

N. NEW BUSINESS
3.

**PUPIL PERSONNEL
SERVICES**
Sandra Crosson, Director of

Memo

To: Dover School Board
CC: Jean Briggs-Badger, Superintendent
From: Sandra Crosson
Date: February 6, 2013
Re: Quarterly Alternative Program Report

Attached please find updated information about the status of the Alternative Program and out of district expenses.

Alternative Program

You will find tuition numbers have remained below expectations. With revenue below projections, the fund balance has been kept in the black with a freeze on all spending. Only necessary program and facility maintenance costs have been spent.

We are finding our experience is not unique. Private programs of special education are reporting a reduction in enrollment as regional high schools develop in-house programs similar to ours. We can continue to expect fewer tuition students referred from other districts. We are in the process of preparing a proposal for next year that will provide a more realistic expectation of revenue and expense.

We continue to evaluate the readiness of the remaining at-risk students for return to DHS and expect one out of the three will be ready for return this year. We purposely delayed accepting new referrals of identified students until Jan 2013 to give staff and students a chance to adjust to the changes in program philosophy and design. We anticipate 1-3 students with IEPs will be referred by the end of the month.

Out of District Expenses

I have included a status update on our out of district expenses. During last year's budget season we were monitoring our out of district placements at all levels. I anticipated we would be able to return to district a number of students and realize a "savings" by not spending all of the funds budgeted for private and public out of district tuition and transportation. In a memo 4/9/12 I projected a savings of \$236,057. Due to the hard work of our district special education staff, and a commitment to meeting student's needs in the least restrictive setting, we have more than met the projection.

ALTERNATIVE PROGRAM ENROLLMENT		
	10/31/12	2/6/13
Dover Students - Not Identified	3	3
Dover Students - Identified *	10	8
Tuition Students - Identified++	8	7
TOTAL CURRENT ENROLLMENT	21	18
*3 students referred from DHS awaiting IEP team meeting decision		
*one student referred out of district; one student moved;		
++total tuition students who attended this year is 11; 3 returned to their public high school, 1 moved out of state		

City of Dover, New Hampshire

Alternative School Budget Expenditures

Fiscal Year: 2012-2013

From Date: 7/1/2012 To Date: 6/30/2013

Supplemental by Voucher Print accounts with zero balance Filter Encumbrance Detail by Date

