



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, January 9, 2013**
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS**
 - A. **100 Best Communities for Young People**

6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS – None**
8. **CITIZEN’S FORUM**

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

9. **CITY MANAGER’S REPORT**
10. **APPROVAL OF MINUTES**
 - A. **December 5, 2012 – Workshop**
 - B. **December 12, 2012 – Regular Meeting**

11. **MAYOR’S REPORT**

12. **UNFINISHED BUSINESS**
 - A. **ORDINANCES IN THE 2nd READING – None**
 - B. **ORDINANCES IN THE 3rd READING – None**
 - C. **RESOLUTIONS**

1. **COVERED PEDESTRIAN BRIDGE RELOCATION FUNDING
SPONSORED BY COUNCILORS WEEDEN AND CRAGO**



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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **AWARD OF PURCHASE ORDER TO FISHER AUTOMOTIVE FOR AUTOMOTIVE PARTS AND SUPPLIES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
2. **AWARD OF PURCHASE ORDER TO SULLIVAN TIRE CO. FOR TIRES AND MISCELLANEOUS RELATED SUPPLIES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 7. Solid Waste Advisory Commission |
| 2. Planning Board | 8. Transportation Advisory Commission |
| 3. Appointments Committee | 9. Joint Building Committee – Horne Street School |
| 4. Recreation Advisory Board | 10. Legislative Liaison |
| 5. McConnell Center Advisory Committee | 11. Pool Advisory Committee |
| 6. Arts Commission | 12. Parking Commission |

B. RESOLUTIONS

1. **CREATION OF POLICE FACILITY BUILDING COMMITTEE**
SPONSORED BY MAYOR TREFETHEN
2. **FISCAL YEAR 2013 BUDGET AMENDMENT #1 – APPROPRIATION FOR TRANSFER TO CERTAIN CAPITAL RESERVE FUNDS (REQUIRES A 2/3 MAJORITY COUNCIL VOTE) (TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 23, 2013)**
SPONSORED BY COUNCILORS WESTON AND SPULER

C. ORDINANCES IN 1ST READING – None

1. **CHAPTER 5: BOARDS, COMMISSIONS & COMMITTEES – PARKING COMMISSION (TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 23, 2013)**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
2. **CHAPTER 131-18: OFFENSES - USE OF TOBACCO PRODUCTS IN HENRY LAW SKATE PARK, SCHOOL GROUNDS, AND ATHLETIC FIELDS (TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 23, 2013)**
SPONSORED BY MAYOR TREFETHEN BY REQUEST



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14. COUNCIL CORRESPONDENCE

A. Letter from Xfinity dated December 19, 2012.

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT

CITY MANAGER'S REPORT



January 1, 2013

"In three words I can sum up everything I've learned about life: it goes on."

— Robert Frost

SUBMITTED BY:

J. MICHAEL JOYAL, JR.
CITY MANAGER

CITY OF
DOVER, NH

AVAILABLE ONLINE:

WWW.DOVER.NH.GOV

STREETS, WATER, SEWER UPDATES

Utilities: The Sewer Division responded to an odor complaint at 13 Landing Way. The employee, however, was not able to detect any odor at the home and recommended the resident call back if it's noticed again. A future smoke test may be necessary. Another call for an odor complaint was received for the area outside 186 Durham Road. Once again, staff was not able to detect anything unusual and advised the resident to call back if it returns.

Employees responded to a sewer backup at 49 Park Street. Upon arrival, they discovered three manholes that had filled up and wastewater began seeping from the cleanout in the homeowner's basement. The sewer jet truck was brought in to clear the blockage and relieve the backup. Crews spent two days cleaning the main and conducting TV inspections in order to locate the cause. The initial investigation revealed a major problem with tree roots across the street, which had penetrated into the service and likely caused the backup. Although staff were able to remove a large portion of the roots, a letter will be sent to the homeowner (with the root problem) to address the issue.

Engineers from Wright Pierce were contracted to investigate the Renaud Street area for inflow and infiltration (I&I) issues after excessive groundwater was discovered to be entering the sewer system. The first phase was completed in December and consisted of a complete manhole mainline and service inspection. This particular area flows into the Mill Street Pump Station, which experiences high flows during heavy rains or snow melting. The water entering into the system not only affects pipe capacity, but it's also unnecessarily being treated and is costly.

The Varney Brook Pump Station experienced a broken shaft on one of the three pumps that are in-service at the station. The pump was taken out of service and sent to a machine shop for repairs. Replacement parts have been ordered in advance due to the long lead time (approximately six weeks). These parts will be on-hand when needed, reducing any downtime.

Leak detection continued in the North End Pressure Zone. During startup, the Indian Village area experienced some higher-than-normal flows. Staff discovered a $\frac{3}{4}$ inch service for 12 Cherokee Street with major holes in it. It was estimated that approximately 40,000 gallons of water was leaking from this site per day. A smaller leak was also detected at 8 Cherokee Street and both locations have since been repaired. An additional leak was located at 2 Philip Street on a private service. The homeowner has scheduled for those repairs. There are a few streets in the area that still need to be checked but the procedure is rather time-consuming. The process of leak detection involves the utilization of a ground microphone device. Employees walk the length of the main with the device, stopping every six feet to listen.

The annual winterizing of fire hydrants was completed. This process involves pumping out water and making sure the area from the steamers to the bottom of the hydrant is dry. This will prevent the water from freezing and ensure they're operational if needed. Spot checks are also conducted on certain hydrants throughout the winter, particularly the

older ones without seals. The entire distribution system contains 1,151 hydrants, both public and private.

The Utilities Division was also busy assisting with snow operations during the last two weeks of December. A major snow storm at the end of the month required several days to clean up. Crews performed plowing, salting/sanding and snow removal on the roadways and sidewalks.

Streets/Stormwater: The Highway Division stayed very busy during the month of December. In addition to filling numerous potholes throughout the City, crews also paved and smoothed out damaged areas around several manholes and catch basins. Attempts were made to patch up as many spots as possible before the local hot top plants close for the season. Repairs to the sidewalk were also completed on Washington Street (between Cushing Street and Lexington Street) and uneven pieces of concrete were removed and the area repaved, reducing potential trip hazards. Gravel roads were graded on Old Garrison Road, Bay View Road and a portion of Boston Harbor Road. Brush cutting was also performed on Faraday Drive, Sumner Drive, Cold Springs Road and Newton Street. The brush had overgrown so much in those areas that branches were sticking out into the roadway.

Several days of sidewalk plow training was conducted at the Public Works Facility. New drivers were shown the sidewalk routes and were able to spend time practicing in the tractors. A winter snow meeting was also held on December 13th. This was a full-day event where drivers received their upcoming plow runs and were given the opportunity to go out and drive through their routes. Employees returned back to the Public Works Facility where they went over additional safety precautions and were given the chance to ask any questions. Employees also continued cleaning up the area around Public Works and moved all light pole equipment, to include traffic and street lights, to the back of the building for easier access.

Fifteen loads of salt (approximately 455 tons) were delivered to the Public Works Facility. Employees remained on site with loaders to push each load into the salt shed. Additional brine solution was also prepared and made available for use. Roughly 3,400 gallons of this pretreatment mix was used on the roadways throughout the month. Crews responded to eight storm events in December and spent several days pretreating the roads, sanding/salting, plowing and performing snow removal on the roadways and sidewalks as needed.

A major storm hit the area on December 27th, which brought in a mix of heavy snow and rain. The duration of the storm, combined with the weight of the snow, resulted in plowing operations that were extremely difficult and time-consuming. After another storm hit the area just a few days later, crews, in addition to clearing the roads and cleaning up, worked through the night to remove snow in the downtown and clear sidewalks.

Several catch basins were cleaned on Hemlock Circle and Birch Drive after reports of flooding. The drain line, which was clogged with debris, was also cleared. A loader was used to remove leaves from the curbside in the Washington Street area as the excess debris was blocking water from draining into the catch basins. Crews also repaired or replaced damaged frames and grates on manholes and catch basins on Fifth Street,

Samuel Hanson Avenue, the First Street lot, Saint Thomas Street and at the intersection of Court Street and Union Street.

PROGRAMS AT CITY CENTERS/BUREAUS

Investigations/Legal Bureau: During the month of December 2012, there was one letter generated by the Dover Police Special Investigations Unit that was sent to a certain licensed liquor establishment in Dover. The letters are sent as a result of analysis of police reports involving overly intoxicated persons. When it is determined an overly intoxicated person had been over-served, a letter is sent from the police department to the establishment. The letter, along with the police report, is also sent to the NH Liquor Commission's Bureau of Enforcement.

A total of 10 registered sex offenders were processed during the month. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration, and can also include a change of address or other information that must be updated.

The Dover Police Department's Special Investigations Unit and Crime Scene Unit continue the investigation into the murder of a University of New Hampshire student that occurred in Dover in October 2012, and in December 2012 a second person was charged in connection with the murder. The Dover Police Department's SIU is the primary investigating agency in this case, while the New Hampshire Attorney General's Office will prosecute the defendants.

The SIU investigated the robbery of a local pharmacy that also occurred. The investigation led to the arrest of a Somersworth man within twenty-four hours of the incident.

The Crime Scene Unit processed multiple significant residential burglary scenes in December. SIU detectives continue to investigate burglaries that occurred in December and previous months.

The SIU also investigated an altercation that left one man with a lacerated arm. That investigation is ongoing.

Parking Bureau: The Parking Bureau rolled out the EasyPark in-vehicle parking meter system in December, selling nearly 70 units in the first week. Dover is the first community in the country to implement the program. Portsmouth has also contracted with OTI to integrate the devices into their paid parking program. Portsmouth will add over 600 devices to the program when they convert from their current iPark program. Once Portsmouth comes online, Dover EasyPark customers will just need to reconnect to their account to have the software updated. Concord, NH is waiting to see how the Dover rollout proceeds before deciding if they would like to join the program. Manchester and Durham have also shown interest.

At their December 18th meeting, the Parking Commission voted to make the two 15-minute spaces in front of Cocheco Park Apartments in the Orchard Street parking lot permanent. The spaces were installed a few months ago and evaluated. The business

owners reported to the Parking Manager that the spaces did help with creating quick turnover parking in that area. An amendment to chapter 166 will be submitted to the council with the next round of updates.

The Parking Commission voted to recommend holding off on the submission of the enabling documents for the Tax Increment Finance District until after a decision is made by City Council on the disposition of the First Street Parking Lot.

The Parking Bureau is working with the Planning Department to identify streets in which parking capacity can be increased through realignment and engineering without significant investments.

Traffic Bureau: Sgt. Speidel performed 13 child passenger seat inspections during the month of December. This included several checks conducted on the evening of December 12 in partnership with Wentworth-Douglass Hospital's Childbirth Education Center to provide infant child safety seat inspections. Each safety check takes approximately 30 to 60 minutes and involves a review of child restraint systems in the caregiver's vehicle, instruction on proper child seat installation procedures, and discussion of safety precautions specific to the age group. Sgt. Speidel is a certified Child Passenger Safety Technician through the Safe Kids Worldwide program, and the Dover Police Department provides this service free of charge.

On December 31, 2012, Dover officers participated in another of the statewide coordinated efforts entitled "Operation Safe Commute". The date was selected by the New Hampshire Highway Safety Agency. Extra traffic patrols were performed during peak commuting hours under a contract from the NH Highway Safety Agency which reimburses the agency's personnel costs. Targeted locations during these patrols included the downtown area, Sixth Street, Indian Brook Drive, Central Avenue, Stark Avenue and Durham Road.

In addition to the regular rotation of traffic directed patrols, Sgt. Speidel coordinated the scheduling and deployment of targeted pedestrian-related patrols at many of the downtown crosswalks – especially those on Chestnut Street in the area of St. Mary's Catholic Church. A total of 11 personnel hours were performed by patrol officers in the month of December, spread in increments over weekdays and weekends when pedestrian movements were expected to be highest. A total of 21 stops were made on Chestnut Street, resulting in 3 citations and 18 warnings to motorists. These patrols will continue in the month of January.

Patrol: During the month of December, officers handled a total of 2,537 incidents. Statistics relating to this can be found on the City Manager's webpage under Operational Statistics.

On December 5, 2012, officers responded to Walgreens for a reported Robbery. The initial responding officer observed a vehicle pulling out of a nearby lot without its headlights on and attempted to stop the vehicle. The vehicle fled and later crashed in Rollinsford, however the officer was able to identify the driver and obtain the vehicle registration

number. Significant evidence was recovered inside the suspect's vehicle and the suspect was subsequently arrested and charged with Robbery.

On December 27, 2012, officers responded to Horne Street and assisted the Dover Fire Department at the scene of a structure fire. The fire has been determined to have been accidental due to an electrical cord.

On December 28, 2012, officers responded to Hampshire Circle to assist the Fire Department at the scene of a structure fire. The fire was determined to be accidental due to disposal of oil soaked rags.

Diversion Program: The Diversion Committee met on Thursday, December 13, 2012. At the December meeting, the committee reviewed 2 active cases. The next planned meeting for the Dover Court Diversion Committee is Thursday, January 10, 2013.

At the time of this report there remained a total of 4 pending cases awaiting a first meeting by the Diversion Committee, along with 5 active cases.

Dover Housing Authority: During the week of December 3rd, Officer Joslin received information about a non-resident living within the DHA causing issues with several neighbors, having loud parties and possibly selling drugs from the apartment. Officer Joslin met with housing officials who had also received some calls pertaining to the unit. This resulted in the individual being banned from the property.

On December 11th, Officer Joslin met with residents at both Central and Waldron Towers for an informal talk about any issues or concerns that they had. He was told that things were going well and no issues were identified.

On December 22nd, Officer Joslin, along with several police department employees and their families, volunteered to deliver food baskets to the needy. The baskets were delivered to approximately 140 families throughout the city. Donated food also went to My Friend's Place, the Dover Children's Home, and the food pantry.

Officer Joslin also finalized the dates that he will be speaking with the elderly residents about fraud and scams. Those meetings will take place on January 16th and January 23rd, 2013.

Community Service Program: The Community Service program tracked 16 active participants in the month of December 2012. Of the 16 juveniles in the program, 4 participated during the month of December 2012. A total of 9 hours of community service work was completed with 1 member completing their obligation during the month of December 2012.

As of this report, 134 hours of community service have been completed during the year.

Dover Police Academy: During the month of December, the Dover Police Academy (DPA) met to discuss the Dover Police Department's Community Outreach Bureau. The training, which took place on December 9, 2012, covered the different assignments within

this bureau and specifically how prevention influences law enforcement and how the missions of the two disciplines overlap significantly.

Dover Coalition for Youth: During the month of December, Coalition staff worked with the evaluation team to continue to assess the impact of the Youth to Youth empowerment model. Initial results show that participant in the youth empowerment program show significant changes that are not being seen in the control group. The evaluation team is working on a complete evaluation report outlining all of the findings of the 3 year evaluation. It is expected that the report will be completed in January and will be assessed by an expert peer review panel in April. The panel will provide recommendations on how to get the program evidence-based and on state and national registries.

In October, Dover was named as one of the 100 Best Communities for Young People. During the month of December, The Dover Coalition for Youth has continued the planning process for a community celebration to take place on Tuesday January 15th at 6pm at the Children's Museum of NH. The event will include an award presentation by the Washington DC-based America's Promise Alliance, a proclamation by Mayor Trefethen and recognition of local business and non-profits that help make Dover a great place for youth people to live, learn, and thrive.

Dover Youth to Youth: Dover Youth to Youth students gave a TRUTH About Tobacco presentation to each of the four 4th grade classrooms at Woodman Park School on December 7th. In each presentation, Y2Y students reviewed the consequences of smoking and contrasted it with the way it is advertised. The presenters used actual samples of ads to illustrate how tobacco is advertised in ways that hide the actual consequences.

Youth to Youth students are preparing 3 presentations that will be given to the parents of 5th graders in the Dover Police Department's PACT training program. They will present a short overview of Youth to Youth and then participate in Freeze Action Theater.

Freeze Action Theater is an interactive training process where small groups of parents are rotated through a series of four mock situations. Each situation represents a different type of conversation about a drug issue a parent might experience. As the Youth to Youth students play out a situation, a moderator pauses the action and the parents are challenged to consider how they might best respond to the issue. The presentations will be conducted on January 8, 9, 14.

The Youth to Youth program has been asked to give a presentation on Youth Involvement and Advocacy to local 4-H student-leaders at their annual training in Dover on January 20th.

Youth to Youth conducted its 6th annual Santa's Castle on December 15, 16 and 22nd. Over 400 children of all ages toured the 4 sections of the event with their parents and participated in a variety of activities from making reindeer food and crafts to writing letters to Santa. The children also had the opportunity to visit and have their picture taken with Santa.

Teen Center: The Teen Center calendar for December 2012 consisted of educational and social programming for our youth participants.

For the month of December 2012 the Teen Center saw a total of 477 participants, on 15 days of programming, which yielded an average of just under 32 participants per day.

