



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, February 7, 2013**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The February meeting was called to order at 4:03pm by Carol Boc. Attending were Susan Story Galt, Dorothy Wagner, Michael Egan (arrived late), Library Director Cathleen Beaudoin and Reference Librarian Denise LaFrance.
2. **MINUTES ---JANUARY 3, 2013**-- Minutes of the January meeting were approved on a motion made by Dorothy Wagner and seconded by Susan Story Galt.
3. **REPORT OF THE LIBRARY DIRECTOR (JANUARY)**-- The Report of the Library Director for January was approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner.
4. **CORRESPONDENCE**—NHTLA is hosting a Trustees Open House in Barrington. The Library Director notified the publishers of the Library Trustee Newsletter of Dorothy Wagner's contact information.
5. **OLD BUSINESS**
 - A. Building issues—The Library has been having problems with our front door not latching properly, and also with some windows not closing all the way. Community Services Facilities & Grounds staff have made some adjustments.
 - B. FY'14 budget—The Library Director has a budget meeting on Feb. 12 with the City Manager and the Finance Director.
 - C. Art appraisal—The Library has yet to receive the written appraisal of our art collection.
 - D. Automation System demos—After hearing the demos from the top 3 vendors, ByWater Solutions is the unofficial choice of the Dovernet librarians. ByWater Solutions product is called Koha, and it is open source software with a model of sharing and collaboration amongst users. ByWater Solutions has agreed to work with the Library, prior to a contract being signed, to help us prepare for the migration.
6. **NEW BUSINESS**
 - A. HB436—The Library Director has emailed the 2 Dover state representatives on the Municipal & County Government Committee to voice her opposition to this bill which seeks to change the governance of town libraries by duly elected trustees.
 - B. "Book A Librarian" program—The new service was introduced in mid-January and we have had 3 appointments thus far. All of the appointments were ebook reader/download related.
 - C. Kindles to circulate—The Library has received the 6 Kindles that were purchased for us by the Friends of the Library, and we are in the process of choosing and loading the content. They should be available for borrowing soon.

7. UPCOMING PROGRAMS



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Feb. 2,9,16, 23 Saturday matinees: Hotel Transylvania; Secret of the Wings; The Perks of Being a Wallflower; Pixar Short Films Vol. 1; 2pm
Feb. 2: "Paws for Reading" with Goldie, 10:30am
Feb.18: closed for Presidents' Day
Feb. 19: Story Hour registration for Session IV, 9am
Feb. 19: Friends of the Library program, "Salt River Folk Singers" 7pm
Feb. 23: Family-friendly Classical Music Concert, Vol 2: Schubert, 11am
Feb. 25: Author Richard Polton "Life & Times of Fred Wesley Wentworth", 7pm
Feb. 26: Puppeteer Nicola McEldowney, "Ferdinand the Bull", 10am
Feb. 27: Special Vacation Week Movies: Pixar Short Films Vol. 2, 10am
Art exhibit: Photography by Justine Mundo

8. **ITEMS OF CONCERN**—A local Girl Scout troop requested permission to sell cookies outside of the Library. The group was made aware of our Petitions & Solicitations Policy which does not allow outside groups to solicit on Library grounds.
9. **ADJOURNMENT**-- The meeting was adjourned at 4:40 on a motion made by Dorothy Wagner and seconded by Susan Story Galt.

NEXT MEETING DATE: THURSDAY, MARCH 7, 2013 @ 4:00PM