



Meeting Type: Regular Meeting
 Meeting Location: McConnell Center Cafeteria
 Meeting Date: 10- 15 -12
 Meeting Time: **6:30 p.m.**

Present: Jane Hamor, Kim Schuman, , Rebecca Proctor, Malone Cloitre, Martha Kaubris, Ed Spuler (City Council representative), Jake Johnson, Mark Cuddy representing the Children’s Museum of NH
 Absent: Aimee Blesing, Jamie Clavet

1. Call to Order

Jane Hamor called meeting to order at 6:38 pm
 Martha Kaubris to take minutes for this meeting
 Minutes will not be recorded due to the lack of a power cord in the recorder bag

2. Guest Mike Gillis, Media Services Coordinator for the City of Dover

Mike not available for this meeting; he will attend the November meeting to review the press release process.

3. Minutes (All)

Addition to the minutes: None
 Changes to the minutes: None

Motion to accept the minutes made by Jane Hamor
 Second by Malone Cloitre
 Motion passed unanimously

4. Membership Status/Appointments (Ed Spuler)

Aimee Blesing and Jamie Clavet approved and invited to be sworn in. Ed Spuler is looking into policy for Commission membership for non-residents.
 Jane Hamor to contact Carol Van Loon to confirm continued interest to serve on the Arts Commission.

Motion to clarify Justine Robert’s appointment status to the Arts Commission as a representative of the Dover arts business community and a non-resident made by Kim Schuman.
 Second by Malone Cloitre
 Motion passed unanimously

5. Apple Harvest Day (Rebecca Proctor)

Arts Pavillion event well coordinated, except for food location. Positive response from public in being able to meet the artists.

Suggestions for future events:

- Include volunteer sign up and/or Arts Commission brochure
- Provide input to band selection and artist set-up/location
- Create sub-committee for the Arts to increase support for set-up activities
- Increase presence of Arts Commission
- Suggest option for centralized liability insurance from the Chamber

6. Survey (All)



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Surveys completed and collected during Apple Harvest Day at the Strand. Martha Kaubris and Kim Schuman to enter the survey results.

Jane Hamor distributed additional survey copies for completion.

7. Henry Law Planning (Justine Roberts)

PSNH provided a grant for the planning process. An RFP was distributed to firms for a design plan. Responses received and follow up questions are being addressed via email.

8. Strand Theater update (Jane Hamor)

Jane attended a recent meeting and reports there are questions on feasibility of location and price.

Dover Listens conducted a survey with the public at Apple Harvest Day and has compiled the results and submitted them to the Chamber of Commerce for the Strand Committee

Next steps includes a meeting with the NH Charitable Foundation to understand the options for funding use.

9. Fiber Art Installation (Malone Cloitre)

The exhibit will come down on October 16. It received positive reviews from local citizens and the news media. (USA Today, NPR and the Foster's Daily Democrat)

Kim Schuman thanked Malone for her contribution to the Dover arts community and setting the stage for future installations.

10. Exhibit Guidelines For Artists (All)

Malone Cloitre and Kim Schuman to document the roles & responsibilities of artists when they are approved for a public art exhibit in the city.

There is interest in having representation on various community committees including the Coheco Arts Festival and Dover Main Street.

11. Social Media Policy (All)

Topic to be postponed until next meeting and discussion with Mike Gillis

12. Outreach Reports (All)

- Jane Hamor will attend the Arts and Education conference in Lebanon on October 19.
- Malone Cloitre was contacted regarding placing a mural as an art installation in Dover, similar to Rochester arts group, Art Espirit. Jane is a member of the Rochester Art Espirit – a local non-profit group of artists that sponsors an annual public art project in downtown Rochester.
- The Seacoast Irish Festival took place in Dover (sponsored by Dover Main Street) and was not as well attended as in past years. Weather might have been a factor.
- Kim Schuman attended the NH Film Festival in Portsmouth. A Dover artist, Freddy Catalfo, won an award. Kim will contact him regarding interest in a Dover viewing of his winning film.



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13. New Business

Jane will approach the Chamber of Commerce to see an intern there can work with us to conduct will an inventory of the Dover creative economy.

Malone Cloitre will look into the lampposts in front of the Dover knitting store for a fiber art installation.

Jane Hamor passed out a document created by Jaimie Clavet explaining options for sharing documents and online storage. This item will be added to the November agenda.

Jane asked members to think about and send her an email regarding proposed goals for the Arts Commission to be discussed at the November meeting.

Motion to Adjourn by Martha Kaubris
Second by Malone Cloitre
Meeting adjourned at 8:25 p.m.