Some program highlights for the month included, but were not limited to the following:

TC Trip! – “UNH Basketball Games” – (12/5)
TC Snack Special – “Pancake Madness” – (12/6)
TC Special Event – “Intern Appreciation Days – Hilltop Fun Center Night” (12/12)
TC Academic Bowl III - “Progress Report Community Buck\$ Event” (12/14)
TC Special Holiday Event – “7th Annual Holiday Party” (12/18)
TC Special Trip! – “CELTICS GAME” (12/19)
TC Special Holiday Event – “Extended Hours Night” (12/20)
TC Special Holiday Event – “Holiday Crafts Day” (12/21)
Vacation Week Trip! – “FUNSPOT ARCADE” (12/26)
Vacation Week Trip! – “Burger King Lunch & Regal Cinemas Movie Day” (12/28)

The Dover Teen Center continued to receive new registrations in December.

Downtown Liaison Unit: The Downtown Liaison Unit handled a variety of calls for service while patrolling in the downtown area and along the Community Trail. They took enforcement action on numerous traffic and city ordinance violations.

During the month of December the Mounted Patrol retired horse “TJ” and added horse “Bravo”, who was purchased in large part by a sizable donation made to the Mounted Patrol by C&J Trailways.

A breakdown of the enforcement activity of the Mounted Patrol is below:

14 pedestrian crosswalk warnings
15 assistance to public calls
9 total MV warnings
5 MV cross walk warnings
2MV one-way warnings
2 MV traffic light warnings
10 MV assist
3 Parking assist
2 Roadway obstructions

Animal Control: The Animal Control Officer returned to work on December 26th after being out for several weeks due to an injury.

For the month of December there were a total of 52 animal calls. Of those, 2 were handled by the Animal Control Officer, 15 were handled by dispatch and 35 by patrol officers.

K-9: The Department has one K-9 handler, Officer Tim Keefe, who works with a German Shepherd K-9 partner named Grinko. During the month Officer Keefe and Grinko conducted a track at a Burglary scene. Also during the month, Officer Keefe and Grinko were used to disperse a large crowd at the scene of a stabbing.

On December 1, 2012, the Department retired K-9 Norman, a Golden Retriever used to detect illegal drugs. Norman served the Dover Police Department for 10 years, and located over 500lbs of Marijuana, 5lbs. of Cocaine, over 5 lbs. of Crack, over 10 grams of Heroin, 1,500 Ecstasy tablets, 1.5 ounces of Crystal Meth and over 6lbs. of Psilocybin Mushrooms during his career.

During the month of December, the K-9 Unit conducted a total of 20 hours of training.

Traffic Accident Reconstruction Unit: The Dover Police Department's Traffic Accident Reconstruction Team was not called out during the month of December.

Four members of the agency's Accident Reconstruction Team attended the 2012 "Jay McDuffee" Motor Vehicle Seminar on December 4-5 in Concord. The seminar is coordinated by the Office of the Attorney General. Its purpose is to provide advanced training for law enforcement officers and prosecutors on various legal and investigatory issues that arise when there is an alcohol related motor vehicle fatality.

Communications Bureau: During the month, the Communications Bureau handled 11,705 radio transmissions, 8,562 phone calls, 370 emergency calls, 93 alarms, and 236 customers in the police department's lobby.

Public Library: Program attendance at library programs totaled 391 in December. 160 craft projects were made at the Children's Room's "Make-It, Take-It" table. Library hosted 58 public meetings in its meeting rooms.

Library provided 1,511 hours of free public Internet access in December (does not count Wi-Fi use), plus the Early Literacy computer station in the Children's Room was used 224 times.

DEPARTMENTAL COLLABORATION & ENHANCEMENTS

- The Planning and Community Development staff continued to work on organizing a discussion between the City and School departments on the traffic flow and issues present on Durham Road, between Back River Road and Mast Road.
- The Welfare Department worked with the Fire Department on the Toys for Tots campaign. They verified that all families that signed up were Dover residents. There were over 250 families that went to the Welfare office to sign up which is a lower figure than last year.
- Planning and Community Development staff assisted the Community Services and Inspection staff with a review of outstanding issues on several projects, and took the lead on reaching out to the developers. The plans/projects are as follows:

- Gladiola Way
 - Emerald Lane
 - 59 Horne Street
 - Lika Lane
 - Cardinal Drive
- The Deputy Fire Chief participated in the oral board with the Police Department, in search of a replacement dispatcher.
 - New “Print Release Station” at the library now offers Wi-Fi printing for library customers from their own laptops or mobile devices.
 - As system administrators for the DoverNet libraries’ automation system, public librarians aided the school libraries with 7 technical issues during November.

PLANNING & ZONING

This past July, the City of Dover was awarded a \$50,000 Community Planning Grant from the New Hampshire Housing Finance Authority to review the form and function of the corridors leading into the City of Dover’s downtown area, and to suggest infrastructure and zoning amendments to continue the economic and community vitality of these areas. The grant funding is being used to hire a consultant to perform the work which includes defining the gateways to Dover’s downtown, reinforcing the community’s work on sustainability, reinforcing transit oriented development along Central and Portland Avenues and Broadway, and creating a positive environment of the development of affordable housing within walking distance of transit, employment and retail centers, etc.

In December the consultant and staff worked to set up the February Charettes, as well as set up presentations to the Dover Chamber of Commerce, the Dover High School Civics classes, and a visit to WTSN’s Open Mike. Additionally, staff worked on a survey for residents (linked from the Planning Department Home Page www.dover.nh.gov/planhome.htm). This survey will ask residents for feedback about development and travel along the roadways.

The Planning Board adopted amendments to the Land Use Regulations. Most of these changes were housekeeping in nature (the Registry of Deeds no longer accepts Mylar copies of plans, so that requirement was removed; plans now have 5 years for completion, not 4), and there were quite a few minor changes otherwise (definitions that were slightly different among the regs were made consistent).

One change was the enactment of guidelines for Electric Vehicle Charging Stations. Once again Dover is at the forefront, as the only community in NH to have adopted guidelines. While these guidelines do not require installation of EVCHs, they give someone direction if they want to install the infrastructure.

Similarly Dover has made the switch from Architectural Guidelines to Standards. This is a long time coming. We created the guidelines in 2002, and they actually were proposed as standards. With the guidelines, they were suggestions, and now with standards, there is

more direction towards mandate. These are for non-residential and multi-residential structures.

Planning Board

- Received an update from Salmon Falls LLC on their proposed Open Space Subdivision at 44 Arch Street
- Adopted Site Review and Subdivision Regulation Amendments.
- Approved a Conditional Use Permit for James DiRosa, (Owner: Robert Weisner) This will allow a Hooka Lounge at 110 Washington Street.
- Approved a Lot Line Adjustment and Minor Subdivision application for Dave Lemieux and Darlene White. This will allow for an additional lot to be created off Piscataqua Road

Zoning Board

- Denied a request for a variance for Changing Places LLC (Owner: Estate of Rita Taylor), to establish 16 residential units where 12 are allowed in the RM-SU District. This would allow increased density at 72 Durham Road.
- Approved a requested variance for Thornwood Commons, LLC and Varney Brook Lands, LLC to revise the timeline for occupying residential structures in the Residential Commercial Mixed Use Overlay District. This will allow for the occupation of 46 out of 62 units prior to the construction of non-residential structures.

Conservation Commission

- Did not meet in December

Transportation Advisory Commission

- Voted to restrict parking along Court Street near South Pine Street
- Was updating on the crosswalk inventory

Energy Commission

- Discussed outreach and educational opportunities
- Discussed meeting with other Boards and Commissions to further its mission.

CITY GROUNDS – FACILITIES & PARKS

Facilities and Grounds employees conducted the normal day-to-day maintenance, cleanup and grounds maintenance of municipal buildings and continued to handle daily requests for service at the City Hall and Police Department offices. Custodial duties were performed at the Public Works Facility, train station and City Hall. The lunch room at Public Works was also repainted. Attempts to identify the cause of the leaking ceiling at City Hall continued. Employees tried to locate the source by entering through the damaged spot. Samples were collected from the area and will be tested for asbestos. The emergency lighting at the Indoor Pool was corrected and fire extinguisher inspections were conducted at all city facilities. F&G employees also set up and took down the tables and chairs for the annual Employee Christmas Luncheon held at City Hall on December 20th.

Fluctuating weather conditions kept Facilities & Grounds employees busy throughout the month of December. Crews assisted the Highway Division with plowing, sanding/salting, and clearing snow from traffic boxes and walkways. An all-day meeting was held to discuss various snow storm operations, as well as training on the sidewalk tractor plow. Snow poles were installed in Pine Hill Cemetery and leaf pickup also continued around the cemetery and at the library. Crews continued to clean up and prep the Garrison Hill sledding area. Wood chips were spread out and the plywood for the snowboarding ramp was repaired.

The remainder of the Christmas lights, wreaths and decorations were hung up around the downtown and the stringing of lights on the Christmas tree in Rotary Park was also completed. Routine maintenance to the décor lights on First Street and at the Riverwalk was ongoing. Bulbs, ballasts and photo eyes were also repaired or replaced where necessary. Electric Light Company loaned one of their trucks out for two days as the City's bucket truck is no longer running. Sign maintenance continued with the replacement of existing signs and the installation of new signs, as needed.

Planning staff worked on the Community Trail in December, including developing bid information for the City's purchasing agent to gather quotes for work to be completed off Whittier Falls Way. This work connects the existing trail on Whittier Falls Way with the portion of the trail that reaches under the Spaulding Turnpike. Once complete, this work will allow users of the trail to enjoy a walk from Beckwith Park to Watson Road. Additionally, staff drafted a letter to Downeast Energy to work on completing the connection point with the trail and Fourth Street. This will allow for the trail to be used from Fisher Street to Watson Road.

GENERAL UPDATES

Firefighter 1 and Emergency Medical Technician classes have continued with great success at the Career Technical Center from Dover High School. These two classes are taught at the North End Liberty Station by department personnel daily. They are working on combined operation and patient assessment.

The Department hosted the Health Safety Council of Strafford County with all local partners in POD medical deployment operation, meeting in association with Emergency Management.

All previous voter information has been updated in the state wide data base by the mandated date so that the Secretary of State's office can send out letters to people who did not have proper photo ID.

Planning staff also worked on completing a community profile for the City. This profile will be available under Current City Reports on the web site, off the Planning Department's web page and from the City Manager's Strategic Management page. This profile has demographic information as well as statistics about the City that are intended to inform residents, property owners, businesses and visitors about the City.

The public library, under the school's work experience program, accepted a 3-times-a-week volunteer student from Dover High School's Special Education program to work on straightening projects.

1,089 eBooks and audiobooks were downloaded for free by library patrons in December via the state-wide consortium and the Overdrive Advantage program. There are now 2,327 patrons participating in this program.

CITY OUTREACH

The Fire Department hosted the Dover Stars hockey league and an off duty member provided safety training for coaches of that organization.

The Fire Department has communicated with the City residents and media to assist with removal of snow from City hydrants. Fosters and the Union Leader were contacted to bring awareness to residents due to the recent snow fall. Shift members have put in countless hours with hydrant shoveling.

Planning staff worked with land owners of property at the following locations on development or redevelopment opportunities:

- 475 Tolend Road
- 90 Washington Street
- The Village at Bellamy Commons
- Thornwood Commons project
- 44 Arch Street
- Various properties owned by Robbins Auto Parts Realty
- 385 Sixth Street
- The Tuttle Square area
- Property on Sumner Drive
- Property on Watson Road
- Property on Gulf Road, and Saddle Trail Drive.
- Property at the intersection of Littleworth Road and Knox Marsh Road
- 72 Durham Road
- 1 Charles Street
- 11 Webb Place
- Property on Central Avenue between Hill Street and Ham Street

The Fire Department provided fire extinguisher training for the business of VXi Corp.

Library Director, Cathy Beaudoin, led a Saturday tour of Cocheco Mills for a local Dover Cub Scout Pack.

The public library continues efforts at regular communications with the public through daily postings on Facebook, Twitter, Pinterest, the library blog, and in two electronic newsletters emailed to over 1100 customers. The Library also re-tweets important notices posted by other community organizations.

The Department of Planning and Community Development continued to update its blog, face book page and twitter feed to communicate with the public. The Department of

Planning and Community Development has 199 Facebook (City of Dover NH Planning) friends and 364 followers on Twitter @DoverNHPlanning).

During the month of December, thirty-two (32) Planning blog posts were drafted. Highlights include looking at the upcoming zoning project, a review of community building activities supported by Dover's Adopt A Spot Program, community volunteerism on Boards, recent land use amendments and the December City Manager's report. The blog has been relocated to <http://dovernhplanning.tumblr.com> and had over 130 page views in the month of December, which brings the total page views to over 12,000 for the blog.

The Department of Planning and Community Development promoted the Dover Community Trail through the Facebook fan page for the trail (with 415 fans), as well as a Sustainable Dover Facebook fan page (with 148 fans).

The Director of Planning and Community Development filmed a promotional video for Dover Download to air on Channel 22. The video high lit the current Gateway Zoning Project. A second video was completed previewing the December 18th Planning Board meeting.

The Director of Planning and Community sent out 31 letters to new homeowners congratulating them on their purchase, as well as informing them of the current zoning for their property and alerting them to the various methods the department uses to inform and update the public.

ACKNOWLEDGEMENTS & EVENTS

Friends of the Library paid for museum pass renewals at the Isabella Stewart Gardner Museum (\$175) and the Currier Museum of Art (\$65).

Patron donations to the library in December totaled \$330; donations to the Friends of the Library were \$150 from Newmarket International.

Over 130 people of all ages attended the first in a series of family-friendly classical music concerts at the library. On Saturday, December 1, violinist Sally Witusynski, pianist Naho Bessho, and soprano Melissa Manseau performed familiar selections from Mozart for a standing-room-only crowd. The performers each donated their time and talents for this extraordinary production!

PROFESSIONAL DEVELOPMENT

The Assistant Chief of Operations attended training in the Seacoast Incident Management Team. This team is designed as a level III asset during federal emergencies.

All fire engineers attended a chainsaw certification class provided by the Local Government Center.

Capital Improvement Projects Update

Community Services Department

December 2012

MAST ROAD SIDEWALK DESIGN:

- Current: Trittech is revising the plans from comments by the City.
- Previous: The city is reviewing the preliminary design.

TOLEND RECONSTRUCTION

- Current: The project is currently out to bid. Construction is slated to start in the spring.

BERRY BROOK WATERSHED MANAGEMENT

- Current: The City has received preliminary notice that the Berry Brook III grant application has been selected for funding, pending the availability of federal funds. A draft contract is expected soon. The funding will allow for the implementation of additional best management practices recommended in the Berry Brook Watershed Plan. These improvements will improve stream runoff during storm events and improve water quality.
- Previous: A new grant has been applied for to continue improvements in the Berry Brook watershed. The proposal focuses on improvements in the lower watershed.

RE-ESTABLISHMENT OF WILLAND POND WELL

- Current: NHDES will be holding a Public Hearing at the Somersworth City Hall on January 9th at 6 pm to discuss the City of Dover's Large Groundwater Withdrawal Permit application to withdraw more than 200 gallons per minute from a new well for public water supply. The well is located on land owned by the City of Dover located in Somersworth at Willand Pond. The Somersworth City Council requested that NHDES hold the hearing.
- Previous: The pump test report for the additional well is complete and has been submitted to NHDES for review and approval.

