



**CITY OF DOVER**

## DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, Room 305  
61 Locust Street, Dover, NH 03820  
Meeting Date: **Tuesday, December 18, 2012**  
Meeting Time: 8:30 AM

**Members Present:** Charles Reynolds, Otis Perry, George Maglaras, Anthony McManus, Carrie Keech, Jack Buckley

**Others Present:** Bill Simons (Parking Manager), Dan Barufaldi (Economic Development)

**Members Not Present:**

### CITIZEN'S FORUM

No one addressed the Parking Commission's Citizen's Forum.

### NOTES

A motion was made by Otis Perry to approve the November 20, 2012 parking commission minutes, which was seconded by Carrie Keech. All members present were in favor.

### STAFF UPDATES

Bill Simons reported to the Parking Commission that meter transactions through the end of November are 145,000 which brought in a gross income of \$132,000. The net income for the parking system is \$61,000 through the end of November.

Bill Simons indicated that the Capital Reserve Fund is up \$312,000 due to an additional transfer from the Parking Activity Fund. He indicated that in January he will be making a resolution to move an additional \$118,000 to the Capital Reserve Fund which will bring it to approximately \$440,000.

Bill Simons informed the Parking Commission that the budget is due to be submitted to Chief Colarusso within two weeks.

Bill Simons informed the Parking Commission that the EasyPark is being currently being implemented and is available to the public.

Bill Simons indicated that adding of a 7<sup>th</sup> Parking Commission member will be put on hold until Allan Krans advises the re-codification is complete.

Bill Simons indicated that the In-State Scofflaw Collections will begin running the first week of January and there is approximately \$300,000 in unpaid parking fines.

### NEW BUSINESS

Bill Simons informed the Parking Commission about the possibility of increasing the parking capacity on Henry Law Avenue by implementing improvements to the Washington Street crosswalk and surrounding areas.



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Bill Simons discussed the possibility of increasing the parking capacity on First, Third and Main Street through Reconfiguration/Engineering.

### **OTHER BUSINESS**

A motion by Otis Perry was made to enter a non-public session for the purpose of acquisition, sale, or lease of real or personal property, which was seconded by Jack Buckley. A roll call vote was taken, all were in favor.

The Commission entered the non-public session.

The Commission returned from the non-public session.

A motion was made by Otis Perry to seal the minutes of the non-public session as divulgence would render the proposed action ineffective, which was seconded by George Maglaras. A roll call vote was taken; all members present were in favor.

Anthony McManus made a motion to move that the Parking Commission authorize the Chairman to communicate to the City Manager the Commission's opposition to locate a police facility in the Orchard Street Lot which was seconded by Otis Perry. A 5 to 1 vote was taken, Jack Buckley opposed.

Bill Simons informed the Parking Commission that a local merchant on Lincoln Street is looking to have a one hour parking sign implemented in front of her barbershop. After a brief discussion, a motion was made by Tony McManus to have a one-hour parking space implemented on a trial basis on Lincoln Street which was seconded by Otis Perry. All members present were in favor.

A motion was made to adjourn the December 18, 2012 Parking Commission meeting by Otis Perry and seconded by George Maglaras. All members present were in favor.

The next scheduled Parking Commission meeting is scheduled for January 15, 2013 at 8:30 A.M.