



CITY OF DOVER

DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, February 4, 2013
Meeting Time: **7:00pm**

DRAFT

Members Present: Dick Arnold, Pat Campbell, Sue Medbery, Tim Paiva, Suzanne Petersen, Phil Read

Staff Present: Mick Arsenault, Gary Bannon

Absent: Jess Bonello, Mike Weeden

Approval of Agenda: Tim made a motion to approve the agenda as presented. Sue seconded. Motion passed unanimously.

Approval of Minutes from Jan. 7, 2013: Pat noted that her name was not listed as absent. Dick made a motion to approve the minutes as amended. Tim seconded. Minutes were approved unanimously.

Election of Officers: Phil was asked to serve as chair until July when his appointment expires. Pat was asked to serve as vice chair. Suzanne offered to continue serving as secretary pending resolution of her re-appointment issue.

Pat made a motion to accept the slate of officers. Dick seconded. Slate was accepted unanimously.

Citizens' Forum: n/a

Reports:

Gary:

- The financial office gave him the submitted budget yesterday. Actual expenses need to be updated.
- A meeting with the city manager is scheduled for Feb. 14.
- Sheets for general fund data for both pools were handed out and discussed. Members were asked to review them and bring any issues to Gary's attention.

Mick:

- Lessons are on-going, weekends are very busy. Spring session sign-ups will take place in March.
- Pool-a-Thon packets are due this Friday.
- Swim Clinic dates being finalized.
- Summer schedule is almost set.
- 15% New Year's Resolution Sale brought in \$15,000; this is \$2000 better than last year's sale. New members comprise 20% of the membership sales.



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Fundraising/Marketing:

- Dover Swims Week will take place Feb. 10-16.

Long-Range Planning:

- City council passed a resolution to support continued investigation of JT Aquatics Center.
- Group is developing a board of directors to include city representation.
- Foster's has run a few articles about the proposed project.
- Tim will meet with Rotary Club soon.
- Next steps: finish application for 501(3) (c) status and kick off capital campaign.
- For clarification: City will have no financial obligations or liability with the complex. The only arrangement being sought with the city is the creation of a lease similar to that with the Children's Museum. City might work with the JTAC to get a bond, but will not be financially responsible. Insurance will be paid by JTAC. Feasibility study is assuming no increase in rates currently set at Dover public pools.

Finance and Budget:

- Electric expenses for the indoor pool are about \$4,500 understated because no expense was posted for December.
- The indoor pool special fund income was budgeted to be the same as the previous year and appears to be significantly overstated as was last year's budget.
- The total YTD loss is about \$18,000 more than would be expected. The indoor pool special fund contributes about \$13,000 to this.

Henry Law Park project:

- Public forum was held in late January. Design assumes pool will remain open but is flexible if pool closes.
- Construction will probably begin in the fall of 2014 and should take about two years.
- Phil noted the lawn beyond the parking lot is in terrible condition. Gary indicated the playground is the focus for now, but the lawn will get needed attention as the next phase.

Indoor Pool roof project:

- The city has set aside \$110,000 for the job. Gary hopes the project will be done this summer.

Misc.:

- Credit cards are being accepted at some city offices. Plan is to allow their use for all departments.
- Family memberships will be considered for a pilot program this summer at the JT Pool. Not sure if the membership will be for a day pass or for the whole summer.



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- Advertising space and plan are moving forward. Ice arena marketing person will be helping out with pool advertising. Mick is creating pamphlets and Gary will create mock banners to give advertisers an idea of the exact space that is available.

Adjournment: Dick made a motion to adjourn. Tim seconded. Meeting was adjourned at 9:00.

Respectfully Submitted by Suzanne