Total Permits Issued: December 2012

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
12-259	LIBERTY MUTUAL INS. CO.	100	LIBERTY WAY	REPLACEMENT ROOF TOP UNITS	C	E	24	1300000	13025
12-391	RENSSELAER PROPERTIES	142	BROADWAY	REMODEL/RENO. FOR A BEAUTY SALO	C	27	278	11000	135
12-426	TRI-COUNTY REALT	314	CENTRAL AVENUE	RENOV. INTERIOR FOR AN OFFICE USE	C	2	12	13000	155
12-164	JAMES	32	SUMMER STREET	CONST. A SIDE PORCH ADDITION	R	12	73	2000	45
12-227	DODD	7	TRASK DRIVE	FOR INT. RENO./REMODEL TO ADD. BE	R	10	27	7500	105
12-299	THORNWOOD COMMONS, LLC	9	MADELYN DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	M	4-29	195000	1975
12-300	THORNWOOD COMMONS	29	JULIA DRIVE	NEW CONST. SFD WITH ATT. GARAGE	R	M	4-42	195000	1975
12-301	THORNWOOD COMMONS	31	JULIA DRIVE	CONST. A SFD W/ATT. GARAGE	R	M	4-41	195000	1975
12-303	MORGAN	16	CORBIN DRIVE	RENOV./REMODEL THE KITCHEN & BAT	R	I	20K-1	33000	335
12-308	THORNWOOD COMMON	35	JULIA DRIVE	NEW CONST. SFD W/ATT. GARAGE	R	M	4-39	195000	1975
12-313	POWELL BUILDERS, LLC	114	BOXWOOD LANE	ADDENDUM TO PERMIT	R	21	20	8000	0
12-326	STF DEVELOPMENT CORP.	1-8	SHEFFIELD DRIVE	CONST. A MULTI-FAMILY DWELLING W/	R	K	38	944000	9465
12-338	CHANGING PLACES, LLC	11	MADELYN DRIVE	NEW CONST. SFD W/ATT. GARAGE	R	M	4-28	195000	1975
12-354	CHANGING PLACES	6	WINTERBERRY DRIVE	NEW CONST. SFD W/ATT. GARAGE	R	N	8-0-6	285000	2875
12-372	HYSON	3	COBBLE HILL DRIVE	FINISH GARAGE INT. TO CONVERT. TO	R	20	114-1	12000	145
12-380	QUINTERO	12	LANDING WAY	TO CONST. A STORAGE SHED	R	L	95I-C	3000	55
12-381	HARMON	8	UNION STREET	INT. RENO. OF A SFD	R	20	67	50000	525
12-387	MYERS	7	HEMLOCK CIRCLE	REPAIR/RENOV. A SFD	R	I	82-H	31000	335
12-396	RCD 0729 LLC,	159	DURHAM ROAD	CONST. SHED ROOF OVER EXT. DOOR	R	H	6E	800	35
12-397	BUCK	49	SIXTH STREET	RPR/RPLC 2 SECTIONS OF FOUNDATION	R	30	49-A	8000	105
12-402	SPIRIDONDES	7	MORIN STREET	CONST. A DETACHED GARAGE	R	38	25G	17000	195
12-403	FONTAINE	544	TOLEND ROAD	CONST. AN ACCESSORY DWELLING UNI	R	C	28	25000	275

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
12-406	GLC BUILDERS & DEVELOPER	38	MALLARD LANE	CONST A SFD W/ATT. GARAGE	R	N	20-3	380000	3825
12-407	GUSTI	98	HENRY LAW AVENUE	UNIT #24, REMV., REBUILD NEW DECK	R	22	9	1600	45
12-408	LASELL	98	HENRY LAW AVENUE	UNIT #11, RMV./RPLC. CONST. DECK W/	R	22	9	2800	55
12-409	MEARS	98	HENRY LAW AVENUE	UNIT #12, RMV. DECK, REPLACE WITH S	R	22	9	3900	65
12-410	POSTERNAK	29	PROSPECT STREET	INT. RENOVATIONS TO A SFD	R	10	4	16000	185
12-411	BALL	64	RUTLAND STREET	INSTALL A WHEELCHAIR LIFT ON A CO	R	15	61	1000	35
12-422	WESTIN	55-57	SILVER STREET	DEMO. GARAGE, RE-CONST. RPLCMNT	R	9	43	55000	575
12-424	GAROFANO	3	PINEVIEW DRIVE	DEMOLITION OF HOUSE	R	L	48F	0	0
12-427	SHEVENELL	465	MIDDLE ROAD	INSTALL ROOF-MOUNTED SOLAR PANE	R	M	54C	21000	235
12-429	WOODS	1	BARRY STREET	INSTALL A TEMP. EMERGENCY HOUSIN	R	D	63	0	25

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map Lot	Construction Value	Fee
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Total Permits Issued: 32

Total Construction Value: \$4,206,600.00

Total Fees Collected: \$42,730.00

Type of Permits Issued		Certificate of Occupancy's	
Commercial	0	Change of Use	1
Commercial Renovations	3	Commercial	1
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Two Family Dwelling	0	Two Family Dwelling	0
Multi-Family Dwelling Units	8	Industrial	0
Industrial	0	Renovations	4
Industrial Renovations	0	Manufactured Dwlg	0
Manufactured Dwelling	1	Multi-Family Dwelling Units	0
Single Family Dwelling	7	Single Family Dwellings	4
Renovations Dwelling Unit	17		0
Demo. of a Dwelling Unit	1	Total	10

PLANNING BOARD APPROVED PROJECTS

NAME	STREET NAME	Total Units	Units Built*	Units left	DATE OF PERMIT SIGNATURE	DATE OF PERMIT APPROVAL	SCR.DATE	PLANNING FILE#	MAP	LPT	EXPIRATION DATE	SCHOOL	Students**	
Code	H = Homes A = Apts. C = Condos													
Multi-Family:														
Paolini	Sheffield Dr	A	8	8	0		9/11/2012	Site	P12-19	K	38	G	0.88	
Woodbury Mills	Dover St	A	42	0	42	10/26/2012	6/26/2012	Site	P12-07	27	20	10/26/2017	H	4.62
Cochecho Falls Mills	Central Ave	A	120	0	120	12/20/2011	11/28/2011	Site	P11-60	3	3	12/20/2015	H	13.2
Brick Road	Jefferson Dr	A	24	24	0	5/9/2012	10/25/2011	Site	P11-42	28	9-C	5/9/2017	H	2.64
Paolini	Appaloosa	C	11	11	0	12/7/2011	9/27/2011	Site	P11-13	I	18-1	12/7/2015	G	1.76
Sherman School	School Street	C	48	0	48	9/27/2011	10/26/2010	Site	P10-39	3	10	9/27/2016	G	7.68
Paolini	54 Dover Point Road	C	12	12	0	10/6/2009	7/22/2008	Site	P08-15	K	20	10/6/2013	G	1.92
New Meadows Inc	Knox Marsh Rd	A	120	48	72	9/27/2005	9/27/2005	Site	P04-04	H	35C	9/27/2009	W	13.2
Total: Multi-family			335	95	240								15	
Subdivisions:														
Child's Subdivision	Kings Highway	H	20	0	20		10/23/2012		P12-20	N	8A-1	H	7.4	
Tidewater Farm	Winterberry Dr	H	7	5	2	6/16/2011	4/26/2011	6/20/2011	P10-51	N	8	6/16/2016	H	2.59
Olive Meadow	Olive Meadow Ln	H	9	8	1	7/19/2011	3/23/2010	7/19/2011	P10-50	A	45-A2	7/19/2016	H	3.33
Labrador Woods	Labrador Dr	H	9	4	5	7/19/2010	5/25/2010	7/19/2010	P10-19	A	51-9	7/19/2014	H	3.33
Hidden Valley Drive	Hidden Valley Dr	H	10	1	9	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.7
Harbor Hills	Shore Rd	H	16	6	10	8/10/2010	3/23/2010	8/11/2010	P07-39	L	89G	8/10/2014	G	5.92
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	3	6	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	G	7.4
Long Meadow	Gladiola Way	H	20	20	0	1/30/2008	8/28/2007	2/6/2008	P06-40	A	28	1/30/2012	H	7.4
Picnic Rock	Back River Rd	H	21	6	15	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.77
Schooner Landing	Schooner Dr	H	10	2	8	7/19/2007	4/10/2007	7/25/2007	P06-54	M	96A	7/19/2011	G	3.7
Pacific Landing	Pacific/Nye	H	15	14	1	2/8/2007	7/25/2006	2/8/2007	P05-72	E	49	2/18/2011	W	5.55
Goldberg/Tolend Rd Prop.	Stocklan Dr, etc	H	72	17	55	10/5/2006	7/14/2005	11/2/2006	P03-36	G	24	10/5/2010	W	26.64
Stern Subdivision	Lika Dr	H	3	0	3	3/23/2006	2/28/2006	3/23/2006	P05-71	E	45	3/23/2013	W	1.11
Narrows at Tidewater Farm	Wysteria Dr	H	5	5	0	12/16/2005	8/9/2005	12/21/2005	P05-38	N	8-3	12/16/2009	G	1.85
StoneCroft	Carriage Hill Ln	H	11	9	2	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	4.07
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	23	9	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.84
Waldron Falls	Lennon/Cardinal	H	10	6	4	5/10/2005	1/11/2005	5/17/2005	P04-54	E	35	5/10/2009	W	6.29
White Tail	Picard Ln	H	17	14	3	1/10/2005	11/10/2004	1/10/2005	P04-47	A	19	1/10/2010	H	6.29
Emerald Woods I & II	Emerald Ln	H	25	19	6	12/6/2004	9/28/2004	12/10/2004	P02-01	F	27	12/6/2008	W	9.25
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.48
Cornerstone Crossing III	Conerstone Dr	H	18	14	4	7/28/2005	4/12/2005	8/1/2005	P05-13	B	18	7/28/2011	H	6.66
Lionheart	Littleworth Rd.	H	4	2	2	2/24/2004	2/24/2004	3/8/2004	P03-66	G	28-1	2/24/2008	W	1.48
Ayer	McKone Ln	H	2	1	1	6/5/2003	6/5/2003	6/5/2003	P02-67	N	18	6/5/2007	G	0.74
Total: Single Family			329	182	147								128	
TOTAL APPROVED UNITS			663	277	387								143	
Elderly:														
The Village at Thornwood	Jacqueline Dr/Sonia Dr	H	48	31	17	7/2/2008	3/13/2007		P06-55	M	4	7/2/2011	G	
Arbor Woods	Cielo Dr	H	63	26	37	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			111	57	54									
APPROVED + ELDERLY			775	334	441								143	

* Built or permit issued and unit under construction

** Students are estimated based upon Impact Fee multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS
C:\Users\bessettec.DOVERNET\Desktop\CM Report\2013\January Report\COPY of Subdivisions

DAC	PO Date	PO No.	Vendor Name	Amount
City Finance Office	12/31/2012	201306009	UNITIL NH	\$5,068.23
City Finance Office	12/4/2012	201305317	PUBLIC SERVICE CO OF NH-CITY	\$5,212.79
Executive	12/12/2012	201305568	SHEEHAN, PHINNEY, BASS & GREEN	\$5,487.07
Community Services Department	12/5/2012	201305359	FISHER AUTO PARTS 451 / FED. AUTO PARTS	\$6,180.86
City Finance Office	12/4/2012	201305318	PUBLIC SERVICE CO OF NH-CITY	\$6,203.22
City Finance Office	12/19/2012	201305841	PUBLIC SERVICE CO OF NH-CITY	\$7,796.82
Community Services Department	12/4/2012	201305267	TRI-STATE SEALCOATING & PAVING, INC.	\$8,225.00
City Finance Office	12/10/2012	201305455	SANTA BUCKLEY ENERGY	\$8,355.17
City Finance Office	12/4/2012	201305326	PUBLIC SERVICE CO OF NH-CITY	\$9,120.89
Executive	12/12/2012	201305566	NATIONAL RESEARCH CENTER, INC	\$9,180.00
City Finance Office	12/13/2012	201305640	BAYRING COMMUNICATIONS	\$9,270.10
City Finance Office	12/4/2012	201305319	PUBLIC SERVICE CO OF NH-CITY	\$9,287.57
Fire and Rescue	12/18/2012	201305777	ELLIOT HOSPITAL	\$9,620.00
Police	12/5/2012	201305360	JSI RESEARCH & TRAINING INSTITUTE, INC.	\$10,960.00
City Finance Office	12/27/2012	201305950	PUBLIC SERVICE CO OF NH-CITY	\$11,832.73
Executive	12/5/2012	201305341	CCMSI	\$14,283.58
Community Services Department	12/17/2012	201305674	GRAPPONE FORD	\$15,290.00
Community Services Department	12/19/2012	201305859	HILLSBORO FORD, INC	\$18,013.00
Executive	12/18/2012	201305839	CCMSI	\$20,643.86
Police	12/31/2012	201306006	QUEUES ENFORTH DEVELOPMENT, INC.	\$21,336.00
City Finance Office	12/10/2012	201305445	PUBLIC SERVICE CO OF NH-CITY	\$22,501.05
Community Services Department	12/4/2012	201305263	CITY OF DOVER-WATER~SEWER DEPT.	\$22,875.17
City Finance Office	12/26/2012	201305944	CITY OF DOVER-GENERAL FUND	\$25,170.10
Community Services Department	12/3/2012	201305173	WRIGHT-PIERCE	\$30,875.00
City Finance Office	12/27/2012	201305951	PUBLIC SERVICE CO OF NH-CITY	\$39,515.38
Community Services Department	12/3/2012	201305174	HDR ENGINEERING, INC.	\$41,667.00
Executive	12/12/2012	201305567	SHEEHAN, PHINNEY, BASS & GREEN	\$43,670.92
City Finance Office	12/13/2012	201305649	FOY INSURANCE GROUP, INC.	\$53,396.00

City of Dover

Bid Solicitation Report

For December 2012

1/2/2013

Department	PO Date	PO No	Vendor	Description	PO Amount
Bid Number	Bid Date	Bid Due	CC Meeting	Item No	PO Notes
	Approved By	Fund		Function/Division	
Community Services				One Used Bucket Truck	
B13028	12/05/2012	12/27/2012			
Finance				ATM Machines	
B13030	12/05/2012	01/03/2013			
Community Services				Tolend Road Reconstruction	
B13031	12/10/2012	01/07/2013			

Total for

Grand Total All Departments

City of Dover

Revenues of Major Funds

December 31, 2012

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 66,315,793	\$ 23,240,545	\$ 33,291,274	50.0%	\$ 33,024,519	\$ -	\$ 33,024,519	(49.8)%
Licenses & Permits	4,220,905	314,092	2,241,073	53.0	1,979,832	-	1,979,832	46.9
Intergovernmental	1,976,430	546	388,327	20.0	1,588,103	-	1,588,103	80.4
Charges for Services	3,056,986	277,389	1,506,778	49.0	1,550,208	-	1,550,208	50.7
Miscellaneous Revenue	352,437	21,803	177,468	50.0	174,969	-	174,969	49.6
Education	12,515,976	283,391	4,465,434	36.0	8,050,542	-	8,050,542	64.3
Operating Transfers In	292,725	-	-	0.0	292,725	-	292,725	100.0
Sub-total : 1000 General Fund	\$ 88,731,252	\$ 24,137,766	\$ 42,070,354	47.0%	\$ 46,660,898	\$ -	\$ 46,660,898	52.6%
3213 Parking Activity Fund								
Parking Income	\$ 325,000	\$ 22,356	\$ 160,032	49.0%	\$ 164,968	\$ -	\$ 164,968	50.8%
Parking Fines	168,000	13,081	68,350	41.0	99,650	-	99,650	59.3
Sub-total : 3213 Parking Activity Fund	\$ 493,000	\$ 35,437	\$ 228,382	46.0%	\$ 264,618	\$ -	\$ 264,618	53.7%
3320 Residential Solid Waste								
Charges for Services	\$ 950,663	\$ 62,829	\$ 441,824	46.0%	\$ 508,839	\$ -	\$ 508,839	53.5%
Miscellaneous Revenue	0	34	285	0.0	(285)	-	(285)	0.0
Sub-total : 3320 Residential Solid Waste	\$ 950,663	\$ 62,862	\$ 442,109	47.0%	\$ 508,554	\$ -	\$ 508,554	53.5%
3381 McConnell Center								
Miscellaneous Revenue	\$ 603,726	\$ 52,212	\$ 318,804	53.0%	\$ 284,922	\$ -	\$ 284,922	47.2%
Operating Transfers In	221,479	17,243	118,023	53.0	103,456	-	103,456	46.7
Sub-total : 3381 McConnell Center	\$ 825,205	\$ 69,455	\$ 436,827	53.0%	\$ 388,378	\$ -	\$ 388,378	47.1%
5300 Water Fund								
Charges for Services	\$ 4,688,762	\$ 616,081	\$ 2,429,225	52.0%	\$ 2,259,537	\$ -	\$ 2,259,537	48.2%
Miscellaneous Revenue	21,000	5,033	43,345	206.0	(22,345)	-	(22,345)	(106.4)
Sub-total : 5300 Water Fund	\$ 4,709,762	\$ 621,114	\$ 2,472,570	52.0%	\$ 2,237,192	\$ -	\$ 2,237,192	47.5%
5320 Sewer Fund								
Intergovernmental	\$ 6,840	\$ -	\$ -	0.0%	\$ 6,840	\$ -	\$ 6,840	100.0%
Charges for Services	5,354,011	593,153	2,506,655	47.0	2,847,356	-	2,847,356	53.2
Miscellaneous Revenue	31,000	4,924	43,991	142.0	(12,991)	-	(12,991)	(41.9)
Other Financing Sources	1,012,476	-	-	0.0	1,012,476	-	1,012,476	100.0
Sub-total : 5320 Sewer Fund	\$ 6,404,327	\$ 598,077	\$ 2,550,646	40.0%	\$ 3,853,681	\$ -	\$ 3,853,681	60.2%
Total : REVENUES	\$ 102,114,209	\$ 25,524,712	\$ 48,200,887	47.0%	\$ 53,913,322	\$ -	\$ 53,913,322	52.8%

