

MINUTES

Regular Meeting
Dover Housing Authority
October 16, 2012
12:25 p.m.

The Commissioners of the Dover Housing Authority held their regular meeting on Tuesday, October 16, at 12:25 p.m. at the Dover Housing Authority Annex, 4 Tolend Road, Dover, NH. Chairman John McCooey, called the meeting to order.

Roll Call

John McCooey, Chairman
Mark Moeller, Vice Chair
Marjorie Briand, Commissioner
Barbara Caron, Commissioner
John Pike, Commissioner

Also present were: Jack Buckley, Executive Director; May Glovinski, Deputy Director; Kathy Noel, DHA Administrative Assistant; Otis Perry, Capital Fund Manager; Allan Krans, City Attorney; Officer Bobby Joslin, DHA Liaison Officer.

Public Comment

None.

Minutes

The Minutes of the Regular Meeting of September 25, 2012, were presented. Mark Moeller moved to accept the minutes, seconded by Marjorie Briand.

On a roll call vote:

Aye

John McCooley
Mark Moeller
Marjorie Briand
Barbara Caron
John Pike

Nay

None

Manifests and Correspondence

The check manifests were presented. John Pike moved, seconded by Mark Moeller, to approve payroll checks numbered 015872 through 015909; housing checks numbered 035445 through 035541; Section 8 checks numbered 033048 through 033171 and D006214 through D006296; Addison Place checks numbered 004214 through 004226; and Covered Bridge Manor checks numbered 002746 through 002759.

On a roll call vote:

Aye

John McCooley
Mark Moeller
Marjorie Briand
Barbara Caron
John Pike (abstain housing check 035500)

Nay

None

Reports

John Pike moved to accept the following reports as presented, seconded by Marjorie Briand:

Report of Executive Director dated October 12, 2012. Jack Buckley discussed the report with the Commissioners, calling attention to the

possibility of more cuts to the Public Housing, Section 8 and Capital Fund programs scheduled to go into effect on January 2, 2013 under the Sequestration Transparency Act of 2012 if the House and Senate do not reach a compromise on how to address deficit reductions. Other discussion included the Emergency Safety and Security Funding application, the recent rise in bed bug infestations, and proposed revisions to the check signing policy.

(Commissioner Moeller excused himself from the meeting at 12:30 p.m.)

Housing Statistics Report for October 2012. No discussion.

Report of DHA Liaison Officer for October 2012. Officer Joslin informed the Commissioners of a recent increase in neighborhood disturbances, and that he and Mark Leno have met with residents to encourage the formation of a Resident Council.

Report of Capital Fund Manager for October 2012. Otis Perry informed the Board that the Capital Fund projects were running smoothly. There were no questions or comments.

Report of Senior Supportive Services for October 2012. Commissioner Pike asked about the Service Coordinators' meeting in Washington DC with Senatorial representatives. May Glovinski reported that Cathryn Conway-Dorr indicated the FSS Programs will continue to receive HUD funding.

Report of Housing Choice Voucher FSS (HCVFSS) Program Coordinator for October 2012. No discussion.

Report of Public Housing FSS (PHFSS) Program Coordinator for October 2012. No discussion.

Report of Resident Services Coordinator (RSC) for October 2012. No discussion.

Financial Reports including the Budget Comparative for the period ending 8/31/2012, the TD Bank statement for period ending 9/30/2012 and the Edward Jones Portfolio for period ending 8/31/2012 were reviewed by the Board. There were no questions or comments.

Policy Review. Proposed revisions to the *Check Signing Policy* were discussed by the Board.

On a roll call vote:

Aye

John McCooley
Marjorie Briand
Barbara Caron
John Pike

Nay

None

Old Business

None.

New Business

John Pike moved for the adoption of the following resolution, seconded by Marjorie Briand:

RESOLUTION NO. 2012-10-16-01

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that the revision to the *Check Signing Policy* is hereby approved. (See *Policy Manual* for revised policy).

On a roll call vote:

Aye

John McCooley
Marjorie Briand
Barbara Caron
John Pike

Nay

None

John Pike moved for the adoption of the following resolution, seconded by Barbara Caron:

RESOLUTION NO. 2012-10-16-02

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Dover Housing Authority, that the Executive Director and Commissioners are hereby authorized to attend the PHADA 2013 Commissioners' Conference, January 13-16 at the Hilton San Diego Bayfront Hotel, San Diego, California.

BE IT FURTHER RESOLVED, that all expenses related to this conference are hereby approved.

Commissioner Briand voiced concern over spending money for this conference in tough economic times.

On a roll call vote:

Aye

John Pike
Barbara Caron

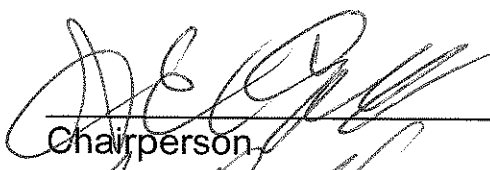
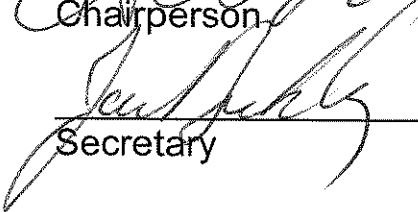
Nay

John McCooley
Marjorie Briand

The motion failed due to a tie vote.

Adjournment

John Pike moved to adjourn, seconded by Marjorie Briand. The regular meeting adjourned at 12:45 p.m.

	12/19/12
Chairperson	Date
	12-19-12
Secretary	Date