

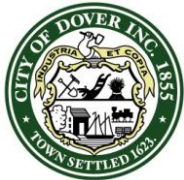


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, January 3, 2013**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The December meeting was called to order at 4:04pm by Michael Egan. Attending were Susan Story Galt, Ann Shultz, Dorothy Wagner, Library Director Cathleen Beaudoin and Reference Librarian Denise LaFrance. Carol Boc was absent.
2. **MINUTES ---DECEMBER 6, 2012**-- Minutes of the December meeting were approved on a motion made by Ann Schultz and seconded by Dorothy Wagner.
3. **REPORT OF THE LIBRARY DIRECTOR (DECEMBER)**-- The Report of the Library Director for December was approved on a motion made by Susan Story Galt and seconded by Ann Schultz.
4. **CORRESPONDENCE**— The Library Trustee Newsletter was received by all Trustees except Dorothy Wagner. The Library Director will notify them of this omission.
5. **OLD BUSINESS**
 - A. Building issues—The Library has been having heating problems due to the old pipes and valves that connect to our 2-3 year old furnace.
 - B. FY'14 budget—Budget requests are due on January 10. The amount for the new automation system will be included in the FY2014 operating budget. It is imperative that the library expend up to \$40,000 as our old server will no longer be supported. If our current server were to become non-functioning, we would not have access to our collection via the online catalog, nor to our 30,000 patron records.
 - C. Art appraisal—The Library has not received a report of the art appraisal because the appraiser is still doing research into our collection.
6. **NEW BUSINESS**
 - A. Automation system demos—On January 10 the Library will begin three-hour demonstrations from the top three vendors selected for the new automation system.
 - B. E-reader tutorial for staff—Bobbi Slossar, from the State Library, will be providing an e-reader tutorial for library staff on January 8.
 - C. 'Green Envelope' donations—Since the inception of the green envelope program the City has collected just over \$32,000. The Library's portion of this is \$5,839.
 - D. New personnel—Sara Smith's last day of work will be January 4, and her replacement as Library Page is Lilah Cherim. The new Library Assistant I in the Children's Room is Meaghan Choisnet. Kimberly Whelan, another Library Assistant I in the Children's Room, will be leaving to begin work at the Rollinsford Library.



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7. UPCOMING PROGRAMS

Jan. 1: closed New Year's Day

Jan. 5,12,19, 26 Saturday matinees: Odd Life of Timothy Green; Ice Age: Continental Drift; Diary of a Wimpy Kid: Dog Days; Frankenweenie, 2pm

Jan. 5: "Paws for Reading" with Goldie, 10:30am

Jan. 7: Story Hour registration for Session III (Jan. 14—Feb. 15), 9am

Jan. 8: Friends of the Library meeting, 6:30pm

Jan. 15: Friends program: "Bees & Beekeeping" with Kagen Weeks, 7pm

Jan. 21: closed for Martin Luther King Jr. Civil Rights Day

Art exhibit: Figure Art by John McGloin; jewelry by Sharon Reynolds

8. **ITEMS OF CONCERN--** There were no items of concern.

9. **ADJOURNMENT--** The meeting was adjourned at 4:34 on a motion made by Susan Story Galt and seconded by Dorothy Wagner.

NEXT MEETING DATE: THURSDAY, FEBRUARY 7, 2013 @ 4:00PM