



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 10, 2013**
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS – None**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS – None**
8. **CITIZEN'S FORUM**
Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
9. **CITY MANAGER'S REPORT – FISCAL YEAR 2014 BUDGET PRESENTATION**
10. **APPROVAL OF MINUTES**
 - A. **March 27, 2013**
11. **MAYOR'S REPORT**
12. **UNFINISHED BUSINESS**
 - A. **ORDINANCES IN THE 2nd READING – None**
 - B. **ORDINANCES IN THE 3rd READING – None**
 - C. **RESOLUTIONS – None**



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Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, April 10, 2013**
Meeting Time: **7:00 pm**

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **PARADE – Dover Knights of Columbus, Council #807**
2. **RAFFLE – American Legion, Post 8**
3. **RESOLUTION: B13033 AWARD OF BID FOR CONSTRUCTION EQUIPMENT RENTAL**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
4. **RESOLUTION: B13037 AWARD OF BID FOR SAND & GRAVEL PRODUCTS**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
5. **RESOLUTION: B13040 AWARD OF BID HAND PAVEMENT MARKINGS**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
6. **RESOLUTION: B13041 PAVEMENT MARKINGS LONG LINE REFLECTORIZED**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
7. **RESOLUTION: B13044 AWARD OF BID SEWER DRAIN SUPPLIES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
8. **RESOLUTION: B13045 AWARD OF BID WATER DRAIN SUPPLIES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST
9. **RESOLUTION: B13050 AWARD OF BID PRECAST CONCRETE STRUCTURES**
SPONSORED BY MAYOR TREFETHEN BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. School Board | 8. Transportation Advisory Commission |
| 2. Planning Board | 9. Legislative Liaison |
| 3. Appointments Committee | 10. Pool Advisory Committee |
| 4. Recreation Advisory Board | 11. Parking Commission |
| 5. McConnell Center Advisory Committee | 12. Ordinance Codification and Verification Committee |
| 6. Arts Commission | |
| 7. Solid Waste Advisory Commission | |

B. RESOLUTIONS

1. **RESOLUTION: B13043 DESIGN AND CONSTRUCTION OF NEW SMITH WELL**
SPONSORED BY MAYOR TREFETHEN BY REQUEST



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C. ORDINANCES IN 1ST READING

- 1. CHAPTER 166, VEHICLES AND TRAFFIC – HENRY LAW AND GEORGE STOP SIGNS
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY COUNCILOR WESTON**
- 2. CHAPTER 166, VEHICLES AND TRAFFIC – WASHINGTON AND MAIN YIELD SIGN
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY COUNCILOR WESTON**
- 3. CHAPTER 166, VEHICLES AND TRAFFIC – GROVE STREET STOP SIGNS
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY COUNCILOR WESTON**
- 4. CHAPTER 166, VEHICLES AND TRAFFIC – PARK STREET STOP SIGNS
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY COUNCILOR WESTON**
- 5. CHAPTER 166, VEHICLES AND TRAFFIC – COURT STREET PARKING RESTRICTION
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY COUNCILOR WESTON**
- 6. CHAPTER 170, ZONING – REZONING LITTLEWORTH ROAD
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY MAYOR TREFETHEN, PLANNING BOARD REPRESENTATIVE**
- 7. CHAPTER 170, ZONING – REZONING RUTLAND STREET
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 24, 2013)
SPONSORED BY MAYOR TREFETHEN, PLANNING BOARD REPRESENTATIVE**

14. COUNCIL CORRESPONDENCE – None

15. COUNCIL MATTERS OF INTEREST

16. ADJOURNMENT



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, March 27, 2013**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Garrison led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Trefethen, Deputy Mayor Carrier, Councilor Cheney, Councilor Crago, Councilor Garrison, Councilor Hooper, Councilor Spuler (arrived late), Councilor Weeden, and Councilor Weston.

Also Present: City Manager Joyal, General Legal Counselor Krans, and City Clerk Lavertu.

5. PROCLAMATIONS/AWARDS – None

6. APPROVAL OF AGENDA

Councilor Garrison moved to add the Legislative Liaison Report; seconded by Councilor Weston.
Vote: 9/0.

Deputy Mayor Carrier moved to add the Appointments Committee Report; seconded by Councilor Weston.

Vote: 9/0.

Deputy Mayor Carrier moved to add a resolution as 13.B.2.; seconded by Councilor Cheney.

Vote: 9/0.

Councilor Cheney moved to add the Ordinance Codification and Verification Committee report; seconded by Councilor Weston.

Deputy Mayor Carrier moved to accept the agenda as amended; seconded by Councilor Weeden.

Vote: 9/0.

7. PUBLIC HEARINGS – None

8. CITIZEN'S FORUM

Citizens are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Human, 55 Union Street: He spoke about the Police Facility Building Committee and his belief that it's a conspiracy.

Maureen Golden, 19 Lisa Beth Circle: She spoke about Dover Neighbor Brigade. She explained how to ask for help or how to become a volunteer.

Richard Hebbard, 97 Spruce Lane: He spoke about the Common Core curriculum in the School systems.



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Meeting Time: **7:00 pm**

Mary Hebbard, 97 Spruce Lane: She said she agreed with Mr. Hebbard's comments regarding the Common Core curriculum in the School systems. She also spoke about the Mayor membership with the Mayors Against Illegal Guns group, and how they were about gun control for all guns and not just illegal guns.

Donald Medbery, 3 Covered Bridge Lane: He spoke about the School Department's budget not coming in within the tax cap.

Mayor Trefethen, seeing no one else wishing to speak, closed the Citizen's Forum.

9. CITY MANAGER'S REPORT

A. March 13, 2013

B. March 27, 2013

City Manager Joyal said he has submitted his reports in writing. He said he had two appointments to make: John McCooley to the Dover Housing Authority, and Thomas Hardiman to the Personnel Advisory Board. He has received the School Department's budget and he will incorporate it into the City's Budget presentation on April 10th. He spoke about the survey, called Measuring the Results of Local Government, and explained how to participate. He said he will be hosting the Budget Revealed event tomorrow evening, which will be televised on Channel 22. He said he and the City's staff have looked into budget savings initiatives. He said the City has started street sweeping, and informed the Council that the snow removal is within budget at this point. He said there were still bills to be paid and he expects it to go over budget, but was proud how well his staff has worked with the record snow fall.

Councilor Weston asked about the leaks in City Hall.

City Manager Joyal said they have been chasing the leaks the past few years. He said he plans to have a resolution to replace the roof.

Councilor Weeden asked about the budget being available online.

City Manager Joyal said some is already on the City's website, and the full budget will be available soon.

Councilor Weeden asked if the grant money for the D.A.R.E. program was received last year.

Police Chief Colarusso said they did receive it.

Councilor Hooper asked about the City trucks spraying a liquid on the roads before a storm.

City Manager Joyal said that was salt brine, which is laid down before a storm during regular work hours and gives the City time before the snow plows need to be sent out. He said this saved the City money with snow removal costs.

Deputy Mayor Carrier moved to accept the City Manager's Report; seconded by Councilor Weston.

Vote: 8/0. Councilor Weeden was absent of the Council Chambers.



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10. APPROVAL OF MINUTES

- A. February 20, 2013 – Workshop Session
- B. February 27, 2013 – Regular Session
- C. February 27, 2013 – Workshop Session
- D. March 6, 2013 – Workshop Session

Deputy Mayor Carrier moved to approve the Minutes; seconded by Councilor Hooper.
Vote: 9/0.

11. MAYOR'S REPORT

Mayor Trefethen referred to the Citizen's Forum comment and agreed that he was a member of the Mayors Against Illegal Guns. He said he did inform the Council when he joined. He said he doesn't agree with everything they stand for, but does believe in the overall goal to eliminate illegal guns. He attended the Greater Dover Chamber of Commerce Open House. He spoke about adequacy funding and speaking at the New Hampshire Budget hearing. He attended the Hellinger awards dinner to honor the recreational volunteers. He reappointed Stephen Brewer, Thom Hindle, Dana Lynch, and Jack Mettee to the Cochecho Waterfront Development Advisory Committee. Deputy Mayor Carrier moved to accept the Mayor's Report; seconded by Councilor Weston.
Vote: 9/0.

12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2nd READING – None
- B. ORDINANCES IN THE 3rd READING – None
- C. RESOLUTIONS – None

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. BLOCK PARTY – Greater Dover Chamber of Commerce – July 4th Celebration
- 2. BLOCK PARTY – Greater Dover Chamber of Commerce – Cochecho Arts Fest.
- 3. RAFFLE – Greater Dover Chamber of Commerce – 12th Annual Sweepstakes
- 4. RAFFLE – Greater Dover Chamber of Commerce – Cochecho Arts Festival
- 5. RAFFLE – Cochecho Lacrosse
- 6. RAFFLE – Great Bay Figure Skating Club
- 7. RAFFLE – Maine Coast Runners Flyball Team
- 8. RAFFLE – Saint Mary Academy
- 9. ROAD RACE – The Children's Museum of New Hampshire
- 10. ROAD RACE – Dover Mounted Patrol
- 11. ROAD RACE – Goodwin Community Health
- 12. ROAD RACE – New Hampshire Soap Box Derby



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- 13. ROAD WALK – Portsmouth Christian Academy of Dover**
- 14. TAGGING – Dover Baseball**

COMMITTEE REPORTS

- 1. School Board (3)**
- 2. Planning Board
- 3. Appointments Committee**
- 4. Recreation Advisory Board
- 5. McConnell Center Advisory Committee
- 6. Arts Commission
- 7. Solid Waste Advisory Commission
- 8. Transportation Advisory Commission
- 9. Legislative Liaison**
- 10. Pool Advisory Committee
- 11. Parking Commission
- 12. Ordinance Codification and Verification Committee**

Deputy Mayor Carrier moved to approve the Consent Calendar; seconded by Councilor Weeden. Mayor Trefethen asked the Council if they had items they would like to pull for further discussion. Councilor Weeden asked to pull Item 13.A.1.

Councilor Hooper asked to pull the three School Board Reports.

Councilor Garrison asked to pull the Legislative Liaison Report.

Deputy Mayor Carrier asked to pull the Appointments Committee Report.

Councilor Cheney asked to pull the Ordinance Codification and Verification Committee Report and Item 13.A.2.

Mayor Trefethen asked for a vote on the remaining items of the Consent Calendar.

Vote: 9/0.

Deputy Mayor Carrier moved to approve Item 13.A.1.; seconded by Councilor Weeden.

Councilor Weeden asked where the July 4th Celebration was being held.

Deputy Mayor Carrier said Henry Law Park, and it's the kickoff for the Cochecho Arts Festival.

Vote: 9/0.

Deputy Mayor Carrier moved to approve Item 13.A.2.; seconded by Councilor Cheney.

Councilor Cheney asked if the parking spaces enforcement is done by the Greater Dover Chamber of Commerce.

Mayor Trefethen explained the process.

Vote: 9/0.

Councilor Hooper gave an overview of the School Board Reports to the Council.

Deputy Mayor Carrier moved to accept the School Board Reports; seconded by Councilor Weeden.

Vote: 9/0.

Councilor Garrison gave an overview of the Legislative Liaison Report.

Deputy Mayor Carrier moved to accept the Legislative Liaison Report; seconded by Councilor Weston.

Vote: 9/0



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Councilor Cheney gave an overview of the Ordinance Codification and Verification Committee Report to the Council.

Deputy Mayor Carrier moved to accept the Ordinance Codification and Verification Committee Report; seconded by Councilor Weeden.

Vote: 9/0.

Deputy Mayor Carrier gave an overview of the Appointments Committee Report and had the following appointments:

Appointments to another three year term

Jack Mettee – Dover Business and Industrial Authority

Robert Paolini – Dover Business and Industrial Authority

Douglas DeDe – Solid Waste Advisory Commission and McConnell Center Advisory Board

Kristopher Houle – status change from alternate to regular member on Conservation Commission.

Suzanne Medbery - status change from alternate to regular member on Pool Advisory Committee.

Marc Saunders - status change from alternate to regular member on Arena Commission.

New Appointments:

Laurie Mitchell – Energy Commission

Katherine Plante – alternate on the Planning Board

Deborah Thibodeaux – alternate on the Planning Board

Robert Hall – alternate on the Zoning Board of Adjustments

Deputy Mayor Carrier listed current openings and urged citizens to go to the City Clerk's office to apply to serve.

Deputy Mayor Carrier moved for the approval of the appointments; seconded by Councilor Weeden.

Vote: 9/0.

B. RESOLUTIONS

1. RESOLUTION: B13029 PURCHASE DIGITAL INFORMATION MANAGEMENT SYSTEM DOVER POLICE DEPARTMENT SPONSORED BY MAYOR TREFETHEN BY REQUEST

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weston.

Roll Call Vote: 9/0.



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CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **Council Chambers, City Hall**
Meeting Date: **Wednesday, March 27, 2013**
Meeting Time: **7:00 pm**

2. SUPPORT OF THE PRESERVATION OF TAX-EXEMPT FINANCING SPONSORED BY THE CITY COUNCIL

Mayor Trefethen moved for its adoption; seconded by Councilor Weeden.

Mayor Trefethen also proposed to add all Council members as sponsors to the resolution

Vote: 9/0.

Mayor Trefethen asked the Council if there were any that didn't wish to be added as a sponsor to this resolution.

No one responded.

Mayor Trefethen asked the City Clerk to add the Council members as sponsors to the resolution.

C. ORDINANCES IN 1ST READING – None

14. COUNCIL CORRESPONDENCE

A. Comcast Letter dated March 18, 2013

Deputy Mayor Carrier moved to place correspondence on file; seconded by Councilor Weston.

Vote: 8/0. Councilor Cheney was absent from Council Chambers.

15. COUNCIL MATTERS OF INTEREST

Councilor Weeden talked about panhandling instances in Dover and Council action. He spoke about setting a date for a Speak Out session for the entire Council.

Mayor Trefethen said he would email the Council with possible dates.

Deputy Mayor Carrier referred to Citizen's Forum comments regarding the Police Facility Building Committee and clarified the misinformation given.