City of Dover

Expenditures of Major Funds

December 31, 2012

(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 461,065	\$ 31,652	\$ 190,149	41.0%	\$ 270,916	\$ 118,480	\$ 152,436	33.1%
Executive	778,979	52,249	422,200	54.0	356,779	205,101	151,679	19.5
Finance	1,587,765	129,836	801,011	50.0	786,754	536,045	250,710	15.8
Planning	463,527	37,337	234,114	51.0	229,413	149,429	79,984	17.3
Misc General Government	841,408	82,438	316,875	38.0	524,533	118,191	406,342	48.3
Police	6,918,903	574,012	3,518,398	51.0	3,400,505	2,155,965	1,244,540	18.0
Fire & Rescue	6,839,516	659,159	3,482,660	51.0	3,356,856	1,837,050	1,519,805	22.2
Community Service Public Works	5,397,091	309,055	2,076,716	38.0	3,320,375	1,201,007	2,119,368	39.3
Recreation	2,002,240	131,517	917,173	46.0	1,085,067	286,792	798,275	39.9
Public Library	1,056,273	88,527	529,528	50.0	526,745	372,767	153,978	14.6
Public Welfare	829,853	56,353	411,823	50.0	418,030	92,778	325,252	39.2
Debt Service	9,690,031	1,546,017	2,080,719	21.0	7,609,312	7,579,784	29,528	0.3
Other Financing Sources/Uses	2,122,757	-	-	0.0	2,122,757	-	2,122,757	100.0
School	42,264,590	3,341,382	15,968,171	38.0	26,296,419	23,271,450	3,024,969	7.2
Intergovernmental	7,521,254	7,521,254	7,521,254	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 88,775,252	\$ 14,560,786	\$ 38,470,789	43.3%	\$ 50,304,463	\$ 37,924,840	\$ 12,379,623	13.9%
3213 Parking Activity Fund								
Police	\$ 614,320	\$ 35,475	\$ 252,232	41.0%	\$ 362,088	\$ 184,023	\$ 178,064	29.0%
Sub-total : 3213 Parking Activity Fund	\$ 614,320	\$ 35,475	\$ 252,232	41.1%	\$ 362,088	\$ 184,023	\$ 178,064	29.0%
3320 Residential Solid Waste								
Community Service Public Works	\$ 950,663	\$ 64,118	\$ 352,096	37.0%	\$ 598,567	\$ 532,355	\$ 66,212	7.0%
Sub-total : 3320 Residential Solid Waste	\$ 950,663	\$ 64,118	\$ 352,096	37.0%	\$ 598,567	\$ 532,355	\$ 66,212	7.0%
3381 McConnell Center								
Recreation	\$ 825,205	\$ 102,902	\$ 231,451	28.0%	\$ 593,754	\$ 434,252	\$ 159,502	19.3%
Sub-total : 3381 McConnell Center	\$ 825,205	\$ 102,902	\$ 231,451	28.0%	\$ 593,754	\$ 434,252	\$ 159,502	19.3%
5300 Water Fund								
Community Service Public Works	\$ 4,733,097	\$ 442,842	\$ 1,907,063	40.0%	\$ 2,826,034	\$ 681,137	\$ 2,144,897	45.3%
Sub-total : 5300 Water Fund	\$ 4,733,097	\$ 442,842	\$ 1,907,063	40.3%	\$ 2,826,034	\$ 681,137	\$ 2,144,897	45.3%
5320 Sewer Fund								
Community Service Public Works	\$ 6,534,439	\$ 604,407	\$ 2,698,721	41.0%	\$ 3,835,719	\$ 945,392	\$ 2,890,327	44.2%
Sub-total : 5320 Sewer Fund	\$ 6,534,439	\$ 604,407	\$ 2,698,721	41.3%	\$ 3,835,719	\$ 945,392	\$ 2,890,327	44.2%
Total : EXPENDITURES	\$ 102,432,977	\$ 15,810,530	\$ 43,912,353	42.9%	\$ 58,520,624	\$ 40,702,000	\$ 17,818,625	17.4%

City of Dover

**Arena - General Fund
Revenue & Expenditure Report**
(Including Arena Debt Service attributed to the General Fund)
December 31, 2012

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenue	1,307,885	145,780	609,275	46.6	698,610	0	698,610	53.4
Expenditures	940,627	60,681	417,354	44.4	523,273	132,855	390,418	41.5
Debt Service								
Principal	242,190	0	0	-	242,190	0	242,190	100.0
Interest	74,185	0	0	-	74,185	0	74,185	100.0
	50,883	85,099	191,921	377.2	(141,038)	(132,855)	(8,183)	(16.1)



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, December 5, 2012**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Weeden led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Weeden, and Councilor Weston.

Absent: Councilor Spuler

Also Present: City Manager Joyal, General Legal Counselor Krans, and City Clerk Lavertu.

5. DISCUSSIONS

A. CAPITAL IMPROVEMENT PROGRAM (CIP)

City Manager Joyal said there would be no specific presentation on the CIP projects, but several department heads to present to answer questions from the Council. He explained the handout which reflected the estimated property tax rate and water/sewer rate change. Councilor Weston asked what the outcome would be if they did everything on the CIP. City Manager Joyal said for the City it would be a \$0.49 rate increase, which means \$111.00 for the average taxpayer.

Deputy Mayor Carrier asked for the waste water treatment plant project.

City Manager Joyal explained that this was to cover the new nitrogen reduction requirements, which would involve a complete overhaul of the waste water treatment plant. Councilor Cheney asked about other increases to the budget besides the CIP.

City Manager Joyal said they are expecting an increase on the City side of \$188,000 to insurance costs, an increase of \$463,000 for the City and \$538,000 for the School for retirement.

Council discussed the \$1.8 million amount for Streets and Sidewalks.

City Manager Joyal said the CIP is a plan and it shouldn't be short changed, because it also used when the City in working with developers. He said he will adjust the amount if he needs to when presenting his budget.

Councilor Cheney started a discussion on water/sewer rate increases and high impact fees to developers.

Councilor Weston asked for an explanation from Chief Driscoll on the new Fire Truck and its high priority status in the CIP.

City Manager Joyal explained the equipment replacement program.

Chief Driscoll explained the equipment.

Mayor Trefethen said the CIP will be voted on next week and amendments can be made at that time.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: Workshop Session
Meeting Location: Council Chambers, City Hall
Meeting Date: **Wednesday, December 5, 2012**
Meeting Time: **7:00 pm**

6. CITIZEN'S FORUM

Citizens are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Deborah Thibodeaux, 335 Middle Road: She spoke about the impracticality of doing piecemeal work on the infrastructure and equipment.

Human, 55 Union Street: He spoke against the CIP project for a new police station.

7. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.
Vote: 8/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, December 12, 2012**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Crago led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler, and Councilor Weston.

Councilor Weeden arrived at 7:30 pm.

Also Present: City Manager Joyal, General Legal Counselor Krans, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS

A. Arbor Day Proclamation

Mayor Trefethen read the proclamation to the Council and citizens of Dover.

6. APPROVAL OF AGENDA

Councilor Hooper moved to add the School Board Report; seconded by Councilor Garrison.

Vote: 8/0.

Deputy Mayor Carrier moved to change the order of the agenda and move 12.C.4. to follow immediately after 12.C.1. on the Agenda; seconded by Councilor Hooper.

Vote: 8/0.

Deputy Mayor Carrier moved to approve the agenda as amended; seconded by Councilor Weston.

Vote: 8/0.

7. PUBLIC HEARINGS

A. COVERED PEDESTRIAN BRIDGE RELOCATION FUNDING (COUNCIL VOTE TO OCCUR ON JANUARY 9, 2012) SPONSORED BY COUNCILORS WEEDEN AND CRAGO

Richard Lowell, 3 Browning Avenue: He spoke in opposition of the Covered Bridge Relocation Funding.

John Mettee, 56 Rutland Street, Cocheco Waterfront Development Committee Chairperson: He spoke about the Committee's meeting the previous evening regarding the pedestrian bridge.

Dana Lynch, 36 Cardinal Drive: He spoke in opposition of this resolution, because he didn't feel it was an appropriate use of the funds. He said the funds should be used for the waterfront park.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, December 12, 2012**
Meeting Time: **7:00 pm**

Mayor Trefethen, seeing no one else wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Richard Lowell, 3 Browning Drive: He spoke about a Councilor's decision to hold an Ordinance Verification and Codification Committee meeting after the Council voted to disband the committee. He spoke of another Councilor voting against continuing the committee and now sponsoring a resolution to reestablish the committee. He asked the Council to work together and abide by the whole Council's decisions.

Ronald Huml, 199 Mast Road: He spoke about the City Manager prioritizing the budget and said it was a good job. He said the budget should be the same as the current year or less, because the economy isn't improving. He spoke about the 15 month extension request from the Waterfront Development project. He spoke about the tax cap and the Mayor's explanation that it didn't have to be overridden only for emergencies. He said he understood the stipends were for one year, but they have been carried forward in the budget.

Jaclyn Cote, 27 Grove Street: She spoke about being struck by a car on August 22nd while crossing Chestnut Street in a crosswalk by St. Mary Church. She had a petition for a push button crosswalk in this location, and asked for the Council's support.

Mary Hebbard, 97 Spruce Lane: She spoke about her inability to get in touch with the City's Assessor without giving her name, and then being hung up on when she wouldn't. She also let the public know that they have the right to stop inspections of their property and home.

Mayor Trefethen, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal introduced Justin Pipere from the Environmental Protection Agency's New England office and Arnie Powers from the City's wastewater treatment plant.

Mr. Pipere gave the Industrial Pretreatment Award to Arnie Powers and the City of Dover for going above and beyond at the wastewater treatment plant.

Mr. Powers thanked Mr. Pipere for the award, and said it was because of the management's wish to strive for excellence that allowed him to do his job in a manner to earn this award.

City Manager said the whole staff does a great job at the wastewater treatment plant and with interacting with the citizens and businesses of Dover with information and instructions for not putting grease and other contaminants into the wastewater treatment system.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
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Meeting Date: **Wednesday, December 12, 2012**
Meeting Time: **7:00 pm**

City Manager Joyal invited Sam Allen to give the Council an update on the Covered Pedestrian Bridge project.

Mr. Allen gave an update to the Council. He said they have the permits to move the bridge, and will now begin fundraising in earnest. He urged the Council to approve the resolution for the time extension. He said they still need \$65,000 to complete the project. He appreciates the support from the public.

Councilor Cheney referred to the other resolution to support the project.

Deputy Mayor Carrier started a discussion regarding the graffiti on the bridge and concerns about the condition of the bridge.

City Manager Joyal referred to his written City Manager's report, and reported on his professional development activities. He led a workshop with his department heads regarding priority based budgeting.

Councilor Spuler asked the City Manager to explain the City's plans for crosswalks in the City. City Manager Joyal spoke about the concerns of the crosswalk on Chestnut Street near St. Mary Church. He said PSNH has fixed the street light, and the City has ordered new signage to give advanced warning of the crosswalk.

Councilor Weston said the Transportation Advisory Commission (TAC) will be discussing their review of all the crosswalks at their next meeting.

Mayor Trefethen referred to citizen's forum comments regarding Assessing, and asked for clarification that citizens may be giving up their rights to appeal if they don't allow the Assessor on the property.

City Manager Joyal said citizens have the right to refuse anyone on their property unless they have a legal warrant, but encouraged them to allow access to ensure the most current condition and assessment of the property.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Crago.
Vote: 9/0.

10. APPROVAL OF MINUTES

A. November 28, 2012 – Regular Meeting

Deputy Mayor Carrier moved to approve the minutes; seconded by Councilor Weeden.
Vote: 9/0.

11. MAYOR'S REPORT

Mayor Trefethen wished everyone a Merry Christmas. He attended the Christmas tree lighting and festival of trees. He attended the Cocheco Waterfront Development Committee and Dickinson's wish to make amendments to their agreement with the City.

Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Crago.
Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, December 12, 2012**
Meeting Time: **7:00 pm**

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING – None

B. ORDINANCES IN THE 3rd READING – None

C. RESOLUTIONS

1. **ADOPTION OF FY2014-FY2019 CAPITAL IMPROVEMENTS PROGRAM (CIP) SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved to approve; seconded by Councilor Weeden.

Councilor Weeden said that he had laryngitis and asked that his comments regarding this resolution be read by Councilor Cheney.

Councilor Cheney, on behalf of Councilor Weeden, read his statement to the Council. He said the Council should set realistic goals in the CIP. He moved that the resolution be amended to reflect \$1 million for year one of streets improvements; seconded by Councilor Crago.

Vote: 6/3; Passed. Deputy Mayor Carrier, Councilors Garrison and Hooper were opposed.

Roll Call Vote: 7/2; Passed. Councilors Garrison and Hooper were opposed.

Item 12.C.4. moved during Approval of Agenda.

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weston.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.

2. **APPROPRIATION FOR FY2014 CAPITAL IMPROVEMENTS PROGRAM – AUTHORIZATION FOR BONDING (REQUIRES 2/3 MAJORITY VOTE) SPONSORED BY MAYOR TREFETHEN BY REQUEST**

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Garrison.

Mayor Trefethen referred to the new worksheet and noted that a few amendments were needed.

City Manager Joyal went over the handout listing 11 projects. He recommended amendments that were needed for the resolution.

Project #1. Police Facility Design and Construction changed from \$9.9 million to \$8,702,479. Moved by Councilor Weeden; seconded by Councilor Garrison.

Vote: 9/0.

Project #3. Mast Road Reconstruction Project from \$360,000 to \$149,525. Moved by Councilor Weeden; seconded by Deputy Mayor Carrier.

Vote: 9/0.

Project #9. Water Main to connect Willand Pond water source from \$1.5 million to \$1,416,367. Moved by Councilor Weeden; seconded by Councilor Crago.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

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Project #10. Wastewater Treatment Plant facility upgrade from \$9 million to \$8,937,236. Moved by Councilor Weeden, seconded by Councilor Weston.

Vote: 9/0.

Project #11. Leighton Way Pump Station Replacement from \$355,000 to \$0.00. He asked that the project be removed entirely. Moved by Councilor Weeden; seconded by Councilor Hooper.

Vote: 9/0.

Mayor Trefethen said the grand total has been reduced from \$25,435,000 to \$23,235,607, which is approximately \$2.2 million less.

Roll Call Vote: 9/0.

3. APPROPRIATION FOR FY2014 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS (REQUIRES 2/3 MAJORITY VOTE) SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Crago.

Mayor Trefethen gave an overview of this resolution to the Council.

Vote: 8/0; Passed. Councilor Weeden was absent from Council Chambers.

4. REPROGRAMMING UNEXPENDED BOND PROCEEDS FOR VARIOUS CIP PROJECTS AND APPROPRIATE BOND PREMIUM (REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR TREFETHEN BY REQUEST

Council moved to follow Item 12.C.1.

5. ESTABLISHMENT OF SCHOOL CURRICULUM CAPITAL RESERVE FUND SPONSORED BY COUNCILORS WESTON AND SPULER

Councilor Weston moved for its adoption; seconded by Councilor Spuler.

Councilor Weston and Councilor Spuler gave an overview of the resolution to the Council.

Deputy Mayor Carrier asked Superintendent Briggs Badger to give feedback from the School Board regarding these resolutions.

Superintendent Briggs Badger said the School Board and herself were surprised the language of the resolutions. She said they were uncomfortable with being limited to 85% of the current year's contribution.

Councilor Hooper asked if any other capital reserves in the City have this type of restriction.

City Manager Joyal said in June, 2000 the City Council established the General Fund Capital Reserve with \$200,000 and said it couldn't be used for two years.

Councilor Hooper asked if the 85% restrictions is part of any of the City's capital reserve funds.

City Manager Joyal said it wasn't.

Councilor Hooper said it concerned her that these resolutions were putting this restriction on the School, and were not brought before the School beforehand. She moved that this



CITY OF DOVER

CITY COUNCIL - MINUTES

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resolution be tabled until the School Board has been able to go over these; seconded by Councilor Garrison.

Vote: 3/6; Failed. Deputy Mayor Carrier, Councilors Garrison and Hooper voted in favor. Councilor Hooper moved to remove the entire last sentence of the second Further Resolved; seconded by Councilor Garrison.

Councilor Weston explained why the language was put in the resolutions.

Councilor Garrison said he felt this was the Councilor trying to dictate how the School does its budgeting. He felt this should have been tabled to allow them to have a meeting with the School Board.

Business Administrator Limanni explained to the Council why they didn't like the restrictive language.

Councilor Spuler talked about the language and explained that the School Board should be overbudgeting to support the reserve funds.

City Manager Joyal said the City uses the CIP plan and a 10-year plan to budget what goes into the reserve funds and don't overbudget, but level budget over the 10 year period.

Superintendent Briggs Badger said the Board would probably benefit from a joint meeting.

Vote: 3/6; Failed. Deputy Mayor Carrier, Councilors Garrison and Hooper voted in favor. Councilor Crago moved to make a friendly amendment to direct the school district to provide the City Council with their 6-year plan by the first of April.

