



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Senior Center Activity Room
Meeting Date: Monday, February 11, 2013
Meeting Time: **7:00pm**

DRAFT

CALL TO ORDER: Richard Johnson called the meeting to order at 7:03pm

ROLL CALL

Recreation Director: Gary Bannon
Assistant Recreation Director: Krista Trefethen
City Council Liaison: Bob Carrier

Recreation Board members in attendance:

Kathy Morrison
Richard Johnson
Scott Kelley
Margaret Trefethen
Stanley Kaubris
Ronan O'Doherty (Alternate member)

Recreation Board members not in attendance:

Joe Tenuta
Jon Towle
Jerry Newcomb
Norm Fracassa

Open Positions on Rec Board: Two alternates
A full board consists of nine (9) full time members and three (3) alternate members.

APPROVAL OF MINUTES:

Approval of minutes for January 14, 2013
Scott Kelley made a motion to approve the January minutes. Seconded by Stan Kaubris. Motion passed unanimously.

CITIZENS' FORUM:

None (no members of the general public in attendance)

REPORTS

ADVISORY BOARD:

No special reports.



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RECREATION DIRECTOR, GARY BANNON

1) Budget :

- a) Gary indicated that he has a 2013 budget meeting with the city manager on February 14, 2013. The bottom line budget will not change dramatically, 2012 vs. 2013.
- b) Certain line items will go up/down. Gary went back and looked his budget over. Gary is increasing certain expense line items to reflect what the Recreation Department actually spent in 2012.
- c) The overall 2013 budget has a 2% net increase. This 2% equates to approximately a \$50,000 net increase year-over-year. The \$50,000 net increase can be roughly broken down as: \$20,000 in staffing/utility expense growth, a \$20,000 contribution to the Ice Arena capital reserve, and \$10,000 added for funding to the Cocheco Arts Festival. The currently-budgeted net 2013 Recreation Department cost to the City of Dover is estimated at 1% of the overall city general fund budget, which equates to approximately \$60 a household. In March, Gary will meet with the City Manager. Changes to be expected.

ASSISTANT RECREATION DIRECTOR, KRISTA TREFETHEN

- 1) Storm of February 8/9 meant loss of basketball games last weekend due to closure (eight games, plus tykes).
- 2) Grade 5/6 basketball teams are playing at high school game halftimes.
- 3) Junior High boys' basketball ends February 24, 2013.
- 4) Fitness classes are at capacity. Starting February 18, and going through March.
- 5) Zumba classes starting.
- 6) Senior Center is running well. A Mohegan Sun trip is upcoming.
- 7) Travel Information night on March 7. Upcoming trip to French Riviera.
- 8) Dancing with the Dover Stars most likely moving to May, 2013 – due to timing conflicts.
 - a. Professional dancers have a competition weekend.
 - b. First and second May weekends have conflicting reservations at Dover High School.

Old Business

Henry Law Park project

Four different reviews held regarding proposed plans. Recent good newspaper coverage. More reaction/contacts from newspaper article than original four educational/input meetings. Gary is meeting with Justine Roberts (Childrens' Museum Director) on February 12. He will also meet



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with architects to see what we can afford, based on the budget. The next step will be a three-dimensional rendering, and then move on to present at the City Council. The Dover Rotary and other businesses are interested in supporting it. At some point there will have to be commitments on which groups can offer specific amounts of money to the final budget. Then the bid package will go out. Gary would also like to advertise this park initiative at the Cocheco Arts Festival. The goal is to break ground in 2014 (not 2013), unless major donated dollars roll in. Gary has been seeing positive comments from Chamber of Commerce members.

Maglaras Skate Park

Committee met with Wentworth Douglass Foundation. Matt Johnson, from skate park committee, is working on grants/applications. He will contact Richard Johnson, concerning anything he needs. PAYPAL; account initially set up by skate park committee to feed Friends of Dover Recreation, Inc. checking account.

Heyliger Awards Program: Letters are ready to go; JoeTentuta to sign. Bob Carrier will call Joe to get signatures. Then we will mail them to possible sponsors. Date for ceremony will be March 26 at the Dover Moose Hall. League names are due back this week. About half have come in. Special meeting of Rec. Board to review and approve nominees will be in March (March 11?).

Sports Sign-ups: February 9 sign-ups were lost due to the storm. The date is not being replaced with a make-up date. Gary mentioned that Seacoast Lacrosse thought six nights in total across February/March may be too much. They appear to have made strides with online registrations. The general group consensus was to leave things as-is. If Lacrosse is happy, they do not need to attend the in-person sign-ups. Three nights in March still scheduled.

New Business

Garrison Hill Event Liaison:

August, 2013 is the twenty-year anniversary of the 1993 tower restoration. Ribbon cutting photo in today's paper. Barb Nicholson was the Tower Reconstruction photographer. She has approached the Dover Chamber of commerce regarding any events where the twentieth anniversary can be recognized. This is open-ended regarding which event/activity. Possibly incorporate in to the June, 2013 planned 'Tough Mudder' event scheduled at Garrison Hill. Scott Kelley agreed to act as liaison and contact Ms. Nicholson.

League Presidents Meeting: February 26, 2013 meeting to be held in McConnell Cafeteria. Leagues supply updated contact lists, fields requested, etc.



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Pond Hockey Tournament at Willand Pond: February 16 and 17, if weather cooperates. Block Party permit on this week's City Council agenda. The group has requested that ice fisherman not drill holes near the space they plan to use.

Agenda Items for March, 2013: Gary advised that Norm Fracassa requested 'Maintenance Issues' be added to the March agenda.

Other items:

Dog Park: Kathy Morrison advised that Peg Purcell approached her regarding the Long Hill Dog Park. People are not cleaning up after their dogs. People not as diligent in the winter, Peg requested more signs. Peg is the head of an informal dog owners' group. Gary mentioned that neighbor Bill Allen snowblowed the path and parking lot at Long Hill Dog Park after the recent storm. Gary has Peg's email and will check on size and cost of any new signs (via Dover Community Services). Gary mentioned that advertising prices were given to the dog owners' group, but no feedback received in 2012.

Foot Bridge: The group organized to save the bridge has disbanded. Donated monies to be returned. Bob Carrier made mention that he is interested to dispose of the bridge in an orderly way (donate, etc.). He mentioned that if the bridge had been seated (as planned) the city would have taken ownership again and been responsible for repairs, liability, railing systems, ADA compliance, etc.

Exempt Organization: Richard made mention that Friends of Dover Recreation, Inc. is now eleven months old and no grant proposals have been written. He asked if we can make some progress in 2013. Gary responded that grant applications will be one of his 2013 goals. Gary also mentioned that Suzanne Peterson from the pool committee went to a grant-writing class. Bob wondered if the Senior Center attendees could possibly help, but it was reported that may not be feasible. More to follow.

ADJOURN

Margaret Trefethen motioned, Stan Kaubris seconded. Motion passed Adjourned at 8:00pm.

Respectfully,
Richard Johnson