Councilor Weston started a discussion of using the extra money in the General Fund and put it into the Capital Reserves.

Deputy Mayor Carrier said May 18th is the night for Dancing with the Stars and encouraged people to support the Senior Center.

Councilor Crago started a discussion regarding the budget process.

City Manager Joyal gave specific dates for some of the budget presentations. His budget presentation will be on April 10th, School Board and General Government will be April 17th, and Public Safety on May 1st.

16. ADJOURNMENT

Deputy Mayor Carrier moved to adjourn; seconded by Councilor Weston.

Vote: 9/0.



13 MAR 25 PM 12:45

APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE*.....TAG*.....PARADE**..... BLOCK PARTY**..... ROAD TOLL***.....

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: DOVER KNIGHTS OF COLUMBUS COUNCIL #807 OUR LADY OF THE ROSARY

Federal Tax ID number for Organization:

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: PAUL R. McMANUS Day Time Telephone: (603) 953-4260

Address: 5 ARROWBROOK RD. DOVER NH Email Address: SUNFERBUZZ@COMCAST.NET

Purpose of Permit: Permission to hold A MAY PROCESSION FOR OUR LADY OF FATIMA

Date of Event: MAY 05, SUNDAY 2-4 PM Specific Time: 2-4 PM

Location of Event: ST. CHARLES CHURCH - ST. GEORGE'S CHURCH - ST. MARY'S CHURCH - BACK TO ST. CHARLES CHURCH

(Raffle Permit only)

Prize (s) To Be Awarded:

Amount of Donation: Date of Drawing: Specific Time:

Place of Drawing:

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application.

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A, RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: Paul M. McManus Date: 3/25/13

Licensing Board approval [Signature] Date: 3/28/13

Revised 03/17/08

Traffic Bureau OK MBS Anna Buntley



APPLICATION
CITY OF DOVER, NEW HAMPSHIRE

RAFFLE* TAG* PARADE** BLOCK PARTY** ROAD TOLL***

Fill In Completely and Return To City Clerk NO LATER THAN 30 DAYS PRIOR TO EVENT

Organization Name: AMERICAN LEGION POST 8

Federal Tax ID number for Organization:

Nature of Organization: Religious, Educational, Charitable, Civic, Sports, Veterans, Fraternal or Political

Contact Person: LORRY GADBOIS Day Time Telephone: 603 749 0080

Address: 24 CEDAR BROOK DR Email Address

Purpose of Permit: DOVER NH 03820 RAFFLE TICKET TO BENEFIT LEGION BASEBALL TEAMS

Date of Event: MAY 1ST 2013 / 20 JULY 13 Specific Time: N/A

Location of Event: DOVER

(Raffle Permit only)

Prize (s) To Be Awarded: LOBSTER DINNER FOR 8 PROVIDED BY WARREN'S

Amount of Donation: 5.00 Date of Drawing: 30 JULY 2013 Specific Time: 5 PM

Place of Drawing: DUNAWAY FIELD LAST GAME OF OUR SEASON

* NOTICE TO RAFFLE AND TAG PERMIT APPLICANTS: Please be advised the City will verify that your organization is in compliance with the regulations of N.H. Charitable Trusts Unit of the Attorney General's Office prior to the acceptance of your application. The police department may contact you to obtain additional information. Please provide a way for us to contact you during the day so the request can expedited Information on these requirements may be found at http://doj.nh.gov/publications/charitable_forms.html.

** NOTE: ALL REQUESTS FOR PARADE PERMITS AND BLOCK PARTIES MUST HAVE PARADE ROUTE APPROVED BY THE POLICE DEPT. BEFORE GOING ON THE COUNCIL AGENDA

***NOTE: SOLICITING DONATIONS IS PROHIBITED FROM THE ROADWAY WITHOUT SPECIAL PERMISSION FROM THE POLICE DEPARTMENT

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I UNDERSTAND THAT THIS PERMIT IS ISSUED BY THE CITY COUNCIL PER the provisions of RSA 287-A , RSA 31:91 and/or RSA 286 and I agree to abide by same.

Signature: [Signature] Date: 15 MAR 13

Licensing Board approval [Signature] Date: 3/25/13 Revised 03/17/08

All set with NH Charitable Trusts Unit. DG



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2013.04.10 - 20**
Resolution Re: **B13033 Award of bid for Construction Equipment Rental**

WHEREAS: Sealed bids # B13033 were requested and received for Construction Equipment Rental Rates on March 5, 2013 at 2:00 PM EST.; and

WHEREAS: Rental Rates will hold for the 2013 construction season and vendors will be utilized, as needed, depending upon their different types of equipment, it's availability and the need for timely assistance on various city projects; and

WHEREAS: The bids meeting specifications were submitted for both different and similar types of Construction equipment with varying hourly rates by numerous vendors, as listed in back ground section.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to each of the vendors identified in the background section for Construction Equipment Rental Services, as needed, given the rates provided March 5, 2013 in conjunction with B13033. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx-x-300-xxxxx-4443-xxxxx-xxx	CS Equipment Rental FY13	115,946.00	39,447.00
xxxx-x-300-xxxxx-4443-xxxxx-xxx	CS Equipment Rental FY14	107,782.00	anticipated FY14

AUTHORIZATION

Approved as to Funding: *Daniel R Lynch 4/4/13*
Daniel R Lynch
Finance Director
Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: *Alan B. Kins, Jr. 4/4/13*
Alan B. Kins, Jr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk *Kalitz*



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2013.04.10 – 20**
Resolution Re: **B13033 Award of bid for Construction Equipment Rental**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2013.04.10 – 20**
Resolution Re: **B13033 Award of bid for Construction Equipment Rental**

RESOLUTION BACKGROUND MATERIAL:

Sealed Bid B13033 was solicited for Construction equipment Rental and received on March 5, 2013. The bids meeting specifications were submitted for both different and similar types of Construction Equipment with varying hourly rates by numerous vendors, as listed below.

Dale R Sprague Construction Co Inc, Dover
SUR Construction, Rochester
Mick Construction
Hiway Safety Systems Inc, Mass
LLG Limited, Barrington
Hertz Equipment Rental, Maine

Tri-State Sealcoating, Dover NH
Arthur Hartford Const. Madbury
Norman R Gagnon, Rollinsford
United Rentals, Manchester NH
Busby Construction, Atkinson NH
American Flagging & Traffic Salem

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	76	Number of Responses:	12
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	2013 construction season	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results:

<https://online.ci.dover.nh.us/energie/financeRequests.php>



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2013.04.10 - 21**
Resolution Re: **B13037 Award of Bid for Sand & Gravel Products**

WHEREAS: Sealed bids # B13037 were requested and received for Sand & Gravel Products on March 7, 2013 at 2:00 PM EST.; and

WHEREAS: Rates will hold for one year and will be utilized, as needed. The bids meeting specifications were submitted for 15 different types of products with varying rates for delivered items and city picked up items from several vendors as listed in background section; and

WHEREAS: The recommendation is to award on item by item bases and as needed to the low bidders for the pick up or the delivered products. Due to the fact Pike charges tax for products picked up in Maine, the city will not utilize them for these products. Due to plant distance from Dover, Plourde Sand and Gravel, Seabrook Hardrock and R. Pepin & Sons will not be used for picked up items.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT;

The purchasing agent is hereby authorized to issue Purchase orders to each of the low bidders identified in the background section, as needed, given rates provided 3/7/2013 in conjunction with Bid B13037. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx-x-300-xxxxx-4612-xxxx	CS-Operating Supplies FY13	509,878.00	69,886.00
xxxx-x-300-xxxxx-4612-xxxx	CS-Operating Supplies FY14	423,785.00	Anticipated

AUTHORIZATION

Approved as to Funding: *Daniel R Lynch 4/4/13*
Daniel R Lynch
Finance Director
Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: *Allan B. Kraus 4/4/13*
Allan B. Kraus, Sr.
General Legal Counsel

Recorded by: *Karen Lavertu*
Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2013.04.10 – 21**

Resolution Re: **B13037 Award of Bid for Sand & Gravel Products**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2013.04.10 – 21**

Resolution Re: **B13037 Award of Bid for Sand & Gravel Products**

RESOLUTION BACKGROUND MATERIAL:

The bids, meeting specifications, were submitted in varying amounts for different products by five companies.

Brox Industries Gonic NH
Pike Industries Madbury NH and Eliot ME
Plourde Sand & Gravel Hooksett NH
Hardrock Development Seabrook NH
R. Pepin & Son Sanford ME

Depending upon the specific need at a certain time, the availability of the product, the product costs, the location of the vendor's pit(s) and the proximity to an on-going city project, the City may elect either to pick up the sand/gravel required from the closest location if travel distance offsets cost inefficiency of driving to a more distant location or it may choose to have the product delivered.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	94	Number of Responses:	5
Warranty:	na	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	2013 construction season	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Pike Industries states" Any items picked up at Pike Industries in Eliot ME are subject to Maine state taxes so pickups will not be utilized for this vendor. Deliveries to NH are not subject to Maine taxes.

Due to proximity to Dover, several vendors will not be utilized for pick up items.

Vendor Solicitation List and Bid Results List available at:

<https://online.ci.dover.nh.us/energie/financeRequests.php>



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: R - 2013.04.10 - 22
Resolution Re: B13040 Award of Bid Hand Pavement Markings

WHEREAS: Sealed bid # B13040 was requested and received for Hand Pavement Markings services on March 14, 2013 at 2:00 PM; and

WHEREAS: The normal working hour for these services is between 9:00PM and 6:00AM and is scheduled around weather conditions. For these reasons, timing is crucial and vendors must be able to respond quickly and efficiently in order to minimize the impact on traffic; and

WHEREAS: Two bid replies were received and low bid meeting specification was submitted by Hi-Way Safety Systems Inc. of Rockland MA with varying rates for varying services with a total project amount of \$49,068.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Hi-Way Safety Systems Inc of Rockland MA given the bid amount of \$49,068.00 and corresponding rates provided in bid B13040. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Table with 4 columns: Account, Description, Appropriation, Balance. Row 1: 1000.1.300.43121.4432.00000, Street Maintenance Imp/ot bld, \$121,000.00, \$96,799.30

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch 4/4/13, Finance Director. Sponsored by: Mayor Dean Trefethen, By request

Approved for Legal Compliance: Allan B. Krans, Sr. 4/4/13, General Legal Counsel

Recorded by: Karen Lavertu, City Clerk. [Signature]



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2013.04.10 – 22**
Resolution Re: **B13040 Award of Bid Hand Pavement Markings**

WHEREAS: Sealed bid # B13040 was requested and received for Hand Pavement Markings services on March 14, 2013 at 2:00 PM; and

WHEREAS: The normal working hour for these services is between 9:00PM and 6:00AM and is scheduled around weather conditions. For these reasons, timing is crucial and vendors must be able to respond quickly and efficiently in order to minimize the impact on traffic; and

WHEREAS: Two bid replies were received and low bid meeting specification was submitted by Hi-Way Safety Systems Inc. of Rockland MA with varying rates for varying services with a total project amount of \$49,068.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Hi-Way Safety Systems Inc of Rockland MA given the bid amount of \$49,068.00 and corresponding rates provided in bid B13040. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43121.4432.00000	Street Maintenance Imp/ot bld	\$121,000.00	\$96,799.30

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: Allan B. Krans, Sr.
General Legal Counsel

Recorded by: Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2013.04.10 – 22**

Resolution Re: **B13040 Award of Bid Hand Pavement Markings**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2013.04.10 – 22**

Resolution Re: **B13040 Award of Bid Hand Pavement Markings**

RESOLUTION BACKGROUND MATERIAL:

There are numerous locations and parking lots with varying spaces throughout the city where pavement marking services are required. The project is carefully monitored and work is verified by a representative of the Dover Engineering Division. The project is divided into two phases. The first phase represents the initial application of all specified markings as described in the “Specifications of Pavement Markings” outline in bid #B13040 and shall be completed no later than May 24, 2013. The second phase is comprised of a second application to the cross walks and stop bars scheduled to be undertaken between September 1, 2013 and October 1, 2013. Total contract completion by December 31, 2013.

Bid Information:

Sealed bid # B13040 was requested and received for hand pavement markings on March 14, 2013 @ 2:00 PM EST.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	68	Number of Responses:	2
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes. Performance and payment bonds	Contract:	Yes
Prices will hold for:	2013 construction season	Estimated Delivery:	As needed
Recommended Award to:	Hi-Way Safety Systems	Fund:	GF Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results List available at

<https://online.ci.dover.nh.us/energie/financeRequests.php>



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2013.04.10 - 23**
Resolution Re: **B13041 Pavement Markings Long Line Reflectorized**

WHEREAS: Sealed bid # B13041 was requested and received for Reflectorized Pavement Long Line Services on March 14, 2013 at 2:30 PM EST; and

WHEREAS: In an effort to obtain better pricing the City of Somersworth teamed up with the City of Dover in this co-operative purchasing opportunity. Two bid replies were received. Low bid meeting specification was submitted by Hi-Way Safety Systems Inc, of Rockland MA in the amount of \$34,551.00; and

WHEREAS: The normal working hours for these services is between 9:00PM and 6:00AM and is scheduled around weather conditions. For these reasons, timing is crucial and vendors must be able to respond quickly and efficiently in order to minimize the impact on traffic.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue a Purchase order to Hi-Way Safety Systems, Inc given the bid amount of \$34,551.00 and corresponding rates provided in conjunction with B13041. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance after B13040
1000.1.300.43121.4432.0000	Street Maintenance Imp/ot bld	\$121,000.00	\$47,711.00

AUTHORIZATION

Approved as to Funding: *Daniel R Lynch 4/4/13* Daniel R. Lynch Finance Director Sponsored by: Mayor Dean Trefethen By request

Approved for Legal Compliance: *Allan B. Kraus, Sr. 4/4/13* Allan B. Kraus, Sr. General Legal Counsel

Recorded by: *Karen Lavertu 4/4/13* Karen Lavertu City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2013.04.10 – 23**

Resolution Re: **B13041 Pavement Markings Long Line Reflectorized**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor, Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R - 2013.04.10 – 23**

Resolution Re: **B13041 Pavement Markings Long Line Reflectorized**

RESOLUTION BACKGROUND MATERIAL:

Estimated linear footage throughout the City of Dover where center line, reflectorized, pavement marking services are required is approximately 990,000 linear feet. The City of Somersworth lists 462,000 LF. The Dover project is divided into two phases. The first phase represents the interim completion date for the majority of the 980,000 linear feet services and shall be completed by May 24, 2013. The second phase is comprised of the balance of the services to be completed no later than December 31, 2013.

