



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, December 17, 2012**
Meeting Time: **6:00 pm**

Members Present: Chairman Otis Perry, Vice Chair Jay Stephens, Mark Moeller, Dana Leggett, Chris Berg

Alternate Member Present:

Members Absent: Dennis Munson, Ted Mortner

Staff Present: Bill Boulanger, Superintendent of Public Works & Utilities, Jennifer Bretz, Recording Secretary

1. Call to Order

Meeting was called to order at 6:05 pm

2. Next meeting

January 21, 2013

3. Approval of Minutes of November 19, 2012

Motion: Moeller made the motion to accept, Stephens seconded.

Vote: U/a

4. User's Forum – N/A

5. Abatement Requests

A. Brick Road-Tabled

6. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

B. Utilities Report

The report was reviewed and discussed by Staff.

C. Finance Report

The report was reviewed and discussed by Staff.

7. New Business

A. Five Guys

Boulanger stated that the Five Guys restaurant was assessed an investment fee of \$21,433.00. They were allowed the Certificate of Occupancy before being assessed the investment fee. They agreed to pay the fee but only on a payment plan basis. There is nothing in the DUC Rules and Regulations stating that people cannot be on a payment plan.

Perry stated if the individual came before the DUC for an abatement, then a payment plan could be assessed that way.

Stephens stated that it has been done before.

Boulanger stated that Dan Lynch, Finance Director, stated requested that something be written into the DUC Rules and Regulations that a payment plan is allowed for investment fees.



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, December 17, 2012**
Meeting Time: **6:00 pm**

Stephens stated that it should be on a case by case basis.

Boulanger stated that generally the City tries to get payment of the investment fees before the CO is assigned.

Perry asked who allowed the payment plan.

Boulanger stated that the Finance Director did.

Perry stated that if the Finance Director is asking for an amendment to the rules than the board can do it at the time that they discuss their annual amendments.

Leggett asked if you could be on a payment plan for water and sewer bills.

Boulanger stated yes. The Water and Sewer billing department is good about working with you on payments.

8. Old Business

9. Areas of Concern

Stephens stated that he would like some more information on the Wastewater Discharge Permit.

Perry stated that he would like Dean Peschel to be at the next meeting to discuss the permitting.

10. Adjournment

Motion: Stephens made the motion to adjourn at 6:31pm, Moeller seconded.

Vote: U/a