Mayor Trefethen said there was no plan to fund these reserve accounts. The resolutions were just to set up the accounts.

Roll Call Vote: 7/2; Passed. Councilor Garrison and Councilor Hooper were opposed.

6. ESTABLISHMENT OF SCHOOL TECHNOLOGY CAPITAL RESERVE FUND SPONSORED BY COUNCILORS WESTON AND SPULER

Councilor Weston moved for its adoption; seconded by Councilor Spuler.

Roll Call Vote: 7/2; Passed. Councilor Garrison and Councilor Hooper were opposed.

7. ESTABLISHMENT OF SCHOOL ATHLETICS CAPITAL RESERVE FUND SPONSORED BY COUNCILORS WESTON AND SPULER

Councilor Weston moved for its adoption; seconded by Councilor Spuler.

Roll Call Vote: 7/2; Passed. Councilor Garrison and Councilor Hooper were opposed.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. RAFFLE – City of Dover, Community Services Food Drive**
- 2. RAFFLE – Dover Children's Home**
- 3. RESOLUTION: B13024 AWARD OF BID FOR EXCESS WORKERS
COMPENSATION AND EMPLOYERS LIABILITY INSURANCE
SPONSORED BY MAYOR TREFETHEN BY REQUEST**



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
 Meeting Location: **Council Chambers, City Hall**
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**4. ACCEPTANCE OF GLADIOLA WAY AS A PUBLIC WAY
 SPONSORED BY MAYOR TREFETHEN BY REQUEST**

**5. ACCEPTANCE OF LABRADOR LANE AS A PUBLIC WAY
 SPONSORED BY MAYOR TREFETHEN BY REQUEST**

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 7. Solid Waste Advisory Commission |
| 2. Planning Board | 8. Transportation Advisory Commission |
| 3. Appointments Committee | 9. Joint Building Committee – Horne Street School |
| 4. Recreation Advisory Board | 10. Legislative Liaison |
| 5. McConnell Center Advisory Committee | 11. Pool Advisory Committee |
| 6. Arts Commission | 12. Parking Commission |

Deputy Mayor Carrier moved for the adoption of the Consent Calendar; seconded by Councilor Garrison.

Mayor Trefethen asked the Council if they had items they would like pulled for further discussion.

Mayor Trefethen pulled Items 13.A.4. and 13.A.5.

Councilor Hooper pulled the School Board Report.

Mayor Trefethen asked for a vote of the remaining items on the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Carrier moved for the adoption of 13.A.4.; seconded by Councilor Weston.

City Manager Joyal gave an overview of the resolution to the Council, but asked for the Council to make an amendment that the City accepts the road, but does not accept the street lights until such time that City Manager is able to resolve outstanding issues with PSNH and the developer.

Councilor Weston made the motion; seconded by Councilor Spuler.

Vote: 9/0.

Vote: 8/0; Passed. Councilor Weeden was absent from Council Chambers.

Deputy Mayor Carrier moved for the adoption of 13.A.5.; seconded by Councilor Weston.

Mayor Trefethen gave an overview of the resolution to the Council.

Vote: 8/0; Passed. Councilor Weeden was absent from Council Chambers.

Councilor Hooper gave an overview of the School Board Report.

Deputy Mayor Carrier moved to approve the School Board Report; seconded by Councilor Crago.

Vote: 8/0; Passed. Councilor Weeden was absent from Council Chambers.



CITY OF DOVER

CITY COUNCIL - MINUTES

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Meeting Location: **Council Chambers, City Hall**
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Meeting Time: **7:00 pm**

B. RESOLUTIONS

1. RESTORATION OF MERGED LOTS (59 HORNE STREET) SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Crago.
Planning Director Parker gave an overview of the resolution to the Council.
Roll Call Vote: 9/0.

2. COVERED PEDESTRIAN BRIDGE FUNDRAISING EXTENSION SPONSORED BY COUNCILORS CHENEY AND WESTON

Councilor Weston moved for its adoption; seconded by Councilor Cheney.
Councilor Cheney gave an overview of the resolution to the Council.
Mayor Trefethen recommended an amendment to extend the date to November or December of next year.
Councilor Weston moved to extend the completion date to December 1, 2013; seconded by Councilor Cheney.
Vote: 8/1; Passed. Councilor Hooper was opposed.
Councilor Garrison moved to strike from the second further resolve: "or otherwise appropriated"; seconded by Councilor Hooper.
City Manager Joyal said the intent of that line is to release funds that the City is specifically holding for the bridge.
Vote: 0/9; Failed.
Councilor Garrison moved to add to the second further resolve after the word "or": non-property tax sources; seconded by Councilor Crago.
Vote: 9/0.
City Manager Joyal said the intent of this resolution is to release the funds to the bridge committee.
Vote: 8/1; Passed. Councilor Hooper was opposed.

3. CONTINUATION OF AUTHENTICATION AND CODIFICATION OF THE CITY ORDINANCES SPONSORED BY COUNCILOR WEEDEN

Councilor Garrison move to suspend the rules to continue past 10:30 pm to complete the agenda; seconded by Councilor Crago.
Roll Call Vote: 9/0.

Councilor Weeden move for its adoption; seconded by Councilor Cheney.
Councilor Weeden gave an explanation why he brought this resolution forward.
Councilor Weeden moved to amend the resolution under the Therefore to add "...s current efforts" after Ordinance Committee in the first line; seconded by Councilor Weston.
Vote: 8/1; Passed. Councilor Hooper was opposed.



CITY OF DOVER

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Mayor Trefethen said the resolution doesn't show a deadline, and said he felt there should be a sunset date.

Councilor Weeden said it could be April 30, 2013.

Mayor Trefethen said there should be another amendment stating that they will finish their work by April 30, 2013.

Councilor Weeden made the motion; seconded by Councilor Spuler.

Councilor Cheney said they will have the codification done by April 30, 2013, but the committee will continue.

Mayor Trefethen said the amendment means the committee ends on April 30, 2013.

Councilor Weeden said his intention was to have the committee continue after April 30, 2013.

Mayor Trefethen said the sub-committee could end until December 31, 2013, the end of this Council.

Councilor Weston asked if there could be a committee that codifies the ordinances.

Mayor Trefethen said that codifying the ordinances is the duty of the Mayor, General Legal Counselor, and City Clerk.

Councilor Cheney discussed why the committee should continue past the codification period.

Councilor Weeden said he was willing to separate the vote. He said will bring another resolution to the Council in April to continue the committee.

Mayor Trefethen clarified that this resolution meant the committee would sunset in April 2013.

Councilor Cheney discussed why that shouldn't be true.

Deputy Mayor Carrier said the Council voted to discontinue the committee two weeks ago, and felt the Council had to create the committee again.

Councilor Weeden said if that was true, then he wished to reconsider his vote from two weeks ago. He said he wished to withdraw his amendment.

Mayor Trefethen asked General Legal Counselor Krans about Councilor Weeden's wish to reconsider his vote.

General Legal Counselor Krans that wasn't permitted, because it would have had to been done during the same meeting. He added that there was nothing about the new resolution tonight that is out of order.

Councilor Weeden asked if he could amend this resolution by giving the codification a completion date of April 30, 2013, but continuing the Ordinance Committee beyond that date to meet monthly or as needed.

General Legal Counselor Krans said that motion should be divided into two separate votes.

Councilor Weeden said that would be fine.

Councilor Weeden moved to amend the resolution to add after the second City Council "to finish the codification by April 30, 2013"; seconded by Councilor Cheney.

Councilor Hooper said she would not support this amendment. She felt the committee was has held two illegal meetings since the Council voted not to extend their time.

Councilor Weeden asked if Councilors were forbidden from meeting whenever they want. Mayor Trefethen said as long as there isn't a quorum it is allowed, but he said this was an official committee meeting. He said if the Council doesn't pass something tonight he felt



CITY OF DOVER

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the committee was done. He said the chairperson has the right to create a report on what has been accomplished.

Vote: 8/1; Passed. Councilor Hooper was opposed.

Councilor Weeden moved to add: "the Committee will continue to meet on a monthly basis or as need to review City ordinances."; seconded by Councilor Cheney.

City Manager Joyal said under the City Charter it is the responsibility of the Mayor, General Legal Counselor and City Clerk to authenticate all ordinances that are passed by the City Council. He said it is the City Clerk's responsibility to insert them into the codified book that has been created every 10 years. He cautioned the Council with getting involved in administrative work. He said the Council is the legislative body responsible for passing legislation. He said it was the administration's duty to publish them and to enforce them.

Councilor Weeden said he didn't want to step on toes.

City Manager Joyal suggested an Ordinance Review Committee to review proposed ordinances.

Councilor Weeden said that is what he's suggesting.

City Manager Joyal said it should be a separate resolution to make it clear. He suggested it be an amendment to the Council Rules to create this subcommittee with its duties listed. Councilor Weeden asked for input from the Council about what is best.

Deputy Mayor Carrier asked for a point of order. He asked the Councilors not to speak all at once.

Councilor Weeden made his decision to make a separate resolution.

Councilor Cheney discussed the August 8, 2012 resolution to create the Ordinance Committee. She stated that the resolution says that the codification was to end on December 1, 2012 and not the committee itself.

Councilor Garrison asked to move the question.

Councilor Weeden said he will be creating a resolution for January 9, 2013 City Council meeting.

Councilor Cheney said he was discontinuing the committee. (She left the Council Chambers)

Councilor Weston said she wanted the Committee to continue. She seconded Councilor Garrison's motion to call the question.

Mayor Trefethen asked for a roll call vote to call the question.

Roll Call Vote: 7/1; Passed.

Mayor Trefethen asked for a vote on the amended resolution.

Vote: 6/3; Passed. Deputy Mayor Carrier, Councilors Garrison and Hooper were opposed.

4. ESTABLISHMENT OF REVENUE STABILIZATION FUND (TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 9, 2012, WITH A COUNCIL VOTE NO SOONER THAN 15 DAYS AFTER) SPONSORED BY COUNCILOR WEEDEN

Councilor Weeden said he wished to withdraw it.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, December 12, 2012**
Meeting Time: **7:00 pm**

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

Councilor Crago confirmed with City Manager Joyal that there would be virtual demonstration on performance management with SAP America.

City Manager Joyal said that was correct.

Councilor Cheney said she is considering requesting a change to the Council Rules to have Council Matters of Interest during a workshop. She started a discussion regarding a motion to reconsider in Robert's Rules.

General Legal Counselor Krans said he will discuss this further with Councilor Cheney.

Councilor Spuler thanked Jaclyn Cote for speaking to the Council during Citizen's Forum.

Councilor Garrison was a perfect example of the insanity. He suggested a new chairperson for the Ordinance Committee, and recommended Councilor Weston.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.

Vote: 9/0.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2012.11.28 - 147**
Resolution Re: Covered Pedestrian Bridge Relocation Funding

WHEREAS: The proposed waterfront development creates a need to relocate the covered pedestrian bridge; and

WHEREAS: Financial Policy #20 Use of One-Time Revenues identifies that use of one-time revenues shall be for limited purposes, or non-recurring capital expenditure and/or contributing towards building established stabilization funds; and

WHEREAS: In accordance with NH RSA 31:95-d the City Council is authorized to restrict revenues from a specific source for specific purposes; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
In accordance with NH RSA 31:95-c, the amount of \$5,000.00 per month up to a total of \$30,000.00 over six (6) months, representing a portion of the monthly revenue received from Dickinson Development Corporation for exercising their rights for an extension to the Initial Closing Deadline for the waterfront development project shall be deposited into the special revenue fund to be known as the Covered pedestrian bridge Relocation Fund, separate from the General Fund. The monies in said fund are to be used for the purposes of funding the relocation of the covered pedestrian bridge to Henry Law Park. Any balance in said fund shall not be deemed part of the General Fund and shall be expended only after a vote of the City Council.

AUTHORIZATION

Approved as to Funding: *Dan Lynch*
Daniel R. Lynch
Finance Director
Sponsored by: Councilor Michael Weeden
Councilor Michael Crago

Approved as to Legal Compliance: *Allan B. Krans Sr.*
Allan B. Krans, Sr.
City General Counsel
1/13/13

Recorded by: *Karen Lavertu*
Karen Lavertu
City Clerk
Amanda J. Jettette
Deputy

NOTE: This resolution requires a public hearing 15 days before vote of the City Council.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2012.11.28 - 147**

Resolution Re: Covered Pedestrian Bridge Relocation Funding

RESOLUTION BACKGROUND MATERIAL:

In accordance with NH RSA 31:95-c and 31:95-d a City Council may establish a Special Revenue Fund to restrict revenues to be expended for specific purposes. In accordance with these statutes a public hearing is required to be held at least 15 days but not more than 30 days before a vote of the City Council.

This resolution will create a special revenue fund to be known as the Covered Pedestrian Bridge Relocation Fund. This fund is separate from the General Fund.

This resolution intends to restrict \$5,000.00 a month up to a total of \$30,000.00 over six months be placed into the Special Revenue Fund. This revenue is derived from a portion of any monthly payment made by Dickinson Development Corporation to exercise their right to extend the Initial Closing Date on the waterfront development project.

The intent of this resolution is to allow for the revenue to be set aside and allowed to accumulate for a designated non-recurring expenditure. Expenditure of the monies in said fund will be authorized by vote of the City Council.

Any additional funding for the relocation of the covered pedestrian bridge would come from donations from outside supporters.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R - 2013.01.09 - 1**
Resolution Re: Award of Purchase Order to Fisher Automotive
for Automotive Parts and Supplies

WHEREAS: There are several State of New Hampshire contract pricing schedules available for municipal use with various vendors that represent different automotive supplies. Fisher Auto Parts aka Robbins Automotive of Dover, NH is such a vendor with whom the City does a significant amount of business; and

WHEREAS: Fisher Auto Parts offers a discount off "jobber" pricing in the amount of 20% with a prompt pay discount of 2%. The City has been very pleased with the availability and quality of parts, the service and the pricing structure offered by this vendor; and

WHEREAS: Fisher Auto Parts has offered to extend their current discounted pricing schedule for another one (1) year period of time through Dec 30, 2013 and it seems to be financially prudent for the City to take advantage of this offer.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Per Dover Purchasing Regulations 3-29B; The purchasing agent may, with approval by City Manager make purchases through State of NH or at State bid prices.

The Purchasing Agent is hereby authorized to issue a purchase order to Fisher Auto Parts of Dover, NH for miscellaneous automotive parts and supplies at a discounted rate of 20% and 2% for prompt pay. This authorization shall be limited so as not to exceed available funding.

Financing

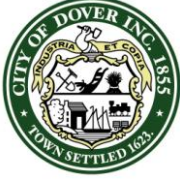
Account	Description	Appropriation	Balance
xxxx.1.xxx.xxxxx.4654.xxxxx.xx.xx	Maint Supplies Vechicles	\$199,698.00	\$138,632.00

AUTHORIZATION

15/ Dan Lynch
Approved as to Funding: Daniel R. Lynch
Finance Director
Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel 1/3/13

Recorded by: Karen Lavertu
City Clerk
Susan M. Statutta
Deputy



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R - 2013.01.09 - 1**

Resolution Re: Award of Purchase Order to Fisher Automotive
for Automotive Parts and Supplies

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R - 2013.01.09 - 1**
Resolution Re: Award of Purchase Order to Fisher Automotive
for Automotive Parts and Supplies

RESOLUTION BACKGROUND MATERIAL:

There are several State of New Hampshire contract pricing schedules available for municipal use with various vendors that represent different automotive supplies. Fisher Automotive of Dover, NH is such a vendor with the State of NH and with whom the City does a significant amount of business. Fisher Auto Parts offers a discount off “jobber” pricing in the amount of 20% with a prompt pay discount of 2% to the city. The City has been very pleased with the availability and quality of parts, the service and the pricing structure offered by Fisher Automotive and wishes to continue with their current discounted pricing schedule for another year. Total expenditures for FY12 were \$90,728.

Bid Information:

The State of New Hampshire solicits bids from qualified vendors for different types of vehicle parts and accessories to be acquired on an “as needed” basis and any municipality can utilize those same contracts with special contract pricing.

Award Information:

A purchase order will be issued to authorize this expenditure.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes/state NH
Prices will hold for:	One year	Estimated Delivery:	As needed
Recommended Award to:	Fisher Auto Parts aka Robbins Auto Parks	Fund:	Various
Other Approvals Required:	State NH	References Checked:	Satisfactory
Previously Worked for City:	yes	Reason for Council Approval:	Cost estimated at \$25,000 or greater



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2013.01.09- 2**
Resolution Re: Award of Purchase Order to Sullivan Tire Co.
for Tires and Miscellaneous Related Supplies

WHEREAS: The City of Dover has a fleet of approximately 150 vehicles, to include cars, trucks and certain mobile equipment which are maintained by the Fleet Maintenance Division of the Community Services Department; and

WHEREAS: Tires and related accessories replacement for the various vehicles is an on-going process, as needed and required depending upon specific vehicle usage and the total annual tire and accessories replacement acquisition costs will vary depending upon circumstances; and

WHEREAS: There are several State of New Hampshire contract pricing schedules available for municipal use with various vendors that represent different manufacturers and types of tires and related accessories with varying discounts from the Manufacturers Government Sales/Price List; and

WHEREAS: Sullivan Tire Company of Dover, NH is such a vendor with the State NH and with whom the City does a significant amount of business. The city wishes to continue to utilize this State of NH contract.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Per Dover Purchasing Regulations 3-29B; The purchasing agent may, with approval by City Manager make purchases through State of NH or at State bid prices.