The vendor notes only one mobilization being a cost savings factor.

Bid Information:

Sealed bid # B13041 was requested and received for Reflecterized pavement line on March 14, 2013 at 2:30 PM EST.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	68	Number of Responses:	2
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	2013 construction season	Estimated Delivery:	As needed
Recommended Award to:	Hi-Way Safety Systems	Fund:	GF Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results List available at:

<https://online.ci.dover.nh.us/energie/financeRequests.php>



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2013.04.10 - 24**
Resolution Re: **B13044 Award of Bid Sewer Drain Supplies**

WHEREAS: Sealed bids # B13044 were requested and received for Sewer Drain Supplies on March 13, 2013 at 2:00 PM EST.; and

WHEREAS: Rates will hold for one year unless noted by responding vendor and vendors providing low bid on the supply will be utilized, as needed, depending upon their different types of products. There are some items that must stay together such as Frames and Covers and these will both be awarded to one vendor; and

WHEREAS: The bids meeting specifications were submitted for 202 different types of products with varying rates from seven vendors.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue Purchase orders to various vendors identified in the back ground section, as needed, given the rates provided in conjunction with B13044. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	balance
xxxx.1.300.xxxxx.4652.xxxxx	CS Maintenance Supplies Imp. o/t Bldg FY13	363,296.00	152,936.00
xxxx.1.300.xxxxx.4652.xxxxx	CS Maintenance Supplies Imp. o/t Bldg FY14	322,450.00	anticipated

AUTHORIZATION

Approved as to Funding: *Daniel R. Lynch 4/4/13*
 Daniel R. Lynch
 Finance Director

Sponsored by: Mayor Dean Trefethen
 By request

Approved for Legal Compliance: *Alan B. Krans 4/4/13*
 Alan B. Krans, Sr.
 General Legal Counsel

Recorded by: *Karen Lavertu*
 Karen Lavertu
 City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2013.04.10 - 24**

Resolution Re: **B13044 Award of Bid Sewer Drain Supplies**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R - 2013.04.10 - 24**

Resolution Re: **B13044 Award of Bid Sewer Drain Supplies**

RESOLUTION BACKGROUND MATERIAL:

The sealed bid B13044 bids were requested and received for Sewer Drain Supplies on March 13, 2013 at 2:00 PM EST. The following vendors submitted pricing in varying amounts for different products:

Ti-Sales, Sudbury MA
EJ Prescott, Concord NH
Vellano Brothers, Raymond NH
Ferguson Water Works, Raymond NH

John Hoadley & Sons, Rockland MA
The Pipe Connection, Ashland MA
Concord WinWater, Concord NH

Award Information:

Purchase Orders will be issued to various vendors' at lowest rates submitted on Bid #B13044 to authorize expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	128	Number of Responses:	7
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	1 yr unless otherwise noted by vendor	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results

<https://online.ci.dover.nh.us/energie/financeRequests.php>



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2013.04-10 - 25**
Resolution Re: **B13045 Award of Bid Water Drain Supplies**

WHEREAS: Sealed bids # B13045 were requested and received for Water Drain Supplies on March 13, 2013 at 2:30 PM EST.; and

WHEREAS: Rates will hold for one year and vendors providing low bid on the item will be utilized, as needed, depending upon their different types of product; and

WHEREAS: The bids meeting specifications were submitted for 678 different types of products with varying rates from nine vendors.


NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

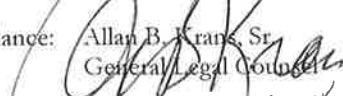
The purchasing agent is hereby authorized to issue Purchase Orders to various vendors identified in back ground section, as needed, given the rates provided in conjunction with B13045. The amount of this authorization shall be limited so as not to exceed available funding.

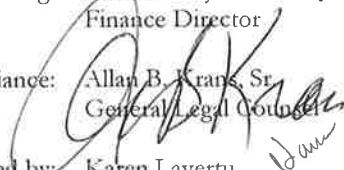
Financing

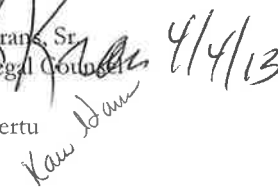
Account	Description	Appropriation	Balance
xxxx.1.300.xxxxx.4652.xxxxx	CS Maint Supplies Improv o/t bldg FY13	363,296.00	152,936.00
xxxx.1.300.xxxxx.4652.xxxxx	CS Maint Supplies Improv o/t bldg FY14	322,450.00	anticipated

AUTHORIZATION


 Approved as to Funding: Daniel R. Lynch, Finance Director
 Sponsored by: Mayor Dean Trefethen, By request


 Approved for Legal Compliance: Allan B. Krans, Sr., General Legal Counsel


 Recorded by: Karen Lavertu, City Clerk


 4/4/13
 Karen Lavertu



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2013.04-10 - 25**

Resolution Re: **B13045 Award of Bid Water Drain Supplies**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R - 2013.04-10 - 25**

Resolution Re: **B13045 Award of Bid Water Drain Supplies**

RESOLUTION BACKGROUND MATERIAL:

Sealed bids # B13045 were requested and received for Water Drain Supplies on March 13, 2013 at 2:30 PM EST. Bids were submitted in varying amounts for 678 different products by the following nine vendors:

Ti-Sales, Sudbury MA	Stiles Company, Norwood MA
EJ Prescott, Concord NH	Vellano Brothers, Raymond NH
John Hoadly & Sons, Rockland MA	The Pipe Connection, Ashland NH
Ferguson Water Works, Raymond NH	HD Supply, Dedham MA
Concord WinWater, Concord NH	

Award Information:

Purchase Orders will be issued as needed to various vendors' at lowest rates submitted on Bid #B13045 to authorize expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	110	Number of Responses:	9
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	1 yr unless otherwise noted by vendor	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results

<https://online.ci.dover.nh.us/energie/financeRequests.php>



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2013.04.10 - 26**
Resolution Re: **B13050 Award of bid Precast Concrete Structures**

WHEREAS: Sealed bids # B13050 were requested and received for various precast concrete structures on March 18, 2013 at 2:00 PM EST.; and

WHEREAS: Rates will hold for one year and vendors providing low bid on the item will be utilized, as needed, depending upon their different types of product.. The city has some existing inventory of 4' ID manhole and catch basins that not all vendors can align the shiplap with. In situations such as these, the department will utilize the vendor that offers the matching product; and

WHEREAS: The bids meeting specifications were submitted for 24 different types of products with varying rates from six vendors.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The purchasing agent is hereby authorized to issue Purchase Orders to various vendors identified in back ground section, as needed, given the rates provided 3/18/2013 in conjunction with B13050. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx.1.300.xxxxx.4652.xxxxx	CS Maint Supplies Improv o/t bldg FY13	363,296.00	152,936.00
xxxx.1.300.xxxxx.4652.xxxxx	CS Maint Supplies Improv o/t bldg FY14	322,450.00	Anticipated

AUTHORIZATION

Approved as to Funding: *Daniel R. Lynch 4/4/13*
Daniel R. Lynch
Finance Director
Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: *Allan B. Krans, Sr. 4/4/13*
Allan B. Krans, Sr.
General Legal Counsel

Recorded by: *Karen Lavertu*
Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2013.04.10 – 26**

Resolution Re: **B13050 Award of bid Precast Concrete Structures**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R - 2013.04.10 – 26**
Resolution Re: **B13050 Award of bid Precast Concrete Structures**

RESOLUTION BACKGROUND MATERIAL:

Sealed bids # B13050 were requested and received for Precast Concrete Structures on March 18, 2013 at 2:00 PM EST. Bids were submitted in varying amounts for 24 different products from the following vendors:

Phoenix Precast, Concord NH George R Roberts, Alfred ME
Pepin Precast, Sanford ME Shea Concrete Products, Amesbury MA
Genest Precast, Sanford ME Tuff Concrete Co, So Hampton NH

Award Information:

Purchase Orders will be issued as needed to various vendors' at lowest rates submitted on Bid #B13050 to authorize expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	89	Number of Responses:	6
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	no
Prices will hold for:	1 yr	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Bid Results available at:

<https://online.ci.dover.nh.us/energie/financeRequests.php>



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2013.04.10 – 27**
Resolution Re: **B13043 Design and Construction of New Smith Well**

- WHEREAS: Sealed request for proposal B13043 was requested and received for the design and construction of the Smith Well on March 12, 2013 at 2:00 pm. A mandatory pre-bid meeting was held on March 5, 2013 at 11:00am at 271 Mast Rd Dover; and
- WHEREAS: Addendum #1 was forward to all attendees of the pre-bid meeting addressing questions that were discussed at the pre-bid meeting as well as those emailed to the purchasing agent; and
- WHEREAS: Three responses were received and proposals were evaluated based on qualifications, scope of services offered and cost. The bid meeting the specifications of the request for proposal and most qualified was received from Emery & Garrett Groundwater Investigations LLC. It is the recommendation of the evaluating committee to award to EGGI, LLC in the amount of 164,500.00

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to EGGI, LLC given the rates provided in conjunction with B13043. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4757.03582.14	Smith Well Replacement	135,000.00	135,000.00
5300.1.300.43320.4757.03550.13	Water Syst.Facility Upgrade	200,000.00	200,000.00

AUTHORIZATION

Approved as to Funding: *Daniel R. Lynch 4/4/13* Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
By request

Approved for Legal Compliance: *Allan B. Krang, Sr. 4/4/13*
Allan B. Krang, Sr.
General Legal Counsel

Recorded by: *Karen Lavertu*
Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2013.04.10 – 27**

Resolution Re: **B13043 Design and Construction of New Smith Well**

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2013.04.10 – 27**

Resolution Re: **B13043 Design and Construction of New Smith Well**

RESOLUTION BACKGROUND MATERIAL:

The Smith Well has provided water for more than fifty years to the City of Dover. The well yield had dramatically dropped and an inspection showed that the well screen has failed and the well needs to be replaced. The Smith and Cummings well together have produced more than 500 gallons per minute which is sent to the Lowell Avenue water treatment plant for treatment. The treated water is then pumped to the Garrison Hill water tower. The Smith and Cummings combined production has historically provided 25 percent of the City's water demand. In the absence of the Smith well the remaining city supply wells have had to be utilized more heavily to make up for the lost supply. The Smith well needs to be replaced as soon as possible to be available this summer to meet the high summer demand.

The Community Services Department issued an RFP for a qualified firm to locate a replacement well location near the existing Smith well, drill a replacement well, connect the replacement well into the city system, and provide the necessary permit application and report to NHDES. The Community Services staff held a mandatory prebid meeting at which the interested vendors were asked to inspect the Smith well facility to insure existing facilities at the Smith well such as electrical panels could be utilized for the new well.

Three responses were received to the RFP. One of the respondents had no significant experience with municipal water supply permitting with the NHDES Large Groundwater Withdrawal Permit process. One vendor has some experience obtaining NH Large Groundwater Withdrawal permits for municipal water suppliers. One vendor, Emery and Garrett, (EGGI) has extensive experience obtaining NH Large Groundwater Withdrawal permits. Emery and Garrett also identified the need to replace the electric panels at the existing Smith well facility in order to meet current electrical safety codes and included that upgrade in their cost.

The Community Services Department recommends awarding the Smith well replacement to Emery and Garrett Groundwater Inc. Though the EGGI cost proposal is higher than the other proposals the staff believe that EGGI has the experience necessary to obtain permitting from the NHDES in a timely way as is necessary for the successful completion of the well replacement. The project has an extremely aggressive schedule and based on EGGI's past performance on City of Dover projects being delivered on time and within budget, staff believes it is in the city's best interest to award the Smith well project to Emery and Garrett Groundwater Inc.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2013.04.10 – 27**

Resolution Re: **B13043 Design and Construction of New Smith Well**

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	245	Number of Responses:	3
Warranty:	Manufactures	Terms:	Net 30, FOB Dover
Work Bonded:	Construction is bonded	Contract:	Yes
Prices will hold for:	Until Complete	Estimated Delivery:	As needed
Recommended Award to:	EGGI, LLC	Fund:	CIP
Other Approvals Required:	Permitting Approvals required by NHDES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

Vendor Solicitation List and Results

<https://online.ci.dover.nh.us/energie/financeRequests.php>



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2013.04.10 – 003**
Ordinance Title: **Henry Law and George Stop Signs**
Chapter: **Chapter 166, Vehicles and Traffic**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by formally adopting an all-way stop at the intersection of Henry Law and George Streets.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-50 “Schedule C: Stop Intersections” as follows:

THE FOLLOWING ARE ADDED:

STOP SIGN ON:

HENRY LAW AVENUE

GEORGE STREET

AT INTERSECTION OF:

GEORGE STREET

HENRY LAW AVENUE

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R Lynch 4/4/13
Daniel R. Lynch
Finance Director

Sponsored by:

Karen Weston
Councilor At Large

Approved for Legal Compliance:

Allan B. Krans, Sr. 4/4/13
Allan B. Krans, Sr.
General Legal Counsel

Recorded by:

Karen Weston
Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2013.04.10 – 003**
Ordinance Title: **Henry Law and George Stop Signs**
Chapter: **Chapter 166, Vehicles and Traffic**

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision is recommended by the Transportation Advisory Commission.

