



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, Nov. 13, 2012**
Meeting Time: **7:00 PM**

Attendees: Board Members Bill Knowles, Belinda Labourdette, Grover Tasker, Bob Whiting, Roland Hofemann, Rob Marggraf, and Otis Perry, and Cemetery Coordinator Nancy Gagne.
Excused - Facilities & Grounds Superintendent Sharon Sirois

Called to order by Chair Bill Knowles @ 7:02 p.m. p.m.

1. Motion to approve June 12, 2012 Meeting Minutes –motion by Otis, seconded by Grover.
Vote unanimous
2. Elections were held -
Chair – Belinda Labourdette
Vice Chair – Otis Perry
Secretary – Grover Tasker
3. Cemetery Coordinator’s report – Paving in the cemetery is done for the year – looks good – only one tree down and several large branches down from the storm. There were 32 full burials to date – 43 cremation burials – 4 inurnments – 25 full graves sold – 17 cremation spaces sold & 4 niches sold (total of 10 to date)
4. **Old Business** – Belinda inquired about where the cemetery master plan stands - Doug Steele and Purchasing Agent are looking into the plans and specs etc. Bob Whiting asked about the possibility of street signs for the groups. The board will work on it over the winter. Bob Whiting also inquired about dogs in the cemetery. Signs are in place. This is an enforcement issue.
5. **New Business** –Nancy to check with the city about GIS for the cemetery, more info next meeting. Discussion about needed building repairs – there are plans for repairs in the 2015 CIP
6. Motion by Bob, seconded by Belinda to adjourn at 7:45 p.m.

Next meeting February 2013

Respectfully submitted:
Grover Tasker, Recording Secretary