The Purchasing Agent is hereby authorized to issue a purchase order to Sullivan Tire Company, Dover, NH for Tires and Miscellaneous related supplies as needed. This authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
6310.1.550.49200.4895.00000.	Internal Cost of sales	229,094.00	171,136.00
xxxx.1.xxx.xxxxx.4654.xxxxx.xx.xx	Maint. Supplies Vehicles	199,698.00	138,632.00

AUTHORIZATION

Approved as to Funding: *1st Dan Lynch* Daniel R. Lynch Finance Director
Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: *[Signature]* Allan B. Krans, Sr. General Legal Counsel 1/3/13

Recorded by: Karen Lavertu City Clerk *[Signature]* Deputy



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2013.01.09- 2**
Resolution Re: Award of Purchase Order to Sullivan Tire Co.
for Tires and Miscellaneous Related Supplies

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2013.01.09- 2**
Resolution Re: Award of Purchase Order to Sullivan Tire Co.
for Tires and Miscellaneous Related Supplies

RESOLUTION BACKGROUND MATERIAL:

The City of Dover has a fleet of approximately 150 vehicles, to include cars, trucks and certain mobile equipment which are maintained by the Fleet Maintenance Division of the Community Services Department. Tires and related accessories replacement for the various vehicles is an on-going process, as needed and required depending upon specific vehicle usage and the total annual tire and accessories replacement acquisition costs will vary depending upon circumstances. There are several State of New Hampshire contract pricing schedules available for municipal use with various vendors that represent different manufacturers and types of tires and related accessories. Sullivan Tire Company of Dover, NH is such a vendor with the State NH and with whom the City does a significant amount of business. Total expenditures for FY12 were \$38,289.

Bid Information:

The State of New Hampshire solicits bids from qualified vendors for different types of vehicle tires / accessories to be acquired on an “as needed” basis and the city wishes to utilize the State of NH agreement on those same contracts with special contract pricing.

Award Information:

A purchase order will be issued to authorize this expenditure.

Purchasing Information:

Type:	Purchase Order	Advertised:	NO
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes//State NH
Prices will hold for:	One year	Estimated Delivery:	As needed
Recommended Award to:	Sullivan Tire	Fund:	Various
Other Approvals Required:	State NH	References Checked:	Satisfactory
Previously Worked for City:	yes	Reason for Council Approval:	Cost estimated at \$25,000 or greater



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: 2013.01.09 - 3
Resolution Re: Creation of Police Facility Building Committee

- WHEREAS: The City Council has authorized the bonding for construction of a police facility, and
- WHEREAS: The City Council believes in providing the Citizens with a quality built structure, satisfying the needs of residents, while keeping in mind the impact on the taxpayers, and
- WHEREAS: In order to achieve such a goal, there is a need to form an oversight building committee to provide guidance throughout the design and construction process.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

A seven member building committee be formed as an advisory committee regarding construction of the police facility. The committee members shall be appointed by the mayor, subject to approval of the city council.

AND, FURTHER BE IT RESOLVED;

That the committee shall be made up of one (1) City Councilor, two (2) citizen representatives, one (1) representative from the Dover Police Administrators Association, and one (1) representative of the Dover Police Association. The Police Chief and the Director of Planning and CDBG will serve as ex-officio voting members. The Mayor will choose the chairperson. The committee will review and give advice on all aspects of the construction process. The City Manager and the Police Chief shall exercise their duties and responsibilities pursuant to the City Charter and City Ordinances.

AUTHORIZATION

Approved as to Funding: *DL Dan Lynch*
Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen

Approved for Legal Compliance: *AK*
Allan B. Krans, Sr.
General Legal Counsel 1/3/13

Recorded by: *KL*
Karen Lavertu
City Clerk
Susan Mastretta
Deputy



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: 2013.01.09 - 3

Resolution Re: Creation of Police Facility Building Committee

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

BACKGROUND:

Consistent with past practice, the Dover Police Department seeks an advisory committee to assist with the review of the design and construction of a new police facility. The recent construction of the North End Fire Station involved the appointment of an advisory committee.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2013.01.09 - 4**
Resolution Re: Fiscal Year 2013 Budget Amendment #1 – Appropriation for Transfer to Certain Capital Reserve Funds

- WHEREAS: The City Council adopted the FY13 Budget on June 6, 2012; and
- WHEREAS: The City Council, on December 12, 2012 adopted the establishment of three capital reserve funds; School Curriculum Capital Reserve Fund, School Technology Capital Reserve Fund, and School Athletics Capital Reserve Fund; and
- WHEREAS: The City Council wishes to initiate funding of the three capital reserves from a source of one-time revenue, said revenue source being a portion of payments received from Dickinson Development Corporation for exercising their right to extend the Initial Closing Date on the waterfront development project;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

Pursuant to C6-6 of the City Charter, the FY13 Budget is amended to appropriate an amount necessary to transfer \$5,000.00 to the School Curriculum Capital Reserve Fund, \$5,000.00 to the School Technology Capital Reserve Fund, and \$5,000.00 to the School Athletics Capital Reserve Fund. The source of funding for these transfers is to be one-time revenue received from Dickinson Development Corporation for exercising their rights for an extension to the Initial Closing Deadline for the waterfront development project. The FY13 budget is amended as follows:

Account	Description	Adopted Budget	Amendment	Amended Budget
1000.1.550.49060.4918.00000	Transfers – School	\$0	\$15,000	\$15,000
1000.1.550.49060.3599.00000	Transfers – Misc Revenue	\$0	\$15,000	\$15,000

REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.

AUTHORIZATION

Approved as to Funding: *151 Dan Lynch*
 Daniel R. Lynch
 Finance Director

Sponsored by: Councilor Karen Weston
 At Large

Approved as to Legal Form: *[Signature]*
 Allan B. Kraus, Sr.
 City General Counsel 1/3/13

Councilor Edward Spuler
 Ward 1

Recorded by: *[Signature]*
 Karen Lavertu
 City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2013.01.09 - 4**

Resolution Re: Fiscal Year 2013 Budget Amendment #1 – Appropriation
for Transfer to Certain Capital Reserve Funds

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2013.01.09 - 4**

Resolution Re: Fiscal Year 2013 Budget Amendment #1 – Appropriation
for Transfer to Certain Capital Reserve Funds

RESOLUTION BACKGROUND MATERIAL:

On December 12, 2012 the City Council adopted the establishment of three capital reserve funds; School Curriculum Capital Reserve Fund, School Technology Capital Reserve Fund, and School Athletics Capital Reserve Fund; and

The objective of this resolution is to start funding of the three capital reserves. The supplemental appropriation will be financed from a source of one-time revenue. This revenue source is the payments from Dickinson Development Corporation for exercising their right to extend the Initial Closing Date on the waterfront development.

In accordance with RSA 34:3 *Payments into Funds*, the adoption of this resolution shall require the General Fund to transfer \$5,000.00 into each of the capital reserves prior to the end of fiscal year 2013. In the event the one-time revenue is not received or available, the transfers shall still be made into the capital reserves in accordance with RSA 34:3.



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2013.01.09 - 1**
Ordinance Title: Parking Commission
Chapter: 5 - Boards, Commissions and Committees

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 5-18 Parking Commission MEMBERSHIP; and.

2. AMENDMENT

Chapter 5-18 A. entitled “Parking Commission” is hereby amended by changing the following:

5-18. Parking Commission.

A. MEMBERSHIP: The Parking Commission shall consist of ~~six (6)~~ seven (7) members with representation as follows:

1. ~~Four (4)~~ Five (5) Dover residents; and
2. Two (2) Dover commercial property or business owners.

B. TERMS OF MEMBERS: Members shall be appointed to terms of three (3) years.

C. AUTHORITY AND DUTIES: The Parking Commission shall perform the following functions:

- (1) Assist with the development, implementation and continued monitoring of a comprehensive public parking system throughout the City.
- (2) Review and develop recommendations for the ongoing financing and operation of public parking services and facilities to include:
- (3) Making recommendations to the City Council and City Manager for the maintenance and implementation of an overall public parking plan that defines goals, policies, regulations and their enforcement.
- (4) Making recommendations to the City Council and City Manager with respect to funding for a parking activity fund.
- (5) Making recommendations to the Planning Board, the City Council and City Manager with respect to capital improvement programming as it relates to public parking facilities.
- (6) Making recommendations to the City Council and City Manager with respect to special parking districts, related maintenance programs and their funding and management.



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2013.01.09 - 1**
Ordinance Title: Parking Commission
Chapter: 5 - Boards, Commissions and Committees

- (7) Promoting communication and the exchange of ideas and concerns between users of public parking, property owners, merchants, and City agencies.
- (8) Acting to promote public awareness of public parking areas in the city.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

RSI Dan Lynch
Daniel R. Lynch
Finance Director

Sponsored by:

Mayor Dean Trefethen
By Request

Approved as to Legal Compliance:

Alban B. Krups, Sr.
Alban B. Krups, Sr.
General Legal Counsel

1/3/13

Recorded by:

Karen Lavertu
Karen Lavertu
City Clerk

Juan Mistretta
Juan Mistretta
Deputy



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2013.01.09 - 1**
Ordinance Title: Parking Commission
Chapter: 5 - Boards, Commissions and Committees

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothy Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

During 2012, of the Parking Commission monthly meetings; three meetings (January, March and October) were not held due to the anticipated, or actual, lack of a quorum. Four meetings (February, March, May and October) were rescheduled, including two that subsequently were not held (March and October) due to an anticipated lack of a quorum. Nine meetings were held as scheduled.

At their July 17, 2012 meeting, the Parking Commission voted 3 in favor and 1 opposed to adding a seventh member to the commission to assist with garnering quorums. The Parking Commission deferred to the City Council as to if the additional position should be a commercial property or business owner versus a Dover resident.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2013.01.09 – 2**
Ordinance Title: Offenses
Chapter: 131-18 Use of Tobacco Products in Henry Law Skate Park, School Grounds, and Athletic Fields

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 131 Entitled “Offenses,” of the Code of the City of Dover.

The intent of this ordinance is to promote fire safety, litter mitigation and provide an overall environment that is appropriate for a recreational area heavily used by kids.

2. AMENDMENT

Chapter 131 entitled “Offenses” of the Code of the City of Dover, is hereby amended by revising the language of section 131-18, subsections A and B.

131-18. **Use of Tobacco Products in Henry Law Skate Park, School Grounds, and Athletic Fields [Added 02-18-04 by Ord. No. 01-2004]**

- A) No person shall smoke or use a tobacco product within Henry Law Skate Park, the Henry Law Rotary Pavilion or playground areas of Henry Law Park, on the grounds of all recreational facilities, areas or athletic fields associated with the Woodman Park, Horne Street or Garrison elementary schools, or within two hundred (200) feet of the playing surfaces at Shaw’s Lane athletic field. A designated smoking area may or may not be provided at the discretion of city or school staff.
- B) The Henry Law Skate Park shall be defined as the improved recreational area on the East side of River Street; to include: the rink, designed ramps and jumps, all contiguous paved areas, and shall include a twenty five (25) foot buffer zone immediately surrounding the recreational area and rink.

The Henry Law Park Rotary Pavilion area shall be defined as the area that is bordered by: the black fence that runs along Washington Street from the corner of the current New Hampshire Children’s Museum building to the intersection of Henry Law Avenue; and the fence that runs along Henry Law Avenue from the intersection with Washington Street to the end of the fence opposite the Rotary Pavilion; and the front of the stage area and the front of the building currently occupied by the New Hampshire Children’s Museum. The restricted area includes the interior of the band shell, the adjacent stairs and stairwell, and any steps and frontage of the NH Children’s Museum. The sidewalks running parallel to and immediately adjacent to Washington Street and Henry Law Avenue are not restricted.

The playground area of Henry Law Park shall be defined as the area within the line starting at the sidewalk emerging from the stairwell connecting the Henry Law Park Pavilion and the playground areas, and continuing on the inside edge of the sidewalk adjacent to the parking lot of the Dover Indoor Pool to where it connects with the sidewalk at Henry Law Avenue, and continues along the inside edge of the sidewalk adjacent to Henry Law



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: O – 2013.01.09 – 2
 Ordinance Title: Offenses
 Chapter: 131-18 Use of Tobacco Products in Henry Law Skate Park, School Grounds, and Athletic Fields

Avenue where it shall connect with the black fence which defines the Henry Law Park Rotary Pavilion area. The Dover Indoor Pool parking lot and the sidewalks immediately adjacent to the parking lot and parallel to Henry Law Avenue are not restricted.

- C) Any person violating the provisions of the City Ordinance shall be subject to a fine of up to \$50.00 for a 1st offense and up to \$100.00 for a 2nd or subsequent offense.

3. TAKES EFFECT

This Ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: *1st Dan Lynch*
 Daniel R. Lynch
 Finance Director

Sponsored by: Mayor Dean Trefethen
 By request

Approved for Legal Compliance: *[Signature]*
 Allan B. Krass, Sr.
 General Legal Counsel 4/3/13

Recorded by: *[Signature]*
 Karen Lavertu
 City Clerk *[Signature]*
 Deputy



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2013.01.09 – 2**
 Ordinance Title: Offenses
 Chapter: 131-18 Use of Tobacco Products in Henry Law Skate Park,
 School Grounds, and Athletic Fields

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



December 19, 2012

Via Ups

Dover City Council
City of Dover
288 Central Avenue
Dover, NH 03820

RECEIVED
City Manager's Office

DEC 20 2012

Dover, New Hampshire

RE: Important Price Adjustment Information

Dear Council Members:

As part of our commitment to provide our customers in your community with the best entertainment and communications experience, we continue to invest in making our services even better. Here are some highlights of the many services available to our customers, as well as some of the improvements we've made in the past year:

- XFINITY On Demand™ – with thousands of top shows, hit movies and more - with 90% FREE.
- We now offer many free help and how-to videos. Customers may visit www.youtube.com/xfinity to learn how to program a remote control or DVR, manage parental controls, sign up for paperless billing, and so much more.
- We've improved our online experience. Visit our new and improved website at www.comcast.com/myaccount, where customers can login or set up a user name. Through the website, customers can manage account preferences, equipment settings, pay their bill, manage appointments and get help whenever they need it. Customers can also watch favorite programs online, set their DVR, and add favorite shows to their queue. Customers can also use our mobile site at m.comcast.com from a smartphone to manage appointments, check their balance, and receive text alerts.

While we continue to make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 22, 2013, new prices will apply to select* Video and Internet services and equipment as indicated in the attached.

Should have any questions regarding this information please do not hesitate to contact me at 603-224-1871, ext. 202.

Sincerely,

Bryan Christiansen

Bryan Christiansen, Sr. Manager
Government & Regulatory Affairs

**If a customer is currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice™ plans, the prices for those specific services will not be affected during the applicable period.*

IMPORTANT PRICE ADJUSTMENT INFORMATION for Dover, Madbury, Rollinsford, & Somersworth,

Dear Valued Customer:

December

All of us at Comcast are committed to improving your entertainment and communications experience, and we continue to invest in making your service even better. While we continue to make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 22, 2013, or with your next bill thereafter, new prices will apply to select* Video and Internet services and equipment as indicated in this notice.

We want to make sure you are getting the most out of your XFINITY® services. Here are some highlights of the many services available to you, as well as some of the recent improvements we've made in the past year:

- XFINITY On Demand™ gives you thousands of top shows, hit movies and more—with 90% FREE.
- XFINITY delivers the fastest Internet. You get **reliably fast speed—even during peak use periods**—so you have the speed you need to connect all your devices at the same time.
- We now offer many **free help and how-to videos**. Visit www.youtube.com/xfinity to learn how to program your remote control or your DVR, manage parental controls, sign up for paperless billing, and so much more.
- We've improved the **online experience**. We invite you to visit our new and improved website at www.comcast.com/myaccount to login or set up your user name. You can manage your account preferences, equipment settings, pay your bill, manage appointments, and get help whenever you need it. You can also watch your favorite programs online, set your DVR, and add your favorite shows to your Queue. Plus, visit our mobile site at m.comcast.com from your smartphone to manage appointments, check your balance, and receive text alerts.

Still have questions? Visit us at www.comcast.com/questions. Thank you for choosing Comcast. We value you as a customer, and we look forward to continuing to serve you.

