



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, Feb. 12, 2013**
Meeting Time: **7:00 PM**

Attendees: Board Members Chair, Belinda Labourdette, Grover Tasker, Bob Whiting, Rob Marggraf, and Otis Perry, Facilities and Grounds Superintendent Sharon Sirois, Cemetery Coordinator Nancy Gagne.
Excused: Bill Knowles, and Roland Hofemann.

Called to order by Chair Belinda Labourdette @ 7:03 p.m.

1. Motion to approve Nov. 13, 2012 Meeting Minutes –motion by Otis, seconded by Grover. Vote unanimous.
2. Nancy talked with Doug Steele and cemetery budget will be reduced by approx .06% - this does not affect the CIP as that is in a separate fund for paving, etc. Also there is about \$5000 for new trees to be planted. Some discussion was held about the possibility of having families donate trees and how they could be marked. Sharon has been in touch with Sundance Sign Co. to get info for some direction signs in the Groups. One suggestion was to have signs mounted on the fence at each entrance and individual signs available in plastic holders for people to pick up. There would have to be a better map of the area to get a sign made. Nancy & Sharon will see if anything is available with the GIS for map up date. Motion by Otis, 2nd by Grover to approve. Vote unanimous.
3. Old Business – Some discussion on the paving that was done last year and what is being looked at for this year – plans are in place on the needed areas for paving. The next major paving area will be the Main Avenue in the Sections area of the cemetery.
4. New Business –The Board looked over the price list and Nancy had done a cost analysis – most of the prices charged are in order, except for the marker installation prices. The cemetery charges \$55 and the cost analysis came out to about \$150.00 – that was for an individual marker – usually they are done in multiples – Motion by Otis, second by Grover to increase the price to \$100. Vote unanimous. There was a discussion on the need to start charging an accommodation fee for burials of urns on an existing burial. Grover and Rob will get info from other cemeteries. Another item of discussion was how many markers to be allowed on the grave (if there are 3 burials - can there be 3 markers / limits? Size of markers? More discussion to follow.
5. Motion by Rob, seconded by Otis to adjourn at 8:15 p.m.

Next meeting April 9, 2013

Respectfully submitted:
Grover Tasker, Recording Secretary