting Minutes from September 13, 2012:** Ray Bardwell moved, Bob Carrier seconded to approve the minutes of the meetings listed above. An oral **VOTE PASSED 4/0.**

### Horne Street Elementary School

**IV. CIP Financial Report—Horne Street School Project**

Ray Bardwell moved, Bob Carrier seconded to approve the CIP Financial Report for the Horne Street Project. An oral **VOTE PASSED 4/0.**

**V. Discussions:**

**a. Options for improving HSS gymnasium ventilation**

Tim Knowles presented proposals from three electric companies for the installation of 2 ceiling fans. RMS Electric included welding with the installation. The cost for RMS was \$2,040, Martineau was \$2,100 and Colbath was \$1,720 which included the use of their lift. The district already has fan guards that will fit the specifications for the fans.

Ms. Weston summarized the proposals and asked if we had specified that we wanted the fans to be welded. Mr. Knowles stated that we had not included welding in the request, but it might offer another layer of safety.

Mr. Carrier added that Martineau and Colbath both do predominantly commercial work and they have installed many large commercial fans and would secure the fans sufficiently. Mr. Geuther stated that it is not known if Colbath would be including welding in the installation since it is not specified on his quote. Mr. Knowles commented that he likes the welding option, but the companies are liable if anything goes wrong, so they would be using a sufficient form of installation.

**b. Costs associated with magnetic fire door contacts**

Mr. Limanni stated that the Fire Inspector, Rebecca Jalbert, requested that magnetic door contacts be added because the doors are normally propped since they are heavy for young children and do not close automatically when an alarm occurs.

Martineau and Colbath also provided quotes for the door contacts. The cost for Martineau to do the project is \$2,075 and \$1,469 for Colbath to complete the project.

Mr. McKenney commented that at the time of the initial inspection, the doors were not propped open. Mr. Geuther stated that it creates a bottleneck for the students if the doors are not propped open since they are too heavy for the students. Mr. Limanni commented that he feels this is a priority. Ms. Weston asked if they are the same products. Mr. Knowles responded that they are standard and there aren't many options.



DOVER SCHOOL DISTRICT

## JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting – **Horne Street School**  
Meeting Location: Superintendent’s Conference Room—SAU Office, McConnell Center  
Meeting Date: **Thursday, October 4, 2012**  
Meeting Time: **5:30 pm**

Ms. Weston asked if the Facilities Fund could cover the difference if it was determined that both items were needed. The extra amount needed would be approximately \$828.00. Mr. Limanni responded that the district could cover the difference.

Mr. McKenney acknowledged that both of the items should be a priority for Horne Street School.

Mr. Bardwell asked if the permit could be pulled for this. Mr. Knowles wasn’t sure, but he thought that it was possible.

It was agreed by JBC members that it would probably be worth the money for the company hired to use their own lift as opposed to using the lift owned by Unicco.

Ms. Briggs Badger asked if approval by the School Board would be required for additional funding. Mr. Limanni responded that it wouldn’t need to happen.

Mr. Limanni and Mr. Knowles discussed a safety issue at Horne Street School. Trees, which have acted as a barrier between the school and the road have be cleared causing an open area. Mr. McKenney expressed his desire to have some other type of barrier such as a fence or trees to provide a new buffer. Mr. Knowles stated there are 30 varieties of bushes that could be used to fill in the area and provide a “hedge row”.

Ms. Weston commented that this should be left up to the City to take care of since they removed the trees. Mr. Carrier agreed.

Mr. Bardwell stated that a grant through the university was used for this project.

Cost of the project would be approximately \$800.00.

Ms. Weston asked if two fans would be sufficient for Horne Street School. Mr. Knowles responded that there are currently two at DHS and they are enough for the area there that is much larger.

Karen Weston moved, Bob Carrier seconded to award the bid to Colbath Electric for \$1,720 for fans and \$1,469 for the door magnets for a total of \$3,189. Payment of the bill will be from the balance of the HSS JBC. The balance of the invoice will be the responsibility of the Dover School District. A roll call **VOTE PASSED 4/0**.

Next JBC meeting will be determined after the work has been completed on the above bid.

Ray Bardwell moved, Bob Carrier seconded to adjourn at 6:02 pm. An oral **VOTE PASSED 4/0**.

Respectfully submitted,

*Karen Weston/ral*

Karen Weston, Joint Building Committee Chairperson  
Joint Building Committee  
KW/ral