This three-way intersection is already posted with all-way stop signs, and has been since September 2008. It was so posted following the reconfiguration of Henry Law Avenue, which changed Henry Law to one-way. The stop signs were posted under the temporary authority of the Chief of Police. This ordinance revision will update the City Code to reflect the current conditions.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2013.04.10 – 004**
Ordinance Title: **Washington and Main Yield Sign**
Chapter: **Chapter 166, Vehicles and Traffic**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by formally adopting a yield sign at the intersection of Washington and Main Streets.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-51 “Schedule D: Yield Intersections” as follows:

THE FOLLOWING IS ADDED:

INTERSECTION:

DIRECTION OF TRAVEL:

YIELD SIGN ON:

WASHINGTON STREET AND MAIN STREET WEST

WASHINGTON STREET

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R Lynch 4/4/13
Daniel R. Lynch
Finance Director

Sponsored by:

Karen Weston
Councilor At Large

Approved for Legal Compliance:

Allan B. Krans 4/4/13
Allan B. Krans, Esq.
General Legal Counsel

Recorded by:

Karen Lavertu
Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.2.

Ordinance Number: **O – 2013.04.10 – 004**
Ordinance Title: **Washington and Main Yield Sign**
Chapter: **Chapter 166, Vehicles and Traffic**

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision is recommended by the Transportation Advisory Commission.

This intersection is already posted with a yield sign, which was posted under the temporary authority of the Chief of Police. This ordinance revision will update the City Code to reflect the current conditions. Following the construction of the Tommy and Mary Makem bridge, this yield sign was recommended by city staff to clarify the right of way rule for motorists merging onto Main Street. Washington Street had previously dead-ended at the Cochecho River, but now with the ability to travel from Henry Law to downtown via the new bridge, traffic conditions warrant a yield sign. The yield sign only covers westerly traffic, coming from the bridge toward downtown.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.3.

Ordinance Number: **O – 2013.04.10 - 005**
Ordinance Title: **Grove Street Stop Signs**
Chapter: **Chapter 166, Vehicles and Traffic**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by changing the intersection of Grove and Hough Streets from a two-way to a four-way stop.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-50 “Schedule C: Stop Intersections” as follows:

THE FOLLOWING IS ADDED:

STOP SIGN ON:

AT INTERSECTION OF:

HOUGH STREET

GROVE STREET

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch 4/4/13
Daniel R. Lynch
Finance Director

Sponsored by:

Karen Weston
Councilor At Large

Approved for Legal Compliance:

Allan B. Krans, Sr. 4/4/13
Allan B. Krans, Sr.
General Legal Counsel

Recorded by:

Karen Lavertu
Karen Lavertu
City Clerk

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.3.

Ordinance Number: **O – 2013.04.10 - 005**
Ordinance Title: **Grove Street Stop Signs**
Chapter: **Chapter 166, Vehicles and Traffic**

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision is recommended by the Transportation Advisory Commission.

A group of residents who live near the intersection of Grove and Hough Streets addressed the committee at its February 2013 meeting to express safety concerns here. Four-way stops are often applied where approaches have approximately equal volumes and similar features, which is the case here. Currently, Grove is controlled by stop signs but Hough is not. Several similar nearby intersections (Hough/Maple, Hough/Mt Vernon, Ash/Maple, Ash/Grove, and Ash/Mt Vernon, for example) already have four-way stops.

City staff has reviewed Section 2B.07 (Multi-Way Stop Applications) of the Manual of Uniform Traffic Control Devices (MUTCD) and note that while not all warrants are met due to relatively low volumes and low crash history, this intersection does meet certain key criteria.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.4.

Ordinance Number: **O – 2013.04.10 – 006**
Ordinance Title: **Park Street Stop Signs**
Chapter: **Chapter 166, Vehicles and Traffic**

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled “Vehicles and Traffic” by adding stop signs on certain streets that intersect with Park Street.

2. AMENDMENT

Chapter 166 entitled “Vehicles and Traffic” is hereby amended by revising Section 166-50 “Schedule C: Stop Intersections” as follows:

THE FOLLOWING ARE ADDED:

STOP SIGN ON: AT INTERSECTION OF:

DOVER STREET PARK STREET

HAM STREET PARK STREET

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: *Daniel R. Lynch 4/4/13* Daniel R. Lynch Finance Director Sponsored by: Karen Weston Councilor At Large

Approved for Legal Compliance: *Alan B. Keans, Sr. 4/4/13* Alan B. Keans, Sr. General Legal Counsel

Recorded by: *Karen Lavertu* Karen Lavertu City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.4.

Ordinance Number: **O – 2013.04.10 – 006**
Ordinance Title: **Park Street Stop Signs**
Chapter: Chapter 166, Vehicles and Traffic

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision was recommended by both the Transportation Advisory Commission and by the Planning Board.

The Housing Partnership has just completed the purchase of the former Robbins Auto Parts warehouse facility and has been approved by the Planning Board to redevelop the property into 42 residential dwelling units. The proposed site plan includes some new curbing and improvements along Dover and Park Streets, and includes the addition of these stop signs. All improvements – including the purchase and installation of new stop signs – will be paid for and performed by the Housing Partnership’s contractor. There is no up-front cost to the City.

There is an existing stop sign at one end of Dover Street, at the intersection of East Street. This ordinance would add a stop sign at the other end, at the intersection of Park Street, at the corner nearest this development where overall traffic volumes are expected to increase.

The intersection of Park and Ham Streets currently has a two-way stop (on Park). This ordinance changes this to a four-way stop. This will improve safety, especially where traffic volume on Park Street should increase after the development. Also, this will make the intersection safer for pedestrians crossing to use the nearby Park Street Park.

Upon approval of this ordinance, city staff will work with the Contractor to ensure that appropriate advance notice of the new traffic control pattern is posted.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.5.

Ordinance Number: O - 2013.04.10 - 007
Ordinance Title: Court Street Parking Restriction
Chapter: Chapter 166, Vehicles and Traffic

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 166, entitled "Vehicles and Traffic" by restricting parking on a segment of Court Street near South Pine Street.

2. AMENDMENT

Chapter 166 entitled "Vehicles and Traffic" is hereby amended by revising Section 166-56 SCHEDULE I: "No Parking at Any Time" as follows:

THE FOLLOWING IS ADDED:

STREET:

COURT STREET

LOCATION:

SOUTHERLY SIDE, FROM SOUTH PINE STREET WESTERLY FOR A DISTANCE OF 100 FEET

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch 4/4/13, Finance Director
Sponsored by: Karen Weston, Councilor At Large
Approved for Legal Compliance: Allan B. Krass, Sr. 4/4/13, General Legal Counsel
Recorded by: Karen Lavertu, City Clerk

DOCUMENT HISTORY:

Table with 2 columns: Date/Action and Date/Action. Rows: First Reading Date, Public Hearing Date, Approved Date, Effective Date.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.5.

Ordinance Number: **O – 2013.04.10 – 007**
Ordinance Title: **Court Street Parking Restriction**
Chapter: Chapter 166, Vehicles and Traffic

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

This ordinance revision is recommended by the Transportation Advisory Commission.

Residents of South Pine Street have voiced concern over reduced sight distance looking to the north on Court Street posed by parked vehicles. Residents – including those most directly affected at 59 and 53 Court Street - were invited to a recent committee meeting where the concerns were discussed. The site was also reviewed by staff representatives of the Police, Planning and Engineering Departments. After balancing the demand for parking in this area against the public safety concern, and accounting for the roadway features in this area, staff recommended extending the typical 20' intersection-related parking restriction to a distance of 100' from the corner. To post this restriction, staff will use an existing utility pole which is exactly 100' from the corner.



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 13.C.6.

Ordinance Number: **O-2013.04.10 – 008**
Ordinance Title: Rezoning Littleworth Road
Chapter: 170 Zoning

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 170 of the Code of the City of Dover, entitled Zoning, adjusting the existing boundary between the R-20 and B-4 districts to promote the existing character of land on Littleworth Road.

2. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising the official Zoning Map of the City of Dover, referred to in Section 170-8 of said Chapter as follows:

“The official Zoning Map of the City of Dover, New Hampshire, dated December 9, 2009, is amended by changing from Low Density Residential (R-20) to Hotel/Retail (B-4) an area of approximately 6 acres along Littleworth Road consisting of the following parcel: H-29A.”

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch 4/4/13

Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dean Trefethen
Planning Board Representative

Approved for Legal Compliance:

Alan B. Krass, Sr. 4/4/13

Alan B. Krass, Sr.
General Legal Counsel

Recorded by:

Karen Lavertu
Karen Lavertu
City Clerk



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 13.C.6.

Ordinance Number: **O-2013.04.10 – 008**
Ordinance Title: Rezoning Littleworth Road
Chapter: 170 Zoning

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier, At Large		
Councilor Edward Spuler, Ward 1		
Councilor William Garrison III, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden, Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Ordinance does does not pass.		



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 13.C.6.

Ordinance Number: **O-2013.04.10 – 008**
Ordinance Title: Rezoning Littleworth Road
Chapter: 170 Zoning

ORDINANCE BACKGROUND MATERIAL:

On February 7, 2013, Grammas Investment, representing the George Mitropoulos Revocable Trust, owners of Assessors Map H, Lot 29A, located on Littleworth Road, petitioned the City to rezone approximately 6.4 acres of land from low density residential (R-20) to Hotel/Retail (B-4).

The request appeared on the February 26, 2013 Planning Board agenda. The petitioner explained the goal of rezoning the property from residential to commercial, to join it with adjacent parcels for the purpose of coming back to the Planning Board with a larger commercial development plan. The Planning Board determined that a public hearing should be held and voted to post the amendment and notice abutters for a public hearing.

The Planning Board held a public hearing on March 26, 2013. At that meeting additional information was presented about the proposal. After the public hearing, the Board unanimously voted to approve the property owner's request to rezone the property, and forwarded the request to the City Council for ratification.

Attached is the application, maps and information presented to the Planning Board, along with the required (per 170-53) report on impacts the rezoning would have on the community and a comparison of the two districts.

To: Dover City Council
From: Christopher Parker, AICP
CC: J. Michael Joyal, City Manager
Dover Planning Board
Date: April 1, 2013
Re: Littleworth Road Rezoning

ISSUE:

On March 26, 2013, the City of Dover Planning Board unanimously approved a citizen request to rezone a lot on Littleworth Road from Single Family to Hotel/Retail.

INTENT:

This memo will briefly describe the findings of the Planning Board and ensure compliance with Chapter 170 section 53, subsection F of the City of Dover Code.

GOALS:

The proposed area of rezoning must meet certain criteria for the Planning Board to support its adoption. This memo will review the report criteria laid out in Chapter 170 to explain to the City Council the findings of the Planning Board.

PROCESS:

In February of 2013, staff received a petition from a property owner of land on Littleworth Road to rezone their property from single family to hotel/retail. The Planning Board posted the amendment, after consideration on February 26, 2013, and held a public hearing on March 12. On March 26, 2013, the Board approved the amendment and forwarded it to the City Council for ratification. The Board did not amend the petition and unanimously approved it as presented.

ATTACHMENTS:

- Comparison Tables
- Map
- Rezoning Application

As per section 170-53 F), the Planning Board shall provide to the City Council a report on each proposed amendment that has been proposed and endorsed by it. This report shall include the Board's findings and recommendations on the following:

The consistency of the proposed amendment with the Master Plan;

The 2007 update to the City's Land Use Chapter of its Master Plan is entitled "It's All About Context." This chapter emphasizes the need for new development to be in keeping with the existing conditions in a neighborhood. The property is adjacent to both commercial and residential properties. The property owner wishes to sell the property to a purchaser who will merge it with other commercially zoned property and present a redevelopment plan to the Planning Board for site plan review.

In addition, the Master Plan advocated for increasing commercial opportunity and diversifying Dover's tax base. By converting this parcel from a residential use to a commercial use, the City would be complying with recommendations of the Master Plan.

The consistency of the proposed amendment with other plans, studies, or technical reports prepared by or for the Board and the City;

This proposed amendment does not conflict with any other plans, studies or technical reports.

The effect of the proposed amendment on the City's municipal services and capital facilities as described in the Capital Improvements Program;

The Capital Improvements Program does not include any projects within this area of Dover.

Littleworth Road is a State Route (Route 9) roadway, and considered an arterial roadway under the City's classification system. This means that it handles a high volume of vehicles, including commercial traffic from adjacent industrial parks along the roadway. Whether a commercial user or residential user is on this property will not affect the background traffic which already uses this heavily traveled roadway.

The purchaser told the Planning Board the development would utilize City utilities for the development, which are located within Knox Marsh Road.

The effect of the proposed amendment on the natural, environment, and historical resources of the City;

The existing zoning for the parcel could potentially allow up to 12 lots, depending on wetlands, to be created. The B-4 district requires a 5 acre minimum lot size (the parcel is 6 acres), and requires that 33% of the lot be left undeveloped. Based upon the larger lot size and less intense uses allowed, it is reasonable to think that the change to a commercial use would be a minor impact on the environment.

No historical resources have been identified as having been located on this site.

The effect of the proposed amendment on neighborhood including the extent to which nonconformities will be created or eliminated;

This proposal was requested by a resident, and the Planning Board and staff have recognized that the property exists in an area of mixed residential and commercial uses. Littleworth Road has heavy traffic and this site might not be suited for homes to be placed upon it. The commercial uses allowed in the B-4 district are in keeping with the rural character that is within the surrounding area of the lot especially with the requirement that 33% of the lot remain undeveloped.

Furthermore, to protect existing residential uses, the B-4 district requires significant buffering from existing residential structures, and requires that the layout of the lots be designed to place parking and loading areas to the side and rear of the buildings and not directly off the street, whenever possible.

The effect of the proposed amendment on the City's economy and fiscal resources; and

There does not appear to be a negative effect on the City's economy or fiscal resources based upon this proposal as it will be consistent with the uses of the properties in the surrounding area.

The recommendation of the Planning Board relative to whether the proposed amendment should be adopted or rejected, and any recommendations for modifications to the proposed amendment.

The Planning Board unanimously approved the citizen petition and hereby submits it to the City Council for ratification.

