

## Minutes Ordinance Committee Meeting 01/02/2013

Attendance:

### Committee Members:

Councilor Cheney, Councilor Weston, Attorney Krans

### Staff:

Mike Moore from Community Services for Chapter 79

Steve Bird from Planning (was not on the agenda)

Attendance was taken. Michael Weeden had called and excused. Minutes 12/19/2012 were tabled for approval at a future meeting.

Committee received a new packet from Attorney Krans with various versions of Chapters in it.

Committee let Steve Bird from Planning go as he was not requested and did not want to hold him up.

Committee started with Chapter 97 as the City Staff requested for the chapter was present Mike Moore. Thanked Mr. Moore for coming and helping.

**\*\*Chapter 97 TRASH AND RECYCLING COLLECTION (12-13-2012)** The 12-13-2012 version was compared to notes made on the 11-28-2012 version and prior versions of Code by the Committee and notes as to what dialogue with Staff was brought forward first. 97-15 Violations, Fines and Remedies was discussed as to redundancies in Paragraph A and B. Further discussion with Mr. Moore as to the ambiguity of schedule of administrative fines and that the amount used to be in the Chapter in 97-12 (2006) as not less than \$200 more than \$1000. Most of the other Chapters reviewed have the fines within the Ordinance/Chapter. Mr. Moore referred to a fine of \$25 mostly for containers left out and that these were rare as verbal reminders were sufficient in most cases. Committee looked at the Fee Schedule and there was no entries for this fine and decided the Fee Schedule needed to include this and to make an exception in this case and put it in the Fee Schedule. Decision included changing the wording in 97-15 A&B to not be as redundant and to change administrative fines to Fee Schedule. Further review of the Chapter: History in the beginning needed a Date for the General Revisions.

97-1 Definitions on P97-1 was a hanger to be moved to the next page with the wording for the paragraph. The word “means” would be removed from and as the first word in every definition as this is what is consistent with other Chapters and it is not needed here. 97-3 Amended notation correction and spacing between paragraphs. 97-4 and 97-5 defined terms Dover Bag and Bulky Waste Residential Containers and Recycling Bins to be capitalized as they are defined terms – annotation on 97-5. Reference on 97-6 correctin from 97-17D to 97-15D. Minor character case correction and punctuation changes in 97-15 and 97-16.

**\*\*Chapter 58 ALARMS AND SECURITY. (12-19-2012)** 58-3.A & 58-3.B are duplicated in meaning under definitions. Also removed the word “means” after each definition as this is redundant contained in this section. “The following definitions” or other term used in Definitions in other Chapters under 58-3. Will use same language to introduce section as other Chapters – Committee thought “The following definitions...”. P58-4 has a title 58-5 Enforcement at the bottom. 58-10 fixed reference punctuation 58-10A(1) throughout. Annotation 58-25 goes directly after and with paragraph B, paragraph C needs added notation. 58-26 annotation goes with and after paragraph A. Annotation on P58-17 ARTICLE III FIRE ALARM SYSTEMS has spacing, capitalization fix)

Returned to agenda, scheduled next meeting 01-09-2013 at 8:00, meeting adjourned.

As a note the following is from the minutes of 12-5-12 and carried forward addressing some of the summary paragraphs.

1. Gender Neutrality was applied to all Ordinances as appropriate where chairman was found chair was put in Chapters 14,
  - a. Chapter 14
  
2. Renumbering was applied to:
  - a. Chapter 22
    - i. 22.1-1                      22.2
    - ii. 22.2                         22.3
  
3. Corrected Statutory References

4. Fee Schedule as referred to in Chapter 9 Budget was referred to in many Chapters in replacement of a set fee. This was not always the case (see specific Chapter Codification Report notes):
 

Chapter 60	60.10	100	Fee Schedule
Chapter 71	71-1	n/a	Fee Schedule
5. Updating Ordinance language to be consistent with modern statutory terms
  - Chapters 60, 74
6. Using Reserved formally ... where titles/sections deleted with reference to prior titles Chapters status changed:
  - Chapter 30 Historic District            RESERVED (formally ...)
  - Chapter 63 Auto Courts and Trailer Camps
7. Footnotes were added/restored where they were deleted and verified throughout the Chapters and placed appropriately on the pages. A footnote sequence begins for each page rather than contiguously throughout the document.
  - a. Chapters 9, 14, 22, 35, 45, 50, 53, 56, 60, 71, 77
8. Annotations were extensively reviewed and studied and placed with appropriate content throughout all Chapters
9. Chapters status changed:
  - a. Chapter 30 Historic District            RESERVED (formally ...)
10. All Chapters are now formatted with formatting changes applied according to style guide and agreed notation standards.
11. Annotations were extensively reviewed and studied and placed with appropriate content throughout all Chapters.