Include pre encumbrance Range To Date Balance Encumbrance Budget Balance % Bud

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
3825.2.635.01210.4110.00000.00.000.120.100	SALARIES TEACHERS ALT SCHOOL	\$411,181.00	\$194,063.28	\$194,063.28	\$217,117.72	\$212,117.72	\$5,000.00	1.22%
3825.2.635.01210.4110.00000.00.000.130.100	SALARY SECRETARY ALT SCHOOL	\$17,743.88	\$8,781.41	\$8,781.41	\$8,962.47	\$8,509.82	\$452.65	2.55%
3825.2.635.01210.4170.00000.00.000.170.100	LONGEVITY ALT SCHOOL TEACHERS	\$2,244.00	\$1,097.40	\$1,097.40	\$1,146.60	\$1,146.60	\$0.00	0.00%
3825.2.635.01210.4211.00000.00.000.120.100	MEDICAL TEACHERS ALT SCHOOL	\$145,276.77	\$61,433.90	\$61,433.90	\$83,842.87	\$75,675.75	\$8,167.12	5.62%
3825.2.635.01210.4212.00000.00.000.120.100	DENTAL TEACHERS ALT SCHOOL	\$5,469.95	\$3,077.40	\$3,077.40	\$3,391.95	\$3,391.95	\$0.00	0.00%
3825.2.635.01210.4213.00000.00.000.120.100	LIFE INS TEACH ALT SCHOOL	\$576.00	\$230.71	\$230.71	\$345.29	\$345.29	\$0.00	0.00%
3825.2.635.01210.4214.00000.00.000.142.100	LIFE INS TUTORS ALT SCHOOL	\$0.00	\$57.68	\$57.68	(\$57.68)	\$86.32	(\$144.00)	0.00%
3825.2.635.01210.4214.00000.00.000.120.100	DISABILITY TEACH ALT SCHOOL	\$884.36	\$382.82	\$382.82	\$501.54	\$501.54	\$0.00	0.00%
3825.2.635.01210.4214.00000.00.000.142.100	DISABILITY TUTORS ALT SCHOOL	\$0.00	\$37.30	\$37.30	(\$37.30)	\$48.87	(\$86.17)	0.00%
3825.2.635.01210.4220.00000.00.000.120.100	FICA TEACHERS ALT SCHOOL	\$29,753.76	\$14,270.26	\$14,270.26	\$15,483.50	\$15,545.15	(\$61.65)	-0.21%
3825.2.635.01210.4220.00000.00.000.130.100	FICA SECRETARY ALT SCHOOL	\$1,357.47	\$671.80	\$671.80	\$685.67	\$651.03	\$34.64	2.55%
3825.2.635.01210.4220.00000.00.000.170.100	FICA	\$164.25	\$80.63	\$80.63	\$83.62	\$83.97	(\$0.35)	-0.21%
3825.2.635.01210.4230.00000.00.000.120.100	RETIREMENT TEACH. ALT SCHOOL	\$45,898.45	\$21,929.16	\$21,929.16	\$23,969.29	\$23,969.29	\$0.00	0.00%
3825.2.635.01210.4230.00000.00.000.170.100	Retirement	\$253.72	\$124.08	\$124.08	\$129.64	\$129.64	\$0.00	0.00%
3825.2.635.01210.4320.00000.00.000.000.300	PROFESSIONAL SERVICES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
3825.2.635.01210.4322.00000.00.000.000.300	STAFF DEVELOPMENT ALT SCHOOL	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
3825.2.635.01210.4323.00000.00.000.000.300	CONTRACTED SERVICES ALT SCHOO	\$103,953.82	\$95,178.96	\$95,178.96	\$8,774.86	\$0.00	\$8,774.86	8.44%
3825.2.635.01210.4409.00000.00.000.000.300	PHOTOCOPIER MAINTENANCE ALT	\$2,000.00	\$720.00	\$720.00	\$1,280.00	\$0.00	\$1,280.00	64.00%
3825.2.635.01210.4430.00000.00.000.000.300	REPAIRS PROGRAM EQUIPMENT ALT	\$3,400.00	\$566.86	\$566.86	\$2,833.14	\$0.00	\$2,833.14	83.33%
3825.2.635.01210.4430.00000.00.025.000.300	REPAIRS TECH EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
3825.2.635.01210.4531.00000.00.000.000.300	TELEPHONE ALT SCHOOL	\$5,000.00	\$3,160.84	\$3,160.84	\$1,839.16	\$0.00	\$1,839.16	36.78%
3825.2.635.01210.4532.00000.00.000.000.300	CELL PHONES ALT SCHOOL	\$0.00	\$37.71	\$37.71	(\$37.71)	\$0.00	(\$37.71)	0.00%
3825.2.635.01210.4534.00000.00.000.000.300	POSTAGE ALT SCHOOL	\$500.00	\$40.55	\$40.55	\$459.45	\$0.00	\$459.45	91.89%
3825.2.635.01210.4580.00000.00.000.000.300	TRAVEL ALT SCHOOL	\$500.00	\$0.00	\$0.00	\$500.00	\$17.20	\$482.80	96.56%
3825.2.635.01210.4590.00000.00.000.000.300	FEES-CURRICULAR ACTIVITIES	\$700.00	\$55.00	\$55.00	\$645.00	\$0.00	\$645.00	92.14%
3825.2.635.01210.4611.00000.00.025.000.600	SUPPLIES ALT SCHOOL	\$7,086.17	\$956.90	\$956.90	\$6,129.27	\$0.00	\$6,129.27	86.13%
3825.2.635.01210.4612.00000.00.000.000.600	SUPPLIES TECHNOLOGY ALT SCHOOL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$277.34	\$1,722.66	86.13%
3825.2.635.01210.4612.00000.00.000.000.600	FOOD ALT SCHOOL	\$3,000.00	\$44.42	\$44.42	\$2,955.58	\$0.00	\$2,955.58	98.52%
3825.2.635.01210.4640.00000.00.000.000.600	BOOKS TEXT ALT SCHOOL	\$10,000.00	\$97.84	\$97.84	\$9,902.16	\$0.00	\$9,902.16	99.02%
3825.2.635.01210.4641.00000.00.000.000.600	REFERENCE MATERIALS ALT SCHOOL	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
3825.2.635.01210.4642.00000.00.000.000.300	INFO ACCESS ALT SCHOOL	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
3825.2.635.01210.4731.00000.00.000.000.700	NEWADDTL EQUIPMENT ALT SCHOOL	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
3825.2.635.01210.4733.00000.00.000.000.700	NEWADDTL FURNITURE ALT SCHOOL	\$1,700.00	\$0.00	\$0.00	\$1,700.00	\$0.00	\$1,700.00	100.00%
3825.2.635.01210.4734.00000.00.000.000.700	NEWADDTL TECH EQUIP ALT SCHOOL	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
3825.2.635.01210.4735.00000.00.000.000.700	REPLACE EQUIPMENT ALT SCHOOL	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
3825.2.635.01210.4810.00000.00.000.000.800	DUES & FEES ALT SCHOOL	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
3825.2.635.02620.4411.00000.00.000.000.300	WATER ALT SCHOOL	\$3,000.00	\$2,391.23	\$2,391.23	\$608.77	\$0.00	\$608.77	20.29%
3825.2.635.02620.4412.00000.00.000.000.300	SEWER ALT SCHOOL	\$1,000.00	\$30.94	\$30.94	\$969.06	\$346.15	\$622.91	62.29%
3825.2.635.02620.4414.00000.00.000.000.300	REPAIRS FIRE ALARM ALT SCHOOL	\$0.00	\$190.00	\$190.00	(\$190.00)	\$0.00	(\$190.00)	0.00%
3825.2.635.02620.4421.00000.00.000.000.300	REPAIRS DISPOSAL SERVICES ALT	\$520.00	\$0.00	\$0.00	\$520.00	\$0.00	\$520.00	100.00%
3825.2.635.02620.4422.00000.00.000.000.300	CONTRACT SNOW PLOWING ALT SCH	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
3825.2.635.02620.4430.00000.00.000.000.300	REPAIRS OPERATIONS EQUIP ALT S	\$1,000.00	\$1,009.79	\$1,009.79	(\$9.79)	\$0.00	(\$9.79)	-0.98%
3825.2.635.02620.4431.00000.00.000.000.300	MAINTENANCE OF BUILDING - ALT	\$5,300.00	\$0.00	\$0.00	\$5,300.00	\$0.00	\$5,300.00	100.00%
3825.2.635.02620.4521.00000.00.000.000.300	INSURANCE LIAB&CONT ALT SCHOOL	\$1,900.00	\$0.00	\$0.00	\$1,900.00	\$0.00	\$1,900.00	100.00%
3825.2.635.02620.4621.00000.00.000.000.600	NATURAL GAS ALT SCHOOL	\$8,200.00	\$2,313.97	\$2,313.97	\$5,886.03	\$4,486.03	\$1,400.00	17.07%
3825.2.635.02620.4622.00000.00.000.000.600	ELECTRICITY ALT SCHOOL	\$7,800.00	\$1,591.09	\$1,591.09	\$6,208.91	\$0.00	\$6,208.91	79.60%
3825.2.635.02722.4626.00000.00.000.000.600	GASOLINE FUEL ALT SCHOOL	\$2,200.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00	100.00%
Grand Total:		\$868,063.00	\$414,623.93	\$414,623.93	\$453,439.07	\$347,329.66	\$106,109.41	12.22%