**If you are currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice plans, the prices for those specific services will not be affected during the applicable period.*

XF TRIPLE PLAY PACKAGES ¹	Current Price	New Price Eff. 01/22/13
Starter XF Triple Play Bundle	\$136.99/mo.	\$141.99/mo.
Includes Digital Starter for primary outlet, Performance Internet and XFINITY Voice Unlimited SurePrice ²	\$119.99/mo.	No Change
Preferred XF Triple Play Bundle	\$149.99/mo.	\$154.99/mo.
Includes Digital Starter for primary outlet, Digital Preferred, Performance Internet and XFINITY Voice Unlimited SurePrice ²	\$129.99/mo.	No Change
HD Preferred XF Triple Play Bundle	\$159.99/mo.	\$164.99/mo.
Includes Digital Starter for primary outlet, Digital Preferred, HD Technology Fee, Starz®, Performance Internet and XFINITY Voice Unlimited SurePrice ²	\$139.99/mo.	No Change
HD Preferred Plus XF Triple Play Bundle	\$179.99/mo.	\$184.99/mo.
Includes Digital Starter for primary outlet, Digital Preferred, HD Technology Fee, HBO®, Starz®, Blast! Internet and XFINITY Voice Unlimited SurePrice ²	\$159.99/mo.	No Change
HD Premier XF Triple Play Bundle	\$204.99/mo.	\$209.99/mo.
Includes Digital Starter and Digital Premier with HD DVR service or AnyRoom DVR service for primary outlet, HD Technology Fee, Blast! Internet and XFINITY Voice Unlimited SurePrice ²	\$179.99/mo.	No Change
HD Complete XF Triple Play Bundle	\$234.99/mo.	\$239.99/mo.
Includes Digital Starter and Digital Premier with AnyRoom DVR service for primary outlet, three Digital Additional Outlets with HD digital converters and remotes, HD Technology Fee, The Movie Channel®, Blast! Internet, Wireless Gateway, XFINITY Wireless Networking Signature Support and XFINITY Voice Unlimited SurePrice ²	\$219.99/mo.	No Change

MULTILATINO PAQUETE TRIPLE ¹	Current Price	New Price Eff. 01/22/13
MultilLatino Max Paquete Triple	\$136.99/mo.	No Change
Includes MultilLatino Max for primary outlet, Performance Internet, and XFINITY Voice Unlimited SurePrice ²	\$119.99/mo.	No Change
MultilLatino Ultra Paquete Triple	\$149.99/mo.	No Change
Includes MultilLatino Ultra for primary outlet, Performance Internet, and XFINITY Voice Unlimited SurePrice ²	\$129.99/mo.	No Change

MULTILATINO PAQUETE TRIPLE ¹	Current Price	New Price Eff. 01/22/13
MultilLatino Ultra HD Paquete Triple	\$159.99/mo.	No Change
Includes MultilLatino Ultra for primary outlet, HD Technology Fee, Starz®, Performance Internet, and XFINITY Voice Unlimited SurePrice ²	\$139.99/mo.	No Change
MultilLatino Ultra HD Plus Paquete Triple	\$179.99/mo.	No Change
Includes MultilLatino Ultra for primary outlet, HD Technology Fee, HBO®, Starz®, Blast! Internet, and XFINITY Voice Unlimited SurePrice ²	\$159.99/mo.	No Change
MultilLatino Total HD Paquete Triple	\$204.99/mo.	No Change
Includes MultilLatino Ultra and HD DVR Service or AnyRoom DVR for primary outlet, HD Technology Fee, HBO®, Showtime®, Starz®, Cinemax®, Sports Entertainment Package®, Blast! Internet, and XFINITY Voice Unlimited SurePrice ²	\$179.99/mo.	No Change

TRIPLE PLAY AND DOUBLE PLAY PACKAGES ¹	Current Price	New Price Eff. 01/22/13
Economy Triple Play XF	\$ 84.85	\$ 89.95
Includes Digital Economy for primary outlet, Economy Plus Internet and XFINITY Voice Local With More		
MultilLatino Plus Bundle XF	\$ 79.85	No Change
Includes MultilLatino Plus for primary outlet, Economy Plus Internet, and XFINITY Voice Local With More		
MultilLatino Extra Bundle XF	\$ 94.85	No Change
Includes MultilLatino Extra for primary outlet, Economy Plus Internet, and XFINITY Voice Local With More		
Blast Plus	\$ 79.95	\$ 82.95
Includes Digital Economy for primary outlet, Streamplx and Blast! Internet		
Blast Plus with HBO®	\$ 89.95	No Change
Includes Digital Economy, HBO® and Streamplx for primary outlet and Blast! Internet SurePrice ⁴¹	\$ 69.99	No Change
Preferred XF Double Play	\$136.03	\$139.95
Includes Digital Starter for primary outlet, Digital Preferred and Performance Internet SurePrice ³	\$109.99/mo.	No Change

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BASIC SERVICES	Current Price	New Price Eff. 01/22/13
Dover, NH		
Limited Basic	\$23.02	\$24.60
Expanded Basic ⁸	\$46.11	\$45.35
Includes standard definition digital converter and remote for primary outlet		
Madbury, NH		
Limited Basic	\$23.02	\$24.60
Expanded Basic ⁸	\$46.11	\$45.35
Includes standard definition digital converter and remote for primary outlet		
Franchise Related Cost ⁹	\$ 0.45	\$0.47
Rollinsford, NH		
Limited Basic	\$23.02	\$24.60
Expanded Basic ⁸	\$46.11	\$45.35
Includes standard definition digital converter and remote for primary outlet		
Somersworth, NH		
Limited Basic	\$23.02	\$24.60
Expanded Basic ⁸	\$46.11	\$45.35
Includes standard definition digital converter and remote for primary outlet		
Franchise Related Cost ⁹	\$ 0.19	\$0.21

DIGITAL SERVICES	Current Price	New Price Eff. 01/22/13
Digital Economy	\$39.95	No Change
Includes Limited Basic, Digital Economy channels, and a standard definition digital converter and remote for the primary outlet, access to Pay-Per-View programming and Music Choice [®] With XFINITY Voice or Internet Service.		
Digital Starter	\$69.13	\$69.95
Includes Limited Basic, Expanded Basic, Digital Starter channels, movieplex, access to Pay-Per-View and On Demand programming and Music Choice [®]		
Digital Preferred plus One Premium ¹¹	\$32.45	No Change
Includes Digital Preferred and choice of HBO [®] , Showtime [®] , Starz [®] , Cinemax [®] or The Movie Channel [®]		
Digital Preferred plus Two Premiums ¹¹	\$43.45	No Change
Includes Digital Preferred and choices of two of HBO [®] , Showtime [®] , Starz [®] , Cinemax [®] or The Movie Channel [®]		
Digital Preferred Plus ¹¹	\$43.45	No Change
Includes Digital Preferred, HBO [®] and Starz [®]		
Digital Premier ¹¹	\$57.45	No Change
Includes Digital Preferred, HBO [®] , Showtime [®] , Starz [®] , Cinemax [®] and Sports Entertainment Package [®]		
MultiLatino Plus	\$24.95	\$26.95
Includes Limited Basic, MultiLatino, standard definition digital converter and remote for primary outlet		
MultiLatino Extra	\$39.95	No Change
Includes Digital Economy and MultiLatino		
MultiLatino Max	\$59.95	No Change
Includes MultiLatino Extra, MultiLatino Max channels, access to Pay-Per-View and On Demand programming		
MultiLatino Ultra	\$76.90	No Change
Includes MultiLatino Max and Digital Preferred		

BASIC AND DIGITAL ANCILLARY SERVICES	Current Price	New Price Eff. 01/22/13
HBO ^{® 10}	\$19.95	No Change
Showtime ^{® 10}	\$19.95	No Change
Starz ^{® 10}	\$19.95	No Change
Cinemax ^{® 10}	\$19.95	No Change
The Movie Channel ^{® 10}	\$19.95	No Change
Playboy ^{® 10}	\$19.95	No Change
Digital Preferred ¹²	\$17.95	No Change
MultiLatino ¹⁰	\$14.95	\$16.95
Family Tier ¹³	\$14.95	No Change
Sports Entertainment Package ^{® 11}	\$ 7.95	\$ 8.95
HD Technology Fee ⁴⁰ (whole house)	\$ 9.95	No Change
3D Technology Fee ¹⁴ HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$ 0.00	No Change
DVR Service ^{5, 15} HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$ 7.00	\$ 8.00
AnyRoom DVR Service ^{5, 15} HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$10.00	\$11.00

BASIC AND DIGITAL ANCILLARY SERVICES	Current Price	New Eff. 01
Digital Additional Outlet Service ¹⁶ (per outlet) with Standard Definition Digital Converter	\$ 9.95	No Ch
with HD Digital Converter ¹⁴	\$ 9.95	No Ch
with CableCARD ¹⁷	\$ 7.45	No Ch
Digital Adapter Additional Outlet Service ¹⁸ (per outlet) 1 st and 2 nd additional outlet	\$ 0.00	\$ 1
(subscribed to before July 1, 2012)		
Digital Adapter Additional Outlet Service ¹⁸ (per outlet)	\$ 1.99	No Ch

INTERNATIONAL SELECTIONS¹⁰	Current Price	New Eff. 01
Rai Italia (Italian)	\$ 9.99	No Ch
TV5 MONDE (French)	\$ 9.99	No Ch
CTI-Zhong Tian Channel (Chinese/Mandarin)	\$11.99	No Ch
RTN (Russian)	\$14.99	No Ch
NEO Cricket (South Asian)	\$14.99	No Ch
Zee TV (South Asian)	\$14.99	No Ch
SIC (Portuguese)	\$ 9.99	No Ch
TV Globo (Portuguese/Brazilian)	\$19.99	No Ch
PFC (Portuguese/Brazilian)	\$19.99	No Ch

PAY-PER-VIEW AND ON DEMAND SUBSCRIPTION SERVICES¹⁵ (monthly except as noted)	Current Price	New Eff. 01
Bollywood Hits On Demand	\$ 12.99	No Ch
Bollywood Hits On Demand (w/a South Asian International premium)	\$ 9.99	No Ch
Howard Stern On Demand	\$ 10.99	No Ch
Howard Stern On Demand (one year subscription)	\$119.99	No Ch
WWE Classics On Demand	\$ 7.99	No Ch
here! TV On Demand	\$ 7.99	No Ch
Filipino On Demand	\$ 7.99	No Ch
Filipino On Demand (w/a Filipino international premium)	\$ 5.99	No Ch
Too Much for TV On Demand	\$ 14.99	No Ch
Disney Family Movies On Demand	\$ 5.99	No Ch
The Jewish Channel On Demand	\$ 6.99	No Ch
Pay-Per-View and On Demand Movies and Events ¹⁹ (per title or event)	Prices Vary	
Streampix ^{™ 20}	\$ 4.99	No Ch

SPORTS PACKAGES^{15, 21}
MLB Extra Innings, MLS Direct Kick, NHL Center Ice, NBA League Pass, ESPN Game Plan, ESPN Full Court . . . Call 1-800-XFINITY for price

VIDEO EQUIPMENT	Current Price	New Eff. 01
Limited Basic Only Converter	\$ 0.60	No Cha
Digital Converter	\$ 2.15	No Cha
Remote Control	\$ 0.20	No Cha
HD Digital Converter (Limited Basic Only)	\$ 2.15	No Cha
Digital Adapter (Limited Basic Only) ²² (1st, 2nd, 3rd outlet)	\$ 0.00	No Cha
(4th, 5th, 6th, etc. outlet)	\$ 0.50	No Cha
CableCARD (first card in device)	\$ 0.00	No Cha
CableCARD (second card in same device)	\$ 1.15	No Cha
Customer-Owned Video Equipment Credit	\$ 2.50	No Cha
(See www.comcast.com/equipmentpolicy for additional information)		

INSTALLATION FEES²³ (per occurrence unless noted)	Current Price	New Eff. 01
One Product²⁴		
Initial Installation of Service	\$50.00	No Cha
After Initial Installation of Service	N/A	N/A
Two Product²⁴		
Initial Installation of Service	\$80.00	No Cha
After Initial Installation of Service	N/A	N/A
Three Product²⁴ (includes up to three outlets)		
Initial Installation of Service	\$90.00	No Cha
After Initial Installation of Service	N/A	N/A

INSTALLATION FEES ²³ (per occurrence unless noted)	Current Price	New Price Eff. 01/22/13
Installation of each Additional Outlet		
Initial Installation of Service	\$14.15	No Change
After Initial Installation of Service	\$31.50	No Change
Activation of each Additional Outlet		
Initial Installation of Service	\$ 7.75	No Change
After Initial Installation of Service	\$21.75	No Change
Relocate Additional Outlet		
Initial Installation of Service	\$13.60	No Change
After Initial Installation of Service	\$13.60	No Change
Connection of VCR/DVD		
Initial Installation of Service	\$ 8.55	No Change
After Initial Installation of Service	\$19.10	No Change
Upgrade/Downgrade of Service (No in-home visit required)	\$ 1.99	No Change
Upgrade Standard Definition DVR or HD DVR Service	\$20.05	No Change
Upgrade of Service (In-home visit required)	\$20.05	No Change
Downgrade of Service (In-home visit required)	\$12.05	No Change
Hourly Service Charge (For custom installation work)	\$33.60	No Change
In-Home Service Visit	\$33.55	No Change

REACTIVATION FEES (No in-home visit required—per occurrence unless noted)	Current Price	New Price Eff. 01/22/13
Office reactivation for XFINITY Internet	\$ 5.00	No Change
Office reactivation for XFINITY Voice	\$ 5.00	No Change
Office reactivation for XFINITY TV	\$ 5.00	No Change

MISCELLANEOUS FEES (per occurrence unless noted)	Current Price	New Price Eff. 01/22/13
Service Protection Plan ²⁵ (per month; covers all products)	\$3.95	No Change
Inside home wiring protection for your cable TV, high-speed Internet and phone services.		
TV Protection Plus ³⁰ (per month)	\$14.95	No Change
Protection for flat panel television. Includes Service Protection Plan.		
Complete Protection ³¹ (per month)	\$19.95	No Change
Protection for computers, laptops, tablets, flat panel televisions and home phones. Includes Service Protection Plan.		
Field Collection Charge	\$20.00	No Change
Visit to customer's residence required to collect past due balance or unreturned equipment		
Returned Payment Item (each)	\$20.00	No Change
Late Fee	\$8.00	No Change
Name Change Fee	\$1.99	No Change
Convenience Fee — Agent	\$5.99	No Change
For payment made by phone with a Customer Care Representative		
Bill Statement Reprint — Agent	\$5.00	No Change
For bill statement copy requested by phone or in person		
Unreturned or Damaged Equipment Fees ³² (per piece)	Replacement Cost	
Signal Amplifier	\$35.00	No Change
Self Install Kit ³³	\$10.00	\$15.00
Self Install Kit Shipping and Handling (Standard Shipping)	\$10.00	\$9.95
Self Install Kit Shipping and Handling (Priority Shipping)	\$30.00	\$29.95
Shipping and Handling — Remotes (Separate Shipping)	\$5.95	No Change
TV Guide SM Weekly Magazine (per month)	\$4.20	No Change

XF TRIPLE PLAY PACKAGE / MULTILATINO PAQUETE TRIPLE REWARDS

	Regular Price	Starter XF/ MultiLatino Max	Preferred XF/ MultiLatino Ultra	HD Preferred XF/ MultiLatino Ultra HD	HD Preferred Plus XF/ MultiLatino Ultra HD Plus	HD Premier XF/ MultiLatino Total HD ⁴	HD Complet Triple Pla Bundle ⁴
HBO® 10	\$19.95	\$15.00	\$15.00	\$15.00	Included	Included	Included
Showtime® 10	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	Included	Included
Starz® 10	\$19.95	\$10.00	\$10.00	Included	Included	Included	Included
Cinemax® 10	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	Included	Included
The Movie Channel® 10	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	Included
DVR Service ^{5, 15} HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	Included	Included
AnyRoom DVR Service ^{6, 15} HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	Included	Included
Digital Additional Outlet Service ¹⁶	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	Included (up
HD Technology Fee ⁴⁰	\$9.95	\$9.95	\$9.95	Included	Included	Included	Included
3D Technology Fee ¹⁴ HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Certain services available separately or as a part of other levels of service. Comcast service is subject to Comcast's standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment or package. Prices shown do not include applicable taxes, franchise fees, FCC fees, Regulatory Recovery Fee, Public Access fees, other state or local fees or other applicable charges (e.g., per-call toll or international charges). Prices, services and features are subject to change. If you are a video service customer and you own a compatible digital converter or CableCARD device, please call 1-800-XFINITY for pricing information or visit www.comcast.com/equipmentpolicy.

22 Not available to customers with Expanded Basic.

23 Does not include Extreme 105 Internet Service installation charge, wireless network professional internet installation, Voice installation fees or activation fees.