Current Uses/Dimensions (R-20)

Permitted Uses
ACCESSORY DWELLING UNIT
ADULT DAY CARE
ASSEMBLY HALL
Bank
Beauty and Barber Shop
BED and BREAKFAST
CHILD CARE FACILITY
CHILD CARE HOME
CONSERVATION LOT
Conversion of Existing Dwelling to Accommodate not
Dwelling, 2 Family
Dwelling, 3 To 4 family
DWELLING, SINGLE FAMILY
EDUCATIONAL INSTITUTION, K-12
FARM
FARM ANIMALS FOR FAMILY USE, for non-commercial purposes, on lots containing a one or two family dwelling
OFFICE
PERSONAL SERVICE ESTABLISHMENT
PUBLIC RECREATION
Public Utility
Retail Sale of Agricultural or Farm Products Raised on Site
ROADSIDE FARM STAND
Theater
Veterinary Office, Animal Hospital or KENNEL

Uses Via Special Exception
ASSISTED LIVING FACILITY
CONGREGATE CARE FACILITY
CONTINUING CARE COMMUNITY FACILITY
EDUCATIONAL INSTITUTION, POST SECONDARY
ELDERLY ASSISTED CARE HOME
Helicopter Take Offs & Landings
NURSING HOME

LOT OCCUPATION	
Min. LOT Size	20,000 sf
FRONTAGE (feet)	125 ft
LOT Coverage	30%
SETBACKS - PRINCIPAL BUILDING (FEET)	
Front/ Abut a Street	*
Side	20
Rear	30

Proposed Uses/Dimensions (B-4)

Permitted Uses
Bank
CHILD CARE FACILITY
COMMERCIAL PARKING FACILITY
COMMERCIAL RECREATION FACILITY
Drive In Theater
Eating and Drinking Establishment
EDUCATIONAL INSTITUTION POST SECONDARY
FARM
HOTEL/MOTEL
Liquor Store
OFFICE
PERSONAL SERVICE ESTABLISHMENT
PUBLISHING FACILITY
Retail Sale of Agricultural or Farm Products Raised
Retail Store
Theater
Veterinary Office, Animal Hospital or KENNEL

Uses Via Special Exception
Helicopter Take Offs & Landings

LOT OCCUPATION	
Min. LOT Size	5 Acres
FRONTAGE (feet)	400 ft
LOT Coverage	33%
SETBACKS - PRINCIPAL BUILDING (FEET)	
Front/ Abut a Street	50
Side	75
Rear	75

p13-06

Mr. Christopher Parker
Planning Director
City of Dover
288 Central Avenue
Dover, NH 03820

FEB - 7 2013

Re: Grammas Investments LLC
Re-zoning Map H Lot 29-A

Dear Mr. Parker,

I am submitting the attached application for the re-zoning of the Mitropoulos land on Littleworth Rd. Map H Lot 29-A.

My goal is to have this parcel re-zoned from the R-20 zone to the B-4 zone.

Please let me know if there is any other info I need to provide.

Sincerely,



John Grammas
603.264.1344



City of Dover, New Hampshire REZONING APPLICATION

[Revision Date: December 21, 2010]

Office Use Only	File #:	<u>P13-06</u>	Date Received:	_____
	Amount Paid:	_____	Time Received:	_____

APPLICANT and OWNER INFORMATION

Name of Applicant: GRAMMAS INVESTMENT LLC. Telephone # 603-264-1344

Address of Applicant: 39 FREETOWN RD. RAYMOND, NH 03077

Name of Property Owner (if different from applicant): George Mitropoulos + REVOCABLE LIVING TRUST Telephone # 603-332-1080

Address of Property Owner: 315 ROCHESTER HILL RD. ROCHESTER, NH 03867

GENERAL INFORMATION

General Description of Area for Rezoning:

Assessor's Map # H (H-2) Lot(s) # 29A

Current Zoning District(s) R-2B Overlay District(s) _____

Size of Area: 6.40 ACRES Existing Use of Property: VACANT LAND

Proposed Zoning District(s) B-4 Overlay District(s) _____

Proposed Use of Property: RETAIL

REZONING INFORMATION

Please indicate, in a separate narrative, how your proposed amendment addresses the following requirements of RSA 674:17. If the requirement is not applicable, please write N/A.

Does the amendment:

- Lessen congestion in the streets;
- Secure safety from fires, panic and other dangers;
- Promote health and the general welfare;
- Provide adequate light and air;
- Prevent the overcrowding of land;
- Avoid undue concentration of population;
- Facilitate the adequate provision of transportation, solid waste facilities, water, sewerage, schools, parks, child day care;
- Assure proper use of natural resources and other public requirements;
- Encourage the preservation of agricultural lands and buildings; and
- Encourage the installation and use of solar, wind, or other renewable energy systems and protect access to energy (see RSA 674:17 I (j) for full text).

Also, please describe how the amendment has been made with reasonable consideration to the character of the area involved.

REQUIRED ATTACHMENTS

- Fifteen (15) hard copies and one digital copy of the following:
 - A properly drafted ordinance containing the amendment in a form meeting the requirements of the City Clerk;
 - A statement of the purposes and intent of the proposed amendment
 - A statement of the impact of the proposed amendment on the City's economy, environment, municipal services, municipal facilities and neighborhoods;
 - A statement describing how the proposal meets the elements outlined above in the Rezoning Information section.
 - A map showing the existing zoning districts and the amendments to these districts as proposed in the amendment, if applicable;
- The names, addresses, and telephone numbers of those submitting the petition and of any agents or representatives of the same;
- A list and address labels including the name, address, and tax map number of each property owner of the area proposed for rezoning and each property owner within one hundred (100) feet of the subject area. The list shall be current within ten (10) days of submittal; and
- A non-refundable fee in the sixty dollars (\$60.00) to cover the cost of the newspaper notice, and a non-refundable fee of one dollar (\$1.00) per landowner and Abutter required to be notified.

SIGNATURES

I/We hereby submit this application to the City of Dover Planning Board and attest that to the best of my knowledge all of the information on this application form and in the accompanying application materials and documentation is true and accurate. As applicant or as agent, I attest that I am duly authorized to act in this capacity.

Signature of Property Owner: [Signature] Date: 1-22-13

Signature of Applicant (if different from owner): [Signature] Date: 2-6-13

AUTHORIZATION TO ENTER SUBJECT PROPERTY

I hereby authorize members of the Dover Planning Board, Planning Department and other pertinent City Departments and boards to enter my property for the purpose of evaluating this application, including performing inspections during the application phase, post-approval phase, construction phase and occupancy phase. It is understood that these individuals must use all reasonable care, courtesy, and diligence when on the property.

Signature of Property Owner: [Signature] Date: 2-6-13

RE/MAX REALTY CENTRE BROKER JOHN DIAMOND
603-969-4071

Amendment: Chapter 170 of the Code of Dover, New Hampshire, dated December 9, 2009, is amended by changing the zoning for Tax Map H, Lot 29A from R-20 to B-4. Map H, Lot 29A contains approximately 6.4 acres.

Purpose: The purpose of this ordinance is to amend Chapter 170 of the Code of the City of Dover, entitled Zoning, adjusting the existing boundaries of the R-20 district to promote the existing character of the land located on Littleworth Rd.

The impact of this amendment would be minimal. If the property is re-zoned to B-4, any development would be in character with many of the surrounding properties. With this amendment there would be less curb cuts onto the very heavily traveled State Highway known as Littleworth Rd. There would be no impact on the schools, septic systems would not be needed.

The properties to the south and west are currently zoned B-4 and the industrial park is within 800 feet of this property. A traffic engineer will provide a plan for safe entry and egress.

**William J. Garnett
Jacqueline S. Garnett**
26 Littleworth Rd.
Map H Lot 30
Dover, NH 03820

Deborah Sousane
24 Littleworth Rd.
Map H Lot 31A
Dover, NH 03820

Ruth K. Sousane
Nancy K. Quinlan
30 Littleworth Rd.
Map H Lot 31
Dover, NH 03820

Robert M & Yun L Gonyou
PO Box 432
Map H Lot 32 A-2
Sanford, ME 04073

Robert Sherwood
55 Knox Marsh Rd.
Map H Lot 32A-1
Dover, NH 03820

Kevin & Lydia A. Cooper
85 Knox Marsh Rd.
Map H Lot 33
Dover, NH 03820

Lydia & Kevin Cooper
85 Knox Marsh Rd.
Map H Lot 33 A
Dover, NH 03820

Lakpa Sherpa
9A Chandler Way
Map H Lot 23-1
Dover, NH 03820

Joshua A & Rachel L Roberge
19 Littleworth Rd.
Map H Lot 29-4
Dover, NH 03820

Charles E Carmichael Jr.
Cheryl A. Carmichael
19A Littleworth Rd.
Map H Lot 29-5
Dover, NH 03820

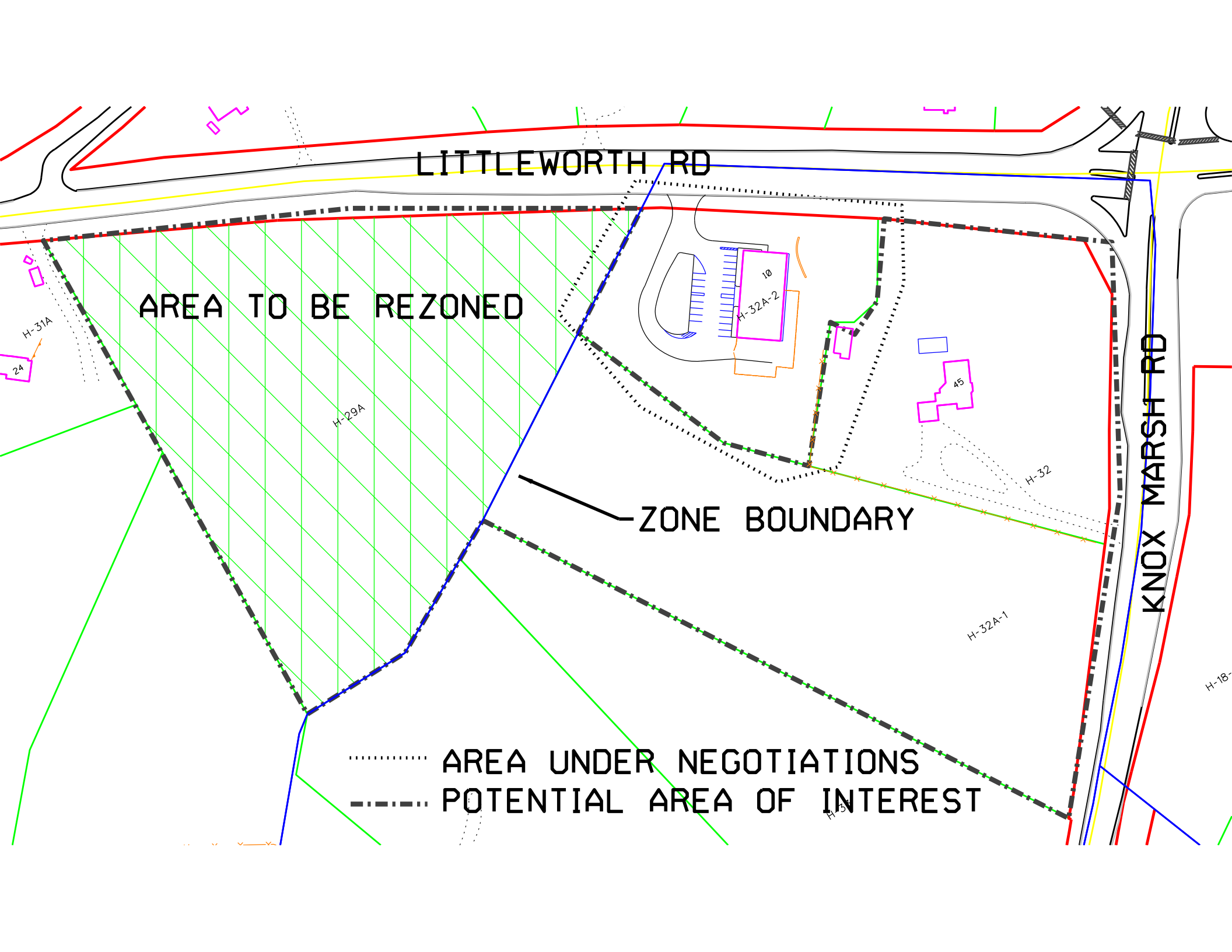
Bernard R Stillwagon Estate
Ramona L Stone Stillwagon
20 Old Littleworth Rd.
Map H Lot 29
Dover, NH 03820

Richard W Kay Trustee
Richard W Kay 1997 Trust
45 Littleworth Rd.
Map H Lot 28
Dover, NH 03820

George Mitropoulos Trustee
George F Mitropoulos Rev Liv Tr
315 Rochester Hill Rd.
Map H Lot 29A
Rochester, NH 03867