End of Report

OUT OF DISTRICT STATUS 10/3/2012 FOR FY13				
	Private Tuition	Public Tuition	Returned to Dover	Sent Out of District
Elementary	5	3	1	1
Middle	3	0		
High	8	3	2	1

OUT OF DISTRICT STATUS 2/6/13 FOR FY13					
	Private Tuition	Public Tuition	Returned to Dover	Liability Change	Sent Out of District
Elementary	5	3		1-moved 1-new	
Middle	2	0		1-moved	
High	5	3		2-moved 1-grad	1-waiting

BUDGET STATUS FOR OUT OF DISTRICT EXPENSES 2/6/13
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	FY13			TOTAL
	BUDGET	ENCUMBERED/SPENT	UNCOMMITTED	
PRIVATE HS TUITION	\$629,157.38	\$488,979.13	\$140,178.25	
PRIVATE MS TUITION	\$216,810.88	\$126,886.52	\$89,924.36	
PRIVATE EL TUITION	\$400,063.61	\$378,486.88	\$21,576.73	
			<i>Uncommitted Private Tuition</i>	\$251,679.34
PUBLIC HS TUITION	\$173,355.00	\$104,988.67	\$68,366.33	
PUBLIC MS TUITION	\$57,200.00	\$0.00	\$57,200.00	
PUBLIC EL TUITION	\$114,601.69	\$73,255.56	\$41,346.13	
			<i>Uncommitted Public Tuition</i>	\$166,912.46
HS OUT OF DISTRICT TRANS	\$136,085.30	\$67,122.50	\$68,962.80	
MS OUT OF DISTRICT TRANS	\$42,442.50	\$42,442.50	\$0.00	
EL OUT OF DISTRICT TRANS	\$39,906.36	\$32,744.25	\$7,162.11	
			<i>Uncommitted OOD Transportation</i>	\$76,124.91
			<i>Total Uncommitted (Savings) from OOD</i>	\$494,716.71
			<i>Projected Savings 4/9/12 Memo</i>	\$236,057.00