24 Product installations include installations up to 125 feet from existing Comcast plant, unless noted differently in the local franchise agreement. Custom installations include installations which require in-wall wiring or installations in extensive drop ceilings, basements or crawl spaces.

25 See <http://www.comcast.com/spp> for information on Service Protection Plan.

36 Does not include PowerBoost.

40 HD converter replaces standard definition converter on primary outlet. Not available to customers with Limited Basic only.

41 SurePrice only available for 12 months to Blast Plus with HBO® customers after 6 month promotional package.

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- 1 Requires a Voice/Data Modem, except for HD Complete Triple Play.
- 2 SurePrice only available for 12 months to XF Triple Play or MultiLatino Paquete Triple Play customers after 12 month promotional package.
- 3 SurePrice only available for 12 months to Preferred XF Double Play customers after 12 month promotional package.
- 4 AnyRoom DVR service is included with HD Premier Triple Play, MultiLatino Total HD Paquete Triple and HD Complete Triple Play if AnyRoom DVR service is installed on primary outlet.
- 5 Subject to availability.
- 6 Sold only with one or more Digital Additional Outlet Service with HD Converter, maximum 3 clients per household. Requires professional installation.
- 8 Requires purchase of Limited Basic.
- 9 Franchise Related Costs are costs associated with providing public, educational and/or government access facilities and equipment and/or other related costs in your community.
- 10 Requires digital converter or CableCARD and Limited Basic.
- 11 Requires Digital Starter.
- 12 Requires Digital Starter or MultiLatino Max.
- 13 Requires digital converter and purchase of Limited Basic and cannot be combined with Expanded Basic. Family Tier programming included in Digital services except for MultiLatino.
- 14 Requires HD Technology Fee.
- 15 Requires digital converter and Limited Basic.
- 16 Not available to Limited Basic only customers. Digital service tier on additional outlet corresponds to digital service tier on primary outlet.
- 17 Applicable with a subscription to any level of digital service. Includes a customer-owned video equipment credit. An additional charge will apply for additional CableCARDS in the same device.
- 18 Includes digital adapter and remote. Not available to customers with Limited Basic only.
- 19 Price of Pay-Per-View and On Demand Movie or Event is displayed prior to the completion of the Pay-Per-View or On Demand ordering process.
- 20 Requires digital converter and Limited Basic to receive Streampix on television. Streampix included with the following tiers of service: Blast Plus™, HD Preferred Plus XF Triple Play, HD Premier XF Triple Play or HD Complete XF Triple Play. HD content requires subscription to HD Technology Fee. Streaming to iOS device requires Xfinity TV app, Internet service with bandwidth of at least 600 Kbps and a subscription to Limited Basic. Streaming to laptop/computer requires equipment meeting minimum requirements posted at <http://customer.comcast.com/help-and-support/internet/requirements-to-run-xfinity-internet-service/>. Internet service with bandwidth of at least 600 Kbps and a subscription to Limited Basic.
- 21 Please call 1-800-XFINITY for current pricing.

XFINITY TV Channel Lineup

Limited Basic

2	NHPTV (PBS) / NHPTV Prime HD - HD 802
3	HSN
4	WBZ-4 (CBS) / HD 804
5	WCVB-5 (ABC) / HD 805
6	NECN
7	WHDH-7 (NBC) / HD 807
8	WUNI-27 (Univision)
9	WMUR-9 (ABC) / HD 809
10	WWDP-DT
11	NHPTV Explore / NHPTV Explore HD - HD 801
12	WLVI-56 (CW) / HD 808
13	WGME-13 (CBS)
14	WSBK myTV38 (MyTV) / HD 814
15	WPXG-21 (ION) / HD 803
16	WFXT-25 (FOX) / HD 806
17	WMEA-26 (PBS) / HD 812
18	WBIN (IND) / HD 811
19	WNEU-60 (Telemundo) / HD 815
20	WMFP-62 (IND)
21	WUTF-66 (Telefutura)
22	Access Channel
23/295	WYDN-48 (Daystar)
44	C-SPAN
58	QVC
96	WCSH-6 (CBS)
98	CKSH-9 (Canadian)
183	Jewelry TV
209	NHPTV World
217	NHPTV Kids
229	Trinity Broadcasting Network
237	NHPTV Create
268	CatholicTV
283	Leased Access
288	WBIN-Live Well Network
289	WBIN-COOL TV
290	WNEU-Exitos
291	WLVJ-TCN
292	WCVB MeTV
293	WMEA World
297	WHDH-This TV
298	WMUR-MeTV
299/724	WUNI-LATV
300/721	WFXZ-24 (Mundo Fox)

Expanded Basic

24	Disney Channel
25	Nickelodeon
26	ABC Family Channel
28	MTV
29	VH1
30	FX
31	TBS
32	HGTV
33	TNT
34	E!
35	USA Network
36	Lifetime
37	A&E
38	TLC
39	Discovery Channel
41	Fox News
42	CNN
43	CNN Headline News
46	CNBC
47	The Weather Channel
49	ESPN
50	ESPN2
51	NESN
52	Comcast SportsNet
53	Bravo

54	Food Network
55	Spike TV
59	AMC
60	Cartoon Network
61	Comedy Central
62	Syfy
63	Animal Planet
64	TV Land
65	NBC Sports Network
66	History
67	Travel Channel
68	BET
69	Golf Channel
71	Hallmark Channel
186	truTV
234	Inspirational Network
238	EWTN
251	MSNBC
270	Lifetime Movie Network
284	Fox Business Network

Family Tier

(Includes Limited Basic)

24	Disney Channel
25	Nickelodeon
32	HGTV
43	CNN Headline News
47	The Weather Channel
54	Food Network
210	National Geographic Channel
218	PBS Kids Sprout
221	The Hub
222	Disney XD
224	TeenNick
227	Science Channel
229	Trinity Broadcasting Network
240	DIY
247	C-SPAN2

Digital Economy

(Includes Limited Basic)

3	HSN
24	Disney Channel
34	E!
35	USA Network
36	Lifetime
37	A&E
39	Discovery Channel
41	Fox News
42	CNN
47	The Weather Channel
54	Food Network
58	QVC
59	AMC
60	Cartoon Network
61	Comedy Central
63	Animal Planet
64	TV Land
66	History
68	BET
186	truTV
238	EWTN
242	H2
247	C-SPAN2
823	Discovery HD
824	Disney HD
835	USA Network HD
837	A&E HD
841	Fox News HD
842	CNN HD
843	CNN Headline News HD
846	Universal HD
847	The Weather Channel HD
848	Golf Channel HD
849	ESPN HD
850	ESPN2 HD
851	NESN HD
852	Comcast SportsNet HD
854	Food Network HD
855	Spike TV HD
858	Comedy Central HD
859	AMC HD
860	Cartoon Network HD
862	Syfy HD
863	Animal Planet HD
865	NBC Sports Network HD
867	TLC HD
872	History HD

872	History HD
905	BET HD
906	HSN HD
907	Hallmark HD
910	H2 HD

Digital Starter

(Includes Limited Basic and Expanded Basic)

1	On Demand
45/246	Bloomberg Television
199	Hallmark Movie Channel
200	movieplex
211	style.
218	PBS Kids Sprout
219	G4
235	gmc
241	BBC America
242	H2
243	blo.
247	C-SPAN2
249	C-SPAN3
252	Investigation Discovery
267	GSN
333	XFINITY 3D ³
334	ESPN 3D ³
784	Travel Channel HD
786	G4 HD
788	Lifetime Movie Network HD
789	Fox Business Network HD
790	Hallmark Movie Channel HD
791	QVC HD
792	Disney XD HD
794	Bravo HD
795	CNBC HD
797	bio. HD
810	NECN HD
823	Discovery HD
824	Disney HD
825	Nick HD
826	ABC Family HD
827	MTV HD
828	Palladia
829	VH1 HD
830	FX HD
831	TBS HD
832	HGTV HD
833	TNT HD
834	E! HD
835	USA Network HD
836	Lifetime HD
837	A&E HD
839	Velocity HD
841	Fox News HD
842	CNN HD
843	CNN Headline News HD
846	Universal HD
847	The Weather Channel HD
848	Golf Channel HD
849	ESPN HD
850	ESPN2 HD
851	NESN HD
852	Comcast SportsNet HD
854	Food Network HD
855	Spike TV HD
858	Comedy Central HD
859	AMC HD
860	Cartoon Network HD
862	Syfy HD
863	Animal Planet HD
865	NBC Sports Network HD
867	TLC HD
872	History HD

901	MSNBC HD
902	truTV HD
905	BET HD
906	HSN HD
907	Hallmark HD
908	GMC HD
909	Investigation Discovery HD
910	H2 HD
916	Bloomberg Television HD
918	BBC America HD

MultiLatino Max

25	Nickelodeon
28	MTV
29	VH1
31	TBS
33	TNT
38	TLC
49	ESPN
50	ESPN2
51	NESN
52	Comcast SportsNet
53	Bravo
55	Spike TV
62	Syfy
65	NBC Sports Network
69	Golf Channel
218	PBS Kids Sprout
270	Lifetime Movie Network
788	Lifetime Movie Network HD
794	Bravo HD
825	Nick HD
827	MTV HD
829	VH1 HD
831	TBS HD
833	TNT HD
848	Golf Channel HD
849	ESPN HD
850	ESPN2 HD
851	NESN HD
852	Comcast SportsNet HD
862	Syfy HD
865	NBC Sports Network HD
867	TLC HD

Digital Preferred

1	On Demand
125	RLTV
176	Ovation
190	BBC World
191	Baby First TV America
193	Smithsonian Channel
196	Jewish Life TV (JLTV)
197	Encore Family
198	ReelzChannel
201	Sundance Channel
202	Flix
203	Encore Action
204	Encore Love
205	Encore Suspense
206	Indieplex
207	Encore Westerns
210	National Geographic Channel
211	style.
212	IFC
214	TV One
215	WE tv
216	Oxygen
220	Nicktoons
221	The Hub
222	Disney XD
223	Nick Jr.
224	TeenNick

SA9

XFINITY TV Channel Lineup (continued)

Digital Preferred (continued)

225	retroplex
226	OWN (Oprah Winfrey Network)
227	Science Channel
228	Nick Too
230	Discovery Fit and Health
231	Halogen TV
232	Nat Geo WILD
233	Destination America
236	The Word Network
238	EWTN
239	Cooking Channel
240	DIY
244	Disney Junior
245	Weatherscan Local
248	ESPNews
253	Military Channel
254	Current TV
255	Outdoor Channel
257	NBA TV
259	NHL Network
260	TVG
261	CBS Sports Network
265	NFL Network
269	MLB Network
271	fuse
272	MTV Hits
273	MTV2
274	Centric
275	VH1 Soul
276	CMT Pure Country
277	VH1 Classic
279	GAC
280	MTV Jams
281	LOGO
282	CMT
286	ESPNU
326	Encore
599	NBA TV
686	Mnet
705	Mun2
711	Tr3s
715	NFL Network
719	Galavisión
783	AXS TV
785	Encore HD
787	Style HD
793	Fuse HD
796	ESPNews HD
798	IFC HD
799	WE tv HD
821	National Geographic HD
822	NHL Network HD
853	NFL Network HD
856	CBS Sports Network HD
864	CMT HD
866	Science Channel HD
900	ESPNU HD
904	MGM HD
907	Hallmark HD
911	Destination America HD

912	TV One HD
913	NBA TV HD
914	MLB Network HD
915	Ovation HD
921	Oxygen HD
922	Nat Geo Wild HD

Sports Entertainment Package

126	Crime and Investigation
127	Military History Channel
128	SportsNet NY (OOM)
130	Comcast SportsNet Chicago (OOM)
133	Comcast SportsNet Bay Area (OOM)
135	ESPN Goal Line
194	PAC 12
195	Outside TV
213	Turner Classic Movies
248	ESPNews
250	Speed Channel
255	Outdoor Channel
256	Fox Soccer
257	NBA TV
258	ESPN Classic
259	NHL Network
260	TVG
261	CBS Sports Network
262	FCS Atlantic
263	FCS Central
264	FCS Pacific
265	NFL Network
266	Tennis Channel
269	MLB Network
278	Fox Movie Channel
285	Big Ten Network
286	ESPNU
287	NFL RedZone
599	NBA TV
714	Go!TV
715	NFL Network
726	beIN Sport
796	ESPNews HD
822	NHL Network HD
838	Tennis Channel HD
853	NFL Network HD
856	CBS Sports Network HD
885	Big Ten Network HD
899	NFL RedZone HD
900	ESPNU HD
903	Turner Classic Movies HD
913	NBA TV HD
914	MLB Network HD
924	Fox Soccer HD

Music Choice®

Requires Digital Economy or Digital Starter.

501-546 Channel Information available on musicchoice.com

Pay-Per-View

399	In Demand HD
401-403	Home Theater
435	Penthouse TV
451	Playboy
452	Juicy
457	TEN
459	REAL
800	In Demand HD

Sports Pay-Per-View

591-596	ESPN Fullcourt/Gameplan
600	NBA LP PRE
601-610	MLS - NBA TEAM 1-10
612	TEAM HD
621-634	MLB-NHL GAME
635	GAME HD
636	GAME 2 HD

Digital Premium

301	HBO
302	HBO2
303	HBO Signature
304	HBO Family
305	HBO Comedy
306	HBO Zone
307	HBO Latino
321	Starz
322	Starz Edge
323	Starz InBlack
324	Starz Kids & Family
325	Starz Cinema
327	Starz Comedy
338	5StarMax
339	OuterMax
340	WMax
341	Cinemax
342	MoreMax
343	ActionMax
344	ThrillerMax
361	Showtime
362	Showtime 2
363	Showtime Showcase
364	Showtime Extreme
365	Showtime Beyond
366	Flix
381	The Movie Channel
382	TMC Xtra
451	Playboy Channel 1
773	HBO Latino HD
775	HBO Zone HD
868	Cinemax HD
870	HBO HD
871	HBO2 HD
875	Starz HD
877	Showtime HD
878	Showtime 2 HD
880	Showtime Extreme HD
883	TMC HD
884	TMC Xtra HD

International Channels 2

134	Neo Cricket
679	Rai Italia
680	TV Globo
681	SIC
682	PFC
685	Neo Cricket
688	TV5MONDE
701	Zee TV
702	CTI Zhong Tian
703	RTN

MultiLatino

641	TBN Enlace USA
642	Telefe Internacional
643	TeleFórmula
645	TV Chile
646	TV Colombia
647	VideoRola
648	Ullislima
649	TVE East
650	TV Venezuela
652	Telehit
653	Ritmoson Latino
654	Bandamax
655	De Película
656	De Película Clásico
657	SUR Perú
659	Canal SUR
660	Once México
661	Multimedios Televisión
662	Mexicana
665	HTV
666	HITN
667	Gran Cine
668	Ecuavisa Español
670	Ecuavisa Internacional
671	Viendo Movies - West
672	CB Tu Televisión Milchoacán
673	Caracol TV
674	Canal 52MX
676	Canal 22 Internacional
704	Supercanal Caribe
705	Mun2
706	Discovery en español
707	Cine Latino
708	FOX Deportes
709	CNN en Español
711	Tr3s
712	Viendo Movies
713	Cine Mexicano
714	Go!TV (English)
716	History en español
717	WAPA America
719	Galavisión
720	ESPN Deportes
722	¡Sorpresa!
723	Latele Novela NETWORK
725	Discovery Familia
726	beIN Sport
757	Televisión Dominicana

Some restrictions apply. Not all programming is available in all areas. Digital capable equipment is required to receive any channel. High-definition capable equipment is required to receive high-definition channels. Additional equipment fees may apply.

1 A subscription to Playboy Channel digital service is required to receive this channel.

2 Available for individual purchase only.

3 Requires 3D TV, Comcast digital converter and subscription to 3D Technology Fee.

IMPORTANT Information about your Cable Service

December 22, 2012

Dear Valued Customer:

Comcast is committed to keeping you informed about our products and services. Periodically, we must adjust prices due to increases in programming and business costs. **Starting January 22, 2013, the monthly price for the following bundles will increase as follows:**

	Current Price	New Price 01/22/2013
Value Plus Bundle	\$124.99	\$129.99
Value Plus LD Bundle	\$124.99	\$129.99
HD Starter	\$144.99	\$149.99
HD Plus	\$169.99	\$174.99
HD Premier Bundle	\$209.99	\$214.99
Performance Extra	\$59.95	\$62.95
Blast Extra	\$69.95	\$72.95
Canales Selecto	\$8.95	\$11.95

If you currently have services on a promotional price or a minimum term agreement, the prices for those services will not be affected during the promotion or minimum term period.

Thanks for being a Comcast customer.



Prices shown are for residential service only and do not include federal, state and local taxes, FCC user and franchise fees or Regulatory Recovery fees or other related costs. Prices and services are subject to change. Call 1-800-COMCAST for additional details. ©2012 Comcast. X33049