Dennis & Nancy Quinlan
89 Knox Marsh Rd.
Map H Lot 33-E
Dover, NH 03820

Grammas Investments LLC
39 Freetown Rd.
Raymond, NH 03077



LITTLEWORTH RD

AREA TO BE REZONED

ZONE BOUNDARY

KNOX MARSH RD

..... AREA UNDER NEGOTIATIONS
- - - - - POTENTIAL AREA OF INTEREST

H-31A

24

H-29A

10

H-32A-2

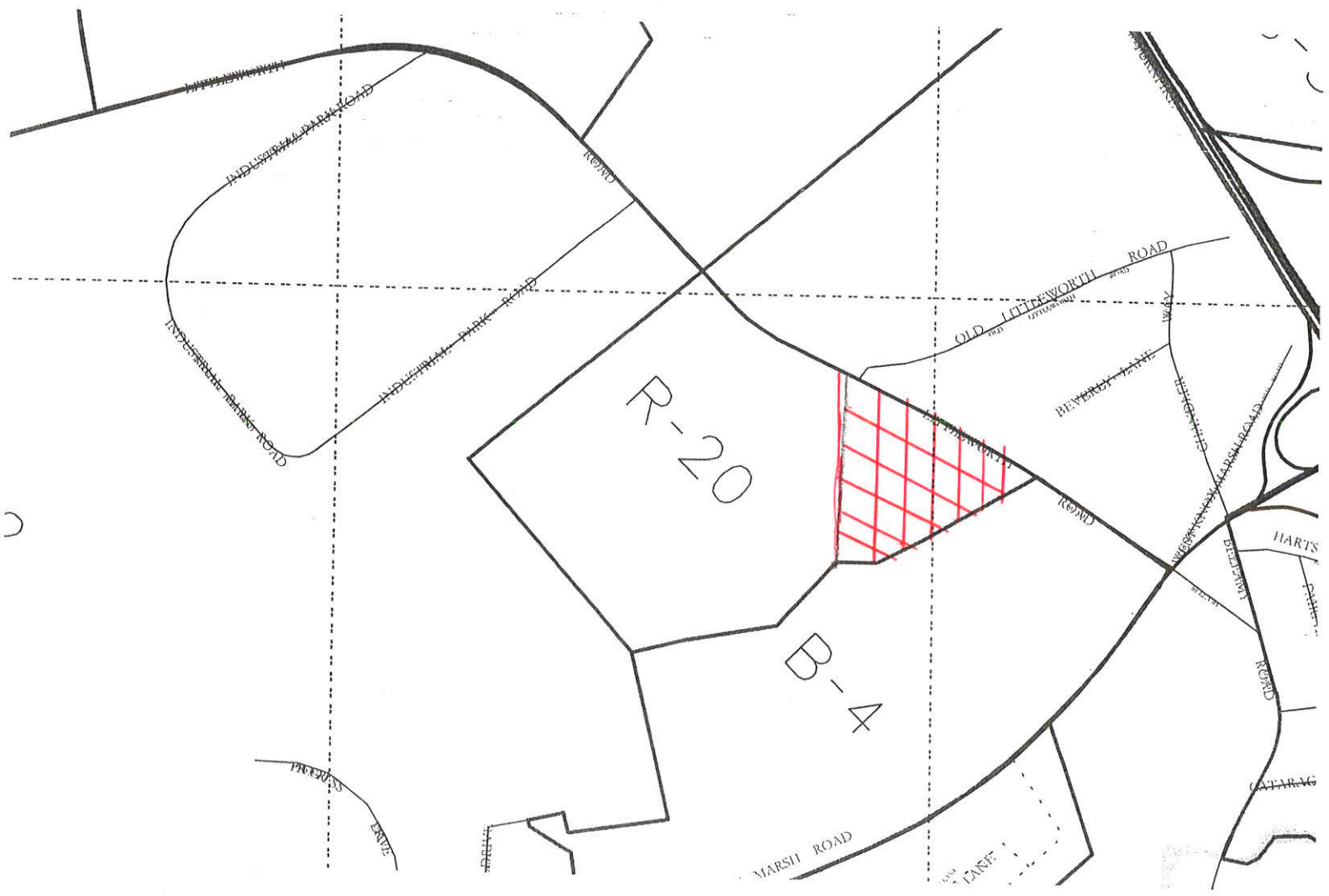
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H-32

H-32A-1

H-18

AREA TO BE REZONED FROM
R-20 TO B-4





CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 13.C.7.

Ordinance Number: **O -2013.04.10 - 009**
Ordinance Title: Rezoning Rutland Street
Chapter: 170 Zoning

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend Chapter 170 of the Code of the City of Dover, entitled Zoning, adjusting the existing boundary between the R-12 and I-1 districts to promote the existing character and ensure that existing characteristics of an existing industrial lot on Rutland Street are preserved.

2. AMENDMENT

Chapter 170 of the Code of the City of Dover, entitled Zoning, is hereby amended by revising the official Zoning Map of the City of Dover, referred to in Section 170-8 of said Chapter as follows:

“The official Zoning Map of the City of Dover, New Hampshire, dated December 9, 2009, is amended by changing from Medium Density Residential (R-12) to Restricted Industrial (I-1) an area of approximately 2/3rd of an acre along Rutland Street consisting of a portion of the following parcel: 15-62.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch 4/4/13
Daniel R. Lynch
Finance Director

Sponsored by:

Dean Trefethen, Mayor
Planning Board Representative

Approved as to Legal Form:

Allan B. Krans 4/4/13
Allan B. Krans, Jr.
City Attorney

Recorded by:

Karen Lavertu
City Clerk *[Signature]*



CITY OF DOVER

CITY OF DOVER – ORDINANCE

Agenda Item#: 13.C.7.

Ordinance Number: **O –2013.04.10 – 009**
Ordinance Title: Rezoning Rutland Street
Chapter: 170 Zoning

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dean Trefethen		
Deputy Mayor Robert Carrier		
Councilor Edward Spueler, Ward 1		
Councilor William Garrison, Ward 2		
Councilor Michael Crago, Ward 3		
Councilor Dorothea Hooper, Ward 4		
Councilor Catherine Cheney, Ward 5		
Councilor Michael Weeden Ward 6		
Councilor Karen Weston, At Large		
Total Votes:		
Resolution does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

On February 5, 2013, South Dover Storage Solutions, LLC owners of Assessors Map 15, Lot 62, located on Rutland Street petitioned the City to rezone approximately 2/3 acre of land from medium density residential (R-12) to Restricted Industrial (I-1).

The request appeared on the February 26, 2013 Planning Board agenda. The petitioner explained the goal of rezoning the property from residential to commercial, to allow the lot to be fully in the industrial zone. Currently, the rear portion of the lot, approximately 4 acres, is already zoned Restricted Industrial (I-1). By rezoning the front portion of the lot to Industrial, the owner hopes to reutilize this former concrete manufacturing plant, in a light industrial manner. The owner will need to submit a site plan to the Planning Board for further review. The Planning Board determined that a public hearing should be held and voted to post the amendment and notice abutters for a public hearing.

The Planning Board held a public hearing on March 26, 2013. At that meeting additional information was presented about the proposal. After the public hearing, the Board unanimously voted to approve the property owner's request to rezone the property and forwarded the request to the City Council for ratification.

Attached is the application, maps and information presented to the Planning Board, along with the required (per 170-53) report on impacts the rezoning would have on the community and a comparison of the two districts.

To: Dover City Council
From: Christopher Parker, AICP
CC: J. Michael Joyal, City Manager
Dover Planning Board
Date: April 1, 2013
Re: Rutland Street Rezoning

ISSUE:

On March 26, 2013, the City of Dover Planning Board unanimously approved a citizen request to rezone a portion of a lot on Rutland Street from Single Family to Restricted Industrial.

INTENT:

This memo will briefly describe the findings of the Planning Board and ensure compliance with Chapter 170 section 53, subsection F of the City of Dover Code.

GOALS:

The proposed area of rezoning must meet certain criteria for the Planning Board to support its adoption. This memo will review the report criteria laid out in Chapter 170 to explain to the City Council the findings of the Planning Board.

PROCESS:

In February of 2013, staff received a petition from a property owner of land on Rutland Street to rezone a portion of their property from single family to restricted industrial. The Planning Board posted the amendment, after consideration on February 26, 2013, and held a public hearing on March 26. On March 26, 2013, the Board approved the amendment and forwarded it to the City Council for ratification. The Board did not amend the petition and unanimously approved it as presented.

ATTACHMENTS:

- Comparison Tables
- Map
- Rezoning Application

As per section 170-53 F), the Planning Board shall provide to the City Council a report on each proposed amendment that has been proposed and endorsed by it. This report shall include the Board's findings and recommendations on the following:

The consistency of the proposed amendment with the Master Plan;

The 2007 update to the City's Land Use Chapter of its Master Plan is entitled "It's All About Context." This chapter emphasizes the need for new development to be in keeping with the existing conditions in a neighborhood. The property is adjacent to both commercial and residential properties, and has been used as commercial since its inception. The rear portion (4+ Acres) is zoned Restricted Industrial, the front portion, where the building exists is zoned single family residential. The property owner wishes to reuse the front portion of the lot, with the building for a self storage facility, which is classified as an industrial use. If the zoning is approved, they will prepare and present a redevelopment plan to the Planning Board for site plan review.

In addition, the Master Plan advocated for increasing commercial opportunity and diversifying Dover's tax base. By allowing the continued use of this parcel as industrial, the City would be complying with recommendations of the Master Plan.

The consistency of the proposed amendment with other plans, studies, or technical reports prepared by or for the Board and the City;

This proposed amendment does not conflict with any other plans, studies or technical reports.

The effect of the proposed amendment on the City's municipal services and capital facilities as described in the Capital Improvements Program;

The Capital Improvements Program does not include any projects within this area of Dover.

Rutland Street is a major route between Central Avenue and Silver Street, and handles a moderate volume of vehicles. The use of the building will bring an acceptable amount of traffic to the road, and not unduly burden the neighborhood.

No new utilities are required for the proposed project, which will use minimal utilities as there will be an office and manager's apartment on the premises.

The effect of the proposed amendment on the natural, environment, and historical resources of the City;

This proposed amendment proposes to allow an industrial use on the front portion of the project, which currently, is zoned residential in the front, while industrial in the rear. Over time this parcel has been used for various industrial uses. The current owner of the property has already begun to clean up the land, to ensure the natural environment is not impacted.

The effect of the proposed amendment on neighborhood including the extent to which nonconformities will be created or eliminated;

This proposal was requested by a resident, and the Planning Board and staff have recognized that the property exists in an area of mixed residential and commercial uses (the property to the south is part of the former McIntosh College). Staff believes that this is beneficial to the neighborhood to have the full lot within one zoning district. Also, it is a benefit to have the building repaired and reused, as opposed to the derelict state that it has been in since Austin Concrete closed.

Furthermore, to protect existing residential uses, the property owner will be working to remediate any environmental concerns that existed on the parcel, as a result of the concrete production. Finally, the new use will be less intense than the previous manufacturing use, and will require site plan approval, which triggers screening requirements and other abutter centric requirements.

The effect of the proposed amendment on the City's economy and fiscal resources; and

There appears to be a positive effect on the City's economy as the proposal will be consistent with the previous use of the property, and will impact the surrounding properties less than the previous use.

The recommendation of the Planning Board relative to whether the proposed amendment should be adopted or rejected, and any recommendations for modifications to the proposed amendment.

The Planning Board unanimously approved the citizen petition and hereby submits it to the City Council for ratification.

Current Uses/Dimensions (R-12)

Permitted Uses
ACCESSORY DWELLING UNIT
ASSEMBLY HALL
BED and BREAKFAST
CHILD CARE FACILITY
CONSERVATION LOT
CHILD CARE HOME
Conversion of Existing Dwelling to Accommodate not more than 2 units
Dwelling, 2 Family
DWELLING, SINGLE FAMILY
EDUCATIONAL INSTITUTION, K-12
EDUCATIONAL INSTITUTION, POST SECONDARY
FARM
FARM ANIMALS FOR FAMILY USE, for non-commercial purposes, on lots containing a one or two family dwelling
OFFICE
PUBLIC RECREATION
Public Utility
ROADSIDE FARM STAND

Uses Via Special Exception

ELDERLY ASSISTED CARE

LOT OCCUPATION	
Min. LOT Size	12,000 sf
FRONTAGE (feet)	100 ft
LOT Coverage	30%
SETBACKS - PRINCIPAL BUILDING (FEET)	
Front/ Abut a Street	(5)
Side	15
Rear	30

Proposed Uses/Dimensions (I-1)

Permitted Uses
CHILD CARE FACILITY
COMMERCIAL PARKING FACILITY
Establishments for the manufacture assembly, services and repair of the products listed below:
<ul style="list-style-type: none"> • Drugs • Office, computing and accounting machines • Radio and television receiving equipment Communication equipment • Electronic components and Engineering, laboratory, scientific and research instruments and associated equipment • Measuring and controlling instruments • Optical instruments and lenses • Surgical, medical and dental instruments and supplies • Photographic equipment and supplies • Electrotherapeutic, electro-medical and X-ray apparatus
FARM
Fuel, Oil, or Gas Storage
Helicopter Take Offs & Landings
HOTEL/MOTEL
Industry
Liquor Store
New Car Sales
OFFICE
Open Storage
PERSONAL SERVICE ESTABLISHMENT
PUBLIC RECREATION
Public Utility
PUBLISHING FACILITY
Retail Sale of Agricultural or Farm Products Raised
Trucking Terminal
Veterinary Office, Animal Hospital or KENNEL
WAREHOUSING
WHOLESALE

Uses Via Special Exception

AUTO SERVICE
VEHICLE REFUELING AND RECHARGING STATION

LOT OCCUPATION	
Min. LOT Size	40,000
FRONTAGE (feet)	150 ft
LOT Coverage	50%
SETBACKS - PRINCIPAL BUILDING (FEET)	
Front/Abut a Street	50
Side	15
Rear	25



City of Dover, New Hampshire REZONING APPLICATION

[Revision Date: December 21, 2010]

Office Use Only	File #:	<u>P13-05</u>	Date Received:	<u>FEB 05 2013</u>
	Amount Paid:	_____	Time Received:	_____

GP

APPLICANT and OWNER INFORMATION

Name of Applicant: South Dover Storage Solutions, LLC Telephone # 603-742-2261

Address of Applicant: 11 Moses Carr Road, Rollinsford, NH 03869

Name of Property Owner (if different from applicant): Same Telephone # _____

Address of Property Owner: _____

GENERAL INFORMATION

General Description of Area for Rezoning:

Approximately 2/3 acre of land along Rutland Street; the remaining 3.5 acres is already zoned I-1.

Assessor's Map # 15 Lot(s) # 62

Current Zoning District(s) R-12 Overlay District(s) _____

Size of Area: Approx 2/3 acre Existing Use of Property: Concrete manufacturing

Proposed Zoning District(s) I-1 Overlay District(s) _____

Proposed Use of Property: Storage and self-storage units.

REZONING INFORMATION

Please indicate, in a separate narrative, how your proposed amendment addresses the following requirements of RSA 674:17. If the requirement is not applicable, please write N/A.

