



CITY OF DOVER

DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820
 Meeting Date: **Tuesday January 15, 2013**
 Meeting Time: **7:00 pm**

The Meeting was called to order at 7:05 PM at the Sam Allen Conference Room.

In Attendance	Title	1/15/13	12/18/12	11/20/12	10/16/12	9/18/12	8/21/12
Gary Bannon	Recreation Director	X	X	X	X	X	X
Pat McNulty	Arena Manager	X	X	X	X	X	X
Dave Goodwin	Arena Commission Chairperson	X			X	X	X
Ron Huml	Commission Vice Chairman	X	X	X	X	X	X
Dennis Munson	Commission Member	X	X	X	X	X	X
Larry Raiche	Alternate Commission Member			X	X		X
Ray Pasquale	Program/Marketing Manager	X		X	X	X	X
Marc Saunders	Commission Member	X	X	X	X	X	X

- I. **Approval of the Minutes:** Dennis Munson made a motion to approve the minutes with a change in the financial report to add these words; “which is the difference of \$38,059.00” .Seconded by Marc Saunders. All in agreement.
- II. **Financial Reports:** Ron Huml gave his overview of the report; Last year’s revenue at this point was \$615,052.00 and this year’s is \$632,241.00, the difference of \$17,189.00 more in revenues. Expenses last year were \$406,923.00 and this year was \$417,354.00 which is the difference of \$10,431 more in expenses. Dennis Munson made the motion to accept the financial report, it was seconded by Marc Saunders; all were in agreement.
- III. **Election of Officers:** Gary Bannon stated that Arena Commission must elect a Chairman and Vice Chairman. Dave Goodwin volunteered to act as Chairman and Ron Huml volunteered to act as Vice Chairman. Motion to approve reelected members was made by Dennis Munson and seconded by Marc Saunders; all were in agreement.
- IV. **Recreation Director’s Report:** Gary talked about putting the final touches on the budget submittal. He was waiting for the updated personnel information from the Finance Department to be inserted and then he could see where the bottom line on expenses would be. He does not anticipate any major changes from what the Arena Commission reviewed previously. Sani Sport



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contract will go to the City Council's next meeting. Marc Saunders made the motion to accept the financial report, it was seconded by Ron Huml; all were in agreement.

- V. Arena Manager's Report:** Pat McNulty talked about the last part of the Johnson controls energy improvements that will take place on Friday to put the Kbar parts. We had the annual life safety inspection from the Fire department. It was discovered that in a few areas that the emergency lights were not on the same circuit as the rooms they are in. That issue will be addressed as soon as we can get an electrician in to look at it. Ron Huml made the motion to accept the report, it was seconded by Dennis Munson; all were in agreement.
- VI. Program/Marketing Manager's Report:** Ray talked about all the programs are running well. Rock Night been busy with 143 customers last week. The Arena is buying new skates because we run out of rental skates every week for Rock night. Bay State Tournament is coming soon and there are about 25 teams participating for the first weekend in March. We have two new advertisers coming in; the M Salon and Blackman Chiropractic. Roller Derby is looking to rent the Foster rink in the summer months and the revenues from that rental would be \$7,000.00. Dennis Munson made the motion to accept the report, it was seconded by Ron Huml; all were in agreement.
- VII. Other Business:** With no further business to discuss, the motion to adjourn the meeting was made by Ron Huml and seconded by Dennis Munson. The meeting was adjourned at approximately 7:45pm.

Next meeting is set for February 19, 2013 at 7 p.m.

Submitted by: Lisa Berry
Arena Secretary