

CITY OF DOVER

DOVER POOL ADVISORY COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Indoor Pool, Meeting Room, Henry Law Ave, Dover, NH
Meeting Date: Monday, March 4, 2013
Meeting Time: **7:00pm**

DRAFT

Members present: Dick Arnold, Jess Bonello, Pat Campbell, Tim Paiva, Phil Read

Staff present: Mick Arsenault, Gary Bannon

Absent: Sue Medbery, Mike Weeden

Guests: Allan Krans, Suzanne Petersen, Foster's reporter

Approval of agenda: No changes.

Approval of minutes from Feb. 4, 2013

Dick made a motion to approve the minutes as presented. Pat seconded. Minutes were approved unanimously.

Citizens' forum:

Allan Krans, City of Dover attorney, reviewed the right-to-know law and open meetings.

- The City of Dover seeks to be open and transparent in its operation. People should be able to see and hear all activities. City business and decisions should not be conducted in private.
- The City of Dover wants people to be able to inspect documents and records that show how government works.
- The City of Dover seeks to conduct business through open meetings and that notices are posted in advance so that anyone who might want to attend a meeting can do so.

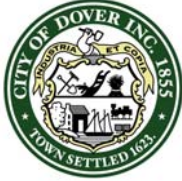
Non-public sessions are allowed under four major situations: real estate transactions, personnel issues, litigation, and a potentially adverse effect on a private citizen who is not a member of the committee. Such sessions must be formally opened, minutes sealed or not, and then formally concluded.

The city receives thousands of right-to-know requests each year. According to the law, the city has 5 days to make the information available for inspection. There is no charge to inspect records, but \$.50/page is charged for copies.

Reports

Gary:

The budget is in the process of review by the city manager. Gary does not expect any significant changes. Over all, the budget is 2% higher than last year. The final presentation to the city council will probably take place in mid-May. He should have copies available for DPAC to review in mid to late April.



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Mick:

- Registration for spring swim lessons has begun.
- The total amount raised during the Pool-a-Thon was \$3157, mostly from adults.
- Jenny Thompson Swim Clinic will consist of one day for kids and adults. Jenny will be present during the overlap and a bit on both sides of the overlap time.
- All school swim teams have concluded their seasons. Rec swim time is now widely available.
- Hiring of summer staff has begun. The outdoor pool is set to open for teams on May 10.

Fundraising/marketing:

Gary reported that final arrangements are being made for a temporary marketing worker. He will receive baseline pay plus a commission.

Long-range planning:

- Tim reported that he had met with a city councilor on Monday, Feb. 25 at 6:40 in the meeting room at the Indoor Pool to update him on plans for the aquatic center. The councilor, who previously did not vote to support the facility, seems to be supportive now.
- No investors or donors for the facility have been identified.

Budget and Finance:

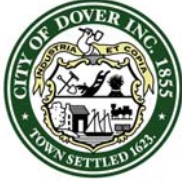
Phil made the most recent financials sheets available and discussed highlights. Everything seems to be reasonable and on track. He noted that no expense for water and sewer were posted for January, but he was reminded that the city bills for those quarterly. The Indoor Pool rental revenue was quite high for January and year-to-date compared to last year.

Henry Law Park Project Design Process:

Gary reported that public meetings have been conducted and are done at this point. The next steps will be final drawings and renditions. These will then be shared with potential funders this summer to get a better sense of the available budget for the project. Depending on interest, pool tie-in elements such as a kids' spray pad and glass panels to replace the solid garage doors might be dropped. Due to the proposed JT Aquatic Center, the city cannot assure potential funders that the Indoor Pool will remain open.

Recruitment of New Members:

Of the seven full members and two alternates allowed for the committee, there are currently three vacancies. Suzanne announced that she had submitted a letter of resignation and the committee asked why. She explained that she had met with the city manager, city attorney, and city clerk to appeal their decision not to reappoint her based on her refusal to sign the officer's oath as written. After, the city sent her a letter stating that she could remain on the committee as a voting member based on the oath



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that she signed when she was initially appointed. Suzanne stated that the original signed oath is invalid and tendered her resignation. Members thanked her for her efforts and her willingness to continue to serve as a non-voting presence.

Phil made a motion to nominate Suzanne as an honorary member of the committee. Tim seconded. Motion passed unanimously.

Phil and Dick announced at the February meeting that they would not be seeking reappointment when their terms expire in July. They were encouraged to submit letters to the city to give advance notice. All members were encouraged to recruit new members.

Adjournment:

Dick made a motion to adjourn. Tim seconded. Meeting was adjourned at 7:57.

Respectfully Submitted by Suzanne