Does the amendment:

- Lessen congestion in the streets;
- Secure safety from fires, panic and other dangers;
- Promote health and the general welfare;
- Provide adequate light and air;
- Prevent the overcrowding of land;
- Avoid undue concentration of population;
- Facilitate the adequate provision of transportation, solid waste facilities, water, sewerage, schools, parks, child day care;
- Assure proper use of natural resources and other public requirements;
- Encourage the preservation of agricultural lands and buildings; and
- Encourage the installation and use of solar, wind, or other renewable energy systems and protect access to energy (see RSA 674:17 I (j) for full text).

Also, please describe how the amendment has been made with reasonable consideration to the character of the area involved.

REQUIRED ATTACHMENTS

- Fifteen (15) hard copies and one digital copy of the following:
 - A properly drafted ordinance containing the amendment in a form meeting the requirements of the City Clerk;
 - A statement of the purposes and intent of the proposed amendment
 - A statement of the impact of the proposed amendment on the City's economy, environment, municipal services, municipal facilities and neighborhoods;
 - A statement describing how the proposal meets the elements outlined above in the Rezoning Information section.
 - A map showing the existing zoning districts and the amendments to these districts as proposed in the amendment, if applicable;
- The names, addresses, and telephone numbers of those submitting the petition and of any agents or representatives of the same;
- A list and address labels including the name, address, and tax map number of each property owner of the area proposed for rezoning and each property owner within one hundred (100) feet of the subject area. The list shall be current within ten (10) days of submittal; and
- A non-refundable fee in the sixty dollars (\$60.00) to cover the cost of the newspaper notice, and a non-refundable fee of one dollar (\$1.00) per landowner and Abutter required to be notified.

SIGNATURES

I/We hereby submit this application to the City of Dover Planning Board and attest that to the best of my knowledge all of the information on this application form and in the accompanying application materials and documentation is true and accurate. As applicant or as agent, I attest that I am duly authorized to act in this capacity.

Signature of Property Owner: Robert F. Frost Date: 2/1/2013

Signature of Applicant (if different from owner): _____ Date: _____

AUTHORIZATION TO ENTER SUBJECT PROPERTY

I hereby authorize members of the Dover Planning Board, Planning Department and other pertinent City Departments and boards to enter my property for the purpose of evaluating this application, including performing inspections during the application phase, post-approval phase, construction phase and occupancy phase. It is understood that these individuals must use all reasonable care, courtesy, and diligence when on the property.

Signature of Property Owner: Robert F. Frost Date: 2/1/2013

Purpose and Intent

The purpose of this proposed amendment is to re-zone approximately 2/3 acre of land from R-12 to I-1. The land to be re-zoned is part of a larger parcel, most of which is already zoned I-1.

Impact

Given the size of the land which would be re-zoned, the economic impact on the City will be minimal, but will be positive. This re-zoning will allow for the commercial development of the small portion of this parcel which has frontage on Rutland Street, and will facilitate the commercial development of the larger rear portion of the land which is currently zoned I-1. The development of this land for non-residential purposes will have a net benefit to the City.

The existing building which is located on the portion of the property which will be re-zoned has been used for industrial purposes for many years. The building will be extensively refurbished on the exterior to make it attractive. That will be a substantial improvement for the neighborhood. The proposed storage use will require very little demand on city water and sewer utilities or other municipal services.

Rezoning Criteria

This application for re-zoning is filed by South Dover Storage Solutions, LLC , which owns property on Rutland Street which is the former site of Austin Concrete. The property is Tax Map 15, Lot 62. The property contains 4.13 acres, of which approximately 2/3 acre is located along Rutland Street in the R-12 zone, and the remaining land at the rear of the property is located in the I-1 zone. All of the road frontage is along Rutland Street, in the R-12 zone.

The property located in the R-12 zone presently contains a large building which measures approximately 180 feet by 30 feet. This building is in fairly poor condition, and was used for the manufacture of concrete products. The rear portion of the property in the industrial zone contains many remnants of concrete structures such as tanks and vaults. The applicant is in the process of removing concrete debris.

Any access to the industrial land at the rear of the property must come through the residentially zoned frontage. The rear portion of the land is not well suited for residential purposes since it abuts other industrial land on Locust Street and includes concrete debris, some of which cannot be easily removed. The frontage along Rutland Street and the existing building are not well suited for residential use for several reasons. Current zoning rules discourage having access to industrial land extend through residential land. The large building was built for industrial purposes and could not be converted easily into residential use. It would be difficult to provide sufficient parking on site for residential use in the portion of the land zone for such use.

The applicant proposes to refurbish the exterior of the building and to make interior renovations to use the building for storage. The appearance of the building will be very substantially improved. Some self storage units will be added along the northerly side of the building. These

changes will result in a relatively low volume of vehicular traffic. Since the driveway along the northerly side of the property is the only access to the industrial land in the rear, this property will have some level of commercial traffic regardless of whether a storage business is operated at the front of the property. The overall impact on the neighborhood should be less if the proposed storage use is accommodated by re-zoning the front portion of the property. This use will certainly be less intrusive than the historic use of the property.

The proposed amendment will reduce congestion in the streets since the storage use will generate less traffic than would occur if the existing building were converted into the number of residential units that would be commensurate with its size.

The proposed use of the re-zoned land will comply with zoning requirements for lot coverage, building height, and setbacks and will provide adequate light and air. Less parking will be required than if the building were converted to residential use.

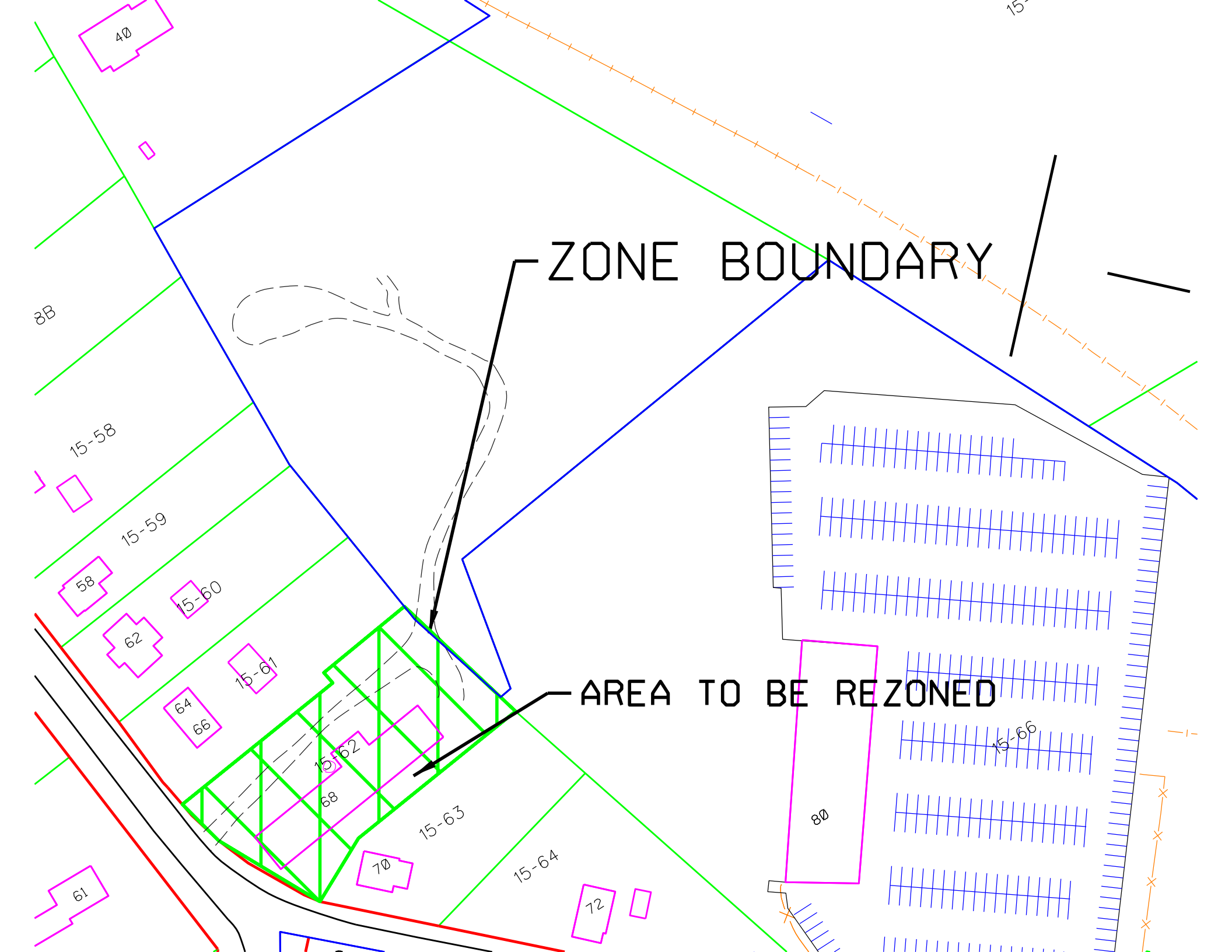
Most of this property is already zoned for industrial use. The re-zoning of the front portion is a natural extension of the industrial zone which extends westward from Locust Street. This re-zoning will avoid undue concentration of population by allowing a commercial use of the land instead of residential use.

The use of the property for commercial and self storage will require very minimal use of city water and sewer facilities, and will be much less than would occur with residential use.

The commercial traffic which will eventually traverse this land to obtain access to the industrial land at the rear makes it unlikely that the front portion of the property could be developed into residential use. If the front were used for residential purposes, the commercial traffic would present noise and safety issues for the residents. This re-zoning will avoid such safety issues.

By changing the zoning from residential to industrial, this re-zoning reduces the impact that this property would have on schools, parks, or child day care facilities.

The effect of this re-zoning request is to recognize that this property has been used for commercial or industrial purposes for many years. Extending the industrial zone to Rutland Street allows the entire property to be developed in a consistent manner which will have less impact on the neighborhood than the prior use.



ZONE BOUNDARY

AREA TO BE REZONED

40

8B

15-58

58

15-59

62

15-60

64

66

15-61

15-62

68

15-63

70

15-64

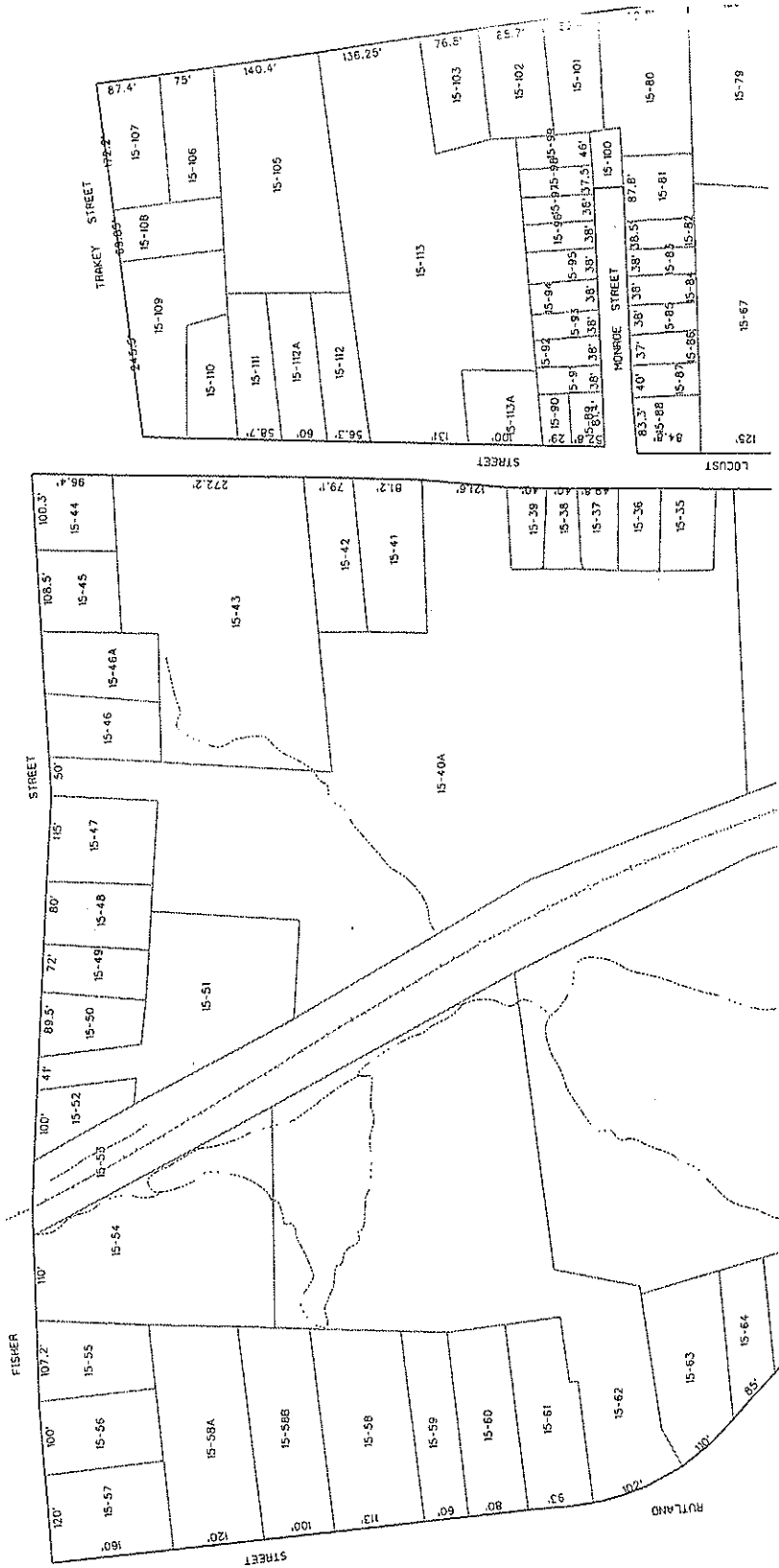
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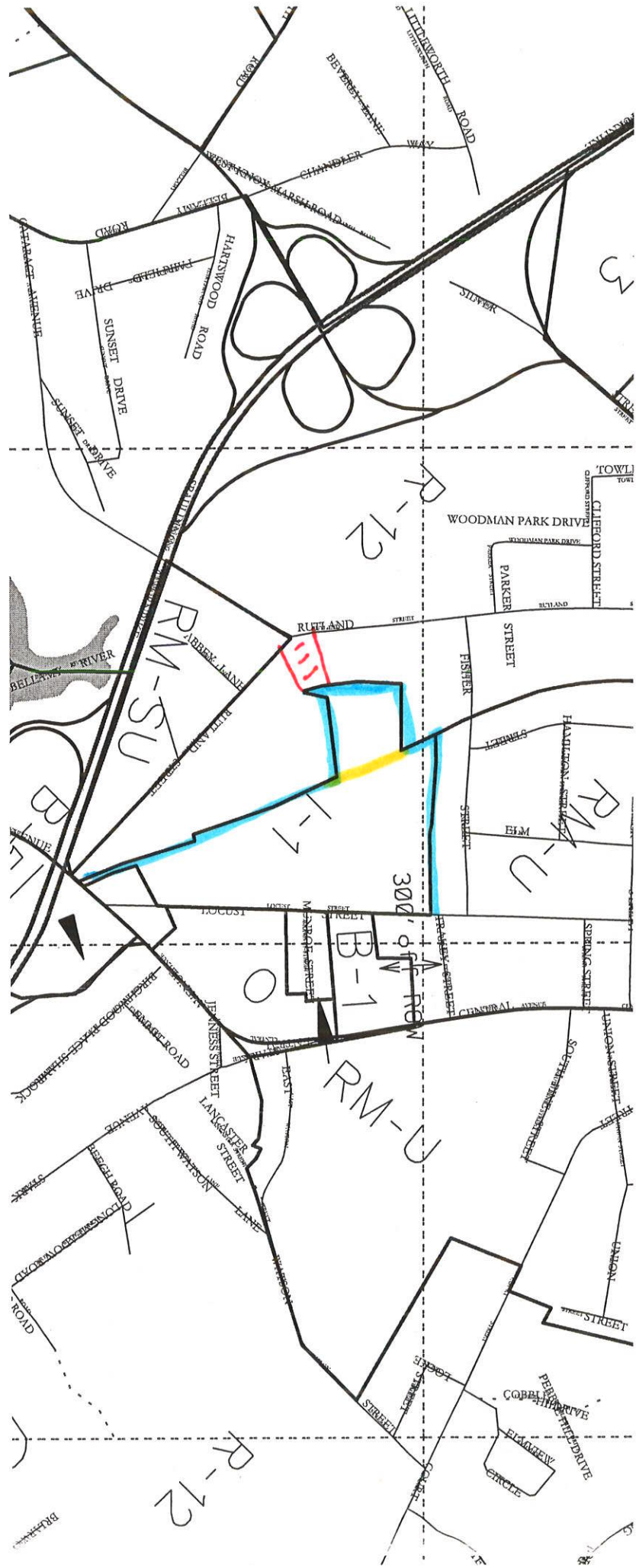
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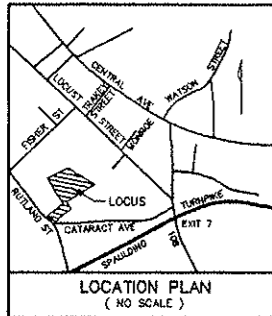
15-66

80

15







No.	Central Angle	Radius	Arc Length	Chord Length	Chord Bearing
C1	39°46'10"	191.00	132.57	129.93	N25°37'00"W
C2	05°46'51"	3212.17	324.09	323.95	S29°11'28"E

No.	Bearing	Distance
L1	N06°05'39"W	8.40'
L2	N10°19'50"W	11.90'
L3	N01°35'44"E	49.20'
L4	S29°40'50"E	34.65'
L5	S12°13'23"E	50.00'
L6	S83°28'42"W	12.00'

REFERENCE PLANS:

- LOT LINE ADJUSTMENT FOR TAX MAP 15 LOTS 54, 62 & 66 ON FISHER AND RUTLAND STREETS IN DOVER, N.H. SCALE: 1" = 60'; DATED: JUNE 24, 1996, REVISED THROUGH 10/7/96; PREPARED BY: BRUCE POHOPEK, LAND SURVEYOR. RECORDED S.C.R.D. PLAN 48-73.

NOTES:

- OWNERS OF RECORD:
SOUTH DOVER STORAGE SOLUTIONS, LLC
11 MOSES CARR ROAD
ROLLINSFORD, NH 03869
S.C.R.D. VOL. 4055, PAGE 0077
- 15 / 62 - DENOTES TAX MAP AND PARCEL NUMBER.
- ZONING DISTRICTS:
R-1
MINIMUM LOT SIZE = 40,000 S.F.
MINIMUM FRONTAGE = 150 FEET
BUILDING SETBACK REQUIREMENTS:
FRONT = 50 FEET
SIDE = 15 FEET
REAR = 25 FEET
MAXIMUM LOT COVERAGE = 50 PERCENT
R-12
MINIMUM LOT SIZE = 12,000 S.F.
MINIMUM FRONTAGE = 100 FEET
BUILDING SETBACK REQUIREMENTS:
FRONT = NEIGHBORHOOD AVG.
SIDE = 15 FEET
REAR = 30 FEET
MAXIMUM LOT COVERAGE = 30 PERCENT
- THE SUBJECT PARCEL IS LOCATED WITHIN AREAS DETERMINED TO BE OUTSIDE THE 0.2 PERCENT ANNUAL CHANCE FLOODPLAIN AS SHOWN ON FLOOD INSURANCE RATE MAP COMMUNITY NUMBER 330145; PANEL 0320, SUFFIX D; MAP NUMBER 33017C0320D, EFFECTIVE DATE MAY 17, 2005.
- BASIS OF BEARINGS IS NH STATE PLANE GRID FROM GPS OBSERVATION TAKEN ON OCTOBER 5, 2012.
- VERTICAL DATUM IS NAVD88 FROM GPS OBSERVATION TAKEN ON OCTOBER 5, 2012.
- WETLAND DELINEATION PERFORMED BY MARK WEST, C.W.S. 10 OF WEST ENVIRONMENTAL, INC. ON NOVEMBER 1, 2012.
- THE PARCEL IS SUBJECT TO:
SEWER EASEMENT AND RIGHTS GRANTED TO THE CITY OF DOVER AS MORE FULLY SET FORTH IN INSTRUMENT RECORDED JUNE 8, 1942 IN S.C.R.D. BOOK 510, PAGE 448;
EASEMENT TO THE CITY OF DOVER RELATIVE TO SEWERS RECORDED APRIL 15, 1994 IN S.C.R.D. BOOK 1739, PAGE 244.

15 / 68B
STEPHEN FLYNN
LORRAINE FLYNN
54A RUTLAND STREET
DOVER, NH 03820
2183 / 584

15 / 58
JOHN M. METTEE REV. TRUST
58 RUTLAND STREET
DOVER, NH 03820
2209 / 447

15 / 69
CHERYL DAILEY
58 RUTLAND STREET
DOVER, NH 03820
1799 / 377

15 / 60
PANAGIOTIS XYDIAS
VASILIOS XYDIAS
60 RUTLAND STREET
DOVER, NH 03820
1972 / 454

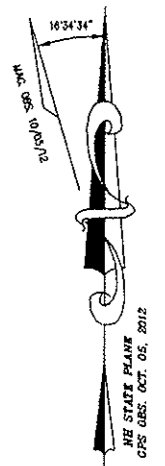
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DANIEL BALL
SUSAN BALL
68 RUTLAND STREET
DOVER, NH 03820
2027 / 177

15 / 66
PROFERO MGMT & HOLDINGS, LLC
c/o CAREER EDUCATION CORP.
P.O. Box 681189
SCHAUMBURG, IL 60168-1189
2317 / 72

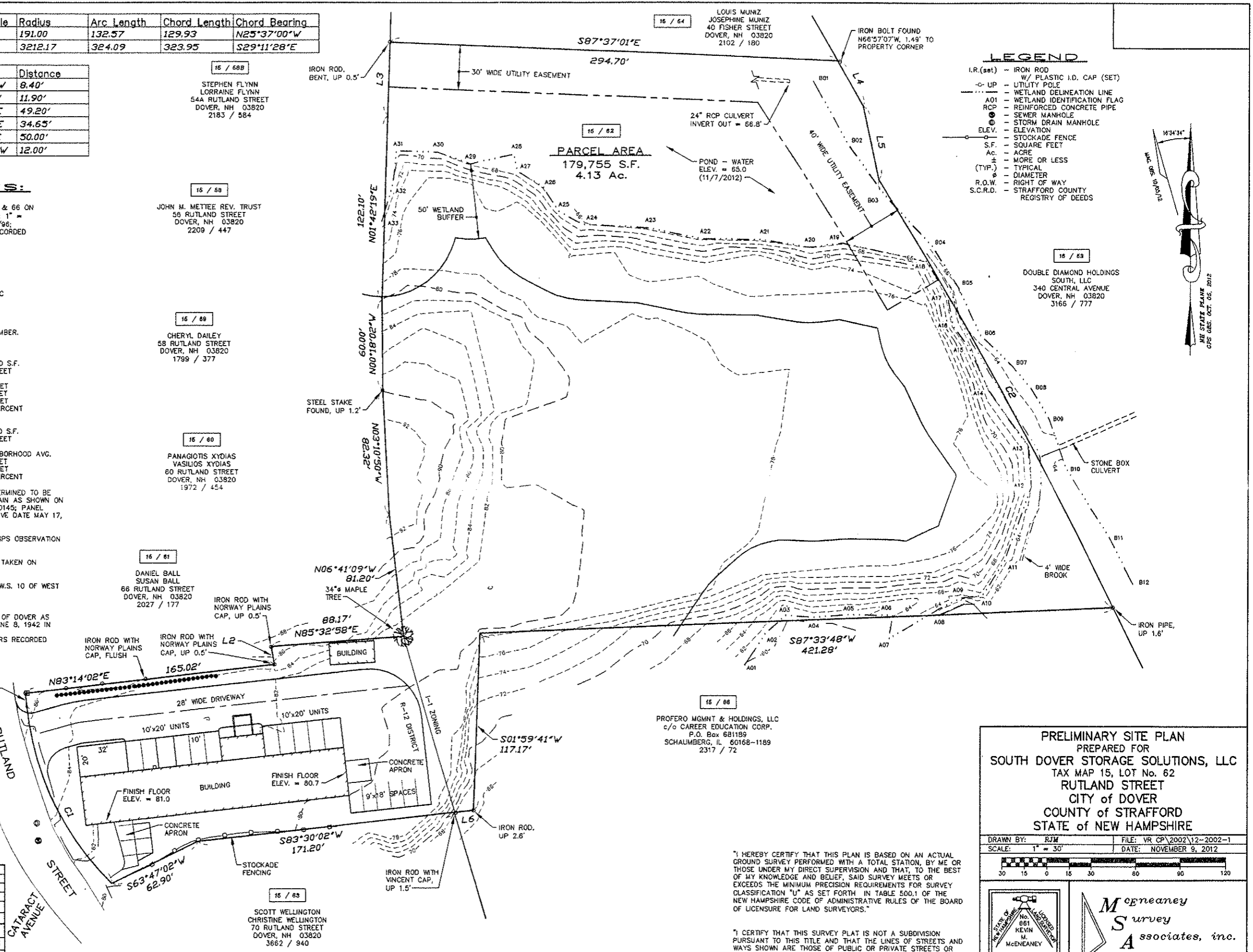
15 / 65
SCOTT WELLINGTON
CHRISTINE WELLINGTON
70 RUTLAND STREET
DOVER, NH 03820
3662 / 940

LEGEND

- I.R. (set) - IRON ROD
- W/ PLASTIC I.D. CAP (SET)
- UP - UTILITY POLE
- WETLAND DELINEATION LINE
- A01 - WETLAND IDENTIFICATION FLAG
- RCP - REINFORCED CONCRETE PIPE
- SM - SEWER MANHOLE
- SDM - STORM DRAIN MANHOLE
- ELEV. - ELEVATION
- S.F. - STOCKADE FENCE
- S.F. - SQUARE FEET
- Ac. - ACRE
- ± - MORE OR LESS
- (TYP.) - TYPICAL
- Ø - DIAMETER
- R.O.W. - RIGHT OF WAY
- S.C.R.D. - STRAFFORD COUNTY REGISTRY OF DEEDS



NO.	DATE	DESCRIPTION	BY	CHK
12-2002	TOPOGRAPHIC	12-06	33-48	
PROJECT NO	TYPE	FIELDBOOK & PAGES		



PRELIMINARY SITE PLAN
PREPARED FOR
SOUTH DOVER STORAGE SOLUTIONS, LLC
TAX MAP 15, LOT No. 62
RUTLAND STREET
CITY OF DOVER
COUNTY OF STRAFFORD
STATE OF NEW HAMPSHIRE

DRAWN BY: RJM FILE: VR CP\2002\12-2002-1
SCALE: 1" = 30' DATE: NOVEMBER 9, 2012



McEaney
Survey
Associates, inc.
P.O. Box 681 - 24 CHESTNUT STREET
DOVER, NH 03820 (603) 742-0911

"I HEREBY CERTIFY THAT THIS PLAN IS BASED ON AN ACTUAL GROUND SURVEY PERFORMED WITH A TOTAL STATION, BY ME OR THOSE UNDER MY DIRECT SUPERVISION AND THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, SAID SURVEY MEETS OR EXCEEDS THE MINIMUM PRECISION REQUIREMENTS FOR SURVEY CLASSIFICATION "U" AS SET FORTH IN TABLE 500.1 OF THE NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES OF THE BOARD OF LICENSURE FOR LAND SURVEYORS."

"I CERTIFY THAT THIS SURVEY PLAT IS NOT A SUBDIVISION PURSUANT TO THIS TITLE AND THAT THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW WAYS ARE SHOWN." (RSA 676:18)